



**Lac La Biche County**  
welcoming by nature.

## **SUMMER EMPLOYMENT OPPORTUNITY** **LAC LA BICHE COUNTY**

### **Environmental Technicians**

Full Time Summer Positions, based on a 35 hour work week

Working under direct supervision of the Environmental Services Coordinator, the Environmental Technician is responsible for assisting in the implementation of all environmental programs and community facilitation, as well as the administration of municipal environmental and conservation policies.

### **Responsibilities:**

#### **Field Work:**

- Conduct watershed quality sampling to assist with the implementation of the Lac La Biche Watershed Management Plan and Lac La Biche County Watershed Quality Monitoring Program. This includes the following:
  - Lake sampling
  - Inflow/outflow sampling
  - Bacteriological beach sampling
- Any additional environmental monitoring required, as directed by the Environmental Services Coordinator. Including, but not limited to:
  - Landfill/transfer site groundwater sampling
- Implementation of the youth Mad About Science Program. This includes the supervision of participants, and conducting the modules and activities as designed for the program.
- Assist in the implementation of demonstration sites, public displays, workshops and field days, in relation to environmental programs.
- Assistance with any environmental programs as directed by the Environmental Services Coordinator.
- Report any work incidents and safety concerns to the Environmental Services Coordinator.
- Participate in environmental field work as requested.

#### **Program Implementation:**

- Assist in the planning and implementation of programs administered by the Lac La Biche County Environmental Services department. This includes those set out by the Lac La Biche County Environmental Stewardship Advisory Committee (ESAC) and Lac La Biche County Solid Waste Management Committee (SWMC), as directed by the Manager of Environmental Services. Programs and activities include, but are not limited to the following:
  - Lac La Biche Watershed Management Plan
  - Watershed Quality Monitoring Program
  - Lac La Biche County Wetland Policy
  - Lac La Biche County Riparian Setback Matrix Model (RSMM)
  - Environment Week
  - Waste Reduction Week

- Lac La Biche County Green Plans
- Mad About Science Program
- Waste Audits
- Community group facilitation
- Environmental Education and Enhancement
- Various recycling programs, including the Curbside Pickup Program, CORE, and other related programs as administered by the Environmental Services department
- Assist in the preparation of program reports and other publications.
- Prepare progress reports as requested by the Environmental Services Coordinator.
- Attend applicable courses and/or conferences, as directed by the Environmental Services Coordinator.
- Report to the supervisor, any problems that have occurred when out in the field.
- Ensure all safety procedures are followed at all times.
- Complete other assorted duties that may be requested by the Environmental Services Coordinator or his/her designate.

**Office Work:**

- Assist in the preparation of program reports and other publications.
- Prepare progress reports as requested by the Environmental Services Coordinator.
- Attend any training, courses and/or conferences as requested by the Environmental Services Coordinator.

**Qualifications:**

- Minimum Post-Secondary Diploma in environmental, conservation or biological sciences, or comparable education and/or experience in the environmental field.
- Must have valid Class 5 driver's license.
- Must pass the Criminal Record check, Child Welfare check, and Medical Assessment
- Must have Pleasure Craft Operator License or willing to obtain one.
- Must have ATV/UTV License or willing to obtain one.
- Must understand the importance of watershed quality monitoring and related sampling processes.
- Must have an overall awareness and understanding of the importance of environmental education programs.
- Excellent verbal and written communication skills
- High level of computer competency, including proficiency in Microsoft Office Applications
- Experience in reading a municipal map is required
- Excellent customer service skills
- Excellent public relation skills are required, both verbal and written
- Candidate must have the ability to work in a team environment as well as independently.
- Candidate must be able to supervise and work well with children
- Must be able to operate a boat, truck, and trailer
- Successful candidates will be required to provide a criminal records check including vulnerable sector, child welfare intervention check and a driver's abstract.

Candidates must currently be enrolled and returning to full time studies on a full time basis in the fall of 2017. Documentation that provides proof of current enrolment as well as

identifying your status in the program, and documentation confirming that you are returning to full-time studies in the fall of 2017 must be submitted with your application. **Failure to provide documentation may disqualify you from future consideration.**

Tentative employment for this position will be from May until completion of season.

**Salary range: \$18.98 – \$25.31 hourly**

- Competition number: SS005-ET-17
- Closing Date: March 26, 2017

Interested candidates are invited to forward their resume in strict confidence to:

Attention Human Resources

Lac La Biche County

Box 1679, Lac La Biche, AB T0A 2C0

Fax: 1-888-421-2533 Email: [hr@laclabichedcounty.com](mailto:hr@laclabichedcounty.com)

We thank all interested applicants; however, only applicants selected for an interview will be contacted.