

**LAC LA BICHE COUNTY
POLICY REVIEW COMMITTEE
MCARTHUR PLACE, LAC LA BICHE**

September 28, 2016 – 1 p.m.

Minutes of the Lac La Biche County Policy Review Committee Meeting held September 28, 2016 at 1 p.m.

CALL TO ORDER Councillor Siebold called the meeting to order at 1:12 p.m.

PRESENT	MJ Siebold	Councillor (Chairperson)
	John Nowak	Councillor/Deputy Mayor
	David Phillips	Councillor

STAFF IN ATTENDANCE	Melanie McConnell	Acting Chief Administrative Officer
	Surekha Kanzig	Assistant Chief Administrative Officer
	Gordon Shaw	Senior Manager, Planning & Development (in part)
	Joanne Onciul	Legislative Services Coordinator

REGRETS	Omer Moghrabi	Mayor
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ADOPTION OF AGENDA

PR.16.049 Motion by Councillor Phillips to approve the September 28, 2016 Policy Review Committee Meeting agenda as presented.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

3.1 August 24, 2016 – Policy Review Committee Meeting.

PR.16.050 Motion by Councillor Phillips to adopt the August 24, 2016 Policy Review Committee Meeting minutes as circulated.

CARRIED UNANIMOUSLY

NEW BUSINESS

- 4.1 Briefing – Policy PI-63-005 – Environmental Reserve Encroachment Policy;

Mr. Gordon Shaw, Senior Manager of Planning and Development, provided an overview of the proposed Environmental Reserve Management Bylaw. Discussion ensued regarding the same.

- PR.16.051 Motion by Councillor Phillips that Administration amend the Environmental Reserve Management Bylaw with changes as discussed, and that the amended bylaw be brought forward to the next Policy Review Committee.

CARRIED UNANIMOUSLY

- 4.2 Briefing – Policy PI-61-001 – Consultation Requirements for Planning & Development Processes;

Mr. Shaw provided an overview of the proposed Policy PI-61-001 – Consultation Requirements for Planning & Development Processes. Discussion ensued regarding the same.

- PR.16.052 Motion by Councillor Nowak that Administration amend the Consultation Requirements for Planning & Development Processes Policy with changes as discussed, and that the amended policy be brought forward to the next Policy Review Committee.

CARRIED UNANIMOUSLY

- 4.3 Briefing – Policy CS-11-011 – Committee Member Selection Policy.

Ms. Melanie McConnell, Assistant Chief Administrative Officer, provided an overview of the proposed Policy CS-11-011 – Committee Member Selection. Discussion ensued regarding the same.

- PR.16.053 Motion by Councillor Siebold that Administration amend the Committee Member Selection Policy with changes as discussed, and that the amended policy be forwarded to Council.

CARRIED UNANIMOUSLY

ADJOURNMENT

PR.16.054 Motion by Councillor Phillips to adjourn the Policy Review Committee Meeting of September 28, 2016 at 3:10 p.m.

CARRIED UNANIMOUSLY

MJ Siebold, Chairperson

**Shadia Amblie
Chief Administrative Officer**