

**LAC LA BICHE COUNTY
PUBLIC WORKS COMMITTEE MEETING
MCARTHUR PLACE, LAC LA BICHE**

November 1, 2016 – 10 a.m.

Minutes of the Lac La Biche County Public Works Committee Meeting held November 1, 2016 at 10 a.m.

CALL TO ORDER Councillor Richard called the meeting to order at 10:10 a.m.

PRESENT	Omer Moghrabi	Mayor
	Robert Richard	Councillor/Chairperson
	Tim Thompson	Councillor

STAFF IN ATTENDANCE	Shadia Amblie	Chief Administrative Officer
	Brian Shapka	Senior Manager, Public Works
	Tom Kinderwater	Manager, Environmental Services (in part)
	Hugh Pettigrew	Manager, Transportation Services (in part)
	Khalil Shaikh	Manager, Utilities Services (in part)
	Ali Memon	Development Engineer (in part)
	Joanne Onciul	Legislative Services Coordinator

REGRETS	Hajar (Jerry) Haymour	Councillor
----------------	-----------------------	------------

ADOPTION OF AGENDA

PW.16.129 Motion by Councillor Thompson to approve the November 1, 2016 Public Works Committee Meeting agenda as amended:

- Item 9.5 Discussion – Old Conklin Road – change title to Briefing – Old Conklin Road Repairs (km 70 to 104);
- Move Item 9.6 Discussion – 90th Avenue and Beaverhill Road to 10.1 – in camera (s. 25 FOIP).

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

3.1 October 12, 2016 – Public Works Committee Meeting.

PW.16.130 Motion by Mayor Moghrabi to adopt the October 12, 2016 Public Works Committee Meeting minutes as circulated.

CARRIED UNANIMOUSLY

UNFINISHED BUSINESS

There were no unfinished business items to discuss.

URGENT MATTERS

There were no urgent matters to discuss.

DELGATIONS & DISPOSITION OF DELEGATIONS

There were no delegations scheduled for this meeting.

SEASONAL PROGRAMS UPDATE

7.0 Mr. Hugh Pettigrew, Manager of Transportation, provided an update on seasonal programs. It was communicated that a few areas that were under construction require additional gravel, but for the most part, summer projects are complete and staff are preparing for winter projects.

WORKPLAN & CAPITAL PROJECTS UPDATE

8.1 Capital Projects Summary as of October 25, 2016;

Mr. Brian Shapka, Senior Manager of Public Works, Mr. Pettigrew and Mr. Ali Memon, Development Engineer, provided a summary of all capital projects. Discussion ensued regarding the same.

PW.16.131 Motion by Councillor Thompson to accept the Capital Projects Summary as information.

CARRIED UNANIMOUSLY

8.1 Capital Projects Summary as of October 25, 2016 (continued);

PW.16.132 Motion by Mayor Moghrabi that Administration bring forward a briefing on the Christy Creek gravel pit to a future Public Works Committee Meeting.

CARRIED UNANIMOUSLY

8.2 Transportation Services Manager's Report;

Mr. Pettigrew presented the Transportation Services Manager's Report and provided an overview of the departmental activities and highlights.

PW.16.133 Motion by Councillor Thompson that Administration bring back a briefing to a future Regular Council Meeting on 2016 capital and maintenance projects for boat launches.

CARRIED UNANIMOUSLY

PW.16.134 Motion by Mayor Moghrabi that Administration bring forward a briefing to update Council on the Fork Lake Gravel Pit.

CARRIED UNANIMOUSLY

PW.16.135 Motion by Councillor Thompson that Administration bring forward a map of all the proposed oiling, gravelling and paving projects for the 2017 budget season to discuss during budget deliberations.

CARRIED UNANIMOUSLY

PW.16.136 Motion by Mayor Moghrabi that a Policy be developed for speed limit changes on County roads, and further that the same be brought forward to a future Public Works Committee meeting for review.

CARRIED UNANIMOUSLY

PW.16.137 Motion by Mayor Moghrabi to accept the Transportation Services Manager's Report as information.

CARRIED UNANIMOUSLY

RECESS

Councillor Richard called a recess at 12:11 p.m.

RECONVENE

Councillor Richard reconvened the meeting at 1:18 p.m. with all those Members of the Committee previously listed in attendance.

WORKPLAN & CAPITAL PROJECTS UPDATE

8.3 Utilities Services Manager's Report;

Mr. Khalil Shaikh, Manager of Utilities, presented the Utilities Services Manager's Report and provided an overview of the departmental activities and highlights. Discussion ensued regarding the same.

PW.16.138 Motion by Thompson to accept the Utilities Services Manager's Report as information.

CARRIED UNANIMOUSLY

8.4 Environmental Services Manager's Report.

Mr. Tom Kinderwater, Manager of Environmental Services, presented the Environmental Services Manager's Report and provided an overview of the departmental activities and highlights.

PW.16.139 Motion by Councillor Richard that Administration bring forward a request to Council to add the landfill lease matter to the meeting with Environment and Parks department at the Alberta Association of Municipal Districts and Counties (AAMDC) Convention.

CARRIED UNANIMOUSLY

PW.16.140 Motion by Councillor Thompson that Administration bring forward a briefing to Council providing details on the lake sampling program.

CARRIED UNANIMOUSLY

PW.16.141 Motion by Mayor Moghrabi to accept the Environmental Services Manager's Report as information.

CARRIED UNANIMOUSLY

RECESS

Councillor Richard called a recess at 2:25 p.m.

RECONVENE

Councillor Richard reconvened the meeting at 2:35 p.m. with all those Members of the Committee previously listed in attendance.

NEW BUSINESS

- 9.1 Discussion – Letter from the Historical Chapelle Society of Plamondon;

Mr. Shapka provided an overview on the letter dated September 18, 2016 from the Historical Chapelle Society of Plamondon. He provided an estimated cost of \$60,000 not including finishing work once installation of water and sewer is complete.

- PW.16.142 Motion by Councillor Thompson to bring forward to Council for budget deliberations the request from the Historical Chapelle Society of Plamondon, and further that a letter be sent to the Society noting their request will be referred to the 2017 budget.

CARRIED UNANIMOUSLY

- 9.2 Briefing – Airport User Fees;

- PW.16.143 Motion by Mayor Moghrabi to accept the briefing regarding airport user fees as information.

CARRIED UNANIMOUSLY

- PW.16.144 Motion by Councillor Thompson that Administration bring forward to Council water and sewer servicing options for airport properties for 2017 budget deliberations.

CARRIED UNANIMOUSLY

- PW.16.145 Motion by Councillor Thompson that Administration bring forward a briefing to Council regarding airport user and lease fee options.

CARRIED UNANIMOUSLY

- 9.3 Briefing – Pedestrian Crosswalk Options on 101 Avenue in the Hamlet of Lac La Biche;

- PW.16.146 Motion by Mayor Moghrabi to accept the briefing regarding pedestrian crosswalk options on 101 Avenue in the Hamlet of Lac La Biche as information.

CARRIED UNANIMOUSLY

9.4 Briefing – Proposed Amendments to Dust Abatement Policy PI-30-001;

PW.16.147 Motion by Mayor Moghrabi to accept the briefing regarding proposed amendments to Dust Abatement Policy PI-30-001 as information, and further that Policy PI-30-001 be brought forward to a future Council meeting for Council's review.

CARRIED UNANIMOUSLY

9.5 Briefing – Old Conklin Road Repairs (km 70 – 104);

PW.16.148 Motion by Councillor Thompson to accept the briefing regarding Old Conklin Road Repairs (km 70 - 104) as information, and further that a Request for Decision be prepared and brought forward for Council's consideration regarding repairs.

CARRIED UNANIMOUSLY

9.6 Discussion – 90th Avenue and Beaverhill Road.

Item 9.6 was moved to the in camera session as item 10.1.

RECESS

Councillor Richard called a recess at 4:03 p.m.

RECONVENE

Councillor Richard reconvened the meeting at 4:11 p.m. with all those Members of the Committee previously listed in attendance.

IN CAMERA SESSION

PW.16.149 Motion by Councillor Thompson to go in camera at 4:11 p.m.

CARRIED UNANIMOUSLY

10.1 Discussion – 90th Avenue and Beaverhill Road (s. 25 FOIP).

RETURN TO REGULAR MEETING

PW.16.150 Motion by Mayor Moghrabi to proceed with the meeting out of camera at 4:53 p.m.

CARRIED UNANIMOUSLY

BUSINESS ARISING OUT OF IN CAMERA SESSION

10.1 Discussion – 90th Avenue and Beaverhill Road (s. 25 FOIP).

PW.16.151 Motion by Councillor Richard that Administration bring forward cost recovery options as discussed in camera.

CARRIED UNANIMOUSLY

ADJOURNMENT

PW.16.152 Motion by Mayor Moghrabi to adjourn the Public Works Committee Meeting of November 1, 2016 at 4:55 p.m.

CARRIED UNANIMOUSLY

Robert Richard, Chairperson

**Shadia Amblie
Chief Administrative Officer**