

**LAC LA BICHE COUNTY  
PUBLIC WORKS COMMITTEE MEETING  
MCARTHUR PLACE, LAC LA BICHE**

**September 6, 2016 – 10 a.m.**

Minutes of the Lac La Biche County Public Works Committee Meeting held September 6, 2016 at 10 a.m.

**CALL TO ORDER** Councillor Richard called the meeting to order at 10:11 a.m.

<b>PRESENT</b>	Omer Moghrabi	Mayor
	Robert Richard	Councillor/Chairperson
	David Phillips	Councillor

<b>STAFF IN ATTENDANCE</b>	Shadia Amblie	Chief Administrative Officer
	Brian Shapka	Senior Manager, Public Works
	Tom Kinderwater	Manager, Environmental Services
	Khalil Shaikh	Manager, Utilities
	Joanne Onciul	Legislative Services Coordinator

**REGRETS** Hajar (Jerry) Haymour Councillor

**ADOPTION OF AGENDA**

PW.16.100 Motion by Councillor Phillips to approve the September 6, 2016 Public Works Committee Meeting agenda as amended:

- Addition of item 9.3 Discussion – Traffic Flow at Landfills.

**CARRIED UNANIMOUSLY**

**ADOPTION OF MINUTES**

3.1 August 10, 2016 – Public Works Committee Meeting.

PW.16.101 Motion by Mayor Moghrabi to adopt the August 10, 2016 Public Works Committee Meeting minutes as circulated.

**CARRIED UNANIMOUSLY**

## **UNFINISHED BUSINESS**

There was no unfinished business to discuss.

## **URGENT MATTERS**

There were no urgent matters to discuss.

## **DELGATIONS & DISPOSITION OF DELEGATIONS**

There were no delegations scheduled for this meeting.

## **SEASONAL PROGRAMS UPDATE**

Mr. Brian Shapka, Senior Manager of Public Works, provided an update on seasonal programs. The dust control program and second applications of calcium chloride were discussed.

Mr. Shapka advised that the seasonal gravel haul is near completion with 90 per cent of the project complete. Discussion ensued regarding the pros and cons of shortening the gravel haul season and starting the gravel haul season earlier.

PW.16.102 Motion by Councillor Richard that Administration bring forward for discussion at the 2017 budget deliberations, several gravelling options and the rationale behind the numbers.

**CARRIED UNANIMOUSLY**

Mr. Shapka continued his update on seasonal programs. Discussion ensued regarding oiling projects in the County and the mowing of grass in ditches along County roadways.

PW.16.103 Motion by Councillor Phillips to accept the seasonal programs update as information.

**CARRIED UNANIMOUSLY**

## **WORKPLAN & CAPITAL PROJECTS UPDATE**

8.1 Capital Projects Summary as of September 1, 2016;

Mr. Shapka provided a summary of all capital projects. Discussion ensued regarding the same.

PW.16.104 Motion by Mayor Moghrabi that Administration bring forward a briefing to Council that will discuss the addition of optional fill material to future deep service tenders.

**CARRIED UNANIMOUSLY**

### **RECESS**

Councillor Richard called a recess at 11:05 a.m.

### **RECONVENE**

Councillor Richard reconvened the meeting at 11:13 a.m. with all those Members of the Committee previously listed in attendance.

## **WORKPLAN & CAPITAL PROJECTS UPDATE**

8.1 Capital Projects Summary as of September 1, 2016 (continued);

Mr. Shapka continued with the summary of all capital projects. Discussion ensued regarding the same.

PW.16.105 Motion by Councillor Richard that Administration bring forward a briefing to the 2017 budget deliberations to discuss utilizing extra soil materials that are stock piled by 91<sup>st</sup> Ave. to upgrade County properties that are for sale to make them more marketable.

**CARRIED UNANIMOUSLY**

Mr. Shapka continued with the summary of all capital projects. Discussion ensued regarding the same.

PW.16.106 Motion by Councillor Phillips that Administration bring forward an RFD presenting wet condition options for the Old Trail Project – Base and Pave to the September 13, 2016 Regular Council Meeting for Council's consideration.

**CARRIED UNANIMOUSLY**

8.1 Capital Projects Summary as of September 1, 2016 (continued);

Mr. Shapka continued with the summary of all capital projects. Discussion ensued regarding the same.

PW.16.107 Motion by Councillor Richard to direct Administration to investigate parking and turning areas for existing County boat launches.

**CARRIED UNANIMOUSLY**

Mr. Shapka concluded the summary of all capital projects.

PW.16.108 Motion by Mayor Moghrabi to accept the Capital Projects Summary as information.

**CARRIED UNANIMOUSLY**

8.2 Transportation Services Manager's Report;

Mr. Shapka presented the Transportation Services Manager's Report and provided an overview of the departmental activities and highlights.

PW.16.109 Motion by Mayor Moghrabi to accept the Transportation Services Manager's Report as information.

**CARRIED UNANIMOUSLY**

8.3 Utilities Manager's Report;

Mr. Khalil Shaikh, Manager of Utilities, presented the Utilities Manager's Report and provided an overview of the departmental activities and highlights.

PW.16.110 Motion by Councillor Phillips that Administration investigate backflow prevention and practices as well as weeping tile issues, and bring back the findings to a future Public Works Committee meeting.

**CARRIED UNANIMOUSLY**

Mr. Shaikh continued with his report and overview of departmental activities and highlights.

PW.16.111 Motion by Mayor Moghrabi to accept the Utilities Manager's Report as information.

**CARRIED UNANIMOUSLY**

8.4 Environmental Services Manager's Report.

Mr. Tom Kinderwater, Manager of Environmental Services, presented the Environmental Services Manager's Report and provided an overview of the department's activities and highlights.

PW.16.112 Motion by Councillor Phillips to accept the Environmental Services Manager's Report as information.

**CARRIED UNANIMOUSLY**

**NEW BUSINESS**

9.3 Discussion – Traffic Flow at Landfills (addition to agenda);

Discussion ensued regarding practical ways of moving traffic flow more freely through the Beaver Lake and Plamondon landfills.

PW.16. 113 Motion by Councillor Richard to direct Administration to research options to improve traffic flow at the Plamondon and Beaver Lake landfills and report the findings to a future Public Works Committee meeting.

**CARRIED UNANIMOUSLY**

PW.16.114 Motion by Mayor Moghrabi to direct Administration to investigate site redevelopment options at the Plamondon and Beaver Lake Landfills to improve operations and report the findings to a future Public Works Committee meeting.

**CARRIED UNANIMOUSLY**

9.2 Tour of Golf Course Irrigation System.

Discussion ensued regarding the golf course irrigation system.

PW.16.115 Motion by Mayor Moghrabi to reschedule the tour of the golf course irrigation system to a later date.

**CARRIED UNANIMOUSLY**

9.1 Briefing – Airport Hanger Space User Fees;

PW.16.116 Motion by Councillor Phillips to accept the briefing regarding airport hanger space user fees as information, and further, that Administration bring forward to a future Public Works Committee meeting, a revised policy and schedule of fees for lease rates at the Lac La Biche Airport, as well as more information on all airport usages.

**CARRIED UNANIMOUSLY**

**ADJOURNMENT**

PW.16.117 Motion by Mayor Moghrabi to adjourn the Public Works Committee Meeting of September 6, 2016 at 1:47 p.m.

**CARRIED UNANIMOUSLY**

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**Robert Richard, Chairperson**

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**Shadia Amblic  
Chief Administrative Officer**