

**LAC LA BICHE COUNTY  
REGULAR COUNCIL MEETING  
MCARTHUR PLACE, LAC LA BICHE**

**October 25, 2016 – 10 a.m.**

Minutes of the Lac La Biche County Regular Council Meeting held October 25, 2016 at 10 a.m.

**CALL TO ORDER** Deputy Mayor Richard called the meeting to order at 10:07 a.m.

<b>PRESENT</b>	Robert Richard	Councillor / Deputy Mayor
	Wanda Austin	Councillor
	Richard Olson	Councillor
	David Phillips	Councillor
	Tim Thompson	Councillor
	Hajar (Jerry) Haymour	Councillor
	John Nowak	Councillor
<b>STAFF IN ATTENDANCE</b>	Shadia Amblie	Chief Administrative Officer
	Surekha Kanzig	Assistant Chief Administrative Officer
	Brian Shapka	Senior Manager, Public Works (in part)
	Gordon Shaw	Senior Manager, Planning & Development (in part)
	Dan Small	Senior Manager, Finance & Grants (in part)
	Jihad Moghrabi	Communications Coordinator
	Joanne Onciul	Legislative Services Coordinator
<b>REGRETS</b>	Omer Moghrabi	Mayor
	MJ Siebold	Councillor

**ADOPTION OF AGENDA**

16.895 Motion by Councillor Haymour to approve the October 25, 2016 Regular Council Meeting agenda as amended:

- Addition of Item 5.1 Discussion – Letter to Residents of Blais Resort;
- Addition of Item 7.2 Discussion – Personnel Matters (s. 17 FOIP);
- Addition of item 8.16 Discussion – Capital Project Update;
- Addition of item 8.17 Discussion – Geographic Imaging System (GIS);

Motion 16.895 continued:

- Addition of item 8.18 Discussion – Broadband Seminar.

**CARRIED UNANIMOUSLY**

## **ADOPTION OF MINUTES**

- 3.1 September 20, 2016 – Strategic Session – FireSmart & Enforcement Staff;

It was noted that a typographical error occurred in Motion SS.16.069 whereby Councillor Thompson voted for and against the motion. It was clarified that Councillor Thompson voted against the motion.

- 16.896 Motion by Councillor Phillips to adopt the September 20, 2016 – Strategic Session – FireSmart & Enforcement Staff minutes as amended.

**CARRIED UNANIMOUSLY**

- 3.2 September 27, 2016 – Regular Council Meeting;

- 16.897 Motion by Councillor Olson to adopt the September 27, 2016 – Regular Council Meeting minutes as circulated.

**CARRIED UNANIMOUSLY**

- 3.3 October 11, 2016 – Regular Council Meeting;

- 16.898 Motion by Councillor Haymour to adopt the October 11, 2016 – Regular Council Meeting minutes as circulated.

**CARRIED UNANIMOUSLY**

- 3.4 October 13, 2016 – Special Council Meeting;

- 16.899 Motion by Councillor Thompson to adopt the October 13, 2016 – Special Council Meeting minutes as circulated.

**CARRIED UNANIMOUSLY**

- 3.5 October 13, 2016 – Organizational Meeting;

- 16.900 Motion by Councillor Thompson to adopt the October 13, 2016 – Organizational Meeting minutes as circulated.

**CARRIED UNANIMOUSLY**

3.6 October 18, 2016 – Regular Council Meeting.

16.901 Motion by Councillor Olson to adopt the October 18, 2016  
– Regular Council Meeting minutes as circulated.

**CARRIED UNANIMOUSLY**

**PUBLIC INPUT SESSION/DELEGATIONS/PUBLIC HEARINGS**

6.1 Public Hearing – Bylaw No. 16-009 Statutory Road Allowance and  
Forced Road Closure;

Deputy Mayor Richard provided an overview of the public hearing  
process and declared the public hearing open at 10:18 a.m.

Deputy Mayor Richard asked Surekha Kanzig, Assistant Chief  
Administrative Officer whether or not the public hearing was advertised  
and notice was provided in accordance with the applicable legislation. Ms.  
Kanzig advised that this was the case, and further noted there were no  
written submissions.

Mr. Brian Shapka, Senior Manager of Public Works, summarized the  
purpose for the hearing.

Deputy Mayor Richard asked if the Applicant was present and wishing to  
speak to the proposed bylaw.

The Applicant was not in attendance.

Deputy Mayor Richard asked if there was anyone present wishing to speak  
in support of the proposed bylaw.

No one came forward to speak in support of the proposed bylaw.

Deputy Mayor Richard asked if there was anyone present wishing to speak  
in opposition of the proposed bylaw.

No one came forward to speak in opposition of the proposed bylaw.

Deputy Mayor Richard asked if the Applicant wishes to make any closing  
comments.

The Applicant was not in attendance.

Deputy Mayor Richard thanked the presenters for their comments, and  
declared the public hearing closed at 10:20 a.m.

6.2 Public Hearing – Bylaw 16-021 Statutory Road Allowance and Forced Road Closure through River Lot 16 and River Lot 17;

Deputy Mayor Richard declared the public hearing open at 10:20 a.m.

Deputy Mayor Richard asked Ms. Kanzig whether or not the public hearing was advertised and notice was provided in accordance with the applicable legislation. Ms. Kanzig advised that this was the case, and further noted there were no written submissions.

Mr. Shapka summarized the purpose for the hearing.

Deputy Mayor Richard asked if the Applicant was present and wishing to speak to the proposed bylaw.

Lac La Biche County is the Applicant, represented by Mr. Shapka.

Deputy Mayor Richard asked if there was anyone present wishing to speak in support of the proposed bylaw.

No one came forward to speak in support of the proposed bylaw.

Deputy Mayor Richard asked if there was anyone present wishing to speak in opposition of the proposed bylaw.

No one came forward to speak in opposition of the proposed bylaw.

Deputy Mayor Richard asked if the Applicant wishes to make any closing comments.

No closing comments were made.

Deputy Mayor Richard thanked the presenters for their comments, and declared the public hearing closed at 10:23 a.m.

6.3 Public Hearing – Rezoning Bylaw 16-024; Pt. of SE-15-68-16-W4M; from Agricultural District (AG) to On-Site Estate Residential 2 (OE2);

Deputy Mayor Richard declared the public hearing open at 10:23 a.m.

Deputy Mayor Richard asked Ms. Kanzig whether or not the public hearing was advertised and notice was provided in accordance with the applicable legislation. Ms. Kanzig advised that this was the case, and further noted there were no written submissions.

Ms. Sheera Bourassa, Planning & Development Officer, summarized the purpose for the hearing.

Deputy Mayor Richard asked if the Applicant was present and wishing to speak to the proposed bylaw.

Mr. Greg Chaschin, Applicant, was in attendance but did not wish to speak to the proposed bylaw.

Deputy Mayor Richard asked if there was anyone present wishing to speak in support of the proposed bylaw.

No one came forward to speak in support of the proposed bylaw.

Deputy Mayor Richard asked if there was anyone present wishing to speak in opposition of the proposed bylaw.

No one came forward to speak in opposition of the proposed bylaw.

Deputy Mayor Richard asked if the Applicant wishes to make any closing comments.

No closing comments were made.

Deputy Mayor Richard thanked the presenters for their comments, and declared the public hearing closed at 10:26 a.m.

## **UNFINISHED BUSINESS**

4.1 RFD – Request to Defer the Off-site Levies as a Condition of Subdivision Approval File Number 2016-S-013; RL-7-68-15-W4M (LACLABI::7);

Councillor Olson left Council Chambers at 10:30 a.m.

Councillor Olson returned to Council Chambers at 10:32 a.m.

16.902 Motion by Councillor Nowak to postpone item 4.1 RFD – Request to Defer the Off-site Levies as a Condition of Subdivision Approval File Number 2016-S-013; RL-7-68-15-W4M (LACLABI::7) until such time that Council has had a discussion on off-site levies.

**CARRIED UNANIMOUSLY**

4.2 Briefing – 90<sup>th</sup> Avenue/Beaver Hill Road Intersection in Dumasfield Area.

16.903 Motion by Councillor Olson to accept the briefing regarding 90<sup>th</sup> Avenue/Beaver Hill Road Intersection in Dumasfield Area as information.

**CARRIED UNANIMOUSLY**

**RECESS**

Deputy Mayor Richard called a recess at 10:48 a.m.

**RECONVENE**

Deputy Mayor Richard reconvened the meeting at 10:55 a.m. with all those Members of Council previously listed in attendance.

**URGENT MATTERS**

5.1 Discussion – Letter to Residents of Blais Resort (addition to agenda).

Ms. Shadia Amblie, Chief Administrative Officer, provided background information on correspondence that was sent by Administration to Blais Resort residents regarding encroachment on reserve lands owned by Lac La Biche County. Discussion ensued regarding the same.

16.904 Motion by Councillor Thompson to send a letter to Blais Resort residents regarding environmental encroachments.

**CARRIED UNANIMOUSLY**

**NEW BUSINESS**

8.1 RFD – Rezoning Bylaw 16-024; Pt. of SE-15-68-16-W4M; from Agricultural District (AG) to On-Site Estate Residential 2 (OE2) – 2<sup>nd</sup> and 3<sup>rd</sup> Reading;

16.905 Motion by Councillor Nowak that Bylaw 16-024 be given second reading this 25<sup>th</sup> day of October, 2016.

**CARRIED UNANIMOUSLY**

16.906 Motion by Councillor Haymour that Bylaw 16-024 be given third and final reading this 25<sup>th</sup> day of October, 2016.

**CARRIED UNANIMOUSLY**

8.2 RFD – Request for First Extension to the Subdivision Approval for File 2015-S-014; SW-34-66-14-W4M;

16.907 Motion by Councillor Phillips that County Council grants a one (1) year extension to the Subdivision Approval for File 2015-S-014 until November 4, 2017.

**CARRIED UNANIMOUSLY**

8.3 RFD – Request for Second Extension to the Subdivision Approval for File 2011-S-012; Lot 6 & 7, Block 2, Plan 28HW (RL-59-67-14-W4M);

16.908 Motion by Councillor Haymour to defer item 8.3 RFD – Request for Second Extension to the Subdivision Approval for File 2011-S-012; Lot 6 & 7, Block 2, Plan 28HW (RL-59-67-14-W4M) to such time that Administration obtains further information regarding the progress of water and sewer installation.

**CARRIED UNANIMOUSLY**

8.4 RFD – Rezoning Bylaw 16-026; Lot 1, Block 11, Plan 3000TR; from Hamlet Commercial District (HC) to Mixed Use Residential – Business District (MRB) – 1<sup>st</sup> reading;

16.909 Motion by Councillor Olson that Bylaw 16-026 be given first reading this 25<sup>th</sup> day of October, 2016.

**CARRIED UNANIMOUSLY**

8.5 RFD – Bylaw 16-012; Plan 0721458 Cancellation; L’Heureux, Remi & Roxanne – 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> reading;

16.910 Motion by Councillor Olson that Bylaw 16-012 be given first reading this 25<sup>th</sup> day of October, 2016.

**CARRIED UNANIMOUSLY**

16.911 Motion by Councillor Austin that Bylaw 16-012 be given second reading this 25<sup>th</sup> day of October, 2016.

**CARRIED UNANIMOUSLY**

16.912 Motion by Councillor Haymour that Bylaw 16-012 be submitted for third and final reading this 25<sup>th</sup> day of October, 2016.

**CARRIED UNANIMOUSLY**

**NEW BUSINESS**

- 8.5 RFD – Bylaw 16-012; Plan 0721458 Cancellation; L’Heureux, Remi & Roxanne – 1st, 2<sup>nd</sup>, and 3<sup>rd</sup> reading (continued);
- 16.913 Motion by Councillor Olson that Bylaw 16-012 be given third and final reading this 25<sup>th</sup> day of October, 2016.

**CARRIED UNANIMOUSLY**

- 8.6 RFD – Landowner Request to Pay the Offsite Levies in Installments for Development Approval File Number 2016-146; Lot 3, Block 1, Plan 1022637;
- 16.914 Motion by Councillor Haymour that off-site levies in the amount of \$13,259.07 payable as a result of development approval for file number 2016-146 for the parcel legally described as Lot 3, Block 1, Plan 1022637 is paid in four equal installments of \$3,314.77 over the next year, with payment commencing on November 1, 2016.

**IN FAVOUR**

**Deputy Mayor Richard  
Councillor Austin  
Councillor Olson  
Councillor Phillips  
Councillor Thompson  
Councillor Haymour**

**OPPOSED**

**Councillor Nowak**

**CARRIED**

- 8.7 Briefing – Offsite Levies Bylaws;

Councillor Olson left Council Chambers at 12:12 p.m.

Councillor Olson returned to Council Chambers at 12:13 p.m.

Councillor Haymour left Council Chambers at 12:14 p.m.

Councillor Haymour returned to Council Chambers at 12:15 p.m.

- 16.915 Motion by Councillor Olson to accept the briefing regarding off-site levies bylaws as information, and further, that additional information on off-site levies be brought to the November 8, 2016 Regular Council meeting.

**CARRIED UNANIMOUSLY**



## **PUBLIC INPUT SESSION/DELEGATIONS/PUBLIC HEARINGS**

### 6.4 Public Input Session.

Deputy Mayor Richard declared the public input session open at 12:22 p.m.

Mr. Brian Deheer approached the delegation table and noted his appreciation to the County for hosting recycling, hazardous waste round-up and composting initiatives that he participated in over the weekend. Mr. Deheer discussed his interest in watershed groups and offered to help the County in any way he can with issues that pertain to the watershed.

Deputy Mayor Richard thanked Mr. Deheer for his comments, and declared the public input session closed at 12:26 p.m.

Councillor Austin left Council Chambers at 12:27 p.m.

## **NEW BUSINESS**

### 8.8 RFD – Bylaw 16-022 Amendments to the Municipal Development Plan for Area Structure Plans and Outline Plans;

Councillor Austin returned to Council Chambers at 12:29 p.m.

Councillor Thompson left Council Chambers at 12:33 p.m.

Councillor Thompson returned to Council Chambers at 12:34 p.m.

16.916 Motion by Councillor Haymour that Administration rewrite draft bylaw 16-022 to require that the subdivision or development of two (2) or more commercial or industrial lots (not including the remnant parcel) trigger an Area Structure Plan.

**CARRIED UNANIMOUSLY**

16.917 Motion by Councillor Austin that Administration research what other municipalities are doing in relation to single parcel development Area Structure Plan triggers.

**CARRIED UNANIMOUSLY**

## **RECESS**

Deputy Mayor Richard called a recess at 1:01 p.m.

## **RECONVENE**

Deputy Mayor Richard reconvened the meeting at 2:17 p.m. with all those Members of Council previously listed in attendance.

## NEW BUSINESS

8.9 RFD – Statement of Revenues & Expenditures for the Period Ended September 30, 2016;

16.918 Motion by Councillor Thompson that County Council accepts the Lac La Biche County Statement of Revenues and Expenditures for the Period Ended September 30, 2016, as presented.

**CARRIED UNANIMOUSLY**

8.10 RFD – Request for Increase in 2016 Capital Budget for Purchase of Replacement Fire Tanker and Associated Insurance Proceeds;

16.919 Motion by Councillor Olson that Fire Services 2016 Capital Expenditure Budget be increased by \$269,900 for the purchase of the replacement Fire Tanker.

**CARRIED UNANIMOUSLY**

16.920 Motion by Councillor Nowak that Fire Services 2016 Capital Revenue Budget be increased by \$253,565 for the proceeds from insurance for the replacement Fire Tanker.

**CARRIED UNANIMOUSLY**

8.11 Briefing – Alberta Association of Municipal Districts and Counties (AAMDC) Convention – November 2016 – Lobby Efforts;

16.921 Motion by Councillor Olson that Administration schedule meetings with the following Ministers at the Alberta Municipal Districts and Counties (AAMDC) Convention in November to discuss the following:

- Minister of Transportation – Brian Mason to discuss Highway 858 and points from regional staff;
- Minister of Environment and Parks – Shannon Phillips to discuss the Recreation Lease;
- Minister of Human Services – Irfan Sabir to discuss the homelessness initiative;
- Minister of Municipal Affairs – Danielle Larivee to discuss Specialized Municipality application.

**CARRIED UNANIMOUSLY**

8.12 Briefing – Councillor Expense Claims – September 2016;

16.922 Motion by Councillor Thompson to accept the briefing regarding Councillor Expense Claims as information.

**CARRIED UNANIMOUSLY**

8.13 RFD – Tactical Plan;

16.923 Motion by Councillor Haymour to endorse the tactical plan to address vagrancy, develop serviced residential and commercial lots, improve policies and regulations to encourage development, and expand medical services.

**CARRIED UNANIMOUSLY**

8.14 RFD – Lac La Biche Homeless Reduction Task Force;

16.924 Motion by Councillor Olson to direct Administration to schedule a start-up meeting with selected participants to review the draft Terms of Reference, and further that the recommendations for the Terms of Reference be brought back to Council for endorsement.

**CARRIED UNANIMOUSLY**

## **NEW BUSINESS**

8.15 RFD – Response Letter to Devon Canada.

Councillor Thompson left Council Chambers at 3:26 p.m.

Councillor Thompson returned to Council Chambers at 3:28 p.m.

16.925 Motion by Councillor Austin that County Council approves and sends the response letter to Devon Canada, as amended.

**CARRIED UNANIMOUSLY**

8.16 Discussion – Projects Update (addition to agenda);

Mr. Brian Shapka, Senior Manager of Public Works, and Mr. Ali Memon, Development Engineer, provided an update to Council on the 2016 Capital Projects.

Councillor Olson left Council Chambers at 3:43 p.m.

Councillor Olson returned to Council Chambers at 3:45 p.m.

Councillor Phillips left Council Chambers at 3:53 p.m.

Councillor Phillips returned to Council Chambers at 3:55 p.m.

#### **EXTENSION OF MEETING**

16.926 Motion by Councillor Haymour to extend the October 25, 2015 Regular Council Meeting to such time that all agenda items have been discussed.

**CARRIED UNANIMOUSLY**

#### **NEW BUSINESS**

8.16 Discussion – Capital Projects Update (addition to agenda) (continued);

Discussion continued regarding the 2016 capital projects update.

16.927 Motion by Councillor Olson to accept the 2016 Capital Projects update as information.

**CARRIED UNANIMOUSLY**

8.17 Discussion – Geographic Imaging System (GIS) (addition to agenda);

Discussion ensued regarding access to MuniSight for Council members. Mr. Gilbert Hache, GIS Coordinator, will forward the required information to Legislative Services to distribute to Council.

8.18 Discussion – Broadband Seminar (addition to agenda).

Councillor Olson provided an update on the Broadband seminar he attended last week.

## **UNFINISHED BUSINESS**

4.1 RFD – Request to Defer the Off-site Levies as a Condition of Subdivision Approval File Number 2016-S-013; RL-7-68-15-W4M (LACLABI::7) (continued);

16.928 Motion by Councillor Thompson that off-site levies in the amount of \$33,482.50 payable as a result of subdivision approval for file number 2016-S-013 are deferred until a development application is submitted for the parcel legally described as RL-7-68-15-W4M (LACLABI;;7) and proposed under subdivision file 2016-S-013.

**CARRIED UNANIMOUSLY**

## **RECESS**

Deputy Mayor Richard called a recess at 4:45 p.m.

## **RECONVENE**

Deputy Mayor Richard reconvened the meeting at 4:58 p.m. with all those Members of Council previously listed in attendance.

## **IN CAMERA SESSION**

16.929 Motion by Councillor Haymour to go in camera at 4:58 p.m.

**CARRIED UNANIMOUSLY**

7.1 Discussion – Legal Matters – Update (s. 27 FOIP);

7.2 Discussion – Personnel Matters (s. 17 FOIP) (addition to agenda).

## **RETURN TO REGULAR MEETING**

16.930 Motion by Councillor Nowak to proceed with the meeting out of camera at 6:13 p.m.

**CARRIED UNANIMOUSLY**

## **BUSINESS ARISING OUT OF “IN CAMERA SESSION”**

7.1 Discussion – Legal Matters – Update (s. 27 FOIP);

16.931 Motion by Councillor Phillips to accept the Legal Matters Update as information.

**CARRIED UNANIMOUSLY**

7.2 Personnel Matters (s. 17 FOIP).

No action required.

## **DISPOSITION OF PUBLIC INPUT SESSION**

6.4.1 Disposition of Public Input Session.

No action required.

## **ADJOURNMENT**

16.932 Motion by Councillor Haymour to adjourn the Regular Council Meeting of October 25, 2016 at 6:14 p.m.

**CARRIED UNANIMOUSLY**

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**Omer Moghrabi, Mayor**

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**Shadia Amblie  
Chief Administrative Officer**