

**LAC LA BICHE COUNTY  
REGULAR COUNCIL MEETING  
MCARTHUR PLACE, LAC LA BICHE**

**October 18, 2016 – 10 a.m.**

Minutes of the Lac La Biche County Regular Council Meeting held October 18, 2016 at 10 a.m.

**CALL TO ORDER** Mayor Moghrabi called the meeting to order at 10:05 a.m.

<b>PRESENT</b>	Omer Moghrabi	Mayor
	Wanda Austin	Councillor
	Robert Richard	Councillor / Deputy Mayor
	Richard Olson	Councillor
	MJ Siebold	Councillor
	John Nowak	Councillor (entered at 10:07 a.m.)

<b>STAFF IN ATTENDANCE</b>	Shadia Amblie	Chief Administrative Officer
	Surekha Kanzig	Assistant Chief Administrative Officer
	Gordon Shaw	Senior Manager, Planning & Development (in part)
	Dan Small	Senior Manager, Finance & Grants
	Jihad Moghrabi	Communications Coordinator
	Joanne Onciul	Legislative Services Coordinator

<b>REGRETS</b>	David Phillips	Councillor
	Tim Thompson	Councillor
	Hajar (Jerry) Haymour	Councillor

**ADOPTION OF AGENDA**

Councillor Nowak entered Council Chambers at 10:07 a.m.

16.883      Motion by Councillor Siebold to approve the October 18, 2016 Regular Council Meeting agenda as amended:

- Addition of Item 8.4 Briefing – Reject Material at the Holowachuk Estates Project;
- Addition of Item 8.5 Update on Township Road 684A and Old Conklin Road;
- Addition of Item 8.6 Discussion – Digital Futures Event.

**CARRIED UNANIMOUSLY**

**ADOPTION OF MINUTES**

There were no minutes submitted for adoption.

**UNFINISHED BUSINESS**

There was no unfinished business to discuss.

**URGENT MATTERS**

There were no urgent matters to discuss.

**DELEGATIONS**

There were no delegations scheduled to attend.

**NEW BUSINESS**

8.1 Briefing – Hamlet Entrance Signs;

Miss. Lianne Plamondon, Graphics Designer, and Mr. Hugh Pettigrew, Manager of Transportation, presented options for new entrance signs for the Hamlets of Lac La Biche and Plamondon.

16.884 Motion by Councillor Olson that Administration bring forward a Request for Decision to a future Council meeting for a refined design for Concept 1 and 4, including the landscaping design, and the estimated costs for each completed sign.

**CARRIED UNANIMOUSLY**

16.885 Motion by Councillor Nowak to direct Administration to clean up the existing entrance signs and the areas around them, and procure the refurbishment of the existing Lakeland Provincial Park gateway signs.

**CARRIED UNANIMOUSLY**

**RECESS**

Mayor Moghrabi called a recess at 10:55 a.m.

**RECONVENE**

Deputy Mayor Richard reconvened the meeting at 11:05 a.m. with all those Members of Council previously listed in attendance, with the exception of Mayor Moghrabi.

**NEW BUSINESS**

8.2 Briefing – Community/CSS Grants Program Review;

Mr. Dan Small, Senior Manager of Finance and Grants, presented the briefing regarding Community/CSS grants program review. Discussion ensued regarding the following:

- Authorities for the grant process;
- Differences between FCSS and CSS grants;
- Different types of grants offered;
- Insurance liability for specific event grants;
- Inspection of community buildings – who should be responsible;

**RECESS**

Deputy Mayor Richard called a recess at 12:12 p.m.

**RECONVENE**

Deputy Mayor Richard reconvened the meeting at 12:20 p.m. with all those Members of Council previously listed in attendance.

**NEW BUSINESS**

8.2 Briefing – Community/CSS Grants Program Review (continued);

Discussion continued regarding the following:

- Inspection of community buildings – who should be responsible;
- Letters of Support;
- Bingo Halls – reduction of taxes.

16.886 Motion by Councillor Nowak that Administration review the Golf Course operating agreement and report back to Council, and proposed changes, and further that copies of the same be provided to Council.

**CARRIED UNANIMOUSLY**

16.887 Motion by Councillor Olson that Administration amends the CSS policy to have applications be approved by Council.

**CARRIED UNANIMOUSLY**

16.888 Motion by Councillor Austin that Administration develop a policy that sees community facilities inspected regularly, outlining who is responsible for obtaining the inspection and who endures the cost.

**CARRIED UNANIMOUSLY**

8.2 Briefing – Community/CSS Grants Program Review (continued);

16.889 Motion by Councillor Olson that Administration develop a Policy that outlines the procedure for writing letters of support to organizations that request them for use in grant applications.

**CARRIED UNANIMOUSLY**

16.890 Motion by Councillor Siebold that Administration review and revise Policy CM-71-015 – Event Sponsorship, and that the same be brought forward to the Policy Review Committee for consideration.

**CARRIED UNANIMOUSLY**

16.891 Motion by Councillor Nowak to direct Administration to draft a bylaw on the management of third party signage and advertising on County properties and fixtures.

**CARRIED UNANIMOUSLY**

**RECESS**

Deputy Mayor Richard called a recess at 12:58 p.m.

**RECONVENE**

Mayor Moghrabi reconvened the meeting at 2:08 p.m. with all those Members of Council previously listed in attendance.

**NEW BUSINESS**

8.3 Briefing – September 30, 2016 Letter from Devon Canada Corporation.

Discussion ensued regarding the letter from Nadine Barber, VP Government & Public Affairs, on behalf of Devon Canada Corporation dated September 30, 2016.

16.892 Motion by Mayor Moghrabi that Administration prepare a letter to Devon responding to their inquiries requesting clarification on matters discussed at the consultation sessions on specialized municipality status, and further that the same be brought forward to the October 25, 2016 Regular Council meeting for Council’s consideration.

**CARRIED UNANIMOUSLY**

8.5 Update on Township Road 684A and Old Conklin Road;

Councillor Richard met with Mr. Hugh Pettigrew, Manager of Transportation at the break to get an update on TWP 684A and Old Conklin Road. The following information was shared with all of Council:

- The contractor and consultant on the Township Road 684A project are working diligently to complete the project;
- Road maintenance on Old Conklin Trail – two graders have been sent to the site to grade the road;
- Old Conklin Trail is in rough shape and options will be brought forward at budget for the fixing of this road.

8.4 Briefing – Reject Material at the Holowachuk Estates Project;

Ms. Shadia Amblie, Chief Administrative Officer, provided Council with a briefing regarding reject material at the Holowachuk Estates Project. Discussion ensued regarding the same.

16.893 Motion by Councillor Austin to accept the briefing regarding reject material at the Holowachuk Estates project as information.

**CARRIED UNANIMOUSLY**

8.6 Discussion – Digital Futures Event.

Discussion ensued regarding which staff are attending the Digital Futures Event. Attending: Travis Simmons, IT Manager, Dan Small, Senior Manager of Finance and Grants, Mayor Moghrabi, Councillors Olson and Richard.

**ADJOURNMENT**

16.894 Motion by Councillor Austin to adjourn the Regular Council Meeting of October 18, 2016 at 3:11 p.m.

**CARRIED UNANIMOUSLY**

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**Omer Moghrabi, Mayor**

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**Shadia Amblie  
Chief Administrative Officer**