

**LAC LA BICHE COUNTY  
REVIEW OF DRAFT LAND USE BYLAW  
STRATEGIC SESSION**

**MCARTHUR PLACE, LAC LA BICHE**

**August 22, 2016 – 10 a.m.**

Minutes of the Lac La Biche County Strategic Session held August 22, 2016 at 10 a.m.

**CALL TO ORDER** Mayor Moghrabi called the meeting to order at 10:07 a.m.

<b>PRESENT</b>	Omer Moghrabi	Mayor
	Wanda Austin	Councillor
	Robert Richard	Councillor
	David Phillips	Councillor
	MJ Siebold	Councillor (entered at 10:12 a.m.)
	Tim Thompson	Councillor
<b>STAFF IN ATTENDANCE</b>	Shadia Amblie	Chief Administrative Officer
	Melanie McConnell	Assistant Chief Administrative Officer
	Gordon Shaw	Senior Manager, Planning & Development
	Sheera Bourassa	Development Officer
	Mackenzie Girard	Safety Codes Administrator
	Vicki Versteeg	Legislative Services Coordinator
<b>REGRETS</b>	Hajar (Jerry) Haymour	Councillor
	Richard Olson	Councillor
	John Nowak	Councillor/Deputy Mayor

**UNFINISHED BUSINESS**

3.1 Briefing – Review of Draft Land Use Bylaw

Mr. Gordon Shaw, Senior Manager of Planning and Development, and Ms. Sheera Bourassa, Development Officer, addressed the draft changes for development permits.

Councillor Siebold entered Council Chambers at 10:12 a.m.

**ADOPTION OF AGENDA**

SS.16.052 Motion by Councillor Richard to approve the August 22, 2016 Strategic Session agenda as presented.

**CARRIED UNANIMOUSLY**

**UNFINISHED BUSINESS**

3.1 Briefing – Review of Draft Land Use Bylaw.

Ms. Bourassa and Mr. Shaw addressed the permitting of borrow pits for County transportation projects. Discussion followed on appropriate measures for regulating and overseeing borrow pits.

SS.16.053 Motion by Councillor Thompson to direct Administration to amend the draft Land Use Bylaw such that the permitting and approval measures for borrow pits used for County transportation works be maintained as is in the present Land Use Bylaw.

**CARRIED UNANIMOUSLY**

Ms. Bourassa addressed changes to the requirements for a Real Property Report. Council discussed what measures may be appropriate for requiring Real Property Reports.

SS.16.054 Motion by Councillor Richard to direct Administration to amend the draft Land Use Bylaw such that there are no specific requirements from the County for a Real Property Report.

**IN FAVOUR**  
**Mayor Moghrabi**  
**Councillor Austin**  
**Councillor Richard**  
**Councillor Siebold**  
**Councillor Thompson**

**OPPOSED**  
**Councillor Phillips**

**CARRIED**

Discussion followed on consolidating the development permit process.

Councillor Thompson exited Council Chambers at 11:05 a.m.

3.1 Briefing – Review of Draft Land Use Bylaw (continued).

SS.16.055 Motion by Councillor Siebold to direct Administration to amend the draft Land Use Bylaw such that development permit requirements mandate that a project be completed within two years from issuance date of the development permit.

**CARRIED UNANIMOUSLY**

Councillor Thompson returned to Council Chambers at 11:07 a.m.

SS.16.056 Motion by Councillor Richard to direct Administration to amend the draft Land Use Bylaw such that extensions to development permits beyond the two year limit may be granted through the Municipal Planning Commission.

**CARRIED UNANIMOUSLY**

**RECESS**

Mayor Moghrabi called a recess at 11:07 p.m.

**RECONVENE**

Mayor Moghrabi reconvened the meeting at 11:08 p.m. with all those Members of Council previously listed in attendance.

**UNFINISHED BUSINESS**

3.1 Briefing – Review of Draft Land Use Bylaw (continued).

Ms. Bourassa continued with her review of changes to the draft Land Use Bylaw.

SS.16.057 Motion by Councillor Thompson to direct Administration to amend the draft Land Use Bylaw such that the Development Compliance Officer be added to the list of those granted right of entry.

**CARRIED UNANIMOUSLY**

Ms. Mackenzie Girard, Safety Codes Administrator, addressed changes to the definitions in the draft Land Use Bylaw.

Councillor Richard exited Council Chambers at 11:21 a.m.

Councillor Richard returned to Council Chambers at 11:26 a.m.

Discussion and review followed on definitions in the Land Use Bylaw.

Mr. Shaw addressed Part 6 of the Land Use Bylaw (overlays) and the process for open houses where the public may offer comments on the bylaw.

SS.16.058 Motion by Councillor Austin to direct Administration to return to Council, prior to holding open houses, with draft revisions to the parking, campground, and work camp requirements in the draft Land Use Bylaw.

**CARRIED UNANIMOUSLY**

**URGENT MATTERS**

There were no urgent matters to address.

**NEW BUSINESS**

There was no new business to address.

**IN CAMERA SESSION**

There were no in camera matters to address.

**ADJOURNMENT**

SS.16.059 Motion by Councillor Austin to adjourn the Strategic Session of August 22, 2016 at 12:17 p.m.

**CARRIED UNANIMOUSLY**

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**Omer Moghrabi, Mayor**

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**Shadia Amblie  
Chief Administrative Officer**