

**LAC LA BICHE COUNTY  
REGULAR COUNCIL MEETING  
COUNTY CENTRE, LAC LA BICHE**

**June 14, 2016 – 10 a.m.**

Minutes of the Lac La Biche County Regular Council Meeting held June 14, 2016 at 10 a.m.

**CALL TO ORDER** Mayor Moghrabi called the meeting to order at 10:07 a.m.

<b>PRESENT</b>	Omer Moghrabi	Mayor
	Wanda Austin	Councillor
	Robert Richard	Councillor
	Richard Olson	Councillor
	MJ Siebold	Councillor
	Tim Thompson	Councillor
	Hajar (Jerry) Haymour	Councillor
	John Nowak	Councillor / Deputy Mayor
<b>STAFF IN ATTENDANCE</b>	Shadia Amblie	Chief Administrative Officer
	Melanie McConnell	Assistant Chief Administrative Officer
	Brian Shapka	Senior Manager, Public Works (in part)
	Gordon Shaw	Senior Manager, Planning & Development (in part)
	Dan Small	Senior Manager, Finance & Grants (in part)
	Jihad Moghrabi	Communications Coordinator
	Joanne Onciul	Legislative Services Coordinator
<b>REGRETS</b>	David Phillips	Councillor

**ADOPTION OF AGENDA**

16.565 Motion by Councillor Haymour to approve the June 14, 2016 Regular Council Meeting agenda as amended:

Deletion of the following agenda items:

- 4.1 RFD – Councillor Remuneration Policy CS-11-001;
- 4.2 RFD – Councillor Conference Attendance Policy CS11-004;
- 4.3 RFD – Bylaw 16-007 Council Meeting Procedures;
- 8.18 Briefing – Part 1 Administration and Part 2 Land Use Districts from Bylaw 15-019 (Land Use Bylaw).

**CARRIED UNANIMOUSLY**

Councillor Haymour left Council Chambers at 10:12 a.m.

### **ADOPTION OF MINUTES**

3.1 May 6, 2016 – Special Council Meeting;

Councillor Haymour returned to Council Chambers at 10:13 a.m.

16.566 Motion by Councillor Richard to adopt the May 6, 2016 Special Council Meeting minutes as circulated.

**CARRIED UNANIMOUSLY**

3.2 May 24, 2016 – Regular Council Meeting.

16.567 Motion by Councillor Olson to adopt the May 24, 2016 Regular Council Meeting minutes as circulated.

**CARRIED UNANIMOUSLY**

### **UNFINISHED BUSINESS**

4.1 RFD – Councillor Remuneration Policy CS-11-001;

Agenda item 4.1 was deleted from the agenda.

4.2 RFD – Councillor Conference Attendance Policy CS11-004;

Agenda item 4.2 was deleted from the agenda.

4.3 RFD – Bylaw 16-007 Council Meeting Procedures.

Agenda item 4.3 was deleted from the agenda.

### **NEW BUSINESS**

8.23 RFD – Bylaw 16-019 Assessment Review Boards;

16.568 Motion by Councillor Olson that Bylaw 16-019 be given first reading this 14<sup>th</sup> day of June, 2016.

**CARRIED UNANIMOUSLY**

8.23 RFD – Bylaw 16-019 Assessment Review Boards (continued);

16.569 Motion by Councillor Siebold that Bylaw 16-019 be given second reading this 14<sup>th</sup> day of June, 2016.

**CARRIED UNANIMOUSLY**

16.570 Motion by Councillor Haymour that Bylaw 16-019 be submitted for third and final reading this 14<sup>th</sup> day of June, 2016.

**CARRIED UNANIMOUSLY**

16.571 Motion by Councillor Nowak that Bylaw 16-019 be given third and final reading this 14<sup>th</sup> day of June, 2016.

**CARRIED UNANIMOUSLY**

## **NEW BUSINESS**

8.1 RFD – Awarding of Tender TR-32-2016-03 – Lakeview Estates Base and Pave;

Councillor Thompson declared a pecuniary interest due to his personal business interests and left Council Chambers at 10:36 a.m.

16.572 Motion by Councillor Nowak that Lac La Biche County Council award tender TR-32-2016-03 for 2016 Lakeview Estates Base and Pave to Allied Paving Co. Ltd. for a sum of \$2,456,850 (Schedule B).

**CARRIED UNANIMOUSLY**

Councillor Thompson returned to Council Chambers at 10:55 a.m. after motion 16.572 was voted upon.

16.573 Motion by Councillor Nowak to direct the Public Works Committee to review and provide recommendations for contract penalties and rewards.

**CARRIED UNANIMOUSLY**

## **RECESS**

Mayor Moghrabi called a recess at 10:56 a.m.

## **RECONVENE**

Mayor Moghrabi reconvened the meeting at 11:01 a.m. with all those Members of Council previously listed in attendance, with the exception of Councillor Richard.

**NEW BUSINESS**

8.2 RFD – Awarding of Tender UT-16-001 – 2016 Lac La Biche Water Treatment Plant Upgrades;

Councillor Richard entered Council Chambers at 11:02 a.m.

16.574 Motion by Councillor Richard that Lac La Biche County Council award Tender UT-16-001 – 2016 Lac La Biche Water Treatment Plant Upgrade to Filtrum Inc. for a sum of \$995,190.

**CARRIED UNANIMOUSLY**

Councillor Thompson declared a pecuniary interest for agenda items 8.3 and 8.4 due to his personal business interests and left Council Chambers at 11:08 a.m.

8.3 RFD – Awarding of TR-32-2016-13 – 2016 Hamlets Resurfacing;

16.575 Motion by Councillor Nowak that Lac La Biche County Council award Tender TR-32-2016-13 – 2016 Hamlets (Lac La Biche and Plamondon) Resurfacing to Allied Paving Co. Ltd. for a sum of \$1,318,560 plus GST.

**IN FAVOUR**  
**Mayor Moghrabi**  
**Councillor Austin**  
**Councillor Siebold**  
**Councillor Haymour**  
**Councillor Nowak**

**OPPOSED**  
**Councillor Richard**  
**Councillor Olson**

**CARRIED**

8.4 RFD - TR-32-2016-16 Supply in Stockpile of Designation 4-20 Crushed Gravel;

Councillor Thompson remained out of Council Chambers.

16.576 Motion by Councillor Richard that Lac La Biche County Council authorize Administration to enter into the following contacts and stockpile agreements from the following suppliers, for quantity and pit locations:

1. Skoreyko Crushing for 45,000 T at \$17 per tonne for a total of \$765,000 plus GST from their pit located at SW-10-65-14 W4M;

Motion 16.576 continued:

2. Rely-On Ltd. for 30,000 T at \$18.15 per tonne for a total of \$544,500 plus GST from their pit located at SW-7-67-12 W4M.

**CARRIED UNANIMOUSLY**

Councillor Thompson returned to Council Chambers at 11:31 a.m. after motion 16.576 was voted upon.

8.5 RFD – Additional Funding for Legal Surveying;

- 16.577 Motion by Councillor Olson that County Council approve additional funds in the amount of \$25,000 for additional legal surveying costs in the Transportation Services Operating Budget.

**CARRIED UNANIMOUSLY**

8.6 RFD – Award Contract for the Servicing of the Curbside Collection of Waste and Recycle Streams;

- 16.578 Motion by Councillor Olson to award Lakeland Waste Disposal the contract for servicing of the curbside collection program as defined in the Request for Proposal (RFP) #ENVS-43-2016-04 for the period of one year starting July 5, 2016 concluding July 1, 2017.

**IN FAVOUR**  
**Mayor Moghrabi**  
**Councillor Austin**  
**Councillor Richard**  
**Councillor Olson**  
**Councillor Siebold**  
**Councillor Thompson**  
**Councillor Nowak**

**OPPOSED**  
**Councillor Haymour**

**CARRIED**

8.7 Briefing – Safety Concerns – 101 Street Near Sobeys;

- 16.579 Motion by Councillor Thompson to accept the briefing regarding safety concerns on 101 Street near Sobeys as information.

**CARRIED UNANIMOUSLY**

**RECESS**

Mayor Moghrabi called a recess at 11:57 a.m.

**RECONVENE**

Mayor Moghrabi reconvened the meeting at 12:02 p.m. with all those Members of Council previously listed in attendance, with the exception of Councillor Siebold.

**NEW BUSINESS**

8.8 RFD – Jubilee Hall Renovation;

Discussion ensued regarding users of the Jubilee Hall and the potential to use grant monies for Jubilee Hall renovations.

16.580 Motion by Councillor Thompson to defer agenda item 8.8 to later in the meeting.

**CARRIED UNANIMOUSLY**

**PUBLIC INPUT SESSION/DELEGATIONS/PUBLIC HEARINGS**

6.1 Public Input Session.

Mayor Moghrabi declared the public input session open at 12:23 p.m.

Mr. Justin Marshall, Big Dog Radio Personnel, approached the delegation table to say farewell to Council and Administration as he is leaving Lac La Biche County to further his career in Saskatoon, Saskatchewan. He stated he enjoyed covering municipal politics for the last three years and felt he was treated well during his stay.

Council wished Mr. Marshall well in his new job.

Mayor Moghrabi declared the public input session closed at 12:26 p.m.

**NEW BUSINESS**

8.9 RFD – Canada 150 Grant Application;

16.581 Motion by Councillor Richard to approve interior and exterior Jubilee Hall/Curling Rink renovations for \$1,200,000 and to direct Administration to apply for \$500,000 of funding through the Canada 150 Community Infrastructure Program for this project, where Lac La Biche County will contribute \$700,000, and further, that Administration report back to Council when the decision on the grant is made.

**CARRIED UNANIMOUSLY**

**RECESS**

Mayor Moghrabi called a recess at 12:45 p.m.

**RECONVENE**

Mayor Moghrabi reconvened the meeting at 2:04 p.m. with all those Members of Council previously listed in attendance, with the exception of Councillors Thompson and Nowak and including Councillor Siebold.

**NEW BUSINESS**

8.10 RFD – New Dance Studio and Boxing Space Budget;

Councillor Nowak entered Council Chambers at 2:10 p.m.

Councillor Thompson entered Council Chambers at 2:14 p.m.

16.582 Motion by Councillor Haymour that, subject to a 10 year lease agreement being signed with the Northern Beat Dance Academy at \$17,000 per year, a budget amount of \$250,000 be approved to construct the new dance studio and boxing space at the Bold Center.

**CARRIED UNANIMOUSLY**

8.11 RFD – Repurposing Council Chambers – County Centre;

16.583 Motion by Councillor Thompson to approve \$135,000 to repurpose Council Chambers at County Centre to office space for the Planning and Development department.

**CARRIED UNANIMOUSLY**

8.12 RFD – Landowner Request to Waive the Off-Site Levies as a Condition of Development Approval (NW-03-67-14-W4M);

16.584 Motion by Councillor Nowak that off-site levies in the amount of \$274,026.74 payable as a result of development approval for File 2016-080 are waived for this approval only for the parcel legally described as NW-03-67-14-W4M.

**CARRIED UNANIMOUSLY**

8.13 RFD – Landowner Request to Waive the Off-Site Levies as a Condition of Development Approval (Lot 15, OT, LACLABI & Lot 15, OT, LACLABI);

16.585 Motion by Councillor Richard that off-site levies in the amount of \$1,596,177.74 payable as a result of development approval for File 2016-086 are waived for this approval only for the parcels legally described as Lot 15, OT, LACLABI & Lot 16, OT, LACLABI.

**CARRIED UNANIMOUSLY**

8.14 RFD – Request for Second Extension to the Subdivision Approval for File 2016-S-009; Kingdom Diamond Ridge Group Ltd. (Nikoniuk, Rik); RL-68-67-13-W4M;

16.586 Motion by Councillor Haymour that County Council grant a one (1) year extension to the Subdivision Approval for File 2014-S-009 until May 21, 2017.

**CARRIED UNANIMOUSLY**

8.15 Briefing – Cash in Lieu of Parking Fees;

Councillor Thompson left Council Chambers at 2:47 p.m.

Councillor Thompson returned to Council Chambers at 2:48 p.m.

16.587 Motion by Councillor Olson that Administration bring forward a Cash in Lieu of Parking Fee Policy based upon a cash in lieu parking fee of \$7,000 per stall for the Hamlet of Lac La Biche and \$2,000 per stall for the Hamlet of Plamondon.

**IN FAVOUR**  
**Councillor Olson**  
**Councillor Haymour**  
**Councillor Nowak**

**OPPOSED**  
**Mayor Moghrabi**  
**Councillor Austin**  
**Councillor Richard**  
**Councillor Siebold**  
**Councillor Thompson**

**DEFEATED**



**NEW BUSINESS**

8.15 Briefing – Cash in Lieu of Parking Fees (continued);

16.588 Motion by Mayor Moghrabi to accept the briefing regarding cash in lieu of parking fees as information.

**IN FAVOUR**

**Mayor Moghrabi  
Councillor Austin  
Councillor Richard  
Councillor Olson  
Councillor Siebold  
Councillor Thompson  
Councillor Nowak**

**OPPOSED**

**Councillor Haymour**

**CARRIED**

Councillor Olson left Council Chambers at 3:04 p.m.

Councillor Olson returned to Council Chambers at 3:05 p.m.

8.16 Briefing – Area Structure Plans Versus Outline Plans;

Ms. Barbara Dupuis, Project Coordinator for Planning & Development, provided a PowerPoint presentation to Council outlining the key elements of Area Structure Plans and Outline Plans.

16.589 Motion by Councillor Haymour to accept the briefing regarding area structure plans versus outline plans as information.

**CARRIED UNANIMOUSLY**

**RECESS**

Mayor Moghrabi called a recess at 3:27 p.m.

**RECONVENE**

Deputy Mayor Nowak reconvened the meeting at 3:34 p.m. with all those Members of Council previously listed in attendance, including Mayor Moghrabi.

**NEW BUSINESS**

8.17 RFD – Update on Proposed Costs to Extend Plan Area for the Hamlet of Plamondon Area Structure Plan;

16.590 Motion by Councillor Nowak that Planning & Development enter into a scope change with OPUS Stewart Weir in the amount of \$15,540 exclusive of GST to complete work on the Hamlet of Plamondon Area Structure Plan including additional lands.

**IN FAVOUR**  
**Mayor Moghrabi**  
**Councillor Austin**  
**Councillor Richard**  
**Councillor Olson**  
**Councillor Siebold**  
**Councillor Haymour**  
**Councillor Nowak**

**OPPOSED**  
**Councillor Thompson**

**CARRIED**

16.591 Motion by Councillor Olson that the Plan Area for the Hamlet of Plamondon Area Structure Plan is enlarged by including those lands, or portions thereof, legally described as follows: NE 35-67-16-W4M, SE 2-68-16-W4M, NE 2-68-16-W4M, NW 2-68-16-W4M, RL 6-68-16-W4M, SE 11-68-14-W4M, RL 5-68-16-W4M, SW 11-68-16-W4M, SE 10-68-16-W4M, NE 11-68-16-W4M, NW 11-68-16-W4M, NE 10-68-16-W4M, NE 3-68-16-W4M and RL 6-68-16-W4M.

**IN FAVOUR**  
**Mayor Moghrabi**  
**Councillor Austin**  
**Councillor Richard**  
**Councillor Olson**  
**Councillor Haymour**  
**Councillor Nowak**

**OPPOSED**  
**Councillor Thompson**  
**Councillor Siebold**

**CARRIED**

8.18 Briefing – Part 1 Administration and Part 2 Land Use Districts from Bylaw 15-019 (Land Use Bylaw);

Agenda item 8.18 was removed from the agenda.

8.19 Briefing – Bill 21: Modernized Municipal Government Act;

16.592 Motion by Councillor Richard to accept the briefing regarding Bill 21: Modernized Municipal Government Act as information.

**CARRIED UNANIMOUSLY**

#### **EXTENSION OF MEETING**

16.593 Motion by Councillor Olson to extend the June 14, 2016 Regular Council Meeting until such time that all agenda items have been addressed.

**CARRIED UNANIMOUSLY**

#### **NEW BUSINESS**

8.20 RFD – Lac La Biche Golf Club Society Financial Statements Compilations, 2012 – 2015;

16.594 Motion by Councillor Richard that Lac La Biche County approve that the 2012 – 2015 financial statements of the Lac La Biche Golf Club Society be completed on a compilation engagement basis for a cost of \$20,000.

**CARRIED UNANIMOUSLY**

16.595 Motion by Councillor Thompson that Lac La Biche County approve the cost of \$20,000 for the compilation engagement to complete the 2012 – 2015 financial statements of the Lac La Biche Golf Club Society and that the same be charged against the County's accumulated surplus.

**CARRIED UNANIMOUSLY**

8.21 RFD – Updating County Signing Authorities;

16.596 Motion by Councillor Austin that Council designate the following personnel as cheque signing authorities in accordance with Cheque and Document Signing Authority Policy No. CS-10-016 effective immediately:

One of:

- Mayor Omer Moghrabi,
- Deputy Mayor John Nowak,
- Ward 2 Councillor Robert Richard,
- Ward 5 Councillor MJ Siebold, or
- Ward 6 Councillor Tim Thompson.

Motion 16.596 continued:

AND

One of:

- Chief Administrative Officer Shadia Amblie,
- Assistant Chief Administrative Officer Melanie McConnell,
- Senior Manager, Public Works, Brian Shapka,
- Senior Manager, Planning and Development, Gordon Shaw, or
- Senior Manager, Finance and Grants, Daniel Small.

**CARRIED UNANIMOUSLY**

8.27 RFD – Cancelling June 21, 2016 Strategic Session.

16.597 Motion by Councillor Haymour to schedule a Special Council Meeting in place of the Strategic Session on June 21, 2016, and further, that all items not discussed at the June 24, 2016 Regular Council Meeting be deferred to this meeting.

**CARRIED UNANIMOUSLY**

8.22 Discussion – Reception Centre Costs;

8.24 Briefing – 2017 Capital Tour;

8.25 RFD – Community Appreciation Event;

8.26 RFD – Strategic Session Topic: Hamlet Gateway Signage;

Agenda items 8.22, 8.24, 8.25, and 8.26 were deferred to the June 21, 2016 Special Council Meeting.

#### **IN CAMERA SESSION**

16.598 Motion by Councillor Haymour to go in camera at 4:03 p.m.

**CARRIED UNANIMOUSLY**

#### **RECESS**

Mayor Moghrabi called a recess at 4:03 p.m.

#### **RECONVENE**

Mayor Moghrabi reconvened the meeting at 4:06 p.m. with all those Members of Council previously listed in attendance.

## **IN CAMERA SESSION**

Councillor Nowak left Council Chambers at 4:07 p.m.

Councillor Nowak returned to Council Chambers at 4:08 p.m.

7.1 RFD – Diamond Ridge Subdivision Update (s. 25 FOIP);

7.2 Discussion – Hammond Subdivision (s. 25 FOIP);

Councillor Thompson left Council Chambers at 4:40 p.m. and did not return to the meeting.

Councillor Olson left Council Chambers at 4:46 p.m.

Councillor Olson returned to Council Chambers at 4:48 p.m.

7.3 Discussion – Negotiation with Northern Lights School Division No. 69 (s. 25 FOIP);

7.5 Discussion – Meeting with Minister Mason (s. 21 FOIP);

7.4 RFD – Funding for an Interim Assistant CAO Position (s. 17 FOIP).

## **RETURN TO REGULAR MEETING**

16.599 Motion by Councillor Haymour to proceed with the meeting out of camera at 5:32 p.m.

**CARRIED UNANIMOUSLY**

## **BUSINESS ARISING OUT OF “IN CAMERA SESSION”**

7.1 RFD – Diamond Ridge Subdivision Update (s. 25 FOIP);

16.600 Motion by Councillor Haymour that Administration send correspondence to the Kingdom Diamond Ridge Group permitting the developer to continue with the remainder of infrastructure installation of Phase 1A of the Diamond Ridge subdivision without securities, and further that the Development Agreement be amended to reflect the discussion from the June 14, 2016 Regular Council meeting.

**CARRIED UNANIMOUSLY**

7.2 Discussion – Hammond Subdivision (s. 25 FOIP);

No action required.

7.3 Discussion – Negotiation with Northern Lights School Division No. 69 (s. 25 FOIP);

No action required.

7.4 RFD – Funding for an Interim Assistant CAO Position (s. 17 FOIP);

16.601 Motion by Councillor Nowak to approve up to \$60,000 to fill the term position of Interim Assistant Chief Administrative Officer to December 31, 2016.

**CARRIED UNANIMOUSLY**

7.5 Discussion – Meeting with Minister Mason (s. 21 FOIP).

No action required.

## **ADJOURNMENT**

16.602 Motion by Councillor Nowak to adjourn the Regular Council Meeting of June 14, 2016 at 5:34 p.m.

**CARRIED UNANIMOUSLY**

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**Omer Moghrabi, Mayor**

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**Shadia Amblie  
Chief Administrative Officer**