

**LAC LA BICHE COUNTY
POLICY REVIEW COMMITTEE
COUNTY CENTRE, LAC LA BICHE**

March 23, 2016 – 1 p.m.

Minutes of the Lac La Biche County Policy Review Committee Meeting held March 23, 2016 at 1 p.m.

CALL TO ORDER Councillor Siebold called the meeting to order at 1:04 p.m.

PRESENT	MJ Siebold	Councillor (Chairperson)
	John Nowak	Councillor/Deputy Mayor
	David Phillips	Councillor

STAFF IN ATTENDANCE	Shadia Amblie	Chief Administrative Officer
	Melanie McConnell	Assistant Chief Administrative Officer
	Jihad Moghrabi	Communications Coordinator
	Vicki Versteeg	Legislative Services Coordinator

REGRETS	Omer Moghrabi	Mayor
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ADOPTION OF AGENDA

PR.16.031 Motion by Councillor Nowak to approve the March 23, 2016 Policy Review Committee Meeting agenda as presented.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

3.1 February 17, 2016 – Policy Review Committee Meeting.

PR.16.032 Motion by Councillor Nowak to adopt the February 17, 2016 Policy Review Committee Meeting minutes as circulated.

CARRIED UNANIMOUSLY

UNFINISHED BUSINESS

4.1 Briefing – Lac La Biche County 2016-2019 Communications Plan.

Ms. Shadia Amblie, Chief Administrative Officer, and Mr. Jihad Moghrabi, Communications Coordinator, provided an overview of the draft 2016 -2019 communications plan.

RECESS

Councillor Siebold called a recess at 2:12 p.m.

RECONVENE

Councillor Siebold reconvened the meeting at 2:20 p.m. with all those Members of the Policy Review Committee previously listed in attendance.

4.1 Briefing – Lac La Biche County 2016-2019 Communications Plan (continued).

Ms. Amblie and Mr. J. Moghrabi continued with review of the communications plan. Discussion followed on particulars of the plan and goals of communication initiatives.

PR.16.033 Motion by Councillor Nowak to submit the draft 2016-2019 Communications Plan to a Regular Council Meeting for adoption.

CARRIED UNANIMOUSLY

URGENT MATTERS

There were no urgent matters to discuss.

NEW BUSINESS

There was no new business to address.

ADJOURNMENT

PR.16.034 Motion by Councillor Phillips to adjourn the Policy Review Committee Meeting of March 23, 2016 at 2:40 p.m.

CARRIED UNANIMOUSLY

MJ Siebold, Chairperson

**Melanie McConnell
Assistant Chief Administrative Officer**