

**LAC LA BICHE COUNTY
REGULAR COUNCIL MEETING
COUNTY CENTRE, LAC LA BICHE**

April 26, 2016 – 10 a.m.

Minutes of the Lac La Biche County Regular Council Meeting held April 26, 2016 at 10 a.m.

CALL TO ORDER Mayor Moghrabi called the meeting to order at 10:04 a.m.

PRESENT	Omer Moghrabi	Mayor
	Wanda Austin	Councillor
	Robert Richard	Councillor
	Richard Olson	Councillor
	David Phillips	Councillor
	MJ Siebold	Councillor (entered at 10:04 a.m.)
	Tim Thompson	Councillor
	John Nowak	Councillor / Deputy Mayor
STAFF IN ATTENDANCE	Shadia Amblie	Chief Administrative Officer
	Melanie McConnell	Assistant Chief Administrative Officer
	Jeff Lawrence	Senior Manager, Recreation & Community Enhancement (in part)
	Brian Shapka	Senior Manager, Public Works (in part)
	Gordon Shaw	Senior Manager, Planning & Development (in part)
	Dan Small	Senior Manager, Finance & Grants (in part)
	Jihad Moghrabi	Communications Coordinator
	Joanne Onciul	Legislative Services Coordinator
REGRETS	Hajar (Jerry) Haymour	Councillor

ADOPTION OF AGENDA

- 16.431 Motion by Councillor Nowak to approve the April 26, 2016 Regular Council Meeting agenda as amended:
- Removal of Agenda Item 6.1.1 Disposition of Delegation Business (appears as Item 8.3);
 - Addition of Agenda Item 6.5 – 2:15 p.m. Emergency Responder Recognition;
 - Change Agenda Item 8.16 from a Discussion to a Briefing;

Motion 16.431 continued...

- Addition of Agenda Item 8.20 – Discussion – Beaver Hill Road Proposed Banners.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

3.1 April 6, 2016 – Special Council Meeting – Tender Openings;

Councillor Siebold entered Council Chambers at 10:04 a.m.

16.432 Motion by Councillor Phillips to adopt the April 6, 2016 Special Council Meeting minutes as circulated.

CARRIED UNANIMOUSLY

3.2 April 12, 2016 – Regular Council Meeting.

A correction to the April 12, 2016 – Regular Council Meeting minutes is required to reflect that the four Senior Managers attended the meeting “in part” as they were not in attendance for the entire meeting.

16.433 Motion by Councillor Austin to adopt the April 12, 2016 Regular Council Meeting minutes as amended.

CARRIED UNANIMOUSLY

UNFINISHED BUSINESS

There was no unfinished business to discuss.

URGENT MATTERS

There were no urgent matters to discuss.

NEW BUSINESS

8.1 Briefing – 2016 Mill Rate Options;

Discussion ensued regarding mill rate options for the 2016 budget year and the impact a change in mill rates will have on the 2016 budget.

The discussion regarding mill rate options continued later in the meeting.

PUBLIC INPUT SESSION/DELEGATIONS/PUBLIC HEARINGS

DELEGATIONS

- 6.1 Delegation – Hawkings, Epp, Dumont LLP – 2015 Audited Financial Statements (portions may be discussed *in camera* – s. 17 FOIP);

Mr. Michael Epp, representative for Hawkings, Epp, Dumont LLP, was in attendance and provided an overview of the following topics:

- Auditor’s Report – inclusive of the scope, Canadian Auditing Standards, and opinion;
- Statement of Financial Position – comparison and explanation of 2014 and 2015 financial statements;
- Net book value of tangible capital assets;
- Tangible capital asset additions;
- Five-year debt to tangible capital assets summary;
- Revenue, expenses by function, and expenses by object;
- Annual and Accumulated Surplus;
- Excess revenue over expenses and net financial assets.

Discussion ensued regarding the 2015 Audited Financial Statements and Auditor’s Report.

16.434 Motion by Councillor Austin to go in camera at 11:09 a.m.

CARRIED UNANIMOUSLY

RECESS Mayor Moghrabi called a recess at 11:09 a.m.

RECONVENE Mayor Moghrabi reconvened the meeting at 11:17 a.m. with all those Members of Council previously listed in attendance.

IN CAMERA SESSION

- 6.1 Delegation – Hawkings, Epp, Dumont LLP – 2015 Audited Financial Statements (portions may be discussed *in camera* – s. 17 FOIP).

Administration left Council Chambers and Council met privately with Mr. Epp.

RETURN TO REGULAR MEETING

16.435 Motion by Councillor Austin to proceed with the meeting out of camera at 11:47 a.m.

CARRIED UNANIMOUSLY

RECESS Mayor Moghrabi called a recess at 11:47 a.m.

RECONVENE Mayor Moghrabi reconvened the meeting at 11:52 a.m. with all those Members of Council previously listed in attendance, with the exception of Councillor Phillips.

PUBLIC HEARINGS

Mayor Moghrabi reviewed the public hearing process.

6.2 Public Hearing – Removal of the Municipal Reserve designation from Lot 23MR, Block 6, Plan 1224260;

Mayor Moghrabi declared the public hearing open at 11:53 a.m.

Mayor Moghrabi asked Ms. Melanie McConnell, Assistant Chief Administrative Officer whether or not the public hearing was advertised and notice was provided in accordance with the applicable legislation. Ms. McConnell advised that this was the case, and further noted that notice was posted at the site. Ms. McConnell confirmed there were no written submissions for or against the proposed removal of the Municipal Reserve designation from Lot 23MR, Block 6, Plan 1224260.

Ms. Sheera Bourassa, Planning & Development Officer, summarized the purpose for the hearing.

Mayor Moghrabi asked if there was anyone present wishing to speak in support of the proposed bylaw.

There was no one present wishing to speak in support of the proposed bylaw.

Mayor Moghrabi asked if there was anyone present wishing to speak in opposition of the proposed bylaw.

There was no one present wishing to speak in opposition to the proposed bylaw.

Mayor Moghrabi asked if the Applicant wishes to make any closing comments.

There were no closing comments made.

Mayor Moghrabi thanked the presenters for their comments, and declared the public hearing closed at 11:56 a.m.

6.3 Public Hearing – Rezoning Bylaw 16-005; Lot 23MR, Block 6, Plan 1224260 and Lot 64, Plan LACLABI (Pt. of SL-64-67-13-W4M); from Parks, Recreation and Open Space District (P) and Restricted Large Lot Residential District (RR1) to Public/Institutional District (PI);

Mayor Moghrabi declared the public hearing open at 11:56 a.m.

Mayor Moghrabi asked Ms. McConnell whether or not the public hearing was advertised and notice was provided in accordance with the applicable legislation. Ms. McConnell advised that this was the case, and noted there was one written submission from Philip and Lisa Sparks as provided to Council prior to the beginning of the public hearing.

Sheera Bourassa, Planning & Development Officer, summarized the purpose for the hearing. A few calls came in regarding the rezoning – but once explained there was no further concerns

Mayor Moghrabi asked if there was anyone present wishing to speak in support of the proposed bylaw.

There was no one present wishing to speak in support of the proposed bylaw.

Mayor Moghrabi asked if there was anyone present wishing to speak in opposition of the proposed bylaw.

Ms. McConnell read into record the letter received from Philip and Lisa Sparks opposing the proposed rezoning bylaw. The letter outlined the reasons for their objections to the proposed rezoning.

Mayor Moghrabi asked if the Applicant wishes to make any closing comments.

There were no closing comments made.

Mayor Moghrabi thanked the presenters for their comments, and declared the public hearing closed at 12:01 p.m.

NEW BUSINESS

8.2 RFD – Statement of Revenues & Expenditures for the Period Ended March 31, 2016;

Councillor Richard left Council Chambers at 12:04 p.m.

Councillor Richard returned to Council Chambers at 12:04 p.m.

16.436 Motion by Councillor Siebold that County Council accept the Lac La Biche Statement of Revenues and Expenditures for the Period Ended March 31, 2016, as presented.

CARRIED UNANIMOUSLY

8.3 RFD – 2015 Annual Financial Statements and Auditor’s Report;

16.437 Motion by Councillor Siebold that County Council approve the 2015 Annual Financial Statements of Lac La Biche County, as presented.

CARRIED UNANIMOUSLY

16.438 Motion by Councillor Richard that County Council approve the 2015 Financial Information Return of Lac La Biche County, as presented.

CARRIED UNANIMOUSLY

16.439 Motion by Councillor Olson that County Council accept the Auditor’s Report of the 2015 Annual Financial Statements of Lac La Biche County.

CARRIED UNANIMOUSLY

16.440 Motion by Mayor Moghrabi that County Council accepts the audit findings as presented to Council.

CARRIED UNANIMOUSLY

16.441 Motion by Councillor Thompson to direct Administration to make the 2015 Annual Financial Statements and the Auditor’s Report available to the public via the following methods:

- The internet at the County’s website: www.laclabichecounty.com;
- Hard copy at County Centre or by mail upon request.

CARRIED UNANIMOUSLY

PUBLIC INPUT SESSION

6.4 Public Input Session.

There was no one present for the public input session.

NEW BUSINESS

8.4 RFD – Rezoning Bylaw No. 16-005; Lot 23MR, Block 6, Plan 1224260 and Lot 64, Plan LACLABI (Pt. of SL-64-67-13-W4M); from Parks, Recreation and Open Space District (P) and Restricted Large Lot Residential District (RR1) to Public/Institutional District (PI) – 2nd and 3rd Reading;

16.442 Motion by Councillor Nowak that Bylaw 16-005 be given second reading this 26th day of April, 2016.

CARRIED UNANIMOUSLY

16.443 Motion by Councillor Richard that Bylaw 16-005 be given third and final reading this 26th day of April, 2016.

CARRIED UNANIMOUSLY

8.5 RFD – Bylaw No. 16-011 to Amend Bylaw No. 12-024 to include the Mixed Use Residential-Business District (MRB) and update Section 11 with the appropriate definitions – 1st Reading;

Councillor Phillips entered Council Chambers at 12:40 p.m.

16.444 Motion by Councillor Olson that the Mixed Use Residential – Business District (MRB) purpose, general requirements, and additional requirements, and parking requirements, as presented in the Request for Decision, be added as Schedule A to draft Bylaw 16-011.

CARRIED UNANIMOUSLY

16.445 Motion by Councillor Nowak that Bylaw 16-011 be given first reading this 26th day of April, 2016.

CARRIED UNANIMOUSLY

RECESS

Mayor Moghrabi called a recess at 12:52 p.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 2:14 p.m. with all those Members of Council previously listed in attendance, with the exception of Councillor Siebold.

DELEGATIONS

6.5 Emergency Responder Recognition (addition to agenda).

Councillor Siebold entered Council Chambers at 2:17 p.m.

Mr. John Kokotilo, Manager of Protective Services (Fire/Enforcement) presented the following first responders with Certificates of Appreciation for their selfless actions during the Lakeview Manor fire in the early morning hours of March 12, 2016.

- Constable Justin Jackson
- Firefighter Jihad Moghrabi
- Constable Allison Moore
- Constable Nunzio Pasquarelli
- Constable Brandon Sigethy
- Firefighter Erin Wallace

Missing were Corporal Steve Genereaux and Constable Vince Duguay who will be recognized at a future time.

Mayor Moghrabi and Council thanked the first responders for their efforts.

NEW BUSINESS

8.17 RFD – Letter of Support: Plamondon Playground Fundraising Committee;

Ms. Jessica Lemay, representative of the Plamondon Fundraising Committee was in attendance to field questions of Council.

16.446 Motion by Councillor Nowak that Lac La Biche County provides a letter of support to the Plamondon Playground Fundraising Committee.

CARRIED UNANIMOUSLY

8.6 RFD – Bylaw No. 16-010 to Amend Bylaw No. 11-010 being the Off-Site Levy Bylaw – 1st Reading;

During Council discussion, Bylaw 16-010 was revised as follows:

1. Delete clause 1 relating to Article vi in Clause 7 in PART 5 - ENACTMENT; and

2. Remove clause 13 in PART 6: TERMS AND RATES and replace it with the following:

“13. Council has the ultimate discretion to defer, waive, or alter the requirement for the collection of the Off-Site Levy.”

The revised version of Bylaw 16-010 was made available to Council for their review prior to first reading.

Councillor Thompson left Council Chambers at 3:04 p.m.

16.447 Motion by Councillor Richard that Bylaw 16-010 be given first reading this 26th day of April, 2016.

CARRIED UNANIMOUSLY

8.7 RFD – Bylaw No. 16-009 – Statutory Road Allowance and Forced Road Closure – 1st Reading;

Councillor Thompson returned to Council Chambers at 3:09 p.m.

16.448 Motion by Councillor Nowak that Bylaw 16-009 be given first reading this 26th day of April, 2016.

CARRIED UNANIMOUSLY

8.8 RFD – Tender Awarding TR-32-2016-06 – Highway 881 & 91 Avenue intersection and road improvements (Schedule A) and Highway 881 and Beaverhill Road Intersection Improvements (Schedule B);

Councillor Thompson declared a pecuniary interest due to his personal business interests and left Council Chambers at 3:19 p.m.

- 8.8 RFD – Tender Awarding TR-32-2016-06 – Highway 881 & 91 Avenue intersection and road improvements (Schedule A) and Highway 881 and Beaverhill Road Intersection Improvements (Schedule B) (continued);
- 16.449 Motion by Councillor Nowak that County Council award TR-32-2016-06, Highway 881 and 91 Avenue intersection and road improvements and Highway 881 and Beaverhill Road Intersection improvements to Martushev Logging Ltd., at a price of \$1,398,025.80.

CARRIED UNANIMOUSLY

Councillor Thompson returned to Council Chambers at 3:30 p.m. after Motion 16.449 was voted upon.

RECESS

Mayor Moghrabi called a recess at 3:30 p.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 3:37 p.m. with all those Members of Council previously listed in attendance.

NEW BUSINESS

- 8.9 RFD – Tender Awarding UT-41-2016-01 – 101 Avenue Water & Sewer Replacement;
- 16.450 Motion by Councillor Siebold that County Council award UT-41-2016-01, 101 Avenue Water & Sewer Replacement to Taurus Site Services Inc., at a price of \$1,191,261.82 plus GST.

CARRIED UNANIMOUSLY

Councillor Thompson declared a pecuniary interest due to his personal business interests and left Council Chambers at 3:41 p.m. before discussion ensued on agenda item 8.10.

- 8.10 RFD – Tender Awarding TR-32-2016-09 – Nipewon Road Base & Pave;
- 16.451 Motion by Councillor Phillips that County Council award TR-32-2016-09 – Nipewon Road Base & Pave to Martushev Logging Ltd., at a price of \$1,526,631.00 plus GST.

CARRIED UNANIMOUSLY

Councillor Thompson remained out of Council Chambers for agenda item 8.11.

8.11 RFD – Tender Awarding UT-41-2016-03 – 99 Street Water and Sewer Replacement;

16.452 Motion by Councillor Olson that County Council award UT-41-2016-03 – 99 Street Water and Sewer Replacement to REDA Enterprises Ltd., at a price of \$779,769.65 plus GST.

CARRIED UNANIMOUSLY

Councillor Thompson remained out of Council Chambers for agenda item 8.12.

8.12 RFD – Tender Awarding UT-41-2016-04 – 95 Street Water and Sewer Replacement;

16.453 Motion by Councillor Richard that County Council award UT-41-2016-04 – 95 Street road improvements to E Construction Ltd., at a price of \$672,951.40 plus GST.

CARRIED UNANIMOUSLY

Councillor Thompson remained out of Council Chambers for agenda item 8.13.

8.13 RFD – Tender Awarding UT-41-2016-02 – Churchill Drive & 104 Avenue Water and Sewer Replacement;

16.454 Motion by Councillor Austin that County Council award UT-41-2016-02 – Churchill Drive & 104 Avenue Water and Sewer Replacement to Kichon Contracting Ltd., for a price of \$2,026,805.00 plus GST.

CARRIED UNANIMOUSLY

Councillor Thompson returned to Council Chambers at 3:52 p.m. after Motion 16.454 was voted upon.

EXTENSION OF MEETING

16.455 Motion by Councillor Nowak to extend the April 26, 2016 Regular Council meeting to such time that all agenda items are brought forward.

CARRIED UNANIMOUSLY

NEW BUSINESS

8.14 RFD – Landfill and Transfer Station Hours of Operation;

Councillor Nowak left Council Chambers at 4:00 p.m.

16.456 Motion by Councillor Thompson that the Landfills' hours of operation be amended to open a half hour later and close a half hour earlier, and further that the Transfer Stations hours of operation be amended to open 15 minutes later and close fifteen minutes earlier.

CARRIED UNANIMOUSLY

8.15 Briefing – Curbside Pickup Program Mandatory Participation;

16.457 Motion by Councillor Siebold that County Council accept the briefing – Curbside Pickup Program Mandatory Participation as information.

CARRIED UNANIMOUSLY

Councillor Thompson left Council Chambers at 4:14 p.m.

Councillor Thompson returned to Council Chambers at 4:16 p.m.

8.16 Briefing – 2016 Canadian Ramp Company Summer Pumptrack Tour;

16.458 Motion by Councillor Thompson to direct Administration to place an application for Canadian Ramp Company Summer Pump Tour to tour Lac La Biche County.

CARRIED UNANIMOUSLY

8.18 RFD – Summer Recess;

16.459 Motion by Councillor Thompson to cancel the Regular Council, Policy Review Committee and Public Works Committee meetings from July 1 to July 31, 2016 to accommodate a summer recess.

CARRIED UNANIMOUSLY

8.19 RFD – Appointment to Agricultural Service Board (ASB);

16.460 Motion by Councillor Olson that County Council appoint Reginald Plamondon to the Lac La Biche County Agricultural Service Board effective immediately and for a term ending March 31, 2019.

CARRIED UNANIMOUSLY

8.20 Discussion – Beaver Hill Road Proposed Banners (addition to agenda).

16.461 Motion by Councillor Phillips that the Beaver Hill Road banner concepts are accepted as presented.

CARRIED UNANIMOUSLY

NEW BUSINESS

8.1 Briefing – 2016 Mill Rate Options (continued);

Councillor Richard left Council Chambers at 4:28 p.m.

Councillor Richard returned to Council Chambers at 4:29 p.m.

Mr. Maurice Gushta, Manager of Finance handed out and reviewed the revised mill rate summaries outlining four different proposals for setting mill rates.

Mr. Dan Small, Senior Manager of reviewed the impact of proposed 2016 tax rates on selected properties in the County.

Mayor Moghrabi left Council Chambers at 4:34 p.m. Councillor Siebold assumed the Chair.

Mayor Moghrabi returned to Council Chambers at 4:36 p.m. and resumed the Chair.

8.1 Briefing – 2016 Mill Rate Options (continued);

16.462 Motion by Councillor Thompson to direct Administration to bring forward the urban and rural mill rate bylaws reflecting no change in the mill rates from the mill rates applied in 2015.

IN FAVOUR
Councillor Austin
Councillor Richard
Councillor Philips
Councillor Thompson

OPPOSED
Mayor Moghrabi
Councillor Olson
Councillor Siebold

CARRIED

Councillor Siebold left Council Chambers at 4:47 p.m. and did not return to the meeting.

16.463 Motion by Councillor Richard that Administration schedule a Special Council Meeting on May 2, 2016 at 1:30 p.m. in Council Chambers to consider the urban and rural mill rate bylaws.

CARRIED UNANIMOUSLY

IN CAMERA SESSION

16.464 Motion by Councillor Thompson to go in camera at 4:54 p.m.

CARRIED UNANIMOUSLY

RECESS

Mayor Moghrabi called a recess at 4:54 p.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 5:02 p.m. with all those Members of Council previously listed in attendance, including Councillor Nowak.

IN CAMERA SESSION

7.1 Briefing – McArthur Place Lease (s. 25 FOIP).

RETURN TO REGULAR MEETING

16.465 Motion by Councillor Austin to proceed with the meeting out of camera at 5:19 p.m.

CARRIED UNANIMOUSLY

BUSINESS ARISING OUT OF “IN CAMERA SESSION”

7.1 Briefing – McArthur Place Lease (s. 25 FOIP).

16.466 Motion by Councillor Thompson to accept the briefing regarding the McArthur Place Lease as information.

CARRIED UNANIMOUSLY

ADJOURNMENT

16.467 Motion by Councillor Austin to adjourn the Regular Council Meeting of April 26, 2016 at 5:21 p.m.

CARRIED UNANIMOUSLY

Omer Moghrabi, Mayor

**Shadia Amblie
Chief Administrative Officer**