



## LAC LA BICHE COUNTY POLICY

TITLE: ATTENDANCE AT POLITICAL FUNCTIONS	POLICY NO: CS-11-014
RESOLUTION: 16.334	EFFECTIVE DATE: MARCH 15, 2012
LEAD ROLE: MANAGER, LEGISLATIVE & INFORMATION SERVICES	NEXT REVIEW DATE: MARCH 1, 2021
SPECIAL NOTES/CROSS REFERENCE:	AMENDMENT DATE: MARCH 8, 2016

### **POLICY STATEMENT:**

Lac La Biche County respects the relationship between the partisan politics of the provincial and federal governments and the non-partisan activities associated with municipal governments. In addition to the requirements under the Alberta *Election Finances and Contributions Disclosure Act*, R.S.A. 2000 C E-2, Lac La Biche County wishes to provide clarity and consistency regarding attendance of municipal representatives at political party events.

### **1. DEFINITIONS:**

- i) “Act” means the *Election Finances and Contributions Disclosure Act*, R.S.A 2000 C. E-2, as amended.
- ii) “Municipal Representative(s)” includes Members of Council, the Chief Administrative Officer, Employees and Board Members of Lac La Biche County.
- iii) “Political Party Function(s)” means any event, meeting or gathering of a registered party, registered constituency association or registered candidate, as defined under the Act.

### **2. PROCEDURE:**

- i) Lac La Biche County shall not incur costs or reimburse expenses, including allowable expenses under the Act, associated with the attendance of municipal representatives at political party functions. These costs and/or expenses include, but are not limited to: ticket prices, travel expenses, hotel fees, and per diem remuneration.
- ii) Municipal Representatives who wish to attend a political party function shall do so as individual persons, at their own expense and on their personal time.
- iii) Invitations to attend political party functions shall not be coordinated by Lac La Biche County Administration. Should invitations be received by Lac La Biche County, the receiving Administrative representative shall suggest that the invitee contact the person(s) as individuals, in accordance with this policy.
- iv) This policy does not apply to functions, meetings, gatherings and networking opportunities with provincial and federal elected representatives who are acting in their

official capacity. This includes meetings with Members of the Legislative Assembly (MLAs), Members of Parliament (MPs) and provincial or federal Ministers.

- v) Should the procedures outlined in this policy conflict with the provisions of the Councillor Remuneration and Expenses Policy, Travel and Subsistence for Staff Policy and the Board Members Remuneration Policy, this policy shall take precedence.

“Original Signed”  
Chief Administrative Officer

March 17, 2016  
Date

“Original Signed”  
Mayor

March 21, 2016  
Date