

**LAC LA BICHE COUNTY
PUBLIC WORKS COMMITTEE MEETING
COUNTY CENTRE, LAC LA BICHE**

February 24, 2016 – 10 a.m.

Minutes of the Lac La Biche County Public Works Committee Meeting held February 24, 2016 at 10 a.m.

CALL TO ORDER Councillor Richard called the meeting to order at 10:08 a.m.

PRESENT	Omer Moghrabi	Mayor
	Robert Richard	Councillor/Chairperson
	David Phillips	Councillor
	Hajar (Jerry) Haymour	Councillor

STAFF IN ATTENDANCE	Shadia Amblie	Chief Administrative Officer
	Brian Shapka	Senior Manager, Public Works
	Tom Kinderwater	Manager, Environmental Services (in part)
	Hugh Pettigrew	Manager, Transportation Services (in part)
	Ali Memon	Development Engineer (in part)
	Vicki Versteeg	Legislative Services Coordinator

ADOPTION OF AGENDA

PW.16.008 Motion by Councillor Haymour to approve the February 24, 2016 Public Works Committee Meeting agenda as amended:

- Addition of Item 9.7 – Discussion – 101 Avenue South Back Lane;
- Addition of Item 9.8 – Discussion – Logan River Gravel Hauling;
- Addition of Item 9.9 – Discussion – Update on Grader Beats.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

3.1 January 5, 2016 – Public Works Committee Meeting.

PW.16.009 Motion by Mayor Moghrabi to adopt the January 5, 2016 Public Works Committee Meeting minutes as amended such that discussion of the BNR Wastewater Plant Operation & Maintenance Agreement refers to March 2016.

CARRIED UNANIMOUSLY

UNFINISHED BUSINESS

There was no unfinished business to address.

URGENT MATTERS

There were no urgent matters to address.

RECESS

Councillor Richard called a recess at 10:14 a.m.

RECONVENE

Councillor Richard reconvened the meeting at 10:26 a.m. with all those Members of the Committee previously listed in attendance.

SEASONAL PROGRAMS UPDATE

7.1 Briefing – Dust Control Alternatives.

PW.16.010 Motion by Councillor Phillips to accept the briefing on Dust Control Alternatives as information.

CARRIED UNANIMOUSLY

DELGATIONS

6.1 10:15 a.m. – Urban Systems, Water Capacity & Fire Flow Study.

Ms. Golnaz Azimi, Community Infrastructure Consultant with Urban Systems, provided Council with a review of the water capacity and fire flow study.

The presentation addressed project progress, truckfill feasibility options, results from the Fire Underwriters Survey, fire flow analysis, and costs for potential upgrades.

Councillor Richard thanked the presenter.

RECESS

Councillor Richard called a recess at 12:05 p.m.

RECONVENE

Councillor Richard reconvened the meeting at 12:15 p.m. with all those Members of the Committee previously listed in attendance.

DELGATIONS

6.1 10:15 a.m. – Urban Systems, Water Capacity & Fire Flow Study (continued).

PW.15.011 Motion by Mayor Moghrabi to accept the review of the water capacity and fire flow study as information.

CARRIED UNANIMOUSLY

WORKPLAN & CAPITAL PROJECTS UPDATE

8.1 Capital Projects Update;

Mr. Ali Memon, Development Engineer, was introduced to the Committee.

Mr. Brian Shapka, Senior Manager of Public Works, addressed the Public Works Project Assignment List. Discussion followed on options to reduce the costs for tendered projects.

PW.16.012 Motion by Councillor Haymour to accept the Capital Projects Update as information.

CARRIED UNANIMOUSLY

8.2 Transportation Services Manager's Update;

Mr. Hugh Pettigrew, Manager of Transportation Services, briefed Council on recent departmental activities.

Mr. Pettigrew also addressed the changed grader beats.

PW.16.013 Motion by Mayor Moghrabi to accept the Transportation Services Manager's Update as information.

CARRIED UNANIMOUSLY

8.3 Environmental Services Manager's Update.

Mr. Tom Kinderwater, Manager of Environmental Services, addressed recent departmental activities.

PW.16.014 Motion by Mayor Moghrabi to accept the Environmental Services Manager's Update as information.

CARRIED UNANIMOUSLY

RECESS

Councillor Richard called a recess at 1:10 p.m.

RECONVENE

Councillor Richard reconvened the meeting at 2:21 p.m. with all those Members of the Committee previously listed in attendance.

NEW BUSINESS

9.1 Briefing – 101 Street Safety – Meeting with Sobey's;

PW.16.015 Motion by Mayor Moghrabi to direct Administration to submit a briefing to a Regular Council Meeting addressing measures to increase safety along 101 Street.

CARRIED UNANIMOUSLY

9.2 Briefing – Road Stabilization Alternatives;

Mr. Shapka addressed opportunities to stabilize a road base. Discussion followed on how road stabilization alternatives affect road maintenance and lifetime costs of a road.

PW.16.016 Motion by Councillor Haymour to accept the briefing on Road Stabilization Alternatives as information.

CARRIED UNANIMOUSLY

9.3 Discussion – Water & Sewer Project Options;

Councillor Richard addressed the possibility of utilizing local contractors to complete County-managed water and sewer projects.

9.3 Discussion – Water & Sewer Project Options (continued);

PW.16.017 Motion by Councillor Phillips to direct Administration to prepare a list of 2016 projects that are appropriate for a model of in-house management and use of local contractors, and further that this list be submitted to the March 8, 2016 Regular Council meeting for review.

CARRIED UNANIMOUSLY

9.4 Discussion – Road Surfacing Options;

The Committee addressed road surfacing options in discussion of the Transportation Manager's report.

9.5 Discussion – Update on Fork Lake Gravel Pit;

The Committee addressed the Fork Lake Gravel Pit in discussion of the Transportation Manager's report.

9.6 Discussion – Truckfill/Airport Site Tour.

PW.16.018 Motion by Councillor Haymour to recommend to Council, on March 8, 2016, that an invitation to the previous engineers of the Water Treatment Plant be made to address concerns with design.

CARRIED UNANIMOUSLY

9.8 Discussion – Logan River Gravel Hauling;

PW.16.019 Motion by Councillor Phillips that a report be prepared for the Public Works Committee on costs and options for hauling gravel from the Logan River gravel pit.

CARRIED UNANIMOUSLY

Discussion continued on adding a gravel supply option to tenders.

PW.16.020 Motion by Councillor Haymour that a briefing detailing options to structure construction tenders with options of having gravel supplied by either contractors or the County, and further that this be submitted to a Regular Council meeting for consideration.

CARRIED UNANIMOUSLY

9.9 Discussion – Update on Grader Beats.

This matter was addressed in discussion of the Transportation Manager’s Report.

AMENDMENT TO AGENDA

PW.16.021 Motion by Mayor Moghrabi that item 9.7 be addressed *in camera* as agenda item 10.1 (s. 25 FOIP).

CARRIED UNANIMOUSLY

IN CAMERA SESSION

PW.16.022 Motion by Councillor Haymour to go *in camera* at 3:24 p.m.

CARRIED UNANIMOUSLY

Mayor Moghrabi declared a pecuniary interest and recused himself from Council Chambers at 3:24 p.m. due to his personal business interests and did not return to the meeting.

10.1 Discussion – 101 Avenue South Back Lane (s. 25 FOIP).

RETURN TO REGULAR MEETING

PW.16.023 Motion by Councillor Haymour to proceed with the meeting out of camera at 3:36 p.m.

CARRIED UNANIMOUSLY

BUSINESS ARISING OUT OF CAMERA SESSION

10.1 Discussion – 101 Avenue South Back Lane (s. 25 FOIP).

PW.16.024 Motion by Councillor Phillips to direct Administration to refer discussion of 101 Avenue South Back Lane to a Regular Council Meeting for direction.

CARRIED UNANIMOUSLY

NEW BUSINESS

9.6 Discussion – Truckfill/Airport Site Tour.

PW.16.025 Motion by Councillor Haymour to schedule a tour of the airport site, truckfills, and water treatment plant for March 9, 2016 at 10 a.m.

CARRIED UNANIMOUSLY

ADJOURNMENT

PW.16.026 Motion by Councillor Richard to adjourn the Public Works Committee Meeting of February 24, 2016 at 3:38 p.m.

CARRIED UNANIMOUSLY

Robert Richard, Chairperson

**Shadia Amblie
Chief Administrative Officer**