

**LAC LA BICHE COUNTY  
REGULAR COUNCIL MEETING  
COUNTY CENTRE, LAC LA BICHE**

**February 23, 2016 – 10 a.m.**

Minutes of the Lac La Biche County Regular Council Meeting held February 23, 2016 at 10 a.m.

**CALL TO ORDER** Mayor Moghrabi called the meeting to order at 10:05 a.m.

<b>PRESENT</b>	Omer Moghrabi	Mayor
	Wanda Austin	Councillor
	Robert Richard	Councillor
	Richard Olson	Councillor
	David Phillips	Councillor
	MJ Siebold	Councillor
	Tim Thompson	Councillor
	Hajar (Jerry) Haymour	Councillor
	John Nowak	Councillor/Deputy Mayor

<b>STAFF IN ATTENDANCE</b>	Shadia Amblie	Chief Administrative Officer
	Melanie McConnell	Assistant Chief Administrative Officer
	Jeff Lawrence	Senior Manager, Recreation & Community Enhancement
	Gordon Shaw	Senior Manager, Planning & Development
	Dan Small	Senior Manager, Finance & Grants
	Jihad Moghrabi	Communications Coordinator
	Joanne Onciul	Legislative Services Coordinator

**ADOPTION OF AGENDA**

16.279

Motion by Councillor Richard to approve the February 23, 2016 Regular Council Meeting agenda as amended:

- Deletion of Item 8.7 RFD – Awarding of Contract for RFP #2-15 Waste Container Provision and Transportation of Waste and Recycling Materials (defer to March 8, 2016);
- Addition of Item 8.13 Discussion – Letter of Recognition for the Lakeland Out of the Elements Shelter.

**CARRIED UNANIMOUSLY**

**ADOPTION OF MINUTES**

- 3.1 Amendments to Draft Minutes of the January 22, 2016 – Special Council Meeting – Budget.
- 3.2 Amendments to Draft Minutes of the January 25, 2016 – Special Council Meeting – Budget.
- 16.280 Motion by Councillor Phillips to adopt the January 22 and January 25, 2016 Special Council Meeting minutes as amended.

**CARRIED UNANIMOUSLY**

**UNFINISHED BUSINESS**

- 4.1 RFD – Reimbursement of Expenses and Remuneration to Environmental Stewardship Advisory Committee (ESAC) Member at Large for the Year 2015.
- 16.281 Motion by Councillor Thompson to compensate Mr. Brian Deheer a total amount of \$2,897.25 for his attendance and participation as an active member of the Environmental Stewardship Advisory Committee for the year 2015.

**IN FAVOUR**  
**Mayor Moghrabi**  
**Councillor Austin**  
**Councillor Richard**  
**Councillor Phillips**  
**Councillor Siebold**  
**Councillor Thompson**

**OPPOSED**  
**Councillor Olson**  
**Councillor Haymour**  
**Councillor Nowak**

**CARRIED**

**URGENT MATTERS**

- 5.1 There were no urgent matters to discuss.

**PUBLIC INPUT SESSION/DELEGATIONS/PUBLIC HEARINGS**

- 6.1 Public Hearing – Rezoning Bylaw 15-037; Pt. of NW-3-67-13-W4M; from Agricultural District (AG) to Highway Commercial District (HWC);

Mayor Moghrabi declared the public hearing open at 10:21 a.m.

Mayor Moghrabi asked Melanie McConnell, Assistant Chief Administrative Officer whether or not the public hearing was advertised

and notice was provided in accordance with the applicable legislation. Ms. McConnell advised that this was the case, and further noted there were no written submissions.

Dustin Robson, Planning & Development Officer, summarized the purpose for the hearing.

Mayor Moghrabi asked if the Applicant was present and wishing to speak to the proposed bylaw.

The Applicant did not wish to speak to the proposed bylaw.

Mayor Moghrabi asked if there was anyone present wishing to speak in support of the proposed bylaw.

There was no one present wishing to speak in support of the proposed bylaw.

Mayor Moghrabi asked if there was anyone present wishing to speak in opposition of the proposed bylaw.

There was no one present wishing to speak in opposition of the proposed bylaw.

Mayor Moghrabi asked if the Applicant wishes to make any closing comments.

Mr. Robson clarified that the proposed use of the property falls under General Contractor Services – a discretionary use under section 121(2)(b) of the Land Use Bylaw (Highway Commercial District), and therefore would require approval of the Municipal Planning Commission.

Mayor Moghrabi thanked the presenters for their comments, and declared the public hearing closed at 10:26 a.m.

## **NEW BUSINESS**

8.1 RFD – Request for Second Extension – Subdivision Approval for File 2013-S-025; Proposed Subdivision of SW-30-66-13-W4M;

Councillor Olson left Council Chambers at 10:36 a.m.

Councillor Olson returned to Council Chambers at 10:36 a.m.

8.1 RFD – Request for Second Extension – Subdivision Approval for File 2013-S-025; Proposed Subdivision of SW-30-66-13-W4M (continued);

16.282 Motion by Councillor Haymour that Lac La Biche County Council approve a one year extension for Subdivision File 2013-S-025 to February 5, 2017.

**IN FAVOUR**  
**Mayor Moghrabi**  
**Councillor Richard**  
**Councillor Olson**  
**Councillor Thompson**  
**Councillor Haymour**

**OPPOSED**  
**Councillor Austin**  
**Councillor Phillips**  
**Councillor Siebold**  
**Councillor Nowak**

**CARRIED**

### **PUBLIC INPUT SESSION/DELEGATIONS/PUBLIC HEARINGS**

6.2 Public Hearing – Rezoning Bylaw 15-038; Pt. of SE-3-69-16-W4M; from Agricultural District (AG) to On-Site Estate Residential 2 (OE2);

Mayor Moghrabi declared the public hearing open at 10:45 a.m.

Mayor Moghrabi asked Melanie McConnell, Assistant Chief Administrative Officer whether or not the public hearing was advertised and notice was provided in accordance with the applicable legislation. Ms. McConnell advised that this was the case, and further noted there were no written submissions.

Dustin Robson, Planning & Development Officer, summarized the purpose for the hearing.

Mayor Moghrabi asked if the Applicant was present and wishing to speak to the proposed bylaw.

The Applicant did not wish to speak to the proposed bylaw.

Mayor Moghrabi asked if there was anyone present wishing to speak in support of the proposed bylaw.

There was no one present wishing to speak in support of the proposed bylaw.

Mayor Moghrabi asked if there was anyone present wishing to speak in opposition of the proposed bylaw.

There was no one present wishing to speak in opposition of the proposed bylaw.

Mayor Moghrabi asked if the Applicant wishes to make any closing comments.

The Applicant did not wish to make any closing comments.

Mayor Moghrabi thanked the presenters for their comments, and declared the public hearing closed at 10:49 a.m.

## **NEW BUSINESS**

8.2 RFD – Request for Deferral of Off-Site Levies Charged to Lot 4, Block 3, Plan 1325100; Development Permit Number 2015-157;

16.283 Motion by Councillor Olson that Council approve the immediate collection of half the payable off-site levies for the development on Lot 4, Block 3, Plan 1325100; Development File Number 2015-157, and further, that any subsequent development be subject to the remaining balance of off-site levies in an amount prescribed by the County’s off-site levy bylaw at the time of development.

**IN FAVOUR**  
**Mayor Moghrabi**  
**Councillor Austin**  
**Councillor Richard**  
**Councillor Olson**  
**Councillor Phillips**  
**Councillor Thompson**  
**Councillor Haymour**  
**Councillor Nowak**

**OPPOSED**  
**Councillor Siebold**

**CARRIED**

**RECESS** Mayor Moghrabi called a recess at 11:10 a.m.

**RECONVENE** Mayor Moghrabi reconvened the meeting at 11:19 a.m. with all those Members of Council previously listed in attendance.

**NEW BUSINESS**

8.3 RFD – Rezoning Bylaw 15-037; Pt. of NW-3-67-13-W4M; from Agricultural District (AG) to Highway Commercial District (HWC) – 2<sup>nd</sup> and 3<sup>rd</sup> Reading;

16.284 Motion by Councillor Thompson that Bylaw 15-037 be given second reading this 23<sup>rd</sup> day of February, 2016.

**CARRIED UNANIMOUSLY**

16.285 Motion by Councillor Nowak that Bylaw 15-037 be given third and final reading this 23<sup>rd</sup> day of February, 2016.

**CARRIED UNANIMOUSLY**

8.4 RFD – Rezoning Bylaw 15-038; Pt. of SE-3-69-16-W4M; from Agricultural District (AG) to On-Site Estate Residential 2 (OE2) – 2<sup>nd</sup> and 3<sup>rd</sup> Reading;

16.286 Motion by Councillor Olson that Bylaw 15-038 be given second reading this 23<sup>rd</sup> day of February, 2016.

**CARRIED UNANIMOUSLY**

16.287 Motion by Councillor Richard that Bylaw 15-038 be given third and final reading this 23<sup>rd</sup> day of February, 2016.

**CARRIED UNANIMOUSLY**

**IN CAMERA SESSION**

16.288 Motion by Councillor Haymour to go in camera at 11:22 a.m.

**CARRIED UNANIMOUSLY**

Councillor Siebold declared a conflict of interest as she is the Chair of the Humane Society and left Council Chambers at 11:23 a.m.

6.3 In-Camera Delegation – Briefing – Animal Control (s. 16 FOIP);

**RECESS**

Mayor Moghrabi called a recess at 12:10 p.m.

**RECONVENE**

Mayor Moghrabi reconvened the meeting at 12:16 p.m. with all those Members of Council previously listed in attendance, with the exception of Councillor Richard.

## **PUBLIC INPUT SESSION/DELEGATIONS/PUBLIC HEARINGS**

### 6.4 Public Input Session.

There was no one present for the public input session.

## **IN CAMERA SESSION**

### 6.3 In-Camera Delegation – Briefing – Animal Control (s. 16 FOIP);

## **RETURN TO REGULAR MEETING**

16.289 Motion by Councillor Haymour to proceed with the meeting out of camera at 12:42 p.m.

**CARRIED UNANIMOUSLY**

## **BUSINESS ARISING OUT OF “IN CAMERA SESSION”**

6.3.1 Disposition of In-Camera Delegation – Briefing – Animal Control (s. 16 FOIP).

16.290 Motion by Councillor Nowak to send a letter of thanks to the delegate for her presentation, and further, that a letter be sent to the Lac La Biche Regional Humane Society outlining the County’s contracted service with respect to animal control.

**CARRIED UNANIMOUSLY**

Councillor Siebold returned to Council Chambers at 12:45 p.m. after the disposition and motion regarding the in-camera delegation on animal control was concluded.

## **RECESS**

Mayor Moghrabi called a recess at 12:44 p.m.

## **RECONVENE**

Mayor Moghrabi reconvened the meeting at 2:04 p.m. with all those Members of Council previously listed in attendance, including Councillor Richard and with the exception of Councillors Haymour and Nowak.

## **NEW BUSINESS**

- 8.5 Briefing – East Lac La Biche Area Structure Plan Boundary Adjustment;

Councillors Haymour and Nowak entered Council Chambers at 2:11 p.m.

- 16.291 Motion by Councillor Thompson that the Lac La Biche Area Structure Plan Boundary Adjustment be referred to the Municipal Planning Commission.

**CARRIED UNANIMOUSLY**

- 8.6 Briefing – Requesting the Sale of Stored Assets (4 Basketball Nets) – Supplementary Information;

- 16.292 Motion by Councillor Haymour that the County offer the four surplus mobile basketball nets to community groups for their use.

**CARRIED UNANIMOUSLY**

- 8.7 RFD – Awarding of Contract for RFP #2-15 Waste Container Provision and Transportation of Waste and Recycling Materials;

Deferred to March 8, 2016 Regular Council Meeting.

## **IN CAMERA SESSION**

- 16.293 Motion by Councillor Olson to go in camera at 2:31 p.m.

**CARRIED UNANIMOUSLY**

Agenda Items 6.5 and 7.1 were discussed simultaneously.

- 6.5 In-Camera Delegation – RFD – Government Relations Plan (s. 24 FOIP).

- 7.1 Briefing – Specialized Municipality Update (s. 24 FOIP);

Councillor Thompson left Council Chambers at 2:56 p.m.

Councillor Thompson returned to Council Chambers at 2:58 p.m.

Councillor Olson left Council Chambers at 3:10 p.m.

Councillor Olson returned to Council Chambers at 3:13 p.m.



7.2 Briefing – Whistle Blowing Annual Update (s. 17 FOIP);

Mayor Moghrabi left Council Chambers at 3:23 p.m. Deputy Mayor Nowak assumed the Chair.

Mayor Moghrabi returned to Council Chambers at 3:23 p.m. and resumed the Chair.

7.3 Discussion – Personnel Matters (s. 17 FOIP);

## **RETURN TO REGULAR MEETING**

16.294 Motion by Councillor Haymour to proceed with the meeting out of camera at 3:47 p.m.

**CARRIED UNANIMOUSLY**

## **NEW BUSINESS**

8.11 RFD – Council Appointment to Public Works Committee;

Councillor Thompson resigned from the Public Works Committee. In order to fill the vacancy on the Committee, Mayor Moghrabi opened the floor for nominations.

Councillor Haymour nominated Councillor Phillips. Councillor Phillips accepted the nomination.

Mayor Moghrabi asked three times if there were any further nominations, there were none.

16.295 Motion by Councillor Richard that nominations cease.

**CARRIED UNANIMOUSLY**

16.296 Motion by Councillor Haymour to appoint Councillor Phillips to the Public Works Committee, effective immediately.

**CARRIED UNANIMOUSLY**

## **IN CAMERA SESSION**

16.297 Motion by Councillor Thompson to go in camera at 3:50 p.m.

**CARRIED UNANIMOUSLY**

7.4 Discussion – CAO Six-Month Probation Review (s. 17 FOIP).

**RETURN TO REGULAR MEETING**

16.298 Motion by Councillor Haymour to proceed with the meeting out of camera at 3:57 p.m.

**CARRIED UNANIMOUSLY**

**BUSINESS ARISING OUT OF “IN CAMERA SESSION”**

7.4 Discussion – CAO Six-Month Probation Review (s. 17 FOIP).

16.299 Motion by Councillor Olson to conclude the probation period of the CAO’s employment contract.

**CARRIED UNANIMOUSLY**

**RECESS**

Mayor Moghrabi called a recess at 4:01 p.m.

**RECONVENE**

Deputy Mayor Nowak reconvened the meeting at 4:04 p.m. with all those Members of Council previously listed in attendance, with the exception of Mayor Moghrabi and Councillors Haymour and Richard.

Mayor Moghrabi, and Councillors Haymour and Richard did not return to the meeting.

**EXTENSION OF MEETING**

16.300 Motion by Councillor Olson to extend the February 23, 2016 Regular Council Meeting until such time that all agenda items are brought forward.

**CARRIED UNANIMOUSLY**

**NEW BUSINESS**

8.8 RFD – 2016 Budget Adoption;

16.301 Motion by Councillor Thompson to defer the 2016 Budget Adoption to the March 22, 2016 Regular Council Meeting.

**CARRIED UNANIMOUSLY**

8.9 RFD – Tax Reduction for Loss of Property from Fire Damage;

16.302 Motion by Councillor Siebold that Lac La Biche County Council reduces the amount owed on Roll #6614343019 for property taxes in the 2015 tax year from \$608.22 to \$244.95.

**CARRIED UNANIMOUSLY**

8.10 Briefing – Lakeland Interpretive Society Request for a Task Force;

Ms. Shirley Klyne, Representative for the Lakeland Interpretive Society was in attendance to field any questions of Council.

16.303 Motion by Councillor Thompson to deny the creation of a Task Force for the Museum to find a home, and further that a permanent location for the museum be discussed at a future Council Meeting.

**IN FAVOUR**

**Councillor Austin**

**Councillor Olson**

**Councillor Phillips**

**Councillor Thompson**

**Councillor Nowak**

**OPPOSED**

**Councillor Siebold**

**CARRIED**

8.12 RFD – Appointment to the Lac La Biche County Library Board;

16.304 Motion by Councillor Siebold that County Council re-appoints Nancy Broadbent to the Lac La Biche County Library Board, for a term ending April 20, 2019.

**CARRIED UNANIMOUSLY**

8.13 Discussion – Letter of Recognition for the Lakeland Out of the Elements Shelter (addition to agenda).

An email from Lakeland Out of the Elements Shelter requesting a letter of recognition and support from the County and a draft letter in response to the request were presented to Council.

16.305 Motion by Councillor Siebold to approve the letter of recognition for the Lakeland Out of the Elements Shelter, with an additional clause outlining the potential rezoning, development, and public consultation requirements under the Land Use Bylaw.

**CARRIED UNANIMOUSLY**

**BUSINESS ARISING OUT OF “IN CAMERA SESSION”**

6.5.1 Disposition of In-Camera Delegation – RFD – Government Relations Plan (s. 24 FOIP).

16.306 Motion by Councillor Thompson to approve the Government Relations Plan, as presented *in-camera*.

**CARRIED UNANIMOUSLY**

7.1 Briefing – Specialized Municipality Update (s. 24 FOIP);

16.307 Motion by Councillor Siebold to accept the update regarding specialized municipalities as information.

**CARRIED UNANIMOUSLY**

7.2 Briefing – Whistle Blowing Annual Update (s. 17 FOIP);

16.308 Motion by Councillor Olson to accept the whistle blowing annual update as information.

**CARRIED UNANIMOUSLY**

7.3 Discussion – Personnel Matters (s. 17 FOIP);

No action required.

Airport House matter.

16.309 Motion by Deputy Mayor Nowak to approve a final three-month extension to the lessee of the Airport House, up to July 31, 2016.

**CARRIED UNANIMOUSLY**

**ADJOURNMENT**

16.310 Motion by Councillor Thompson to adjourn the Regular Council Meeting of February 23, 2016 at 4:37 p.m.

**CARRIED UNANIMOUSLY**

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**Omer Moghrabi, Mayor**

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**Shadia Amblie  
Chief Administrative Officer**

ADOPTED