

**LAC LA BICHE COUNTY
POLICY REVIEW COMMITTEE
COUNTY CENTRE, LAC LA BICHE**

January 20, 2016 – 10 a.m.

Minutes of the Lac La Biche County Policy Review Committee Meeting held January 20, 2016 at 10 a.m.

CALL TO ORDER Councillor Siebold called the meeting to order at 9:40 a.m.

PRESENT	MJ Siebold	Councillor (Chairperson)
	John Nowak	Councillor/Deputy Mayor
	David Phillips	Councillor

STAFF IN ATTENDANCE	Melanie McConnell	Assistant Chief Administrative Officer
	Vicki Versteeg	Legislative Services Coordinator

REGRETS	Omer Moghrabi	Mayor
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ADOPTION OF AGENDA

PR.16.008 Motion by Councillor Phillips to approve the January 20, 2016 Policy Review Committee Meeting agenda as presented

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

3.1 January 6, 2016 – Policy Review Committee Meeting.

PR.16.009 Motion by Councillor Nowak to adopt the January 6, 2016 Policy Review Committee Meeting minutes as presented.

CARRIED UNANIMOUSLY

UNFINISHED BUSINESS

There was no unfinished business to address.

URGENT MATTERS

There were no urgent matters to address.

NEW BUSINESS

- 6.1 Briefing – Revisions to Councillor Remuneration Policy CS-11-001;

Ms. Melanie McConnell addressed the most recent revisions to the Councillor Remuneration Policy CS-11-001.

- PR.16.010 Motion by Councillor Nowak to refer the Councillor Remuneration Policy CS-11-001, with amendments, to the January 26, 2016 Regular Council Meeting.

CARRIED UNANIMOUSLY

- 6.2 Briefing – Conference Attendance Policy CS-11-004;

Ms. McConnell reviewed draft revisions to the Councillor Conference Attendance Policy.

- PR.16.011 Motion by Councillor Phillips to refer the Councillor Conference Attendance Policy CS-11-004, with amendments, to the January 26, 2016 Regular Council Meeting.

CARRIED UNANIMOUSLY

- 6.3 Briefing – Draft Revisions to Council Code of Conduct Policy CS-11-006;

Ms. McConnell addressed initial draft revisions to the Council Members' Code of Conduct Policy CS-11-006.

RECESS

Councillor Siebold called a recess at 10:48 a.m.

RECONVENE

Councillor Siebold reconvened the meeting at 10:56 a.m. with all those Members of the Policy Review Committee previously listed in attendance.

NEW BUSINESS

- 6.3 Briefing – Draft Revisions to Council Code of Conduct Policy CS-11-006 (continued);

Ms. McConnell reviewed draft revisions to the Elected Official Position Descriptions.

6.3 Briefing – Draft Revisions to Council Code of Conduct Policy CS-11-006 (continued);

PR.16.012 Motion by Councillor Phillips to direct Administration to prepare draft amendments to the Council Members' Code of Conduct Policy CS-11-006, and consult with Alberta Municipal Affairs on the application of General Provisions s.1, and further that the policy be referred to a Regular Council Meeting.

CARRIED UNANIMOUSLY

6.4 Briefing – Draft Revisions to Procedural Bylaw 14-001.

Ms. McConnell reviewed draft revisions to Procedural Bylaw 14-001.

RECESS

Councillor Siebold called a recess at 12:09 p.m.

RECONVENE

Councillor Siebold reconvened the meeting at 12:13 p.m. with all those Members of the Policy Review Committee previously listed in attendance.

NEW BUSINESS

6.4 Briefing – Draft Revisions to Procedural Bylaw 14-001 (continued).

Discussion continued on proposed revisions to Procedural Bylaw 14-001.

PR.16.013 Motion by Councillor Nowak to direct Administration to submit draft revisions of Procedural Bylaw 14-001 to a Regular Council Meeting.

CARRIED UNANIMOUSLY

ADJOURNMENT

PR.16.014

Motion by Councillor Nowak to adjourn the Policy Review Committee Meeting of January 20, 2016 at 12:50 p.m.

CARRIED UNANIMOUSLY

MJ Siebold, Chairperson

**Melanie McConnell
Assistant Chief Administrative Officer**

ADOPTED