

**LAC LA BICHE COUNTY
SPECIAL COUNCIL MEETING
COUNTY CENTRE, LAC LA BICHE**

December 18, 2015 – 10:00 a.m.

Minutes of the Lac La Biche County Special Council Meeting held December 18, 2015 at 10:00 a.m.

CALL TO ORDER Mayor Moghrabi called the meeting to order at 10:07 a.m.

PRESENT	Omer Moghrabi	Mayor
	Wanda Austin	Councillor
	Robert Richard	Councillor
	Richard Olson	Councillor
	David Phillips	Councillor
	MJ Siebold	Councillor
	Hajar (Jerry) Haymour	Councillor
	John Nowak	Councillor / Deputy Mayor
STAFF IN ATTENDANCE	Shadia Amblie	Chief Administrative Officer
	Melanie McConnell	Assistant Chief Administrative Officer
	Dan Small	Senior Manager, Finance & Grants
	Brian Shapka	Senior Manager, Public Works
	Jeff Lawrence	Senior Manager, Recreation and Community Enhancement
	Joanne Onciul	Legislative Services Coordinator
REGRETS	Tim Thompson	Councillor

ADOPTION OF AGENDA

15.859 Motion by Councillor Austin to approve the December 18, 2015 Special Council Meeting agenda as presented.

CARRIED UNANIMOUSLY

NEW BUSINESS

3.1 Proposed 2016 County Budget.

Mr. Maurice Gushta, Manager of Finance, provided an overview of the hand-out titled, "Funds Available to Finance Capital and Discretionary

Projects for the Year Ended December 31, 2016.” Mr. Gushta fielded questions of Council regarding the hand-out.

Discussion ensued regarding portions of the capital budget.

BUSINESS CASES

Reclassify Records Clerk to Records Analyst

15.860 Motion by Councillor Phillips to approve the 2016 budget request to reclassify the Records Clerk position to a Records Analyst position.

IN FAVOUR

**Mayor Moghrabi
Councillor Austin
Councillor Richard
Councillor Olson
Councillor Phillips
Councillor Haymour**

OPPOSED

**Councillor Siebold
Councillor Nowak**

CARRIED

Reclassify Municipal Intern Term Position to Grant & Policy Coordinator

15.861 Motion by Councillor Austin to approve the 2016 budget request to reclassify the Municipal Intern Term position to a Grant, Project, and Policy Coordinator position, effective May 2016.

IN FAVOUR

**Mayor Moghrabi
Councillor Austin
Councillor Richard
Councillor Olson
Councillor Phillips
Councillor Siebold
Councillor Haymour**

OPPOSED

Councillor Nowak

CARRIED

BUSINESS CASES

Request from Plamondon and District Community Development Society for Supervisory of Society Staff

15.862 Motion by Councillor Olson to accept the business case for the request from Plamondon and District Community Development Society for supervisory of society staff as information.

IN FAVOUR
Mayor Moghrabi
Councillor Austin
Councillor Richard
Councillor Olson
Councillor Phillips
Councillor Siebold
Councillor Haymour

OPPOSED
Councillor Nowak

CARRIED

Information Technology (IT) Summer Student

15.863 Motion by Councillor Haymour that Administration considers the IT summer student position from the pool of summer students.

IN FAVOUR
Mayor Moghrabi
Councillor Austin
Councillor Richard
Councillor Olson
Councillor Phillips
Councillor Siebold
Councillor Haymour

OPPOSED
Councillor Nowak

CARRIED

RECESS

Mayor Moghrabi called a recess at 11:01 a.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 11:13 a.m. with all those Members of Council previously listed in attendance, with the exception of Councillor Haymour.

BUSINESS CASES

2016 Municipal Census

15.864 Motion by Councillor Richard to approve the 2016 budget request to conduct a 2016 Municipal Census.

IN FAVOUR
Mayor Moghrabi
Councillor Austin
Councillor Richard
Councillor Olson
Councillor Phillips
Councillor Siebold

OPPOSED
Councillor Nowak

CARRIED

Regional Emergency/Fire Services Coordinator

Councillor Haymour returned to Council Chambers at 11:14 a.m.

15.865 Motion by Councillor Nowak to deny the 2016 budget request to create a Regional Emergency/Fire Services Coordinator position.

IN FAVOUR
Mayor Moghrabi
Councillor Richard
Councillor Olson
Councillor Siebold
Councillor Haymour
Councillor Nowak

OPPOSED
Councillor Austin
Councillor Phillips

CARRIED

Parent Link Programmers

15.866 Motion by Councillor Siebold to approve the 2016 budget request to replace the current casual position of the Parent Link Programmer with a part-time permanent position, and to add one new part-time permanent Parent Link Programmer position.

IN FAVOUR
Mayor Moghrabi
Councillor Austin
Councillor Richard
Councillor Olson
Councillor Phillips
Councillor Siebold

OPPOSED
Councillor Haymour
Councillor Nowak

CARRIED

Create Assistant Lifeguard Position

15.867 Motion by Councillor Haymour to approve the 2016 budget request to create an assistant lifeguard position.

CARRIED UNANIMOUSLY

Additional Grader Operator

15.868 Motion by Councillor Nowak to approve the 2016 budget request to create an additional equipment/grader operator position.

CARRIED UNANIMOUSLY

Community Futures – Special Events Coordination Service

15.869 Motion by Councillor Haymour to deny the 2016 budget request to support the special events coordination service position.

IN FAVOUR
Mayor Moghrabi
Councillor Austin
Councillor Richard
Councillor Olson
Councillor Siebold
Councillor Haymour
Councillor Nowak

OPPOSED
Councillor Phillips

CARRIED

Facilities Maintenance Positions

15.870 Motion by Councillor Phillips to approve the 2016 budget request to convert the three term facility maintenance positions to full-time facility maintenance positions.

CARRIED UNANIMOUSLY

Discussion ensued regarding seasonal and summer employees.

NEW BUSINESS

3.1 Proposed 2016 County Budget (continued).

Discussion ensued regarding the hand-out titled “Funds Available to Finance Capital and Discretionary Projects for the Year Ended December 31, 2016.”

Human Resources – Supervisory/Management Training

Ms. Shadia Amblie, Chief Administrative Officer, reviewed the Supervisor/Management Training course available through the Faculty of Extension at the University of Alberta.

Councillor Siebold declared a pecuniary interest as she has family working for the County and left Council Chambers at 11:50 a.m.

15.871 Motion by Councillor Richard to defer Supervisory Training until such time as the 2015 employee satisfaction results are in.

CARRIED UNANIMOUSLY

Councillor Siebold returned to Council Chambers at 11:58 a.m., after motion 15.871 was made.

GIS

Discussion ensued regarding the update of 2012 aerial photos for the Hamlet of Plamondon and west Lac La Biche; 10 cm Resolution + 3D terrain data.

15.872 Motion by Councillor Haymour to approve the update of 2012 aerial photos in the Hamlet of Plamondon and west Lac La Biche; 10 cm Resolution + 3D terrain data, and further that the photos be taken in 2016.

CARRIED UNANIMOUSLY

Fire Protection – Regional Operations/LLB Fire Hall

15.873 Motion by Councillor Richard to defer discussion of the 2016 budget request for water rescue equipment until such time that Council considers the capital request to purchase a Zodiac rescue boat.

CARRIED UNANIMOUSLY

Fire Protection – Owl River Fire Hall – 40 foot Sea Can

15.874 Motion by Councillor Richard to approve the 2016 budget request for a 40 foot sea can for the Owl River fire hall.

CARRIED UNANIMOUSLY

Common Services – Facilities Operations & Maintenance – McArthur Place

Councillor Olson left Council Chambers at 12:14 p.m.

Councillor Olson returned to Council Chambers at 12:17 p.m.

- 15.875 Motion by Councillor Richard to defer the discussion of the 2016 budget request for blind replacement and building maintenance at McArthur Place until such time that Council considers the capital budget.

CARRIED UNANIMOUSLY

Common Services – Facilities Operations & Maintenance – Airport House

- 15.876 Motion by Councillor Nowak to deny the building of a basement suite in the airport house.

CARRIED UNANIMOUSLY

Common Services – Equipment Operations & Maintenance

Discussion ensued regarding the replacement of the aging HVAC in the repair shop.

Councillor Austin left Council Chambers at 12:23 p.m.

- 15.877 Motion by Councillor Haymour to defer the discussion of the 2016 budget request for HVAC replacement until such time that Council considers the capital budget.

CARRIED UNANIMOUSLY

Common Services – Equipment Operations & Maintenance – New Gates at County Centre with card lock system

Councillor Austin returned to Council Chambers at 12:25 p.m.

- 15.878 Motion by Councillor Olson to approve the upgrade of County Centre gates with a card lock system.

CARRIED UNANIMOUSLY

Planning and Development – 2016 Lac La Biche Storm Water Master Plan Revision

15.879 Motion by Councillor Austin to approve the Lac La Biche Hamlet, Plamondon Hamlet, and Beaver Lake Hamlet Storm Water Master Plan Revision.

IN FAVOUR
Mayor Moghrabi
Councillor Austin
Councillor Richard
Councillor Olson
Councillor Phillips
Councillor Siebold
Councillor Nowak

OPPOSED
Councillor Haymour

CARRIED

RECESS

Mayor Moghrabi called a recess at 12:39 p.m.

RECONVENE

Deputy Mayor Nowak assumed the Chair and reconvened the meeting at 2:07 p.m. with all those Members of Council previously listed in attendance, with the exception of Mayor Moghrabi.

NEW BUSINESS

3.1 Proposed 2016 County Budget (continued).

Lakeshore Storm Water Management Design/Storm Sewer Outfall Design

Mr. Brian Shapka, Senior Manager of Public Works and Mr. Gary Siebold, Manager of Utilities, provided an overview of the 2016 budget request for the Lakeshore Storm Water Management Design and the Storm Sewer Outfall Design.

Mayor Moghrabi entered Council Chambers at 2:13 p.m. Deputy Mayor Nowak continued to Chair the meeting.

Discussion continued regarding the Lakeshore Storm Water Management Design and the Storm Sewer Management Design.

Mayor Moghrabi resumed the Chair.

15.880 Motion by Councillor Olson to defer the discussion on the 2016 Lakeshore Storm Water Management Design/Storm Sewer Outfall Design until such time that further information can be provided.

CARRIED UNANIMOUSLY

Solid Waste Management – Owl River Transfer Site – Fabrication of a new platform for bin access

15.881 Motion by Councillor Richard to approve the 2016 budget request for the fabrication of a new platform for bin access at Owl River.

CARRIED UNANIMOUSLY

Recreation Facilities Maintenance – Bold Center

15.882 Motion by Councillor Haymour to defer the discussion of the 2016 budget request for Bold Center General Operations, Building Maintenance, and Site Maintenance until such time that Council considers the capital budget.

CARRIED UNANIMOUSLY

Recreation Facilities Maintenance – Portage Pool

2016 Sound Baffles

15.883 Motion by Councillor Haymour to approve the 2016 budget request for 2016 sound baffles.

CARRIED UNANIMOUSLY

Wallet Lockers

15.884 Motion by Councillor Nowak to deny the 2016 budget request for wallet lockers.

IN FAVOUR
Mayor Moghrabi
Councillor Austin
Councillor Richard
Councillor Olson
Councillor Phillips
Councillor Haymour
Councillor Nowak

OPPOSED
Councillor Siebold

CARRIED

Recreation Facilities Maintenance – Jubilee Hall

15.885 Motion by Councillor Haymour to defer the 2016 budget request for Jubilee Hall renovations until such time that Council considers the capital budget, and further that roof options be brought forward at that time.

CARRIED UNANIMOUSLY

Recreation Facilities Maintenance – Plamondon Arena

15.886 Motion by Councillor Richard to defer the 2016 budget request for Plamondon Arena equipment and upgrades until such time that Council considers the capital budget and further information can be provided.

CARRIED UNANIMOUSLY

NEW BUSINESS

3.1 Proposed 2016 County Budget (continued).

Golf Course – Flag Poles

15.887 Motion by Councillor Siebold to approve the 2016 budget request for flag poles at the Golf Course.

CARRIED UNANIMOUSLY

Councillor Haymour left Council Chambers at 3:20 p.m.

Councillor Haymour returned to Council Chambers at 3:21 p.m.

Alexander Hamilton Park Pond Repairs and Maintenance

15.888 Motion by Councillor Nowak to deny the 2016 budget request for Alexander Hamilton Park tree replacement and additions.

IN FAVOUR
Mayor Moghrabi
Councillor Austin
Councillor Richard
Councillor Olson
Councillor Haymour
Councillor Nowak

OPPOSED
Councillor Phillips
Councillor Siebold

CARRIED

RECESS

Mayor Moghrabi called a recess at 3:29 p.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 3:40 p.m. with all those Members of Council previously listed in attendance, with the exception of Councillors Haymour and Olson.

NEW BUSINESS

3.1

Proposed 2016 County Budget (continued).

Recreation Programming – Portage Pool – Lifejacket Loaner Station – Community Use

Councillors Haymour and Olson returned to Council Chambers at 3:41 p.m.

Mr. Jeff Lawrence, Senior Manager of Recreation and Community Enhancement and Gerald Boostrom, Facilities Maintenance Coordinator, provided an overview of the 2016 budget request for lifejacket loaner station for community use.

15.889 Motion by Councillor Haymour to deny the 2016 budget request for lifejacket loaner station for community use.

CARRIED UNANIMOUSLY

Community programs – Training Equipment

15.890 Motion by Councillor Olson to deny the 2016 budget request for training equipment.

CARRIED UNANIMOUSLY

Boat Launch and Dock Repairs & Maintenance – Landscape design/GarbageCans/Floating Dock

15.891 Motion by Councillor Richard to approve the 2016 budget request for landscaping design, garbage cans at accessible points to the lakes, and a floating dock for Fork Lake.

CARRIED UNANIMOUSLY

Hamlet Beautification – New benches and garbage receptacles

15.892 Motion by Councillor Haymour to deny the 2016 budget request for hamlet beautification including new benches and garbage receptacles.

IN FAVOUR
Councillor Haymour

OPPOSED
Mayor Moghrabi
Councillor Austin
Councillor Richard
Councillor Olson
Councillor Phillips
Councilor Siebold
Councillor Nowak

DEFEATED

15.893 Motion by Councillor Nowak to defer the 2016 budget request for hamlet beautification including new benches and garbage receptacles until such time further information can be provided.

IN FAVOUR
Mayor Moghrabi
Councillor Austin
Councillor Richard
Councillor Olson
Councillor Phillips
Councillor Siebold
Councillor Nowak

OPPOSED
Councillor Haymour

CARRIED

Hamlet Beautification – Interpretive signs

15.894 Motion by Councillor Olson to approve the 2016 budget request for interpretive signs as part of the hamlet beautification.

CARRIED UNANIMOUSLY

County Parks – Replacement of Walkway in McArthur Park

15.895 Motion by Councillor Siebold that Administration obtain a quote on the fixing of the existing walkway in McArthur Park as opposed to full replacement.

CARRIED UNANIMOUSLY

County Parks – Lighting Upgrade – McArthur Park

- 15.896 Motion by Councillor Nowak to defer the 2016 budget request for a lighting upgrade in McArthur Park until such time that Council receives more information from Fortis regarding their LED program.

CARRIED UNANIMOUSLY

Sports Field – Rework and addition of shale for ball diamond 1

- 15.897 Motion by Councillor Haymour to approve the 2016 budget request for the reworking and addition of shale for ball diamonds at McArthur.

CARRIED UNANIMOUSLY

Sports Field – Netting to protect spray park

- 15.898 Motion by Councillor Siebold to approve the 2016 budget request for netting to protect the spray park.

CARRIED UNANIMOUSLY

Sports Field – Rebuild and addition of dug outs

- 15.899 Motion by Councillor Richard to approve the 2016 budget request for the addition of dug outs at McArthur.

CARRIED UNANIMOUSLY

Spray Park – Benches and Waste/Recycle Containers

- 15.900 Motion by Councillor Siebold to approve the 2016 budget request for benches and waste/recycle containers at the Spray Park.

IN FAVOUR
Mayor Moghrabi
Councillor Austin
Councillor Richard
Councillor Olson
Councillor Phillips
Councillor Siebold
Councillor Nowak

OPPOSED
Councillor Haymour

CARRIED

NEW BUSINESS

3.1 Proposed 2016 County Budget (continued).

RFD – 2016 Interim Operating Budget

Councillors Siebold and Phillips declared a pecuniary interest and left Council Chambers at 4:50 p.m. as they both have family that work in the Utilities department.

15.901 Motion by Councillor Olson that County Council approves the 2016 interim operating budget of the Utilities department in the amount of \$5,460,703 for revenues and \$6,481,229 for expenditures as presented to Council at the December 18, 2015 Special Council Meeting.

CARRIED UNANIMOUSLY

Councillors Siebold and Phillips returned to Council Chambers at 4:51 p.m. after Motion 15.901 was made.

Councillor Austin declared a pecuniary interest and left Council Chambers at 4:51 p.m. as she has family that work for the fire department and in recreation.

15.902 Motion by Councillor Richard that County Council approves the 2016 interim operating budget of the Fire department in the amount of \$345,500 of revenues and \$1,561,111 of expenditures as presented to Council at the December 18, 2015 Special Council Meeting.

CARRIED UNANIMOUSLY

NEW BUSINESS

3.1 Proposed 2016 County Budget (continued).

RFD – 2016 Interim Operating Budget

Councillor Nowak declared a pecuniary interest and left Council Chambers at 4:51 p.m. due to his business interests in the County.

15.903 Motion by Councillor Richard that County Council approves the 2016 interim operating budget for Recreation Facilities and Programs in the amount of \$4,457,694 in revenues and \$12,436,768 in expenditures as presented to Council at the December 18, 2015 Special Council Meeting.

CARRIED UNANIMOUSLY

Councillors Austin and Nowak returned to Council Chambers at 4:52 p.m. after Motion 15.903 was made.

15.904 Motion by Mayor Moghrabi that County Council approves the 2016 interim operating budget as attached to and forming part of these minutes in the amount of operating revenues of \$81,349,813 and operating expenditures of \$49,359,423 as presented to Council at the December 18, 2015 Special Council Meeting excluding:

- Utilities Department revenues of \$5,460,703 and expenditures of \$6,481,229,
- Fire Department revenues of \$345,500 and expenditures of \$1,561,111, and
- Recreation Facilities and Programs revenues of \$4,457,694 and expenditures of \$12,436,768.

CARRIED UNANIMOUSLY

IN CAMERA SESSION

15.905 Motion by Councillor Siebold to go in camera at 4:53 p.m.

CARRIED UNANIMOUSLY

4.1 Proposed 2016 County Budget (*if necessary*) (s. 17 FOIP).

Councillor Richard exited Council Chambers at 5:05 p.m., and did not return to the meeting.

RETURN TO REGULAR MEETING

15.906 Motion by Councillor Phillips to proceed with the meeting out of camera at 5:08 p.m.

CARRIED UNANIMOUSLY

BUSINESS ARISING OUT OF "IN CAMERA SESSION"

4.1 Proposed 2016 County Budget (*if necessary*) (s. 17 FOIP).

No action required.

NEW BUSINESS

3.1 Proposed 2016 County Budget (continued).

Proposed 2016 Budget Calendar (Revised)

15.907 Motion by Councillor Siebold that Council sets as a goal to adopt the 2016 Lac La Biche County Budget by January 2016 and sets dates for special meetings where budget discussions can be completed on January 7, 8, 14, 22, 25 & 27 at 10:00 a.m. in Council Chambers.

CARRIED UNANIMOUSLY

ADJOURNMENT

15.908 Motion by Councillor Austin to adjourn the Special Council Meeting of December 18, 2015 at 5:11 p.m.

CARRIED UNANIMOUSLY

Omer Moghrabi, Mayor

**Shadia Amblie
Chief Administrative Officer**