

**LAC LA BICHE COUNTY  
SPECIAL COUNCIL MEETING  
COUNTY CENTRE, LAC LA BICHE**

**December 11, 2015 – 10:00 a.m.**

Minutes of the Lac La Biche County Special Council Meeting held December 11, 2015 at 10:00 a.m.

**CALL TO ORDER** Mayor Moghrabi called the meeting to order at 10:07 a.m.

<b>PRESENT</b>	Omer Moghrabi	Mayor
	Wanda Austin	Councillor
	Robert Richard	Councillor
	Richard Olson	Councillor
	David Phillips	Councillor
	MJ Siebold	Councillor
	Hajar (Jerry) Haymour	Councillor
	John Nowak	Councillor/Deputy Mayor (entered at 10:08 a.m.)

<b>STAFF IN ATTENDANCE</b>	Shadia Amblie	Chief Administrative Officer
	Melanie McConnell	Assistant Chief Administrative Officer
	Dan Small	Senior Manager, Finance & Grants
	Jeff Lawrence	Senior Manager, Recreation & Community Enhancement
	Brian Shapka	Senior Manager, Public Works
	Maurice Gushta	Manager, Finance
	Zeeshan Hasan	Manager, Finance
	Gary Harman	Manager, Parks & Facilities
	Travis Simmons	Manager, Information Technology (in part)
	Gilbert Hache	GIS Coordinator (in part)
	Vicki Versteeg	Legislative Services Coordinator

<b>REGRETS</b>	Tim Thompson	Councillor
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**ADOPTION OF AGENDA**

15.824	Motion by Councillor Austin to approve the December 11, 2015 Special Council Meeting agenda as presented.
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**CARRIED UNANIMOUSLY**

## NEW BUSINESS

### 3.1 RFD – Enhanced Protection for Farm and Ranch Workers Act (Bill 6);

Councillors Austin and Olson, members of the Lac La Biche County Agricultural Service Board spoke to the Board's rationale for drafting the letter to the Minister of Agriculture.

Mr. Kyle Beniuk, Agricultural Fieldman, provided detail on the meeting held in Athabasca on December 9, 2015 on the Enhanced Protection for Farm and Ranch Workers Act.

15.825 Motion by Councillor Olson to send a letter of thanks to Alberta Association of Municipal Districts and Counties (AAMDC) for lobby efforts on The Enhanced Protection for Farm and Ranch Workers Act.

**CARRIED UNANIMOUSLY**

### 3.2 Proposed 2016 County Budget.

Mr. Dan Small, Senior Manager of Finance and Grants, and Mr. Maurice Gushta, Manager of Finance, provided an overview of the discretionary budget items presented to Council.

#### General Administration

Ms. Shadia Amblie, Chief Administrative Officer, explained the requested furniture expense.

#### Records Management

Ms. Melanie McConnell, Assistant Chief Administrative Officer explained the rationale for the discretionary requests of records management.

#### Human Resources

Ms. Amblie explained the requested supervisor and management training and employee satisfaction survey.

#### Health & Safety

No discussion.

#### GIS

Discussion continued on the impact of updated aerial photos and infrastructure mapping.

Information Technology

Ms. McConnell addressed the Information Technology discretionary requests.

Senior Manager Recreation & Community Enhancement

Mr. Jeff Lawrence, Recreation & Community Enhancement, explained the rationale for the requested discretionary items.

Communications Services

Ms. Amblie described the requested intranet site for Administration.

Fire Protection

On regional operations, Mr. Lawrence addressed the request for digital radios, which was not noted on the discretionary budget.

On-Spot Chains (Listed for each Fire Hall)

Mr. Lawrence addressed the On-Spot Chains requested for each fire hall.

**RECESS**

Mayor Moghrabi called a recess at 11:28 a.m.

**RECONVENE**

Mayor Moghrabi reconvened the meeting at 11:43 a.m. with all those Members of Council previously listed in attendance, excluding Councillor Nowak.

**NEW BUSINESS**

3.2 Proposed 2016 County Budget (continued).

GIS (continued)

Mr. Gilbert Hache, GIS Coordinator, addressed Council to explain the items requested for GIS.

Councillor Nowak returned to Council Chambers at 11:44 a.m.

Discussion continued on previous investments and agreements for GIS services.

Council asked that Administration include ongoing GIS costs in operating budgets.

Information Technology (continued)

Mr. Travis Simmons, Manager of Information Technology, addressed Council questions about Wireless Access Points.

Councillor Nowak exited Council Chambers at 12:16 p.m.

Protective Services

Councillor Nowak returned to Council Chambers at 12:17 p.m.

Discussion continued on the cost of On-Spot chains and two water rescue equipment items listed under protective services.

Peace Officers

Mr. Lawrence provided detail on the items requested for Peace Officers.

Common Services – Facilities Operations & Maintenance

Regional Operations

Mr. Gary Harman, Manager of Parks & Facilities, provided detail on the discretionary items for Common Services.

**RECESS**

Mayor Moghrabi called a recess at 12:30 p.m.

**RECONVENE**

Mayor Moghrabi reconvened the meeting at 2:10 p.m. with all those Members of Council previously listed in attendance, excluding Councillors Haymour and Nowak.

**NEW BUSINESS**

3.2 Proposed 2016 County Budget (continued).

Councillor Haymour entered Council Chambers at 2:11 p.m.

Common Services – Facilities Operations & Maintenance

County Centre

Mr. Harman provided detail on the finishing of the County Centre exterior.

Councillor Nowak returned to Council Chambers at 2:21 p.m.

Discussion continued on the distinction between capital, operational, and discretionary budget items.

Councillor Haymour exited Council Chambers at 2:29 p.m.

Councillor Haymour returned to Council Chambers at 2:29 p.m.

Discussion continued on distinctions between capital and operational items detailed on the discretionary budget working paper.

McArthur Place

Items detailed as *Building Maintenance* for McArthur Place are to be classified as capital items and included with that draft budget.

Airport House

Administration will re-categorize the requested items under the draft operational and capital budgets.

Councillor Phillips exited Council Chambers at 2:52 p.m.

Water Services

Administration will re-categorize the requested items under the draft capital budget.

Sewer Services

Administration will re-categorize the requested items under the draft capital budget.

Solid Waste Management

Administration will re-categorize the requested items under the draft capital and operational budgets.

Councillor Phillips returned to Council Chambers at 2:54 p.m.

Planning & Development

East Lac La Biche Area Structure Plan

Ms. McConnell addressed the rationale for the requested Area Structure Plan.

Recreation and Facilities

Administration will re-categorize the requested items under the draft capital budget.

Recreation Programming

Administration will re-categorize the requested items under the draft operational budget.

Parks & Open Spaces

Golf Course

Administration will re-categorize the requested items under the draft capital budget.

Boat Launch & Dock

Administration will re-categorize the requested items under the draft capital budget.

Alex Hamilton Park Pond Repair & Maintenance

Administration will re-categorize this item as a project.

Hamlet Beautification

Administration will re-categorize the requested items under the draft operational and capital budgets.

County Parks

Administration will re-categorize the requested items under the draft capital budget.

Playground

Administration will re-categorize the requested items under the draft operational budget.

Sports Field

Administration will re-categorize the requested items under the draft capital budget.

Picnic Tables

Administration will re-categorize the requested items under the draft operational budget.

Spray Park

Administration will re-categorize the requested items under the draft capital budget.

Councillor Haymour exited Council Chambers at 3:28 p.m.

Councillor Haymour returned to Council Chambers at 3:29 p.m.

**ADJOURNMENT**

15.826

Motion by Councillor Haymour to adjourn the Special Council Meeting of December 11, 2015 at 3:30 p.m.

**CARRIED UNANIMOUSLY**

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**Omer Moghrabi, Mayor**

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**Shadia Amblie  
Chief Administrative Officer**