

**LAC LA BICHE COUNTY  
REGULAR COUNCIL MEETING  
COUNTY CENTRE, LAC LA BICHE**

**December 8, 2015 – 10 a.m.**

Minutes of the Lac La Biche County Regular Council Meeting held December 8, 2015 at 10:00 a.m.

**CALL TO ORDER** Mayor Moghrabi called the meeting to order at 10:07 a.m.

<b>PRESENT</b>	Omer Moghrabi	Mayor
	Wanda Austin	Councillor
	Robert Richard	Councillor
	Richard Olson	Councillor
	David Phillips	Councillor
	MJ Siebold	Councillor (entered at 10:07 a.m.)
	Hajar (Jerry) Haymour	Councillor
	John Nowak	Councillor/Deputy Mayor (entered at 11:37 a.m.)

<b>STAFF IN ATTENDANCE</b>	Shadia Amblie	Chief Administrative Officer
	Melanie McConnell	Assistant Chief Administrative Officer
	Dan Small	Senior Manager, Finance & Grants (in part)
	Jeff Lawrence	Senior Manager, Recreation & Community Enhancement (in part)
	Gordon Shaw	Senior Manager, Planning & Development
	Brian Shapka	Senior Manager, Public Works (in part)
	Julie MacIsaac	Communications Coordinator
	Vicki Versteeg	Legislative Services Coordinator

<b>REGRETS</b>	Tim Thompson	Councillor
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## **ADOPTION OF AGENDA**

Councillor Siebold entered Council Chambers at 10:07 a.m.

15.805 Motion by Councillor Haymour to approve the December 8, 2015 Regular Council Meeting agenda as amended:

- Addition of Item 8.6 – RFD Cost Sharing – Road Construction;
- Addition of Item 8.7 – RFD – Water Treatment Plant Improvement Project;
- Addition of Item 8.8 – Discussion – Encouraging County Contractors;
- Addition of Item 7.2 – Discussion – Gravel Matters (s. 25 FOIP);
- Addition of Item 7.3 – Discussion – Follow Up on Planning Matter Enforcement (s. 20 FOIP);
- Addition of Item 7.4 – Discussion – Sports Fields (s. 25 FOIP);
- Addition of Item 8.9 – Meeting with Alberta Environment & Parks.

**CARRIED UNANIMOUSLY**

## **ADOPTION OF MINUTES**

3.1 November 24, 2015 – Regular Council Meeting.

15.806 Motion by Councillor Olson to adopt the November 24, 2015 Regular Council Meeting minutes as presented.

**CARRIED UNANIMOUSLY**

## **UNFINISHED BUSINESS**

There was no Unfinished Business to address.

## **URGENT MATTERS**

There were no Urgent Matters to address.

## **NEW BUSINESS**

8.1 Briefing – Offsite Levies Update;

Mr. Gordon Shaw, Senior Manager of Planning and Development, presented the Briefing and proposed guiding principles for developing offsite levies.

Mr. Shaw provided detail on the proposed guiding principles.

Mayor Moghrabi exited Council Chambers at 10:27 a.m.; Councillor Siebold assumed the Chair.

Mayor Moghrabi returned to Council Chambers at 10:28 a.m.; Councillor Siebold retained the Chair.

Mayor Moghrabi resumed the Chair at 10:29 a.m.

Discussion continued on offsite levies.

Councillor Olson exited Council Chambers at 10:50 a.m.

Councillor Olson returned to Council Chambers at 10:52 a.m.

15.807 Motion by Councillor Phillips to accept the Offsite Levies Update Briefing as information.

**CARRIED UNANIMOUSLY**

**RECESS**

Mayor Moghrabi called a recess at 11:02 a.m.

**RECONVENE**

Mayor Moghrabi reconvened the meeting at 11:11 a.m. with all those Members of Council previously listed in attendance.

**NEW BUSINESS**

8.2 RFD – Request for First Extension to the Subdivision Approval for File 2014-S-031; Piquette, Leo; SE-33-67-W4M;

15.808 Motion by Councillor Haymour to grant a one (1) year extension to the Subdivision Approval for File 2014-S-031, until December 17, 2016.

**CARRIED UNANIMOUSLY**

8.3 RFD – Northern Lights Library Board System Levy Proposal;

Ms. Anita Polturak, Manager of FCSS & Community Development, presented the Request for Decision.

15.809 Motion by Mayor Moghrabi to approve the Northern Lights Library Board System budget to maintain the per capita levy of \$5.07 for Municipalities and their Library Boards, and \$10.14 per capita levy for Board of Record Municipalities.

**CARRIED UNANIMOUSLY**

8.4 Briefing – Diamond Ridge – Pathways/Parks – Cross Country Skiing;

15.810 Motion by Councillor Siebold to accept the Diamond Ridge – Parks, Pathways, and Cross Country Skiing Briefing as information.

**CARRIED UNANIMOUSLY**

8.5 Briefing – Letter from Metis Nation of Alberta Association Local Council #2097;

Ms. Melanie McConnell presented the Briefing and letter from the Metis Nation of Alberta Association Local Council #2097.

Councillor Nowak entered Council Chambers at 11:37 a.m.

Mayor Moghrabi provided background of previous discussions on collaboration with the Local Council. Discussion followed on ways to work with local businesses.

15.811 Motion by Councillor Austin to accept the Briefing on the Letter from Metis Nation of Alberta Association Local Council #2097 as information, and further that a representative of the Aboriginal Liaison Committee attend meetings with respect to the development of a business development strategy, and that Administration advise Metis Nation of Alberta Association Local Council #2097 of this appointment.

**CARRIED UNANIMOUSLY**

8.6 RFD – Cost Sharing – Road Construction (addition to Agenda);

Mr. Brian Shapka, Senior Manager of Public Works, presented the Request for Decision and history of Range Road 145A extension.

Councillor Olson exited Council Chambers at 12:05 p.m.

Councillor Olson returned to Council Chambers at 12:06 p.m.

Discussion continued on opportunities to submit applications for road construction cost sharing.

8.6 RFD – Cost Sharing – Road Construction (continued);

15.812 Motion by Councillor Nowak that Lac La Biche County not reimburse \$48,000 for construction of the extension of Range Road 145A.

**IN FAVOUR**  
**Mayor Moghrabi**  
**Councillor Austin**  
**Councillor Richard**  
**Councillor Olson**  
**Councillor Phillips**  
**Councillor Siebold**  
**Councillor Nowak**

**OPPOSED**  
**Councillor Haymour**

**CARRIED**

15.813 Motion by Councillor Nowak to direct Administration to refer the *Private Road Construction* and *New Road Construction Request* policies to the Public Works Committee for review within the first quarter of 2016.

**CARRIED UNANIMOUSLY**

Councillor Haymour exited Council Chambers at 12:15 p.m.

## **PUBLIC INPUT SESSION/DELEGATIONS/PUBLIC HEARINGS**

6.1 Public Input Session.

At 12:15 p.m. it was confirmed that no persons were present for the Public Input Session.

## **NEW BUSINESS**

Councillor Haymour returned to Council Chambers at 12:16 p.m.

8.7 RFD – Water Treatment Plant Improvement Project (addition to Agenda).

Mr. Gary Siebold, Manager of Utilities, presented the Request for Decision reflecting the recommended upgrades from a recently completed study.

8.7 RFD – Water Treatment Plant Improvement Project (addition to Agenda) (continued).

15.814 Motion by Councillor Richard that County Council approve the design component in whole and \$25,000 for deposit costs associated with the CO<sub>2</sub> feed system for the Water Treatment Plant Upgrade Project, and further that Administration ensure performance guarantees are built into the design contract.

**IN FAVOUR**  
**Mayor Moghrabi**  
**Councillor Austin**  
**Councillor Richard**  
**Councillor Olson**  
**Councillor Phillips**  
**Councillor Siebold**  
**Councillor Nowak**

**OPPOSED**  
**Councillor Haymour**

**CARRIED**

**RECESS** Mayor Moghrabi called a recess at 12:56 p.m.

**RECONVENE** Mayor Moghrabi reconvened the meeting at 1:33 p.m. with all those Members of Council previously listed in attendance, excluding Councillor Siebold.

**IN CAMERA SESSION**

15.815 Motion by Councillor Austin to go in camera at 1:33 p.m.

**CARRIED UNANIMOUSLY**

**PUBLIC INPUT SESSION/DELEGATIONS/PUBLIC HEARINGS**

6.2 In Camera Delegation – Lobby Efforts (s. 25 FOIP).

Councillor Siebold entered Council Chambers at 1:57 p.m.

**RECESS** Mayor Moghrabi called a recess at 2:27 p.m.

**RECONVENE** Mayor Moghrabi reconvened the meeting at 2:37 p.m. with all those Members of Council previously listed in attendance.

**PUBLIC INPUT SESSION/DELEGATIONS/PUBLIC HEARINGS**

6.2 In Camera Delegation – Lobby Efforts (s. 25 FOIP) (continued).

Councillor Siebold exited Council Chambers at 2:45 p.m.

Councillor Siebold returned to Council Chambers at 2:46 p.m.

**IN CAMERA SESSION**

7.1 Discussion – Personnel Matters (s. 17 FOIP);

Councillor Haymour exited Council Chambers at 3:24 p.m.

Councillor Haymour returned to Council Chambers at 3:25 p.m.

**RECESS**

Mayor Moghrabi called a recess at 3:47 p.m.

**RECONVENE**

Mayor Moghrabi reconvened the meeting at 3:54 p.m. with all those previously listed Members of Council in attendance, excluding Councillors Olson and Haymour.

**RETURN TO REGULAR MEETING**

15.816 Motion by Councillor Richard to proceed with the meeting out of camera at 3:54 p.m.

**CARRIED UNANIMOUSLY**

**EXTENSION OF MEETING**

15.817 Motion by Councillor Nowak to extend the meeting to a time such that all business on the agenda has been addressed.

**CARRIED UNANIMOUSLY**

**IN CAMERA SESSION**

15.818 Motion by Councillor Austin to go in camera at 3:54 p.m.

**CARRIED UNANIMOUSLY**

**IN CAMERA SESSION**

7.2 Discussion – Gravel Matters (s. 25 FOIP);

Councillor Olson returned to Council Chambers at 3:55 p.m.

Councillor Haymour returned to Council Chambers at 3:56 p.m.

7.4 Discussion – Sports Fields (s. 25 FOIP).

7.3 Discussion – Follow Up on Planning Matter Enforcement (s. 25 FOIP);

**RETURN TO REGULAR MEETING**

15.819 Motion by Councillor Haymour to proceed with the meeting out of camera at 4:37 p.m.

**CARRIED UNANIMOUSLY**

**PUBLIC INPUT SESSION/DELEGATIONS/PUBLIC HEARINGS**

6.2.1 Disposition of Delegation Business.

Councillor Olson exited Council Chambers at 4:43 p.m.

Councillor Olson returned to Council Chambers at 4:45 p.m.

15.820 Motion by Councillor Richard to direct Administration to enter into a one-year consulting service agreement with Alberta Counsel.

**IN FAVOUR**  
**Mayor Moghrabi**  
**Councillor Richard**  
**Councillor Olson**  
**Councillor Phillips**  
**Councillor Haymour**

**OPPOSED**  
**Councillor Austin**  
**Councillor Siebold**  
**Councillor Nowak**

**CARRIED**

**BUSINESS ARISING OUT OF IN CAMERA SESSION**

7.1 Discussion – Personnel Matters (s. 17 FOIP).

No action required.



7.2 Discussion – Gravel Matters (s. 25 FOIP);

No action required.

7.4 Discussion – Sports Fields (s. 25 FOIP);

No action required.

7.3 Discussion – Follow Up on Planning Matter Enforcement (s. 20 FOIP).

No action required.

## **NEW BUSINESS**

8.8 Discussion – Encouraging County Contractors (addition to Agenda);

Councillor Olson asked that Council consider advertising opportunities for local contractors to bid on County construction projects.

Councillor Siebold exited Council Chambers at 5:03 p.m.

Councillor Siebold returned to Council Chambers at 5:05 p.m.

15.821 Motion by Councillor Olson that the Public Works Committee consider and make recommendations to Council on ways to inform local contractors of upcoming construction opportunities and mechanisms to bid on County projects.

**CARRIED UNANIMOUSLY**

15.822 Motion by Councillor Austin to reschedule the December 14, 2015 Special Council Meeting to Tuesday, December 15, 2015 at 10 a.m.

**CARRIED UNANIMOUSLY**

## **NEW BUSINESS**

8.9 Discussion – Meeting Alberta Environment & Parks (addition to Agenda).

Administration will invite representatives from Alberta Environment and Parks to attend the December 17, 2015 Special Council Meeting.

**ADJOURNMENT**

15.823 Motion by Councillor Siebold to adjourn the Regular Council Meeting of December 8, 2015 at 5:18 p.m.

**CARRIED UNANIMOUSLY**

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**Omer Moghrabi, Mayor**

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**Shadia Amblie  
Chief Administrative Officer**

ADOPTED