

**LAC LA BICHE COUNTY
PUBLIC WORKS COMMITTEE MEETING
COUNTY CENTRE, LAC LA BICHE**

September 15, 2015 – 10:00 a.m.

Minutes of the Lac La Biche County Public Works Committee Meeting held September 15, 2015 at 10:00 a.m.

CALL TO ORDER Deputy Mayor Nowak called the meeting to order at 10:05 a.m.

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| PRESENT | John Nowak | Councillor/Deputy Mayor |
| | Wanda Austin | Councillor |
| | Robert Richard | Councillor |
| | Richard Olson | Councillor |
| | David Phillips | Councillor |
| | MJ Siebold | Councillor |
| | Tim Thompson | Councillor |
| | Hajar (Jerry) Haymour | Councillor (entered at 10:08 a.m.) |

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| STAFF IN ATTENDANCE | Shadia Amblie | Chief Administrative Officer |
| | Melanie McConnell | Assistant Chief Administrative Officer |
| | Gordon Shaw | Senior Manager, Planning & Development |
| | Brian McCosh | Planning & Development Consultant |
| | Jeff Lawrence | Senior Manager, Recreation & Community Enhancement |
| | Brian Shapka | Senior Manager, Public Works |
| | Dan Small | Senior Manager, Finance & Grants |
| | Julie MacIsaac | Communications Coordinator |
| | Vicki Versteeg | Legislative Services Coordinator |

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| REGRETS | Omer Moghrabi | Mayor |
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ADOPTION OF AGENDA

PW.15.060 Motion by Councillor Richard to approve the September 15, 2015 Public Works Committee Meeting agenda as presented.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

- 3.1 There were no minutes to adopt.

UNFINISHED BUSINESS

- 4.1 There was no unfinished business.

URGENT MATTERS

- 5.1 There were no urgent matters to address.

DELEGATIONS

- 6.1 There were no delegations.

DISPOSITION OF DELEGATIONS

- 7.1 There were no delegations.

COUNCIL ITEMS

- 12.1 Briefing – Public Works Committee Terms of Reference;

Ms. Melanie McConnell, Assistant CAO presented the Briefing, draft bylaw, and results of a survey of committees across other municipalities.

Councillor Haymour entered Council Chambers at 10:08 a.m.

Discussion continued regarding the composition, mandate, and quorum of the proposed committee. Council also discussed efficient use of committee meeting time.

Councillor Haymour exited Council Chambers at 10:30 a.m.

Councillor Haymour returned to Council Chambers at 10:30 a.m.

Councillor Olson exited Council Chambers at 10:31 a.m.

Councillor Haymour exited Council Chambers at 10:32 a.m.

Councillor Haymour returned to Council Chambers at 10:33 a.m.

Councillor Olson returned to Council Chambers at 10:34 a.m.

12.1 Briefing – Public Works Committee Terms of Reference
(continued);

Discussion continued on mechanisms to make committees work more effectively.

PW.15.061 Motion by Councillor Richard to direct Administration to amend the draft Public Works Committee bylaw to increase quorum to three and present the amended bylaw to Council at a Regular Council Meeting.

IN FAVOUR

**Deputy Mayor Nowak
Councillor Thompson
Councillor Haymour
Councillor Richard
Councillor Olson**

OPPOSED

**Councillor Austin
Councillor Siebold
Councillor Phillips**

CARRIED

RECESS

Deputy Mayor Nowak called a recess at 10:51 a.m.

RECONVENE

Deputy Mayor Nowak reconvened the meeting at 11:03 a.m. with all those Members of Council previously listed in attendance.

COUNCIL ITEMS

12.2 Briefing – Potential AAMDC Resolution on Gravel Sourcing for Municipal Purposes.

Mr. Dan Small, Senior Manager of Finance and Grants presented the briefing & rationale for the proposed resolution.

This matter was referred to the September 15, 2015 Special Council Meeting.

TRANSPORTATION SERVICES

8.1 Manager’s Report & Capital Projects Update.

Councillor Thompson exited Council Chambers at 11:16 a.m.

Councillor Thompson returned to Council Chambers at 11:19 a.m.

Discussion ensued on re-oiling and resurfacing programs, and project management and prioritization.

Councillor Olson exited Council Chambers at 11:33 a.m.

Councillor Olson returned to Council Chambers at 11:34 a.m.

Discussion continued regarding work that can reasonably be completed before the end of the 2015 construction season.

RECESS

Deputy Mayor Nowak called a recess at 11:38 a.m.

RECONVENE

Deputy Mayor Nowak reconvened the meeting at 11:44 a.m. with all those Members of Council previously listed in attendance, except Councillor Richard.

TRANSPORTATION SERVICES

8.1 Manager's Report & Capital Projects Update (continued);

PW.15.062 Motion by Councillor Phillips to accept the Transportation Services Manager's Report & Capital Projects Update as information.

CARRIED UNANIMOUSLY

UTILITIES

9.1 Manager's Report & Capital Projects Update;

Mr. Gary Siebold, Manager of Utilities, reviewed the departmental highlights for the month.

Councillor Richard entered Council Chambers at 11:46 a.m.

Images from the recent video review of sewer lines in the hamlet were supplied to Council and reviewed by Mr. Siebold.

Discussion followed on the possibility of replacing segments of the damaged sewer line.

PW.15.063 Motion by Councillor Austin to accept the Utilities Manager's Report & Capital Projects Update as information.

CARRIED UNANIMOUSLY

9.2 Briefing – Rural County Resident Water Hauling Costs.

Mr. Gary Siebold presented the briefing to Council. Discussion followed regarding precedent setting for assisting only one segment of users and the need to determine the magnitude of the users affected by water hauling costs during times of restricted draw volumes.

PW.15.064 Motion by Councillor Haymour to accept the Rural County Resident Water Hauling Costs briefing as information.

CARRIED UNANIMOUSLY

ENVIRONMENTAL SERVICES

10.1 Manager’s Report & Capital Projects Update.

Mr. Tom Kinderwater, Manager of Environmental Services, reviewed the departmental highlights and capital projects update.

Councillor Phillips exited Council Chambers at 12:43 p.m.

Councillor Phillips returned to Council Chambers at 12:45 p.m.

Discussion continued on forthcoming reports to Council and landfill hours of operation.

PW.15.065 Motion by Councillor Haymour to direct Administration to bring forward the landfill hours of operation to the next Solid Waste Management Committee meeting.

CARRIED UNANIMOUSLY

PW.15.066 Motion by Councillor Olson to accept the Environmental Services Manager’s Report & Capital Projects Update as information.

CARRIED UNANIMOUSLY

INFRASTRUCTURE PERTINENT TO PUBLIC WORKS

11.1 There were no matters to address.

IN CAMERA SESSION

PW.15.067 Motion by Councillor Thompson to go in camera at 1:05 p.m.

CARRIED UNANIMOUSLY

13.1 Discussion – Code of Conduct.

RETURN TO REGULAR MEETING

PW.15.068 Motion by Councillor Haymour to proceed with the meeting out of camera at 1:30 p.m.

CARRIED UNANIMOUSLY

BUSINESS ARISING OUT OF IN CAMERA SESSION

13.1 Discussion – Code of Conduct.

No action required.

ADJOURNMENT

PW.15.069 Motion by Councillor Siebold to adjourn the Public Works Committee Meeting of September 15, 2015 at 1:31 p.m.

CARRIED UNANIMOUSLY

John Nowak, Deputy Mayor

**Shadia Amblic
Chief Administrative Officer**