



**Lac La Biche County**  
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**MANUFACTURED HOME BUILDING PERMIT APPLICATION FORM**

Permit Number: \_\_\_\_\_ File Number: \_\_\_\_\_ Roll Number: \_\_\_\_\_

e-SITE #: \_\_\_\_\_ Application Date: DD / MMM / YYYY Estimated Completion Date: DD / MMM / YYYY

Applicant Type:  Owner  Contractor Cost of Installation (Labour & Material) \$ \_\_\_\_\_

The Permit Holder hereby certifies that this installation will be completed in accordance with the Alberta Safety Codes Act & Regulations and shall commence within 90 days. This permit expires after 90 days without an extension request.

**Owner Name:** \_\_\_\_\_ **Mailing Address:** \_\_\_\_\_  
 City: \_\_\_\_\_ Prov: \_\_\_\_\_ Postal Code: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
 Cell: \_\_\_\_\_ Email: \_\_\_\_\_

**Owner's Signature / Declaration (Single Family Residential Only)**

"I hereby declare I am the owner of the premises in which the work will be conducted, and reside or will reside on the property. I am doing the work myself, and assume responsibility for compliance with the applicable Act and Regulations"

**Contractor Name:** \_\_\_\_\_ **Mailing Address:** \_\_\_\_\_  
 City: \_\_\_\_\_ Prov: \_\_\_\_\_ Postal Code: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
 Cell: \_\_\_\_\_ Email: \_\_\_\_\_

\_\_\_\_\_  
 Contractor/Architect/Engineer Name

\_\_\_\_\_  
 Signature

**Project Location in Lac La Biche County:**

Street Address: \_\_\_\_\_  
 Legal Subdivision: Part of: \_\_\_\_\_ Section: \_\_\_\_\_ Township: \_\_\_\_\_ Range: \_\_\_\_\_ West of: \_\_\_\_\_  
 Subdivision Name: \_\_\_\_\_ Lot: \_\_\_\_\_ Block: \_\_\_\_\_ Plan: \_\_\_\_\_  
 Directions: \_\_\_\_\_

BUILDING TYPE:	TYPE OF WORK:	BUILDING USE:	BUILDING AREA IN SQUARE FEET:
<input type="checkbox"/> Dwelling Unit <input type="checkbox"/> Detached/Attached Garage <input type="checkbox"/> Accessory Building <input type="checkbox"/> Basement Development <input type="checkbox"/> Deck <input type="checkbox"/> Wood Burning Stove/Fireplace Certification # _____ <input type="checkbox"/> Foundation Type _____ <input type="checkbox"/> Other (specify) _____	<input type="checkbox"/> New Construction <input type="checkbox"/> Relocation <input type="checkbox"/> Addition <input type="checkbox"/> Renovation <input type="checkbox"/> Demolition <input type="checkbox"/> Change of Occupancy <input type="checkbox"/> Manufactured Home* <input type="checkbox"/> Modular Home* *CSA # _____ Development # _____	<input type="checkbox"/> Farm <input type="checkbox"/> Single/Multi Residential <input type="checkbox"/> Commercial <input type="checkbox"/> Industrial <input type="checkbox"/> Institutional <input type="checkbox"/> Oil & Gas <input type="checkbox"/> Other (specify) _____ _____ _____	Number of stories _____ Main area _____ 2 <sup>nd</sup> floor _____ Basement _____ Garage _____ Total Area _____ Deck _____ Basement developed at time of construction? <input type="checkbox"/> Yes <input type="checkbox"/> No

**Description of Work:** \_\_\_\_\_  
 \*Manufactured Home – transportable in single or multiple sections; is ready for residential occupancy upon completion of setup.  
 \*Modular Home – assembled at site in sections; sections have no chassis, running gear nor its own wheels.

**Payment Type:**  Cash  Cheque  MC  VISA  Interac  
 Credit Card Number: \_\_\_\_\_ Exp: \_\_\_\_\_  
 Cardholder Name / Signature: \_\_\_\_\_  
**Permit Fee: \$** \_\_\_\_\_ **+ SCC Levy: \$** \_\_\_\_\_  
 \*\$4.50 or 4% of the permit fee maximum \$560.00  
**Total Cost: \$** \_\_\_\_\_ Receipt #: \_\_\_\_\_

**TIGI OFFICE USE ONLY**

Issuing Officer's Name: \_\_\_\_\_  
 Designation Number: \_\_\_\_\_  
 Issuing Officer's Signature: \_\_\_\_\_  
 Permit Issue Date: DD / MMM / YYYY

**PLEASE CONTACT THE INSPECTIONS GROUP INC. FOR INSPECTIONS ALLOWING TWO WORKING DAYS NOTICE.**

The personal information provided as part of this application is collected under Sec. 43 of the Safety Codes Act and Sections 303 and 295 of the Municipal Government Act and in accordance with Section 32.c of the Freedom of Information and Protection of Privacy Act.

**MANUFACTURED HOME INFORMATION SHEET**

*(To be completed along with permit application)*

The information required on items one through four is provided by the manufacturer of the unit and is recorded on a label affixed to the home.

1. C.S.A. Label Number \_\_\_\_\_ 2. A.M.A. Number \_\_\_\_\_

3. Serial Number \_\_\_\_\_ 4. Year of Manufacture \_\_\_\_\_

5. Type of Foundation:  Wood Blocking  Concrete Piles (requires engineered drawings)  
 Pier Foundation  Steel Piles (requires engineered pile details)

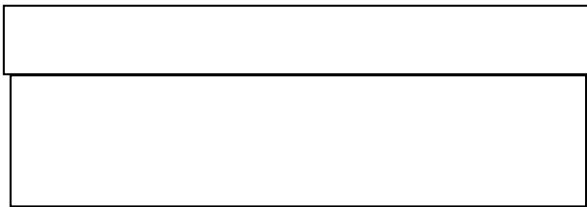
6. Size of Building: Length: \_\_\_\_\_ X Width: \_\_\_\_\_ = \_\_\_\_\_ Total sq. ft.

Please answer the following questions:

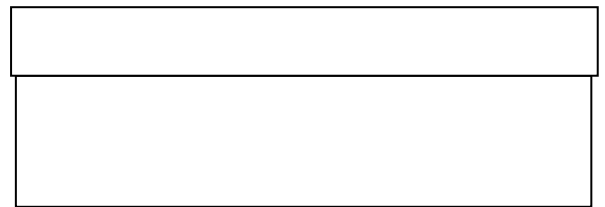
- 1. Is this home brand new?  No  Yes
- 2. Is this home built on a steel frame?  No  Yes
- 3. Is this home being relocated from somewhere other than a factory?  No  Yes (Explain: \_\_\_\_\_ )
- 4. This home is being relocated for the \_\_\_\_\_ time.
- 5. Has this home had any renovations or additions since leaving the factory?  No  Yes (Explain: \_\_\_\_\_ )

The set up of this home includes two 4'x6' landings with stairs and railings. Decks, additions and woodstoves require the submission of separate plans and details.

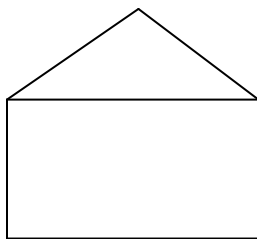
**DIAGRAMS**



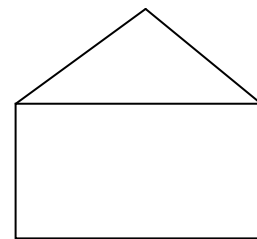
Rear View



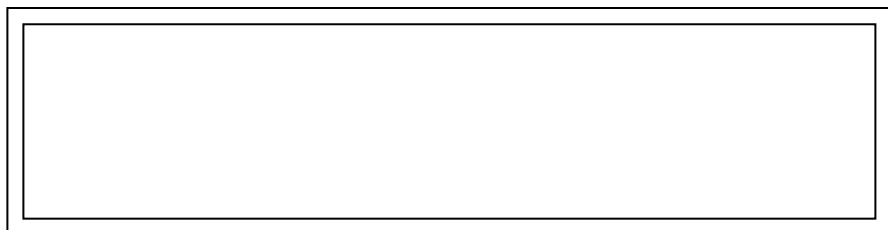
Front View



Left View (When facing front)



Right View (When facing front)



Plan View

Please complete the views on this page as accurately as possible.

Please indicate the following:

- 1) The approximate sizes and locations of all rooms on the plan view.
- 2) The location of all carbon monoxide alarms and smoke alarms on the plan view.
- 3) The approximate sizes and location of all windows and doors on the rear, front, left and right view diagrams