

LAC LA BICHE COUNTY POLICY

TITLE: SENIORS SIDEWALK CLEARING	POLICY NO: PI-30-007
RESOLUTION: 10.007	EFFECTIVE DATE: JANUARY 12, 2010
LEAD ROLE: MANAGER, TRANSPORTATION SERVICES	NEXT REVIEW DATE: APRIL 14, 2010
SPECIAL NOTES/CROSS REFERENCE: IS-31-007	AMENDMENT DATE:

POLICY STATEMENT:

Lac La Biche County desires to provide snow clearing services for seniors in order to assist them in maintaining the sidewalks as per Lac La Biche County Bylaw.

PROCEDURE:

1. Lac La Biche County will establish a budget amount per year under other contracted services for the clearing of senior's sidewalks in the Hamlet of Lac La Biche and the Hamlet of Plamondon.
2. The rates paid for snow clearing are \$20.00 per residence per snow event.
3. Community Groups and Non Profit Organizations such as 4-H Clubs, Junior Forest Wardens, Boy Scouts, Girl Guides and Kinsmen Club to be given the first opportunity to provide this service to seniors.
4. All clubs will at their expense and without limiting its liabilities herein, insure its operations under a contract of comprehensive, or Commercial General liability with an insurer licensed in Alberta, in an amount not less than \$1,000,000 per occurrence, (annual general aggregate, if any not less than \$2,000,000) insuring against injury, personal injury, and property damage including loss of use thereof.
5. Administration will advertise for the Community Groups to register with the County for provision of this service. Administration will advertise for seniors and disabled persons to register with the County if they require the snow clearing service. When snow clearing is required, Administration would arrange with the registered Community Groups to clear the specified sidewalks.
6. Written applications from the Community Groups will include the name of the Community Group and proof of insurance. The senior's registration shall include the name, age, address and phone number of the owner or occupant of the residence for which snow is to be cleared.
7. The County will compensate the Community Groups directly for clearing the assigned sidewalks for each snow clearing event. The Community Clubs shall forward a letter to the County identifying the assigned sidewalks completed for each snow event. This information will be cross-checked for accuracy with the senior's registered for this service. The Community Groups will be paid by the

County within 30 days of receipt, by the County of the letter referred to above, for the services rendered. Areas will be checked by the County on a random basis.

"Original Signed"
Chief Administrative Officer

January 22, 2010
Date

"Original Signed"
Mayor

January 22, 2010
Date