

**LAC LA BICHE COUNTY  
ORGANIZATIONAL MEETING  
MCARTHUR PLACE, LAC LA BICHE**

**October 16, 2018- 10:00 a.m.**

Minutes of the Lac La Biche County Organizational Meeting held October 16, 2018 at 10:00 a.m.

**CALL TO ORDER** Mayor Moghrabi called the meeting to order at 10:04 a.m.

<b>PRESENT</b>	Omer Moghrabi	Mayor
	Lorin Tkachuk	Councillor/Deputy Mayor
	Colette Borgun	Councillor
	Darlene Beniuk	Councillor
	George L'Heureux	Councillor
	Jason Stedman	Councillor
	Charlyn Moore	Councillor
	Sterling Johnson	Councillor
	Colin Cote	Councillor

<b>STAFF IN ATTENDANCE</b>	Shadia Amblie	Chief Administrative Officer
	Dan Small	Assistant Chief Administrative Officer
	Darrell Lessmeister	Senior Manager, Recreation & Community Enhancement ( <i>in part</i> )
	Clayton Kittlitz	Senior Manager, Planning & Development ( <i>in part</i> )
	Alex Fuller	Communications Coordinator
	Danielle Cardinal	Legislative Services Coordinator
Heather Reid	Legislative Services Coordinator	

**ADOPTION OF AGENDA**

18.1169      Motion by Councillor Cote to approve the October 16, 2018  
Organizational Council Meeting agenda as presented.

**CARRIED UNANIMOUSLY**

## **CODE OF CONDUCT**

### **3.1 Council Members' Code of Conduct Bylaw Acknowledgement (Briefing)**

Mr. Dan Small, Assistant Chief Administrative Officer, presented Council with an overview of the annual requirement for Councillors to sign the Council Members' Code of Conduct Statement of Acknowledgment. The acknowledgment ensures that each Councillor understands and supports the standards of conduct outlined in the Lac La Biche County Council Code of Conduct Bylaw.

The Statement of Acknowledgement was signed by the Mayor, each Councillor, and the Chief Administrative Officer.

## **DEPUTY MAYOR APPOINTMENT**

### **4.1 Selection of Deputy Mayor (Request for Decision)**

Mr. Small provided an overview of the process relating to the selection of Deputy Mayor. The position of Deputy Mayor is for a period of one year, and is selected at the annual Organizational Meeting.

Mayor Moghrabi called for nominations for Deputy Mayor.

Deputy Mayor Borgun nominated Councillor Tkachuk. Councillor Tkachuk accepted the nomination.

Mayor Moghrabi asked, for a second time, if there were any further nominations.

Councillor Beniuk nominated Councillor L'Heureux. Councillor L'Heureux accepted the nomination.

Mayor Moghrabi asked, for a third time, if there were any further nominations. There were no further nominations.

18.1170 Motion by Councillor Cote that nominations cease for selection of Deputy Mayor.

**CARRIED UNANIMOUSLY**

Mayor Moghrabi invited Councillor Tkachuk and Councillor L'Heureux to deliver a speech regarding their Deputy Mayor nominations.

18.1171 Motion by Deputy Mayor Borgun that Council vote by secret ballot for the Deputy Mayor appointment.

**CARRIED UNANIMOUSLY**

All members of Council voted by secret ballot.

Ms. Shadia Amblie, Chief Administrative Officer, and Mr. Small, counted the votes.

Ms. Amblie advised that Councillor Tkachuk was the successful candidate.

18.1172 Motion by Councillor Moore to destroy the ballots for the Deputy Mayor vote.

**CARRIED UNANIMOUSLY**

18.1173 Motion by Councillor L'Heureux to appoint Councillor Tkachuk as Deputy Mayor.

**CARRIED UNANIMOUSLY**

Councillor Tkachuk swore the Oath of Office for Deputy Mayor in accordance with section 156 of the *Municipal Government Act* and as prescribed by the *Oaths of Office Act*.

Deputy Mayor Tkachuk expressed gratitude to Councillor Borgun for her dedicated service as Deputy Mayor the past year.

## **PROCEDURAL INFORMATION**

### **5.1 Process for Appointment Members (Briefing)**

Mr. Small presented to Council on the procedure relating to appointment of committee members, and responded to questions.

## MEETING SCHEDULES

### 6.1 Meeting Schedules (Request for Decision)

Mr. Small presented to Council the *Municipal Government Act* requirements to establish a regular meeting schedule, and that once the regular schedule is established, notice need not be given of the meetings as per section 193(2) of the Act, unless Council has resolved to amend a meeting date or time.

With respect to the Agricultural Services Board, Family Community Support Services Advisory Board and the Municipal Planning Commission, Administration recommends maintaining the established schedules for these committees which are: FCSS Advisory Board- 2<sup>nd</sup> Monday of each month, ASB- 1<sup>st</sup> Wednesday of each month, and MPC- 2<sup>nd</sup> and 4<sup>th</sup> Wednesday of each month.

18.1174 Motion by Councillor Stedman that Regular Council Meetings be held on the 1<sup>st</sup>, 2<sup>nd</sup>, and 4<sup>th</sup> Tuesday of each month at 10:00 a.m. in Council Chambers, 2<sup>nd</sup> Floor, McArthur Place, 10307-100 Street, Lac La Biche, Alberta.

**CARRIED UNANIMOUSLY**

## APPOINTMENTS

### 7.1 Renewal of County Signing Authorities (Request for Decision)

Mr. Small presented to Council the process for county signing authorities, and responded to questions.

18.1175 Motion by Councillor Johnson that Council designates the following councillors and senior managers as cheque signing authorities in accordance with Cheque and Document Signing Authority Policy no. CS-10-016 effective immediately:

- One of:
  - Mayor Omer Moghrabi,
  - Deputy Mayor, Lorin Tkachuk,
  - Councillor Charlyn Moore,
  - Councillor Colette Borgun, and
  - Councillor Darlene Beniuk
- One of:
  - Chief Administrative Officer Shadia Amblie,
  - Assistant Chief Administrative Officer Melanie McConnell,

- Senior Manager, Recreation and Community Enhancement, Darrell Lessmeister,
- Senior Manager, Public Works, Brian Shapka
- Senior Manager, Planning and Development, Clayton Kittlitz, and
- Senior Manager, Finance and Grants, Daniel Small

**CARRIED UNANIMOUSLY**

18.1176 Motion by Councillor Moore that the Cheque Signing Procedure be accepted by Council as information.

**CARRIED UNANIMOUSLY**

7.2 Appointment of Legal Counsel and other Professional Advisors (Request for Decision)

Mr. Small presented to Council an overview of the County’s lawyers, including: Reynolds Mirth Richards & Farmer LLP, Brownlee LLP and Neuman Thompson, and indicated that Administration is satisfied with the performance of the three law firms and that Administration suggests that the Chief Administrative Officer be directed to engage legal counsel using one of the three law firms as deemed necessary.

18.1177 Motion by Councillor Borgun that the Chief Administrative Officer be directed to engage legal counsel on County – related legal matters, as she deems necessary, in accordance with the County’s Legal Advice Policy No. CS-14-004.

**CARRIED UNANIMOUSLY**

**COMMITTEE APPOINTMENTS**

8.1 Committee Appointments (Request for Decision)

Mr. Small presented to Council the Committee Appointments for internal and external appointments. Members of Council made the following motions with respect to committee appointments:

**INTERNAL COMMITTEES**

**Aboriginal Liaison Committee**

Mayor called three times for nominations.

18.1178 Motion by Councillor Beniuk that nominations cease for the Aboriginal Liaison Committee.

**CARRIED UNANIMOUSLY**

18.1179 Motion by Councillor Moore to appoint Deputy Mayor Tkachuk, Councillor Cote and Councillor L'Heureux to the Aboriginal Liaison Committee

**CARRIED UNANIMOUSLY**

**Agricultural & Environmental Appeals Committee**

Mayor called three times for nominations.

18.1180 Motion by Councillor Moore that nominations cease for the Agricultural & Environmental Appeals Committee.

**CARRIED UNANIMOUSLY**

18.1181 Motion by Councillor Moore to appoint Councillor Beniuk, Councillor Cote and Councillor L'Heureux to the Agricultural & Environmental Appeals Committee

**CARRIED UNANIMOUSLY**

**Agricultural Service Board**

Mayor called three times for nominations.

18.1182 Motion by Councillor Cote that nominations cease for the Agricultural Service Board

**CARRIED UNANIMOUSLY**

18.1183 Motion by Councillor Moore to appoint Councillor L'Heureux and Councillor Borgun to the Agricultural Service Board

**CARRIED UNANIMOUSLY**

**Assessment Review Boards (Local Assessment Review Board/Composite Assessment Review Board)**

Discussion ensued around the certification requirements for Assessment Review Board members to be qualified before participating in a hearing, as outlined in the provincial regulations. It was discussed that it was appropriate to keep the current Assessment Review Board member given the member completed the required training, as such the Mayor did not call for nominations.

18.1184 Motion by Councillor L'Heureux to appoint Councillor Cote to the Assessment Review Boards (Local Assessment Review Board/Composite Assessment Review Board).

**CARRIED UNANIMOUSLY**

**Emergency Advisory Committee**

Mayor called three times for nominations.

18.1185 Motion by Councillor Borgun that nominations cease for the Emergency Advisory Committee.

**CARRIED UNANIMOUSLY**

18.1186 Motion by Councillor Johnson to appoint Deputy Mayor Tkachuk, Councillor Cote and Councillor Stedman to the Emergency Advisory Committee.

**CARRIED UNANIMOUSLY**

**State of Local Emergency (SOLE) Committee**

Mayor called three times for nominations.

18.1187 Motion by Councillor L'Heureux that nominations cease for the State of Local Emergency (SOLE) Committee.

**CARRIED UNANIMOUSLY**

18.1188 Motion by Councillor Johnson to appoint to the State of Local Emergency (SOLE) Committee Councillor Borgun, Councillor Cote and Councillor Stedman.

**CARRIED UNANIMOUSLY**

### **Family and Community Support Services (FCSS) Advisory Board**

Mayor called three times for nominations.

- 18.1189 Motion by Councillor Beniuk that nominations cease for the Family and Community Support Services (FCSS) Advisory Board.

**CARRIED UNANIMOUSLY**

- 18.1190 Motion by Councillor Stedman to appoint Councillor Borgun and Moore to the Family and Community Support Services (FCSS) Advisory Board.

**CARRIED UNANIMOUSLY**

### **Lac La Biche County Library Board**

Mayor called three times for nominations.

- 18.1191 Motion by Councillor Cote that nominations cease for the Lac La Biche County Library Board.

**CARRIED UNANIMOUSLY**

- 18.1192 Motion by Councillor Stedman to appoint Councillor Borgun and Councillor Beniuk to the Lac La Biche County Library Board.

**CARRIED UNANIMOUSLY**

### **Lac La Biche County Crime Reduction Committee**

Mayor called three times for nominations.

- 18.1193 Motion by Councillor Borgun that nominations cease for the Lac La Biche County Crime Reduction Committee.

**CARRIED UNANIMOUSLY**



18.1194 Motion by Councillor Moore to appoint Mayor Moghrabi, Deputy Mayor Tkachuk, and Councillor L'Heureux to the Lac La Biche County Crime Reduction Committee.

**CARRIED UNANIMOUSLY**

18.1195 Motion by Deputy Mayor Tkachuk to endorse the Crime Reduction Committee meeting schedule which is to be held on a quarterly basis, or as required in consultation with the Crime Reduction Committee Chair.

**CARRIED UNANIMOUSLY**

**Municipal Planning Commission**

18.1196 Motion by Councillor Cote to review the nominations for the Municipal Planning Commission committee appointment and to direct Administration to bring forward internal and external committee appointment options for annual appointments to a future Council meeting.

**In Favour**

Mayor Moghrabi  
Deputy Mayor Tkachuk  
Councillor Stedman  
Councillor Cote

**Opposed**

Councillor Beniuk  
Councillor L'Heureux  
Councillor Borgun  
Councillor Moore  
Councillor Johnson

**DEFEATED**

18.1197 Motion by Councillor L'Heureux to maintain the current Municipal Planning Commission appointments for the next 12 months and to direct Administration to bring forward amendments to the Municipal Planning Commission Bylaw to a future Council meeting.

**In Favour**

Mayor Moghrabi  
Deputy Mayor Tkachuk  
Councillor Beniuk  
Councillor L'Heureux  
Councillor Stedman  
Councillor Johnson  
Councillor Borgun  
Councillor Moore

**Opposed**

Councillor Cote

**CARRIED**

18.1198 Motion by Councillor Johnson to direct Administration to bring forward options for annual Council Committee appointments to a future Council meeting within the next 12 months.

**CARRIED UNANIMOUSLY**

**Bold Center Sports Field Development Task Force**

Mayor called three times for nominations.

18.1199 Motion by Councillor L'Heureux that nominations cease for the Bold Center Sports Field Development Task Force.

**CARRIED UNANIMOUSLY**

18.1200 Motion by Councillor Borgun to appoint Mayor Moghrabi, Deputy Mayor Tkachuk, Councillor Moore and Councillor Cote to the Bold Center Sports Field Development Task Force.

**CARRIED UNANIMOUSLY**

**Subdivision and Development Appeal Board**

Mayor called three times for nominations.

18.1201 Motion by Councillor Beniuk that nominations cease for the Subdivision and Development Appeal Board.

**CARRIED UNANIMOUSLY**

18.1202 Motion by Councillor Stedman to appoint Councillor L'Heureux and Councillor Cote to the Subdivision and Development Appeal Board.

**CARRIED UNANIMOUSLY**

**RECESS**

Mayor Moghrabi called a recess at 11:15 a.m.

**RECONVENE**

Mayor Moghrabi reconvened the meeting at 11:30 a.m. with all those Members of Council previously listed in attendance.

### **Water Resources Management Task Force**

Mayor called three times for nominations.

- 18.1203 Motion by Deputy Mayor Tkachuk that nominations cease for the Water Resources Management Task Force.

**CARRIED UNANIMOUSLY**

- 18.1204 Motion by Councillor Beniuk to appoint Councillor Cote and Councillor Stedman to the Water Resources Management Task Force.

**CARRIED UNANIMOUSLY**

### **Lac La Biche Homelessness Reduction Task Force**

- 18.1205 Motion by Councillor Cote to set aside the Lac La Biche Homelessness Reduction Task Force.

**CARRIED UNANIMOUSLY**

### **Transportation Master Plan Advisory Committee**

- 18.1206 Motion by Councillor Cote to defer appointing to the Transportation Master Plan Advisory Committee

**CARRIED UNANIMOUSLY**

### **EXTERNAL COMMITTEES**

#### **Alberta Bilingual Municipalities Association (ABMA- Association Bilingue des Municipalités de l'Alberta)**

Mayor called three times for nominations.

- 18.1207 Motion by Councillor Cote that nominations cease for the Alberta Bilingual Municipalities Association.

**CARRIED UNANIMOUSLY**

- 18.1208 Motion by Councillor Moore to appoint Councillor Borgun to the Alberta Bilingual Municipalities Association Committee.

**CARRIED UNANIMOUSLY**

**Coalition for a Safer 63 & 881/ Fort McMurray Traffic Corridors Working Group**

Mayor called three times for nominations.

- 18.1209 Motion by Councillor Borgun that nominations cease for Coalition for a Safer 63 & 881/ Fort McMurray Traffic Corridors Working Group.

**CARRIED UNANIMOUSLY**

- 18.1210 Motion by Councillor Beniuk to appoint Councillor Moore with Councillor Stedman as an alternate to the Coalition for a Safer 63 & 881/ Fort McMurray Traffic Corridors Working Group.

**CARRIED UNANIMOUSLY**

**Community Futures – Lac La Biche**

Mayor called three times for nominations.

- 18.1211 Motion by Councillor Stedman that nominations cease for the Community Futures – Lac La Biche Committee.

**CARRIED UNANIMOUSLY**

- 18.1212 Motion by Councillor Borgun to appoint Councillor Moore to the Community Futures – Lac La Biche Committee.

**CARRIED UNANIMOUSLY**

**Greater North Foundation**

Mayor called three times for nominations.

- 18.1213 Motion by Councillor L'Heureux that nominations cease for the Greater North Foundation.

**CARRIED UNANIMOUSLY**

All members of Council voted by secret ballot given that three Councillors were interested in being appointed to the Greater North Foundation.

Ms. Amblie and Mr. Small, counted the votes and declared Councillor Borgun as the successful candidate, but there was a tie between Councillor Beniuk and Councillor Stedman.

A second secret vote was required.

Ms. Amblie and Mr. Small, counted the votes and declared Councillor Beniuk as the second successful candidate.

18.1214 Motion by Councillor L'Heureux to destroy the secret ballots.

**CARRIED UNANIMOUSLY**

18.1215 Motion by Councillor L'Heureux to appoint Councillor Borgun and Councillor Beniuk to the Greater North Foundation.

**CARRIED UNANIMOUSLY**

### **Joint Steering Committee for Inter-Municipal Development Plan Project**

Mayor called three times for nominations.

18.1216 Motion by Deputy Mayor Tkachuk that nominations cease for the Joint Steering Committee for Inter-Municipal Development Plan Project.

**CARRIED UNANIMOUSLY**

18.1217 Motion by Councillor Stedman to appoint Councillor Johnson with Mayor Moghrabi as an alternate to the Joint Steering Committee for Inter-Municipal Development Plan Project

**CARRIED UNANIMOUSLY**

### **Lac La Biche and District Chamber of Commerce**

Mayor called three times for nominations.

18.1218 Motion by Councillor Beniuk that nominations cease for the Lac La Biche and District Chamber of Commerce committee.

**CARRIED UNANIMOUSLY**

18.1219 Motion by Councillor Borgun to appoint Deputy Mayor Tkachuk to the Lac La Biche and District Chamber of Commerce Committee.

**CARRIED UNANIMOUSLY**

### **Lac La Biche Golf Club Society**

Mayor called three times for nominations.

18.1220 Motion by Councillor Stedman that nominations cease for the Lac La Biche Golf Club Society.

**CARRIED UNANIMOUSLY**

18.1221 Motion by Councillor Cote to appoint Deputy Mayor Tkachuk to the Lac La Biche Golf Club Society.

**CARRIED UNANIMOUSLY**

### **Lac La Biche Regional Health Foundation/Lakeland Doctor Recruitment Board**

Mayor called three times for nominations.

18.1222 Motion by Deputy Mayor Tkachuk that nominations cease for the Lac La Biche Regional Health Foundation/Lakeland Doctor Recruitment Board.

**CARRIED UNANIMOUSLY**

18.1223 Motion by Councillor Beniuk to appoint Councillor L'Heureux, Councillor Stedman and Mayor Moghrabi to the Lac La Biche Regional Health Foundation/Lakeland Doctor Recruitment Board.

**CARRIED UNANIMOUSLY**

### **Lac La Biche Pow Wow and Fish Derby Association**

Mayor called three times for nominations.

18.1224 Motion by Councillor Beniuk to appoint Councillor Cote to the Lac La Biche Pow Wow and Fish Derby Association with Councillor Johnson as the alternate.

**CARRIED UNANIMOUSLY**

### **Lac La Biche Traffic Safety Committee**

Mayor called three times for nominations.

- 18.1225 Motion by Councillor L'Heureux that nominations cease for the Lac La Biche Traffic Safety Committee.

**CARRIED UNANIMOUSLY**

- 18.1226 Motion by Deputy Mayor Tkachuk to appoint Mayor Moghrabi to the Lac La Biche Traffic Safety Committee with Councillor Moore as an alternate.

**CARRIED UNANIMOUSLY**

### **Lakeland Agricultural Research Association**

Mayor called three times for nominations.

- 18.1227 Motion by Councillor Borgun that nominations cease for the Lakeland Agricultural Research Association.

**CARRIED UNANIMOUSLY**

- 18.1228 Motion by Councillor Stedman to appoint Councillor L'Heureux to the Lakeland Agricultural Research Association with Councillor Beniuk as an alternate.

**CARRIED UNANIMOUSLY**

### **Lakeland Archers Event Organizing Committee**

Mayor called three times for nominations.

- 18.1229 Motion by Councillor Moore that nominations cease for the Lakeland Archers Event Organizing Committee.

**CARRIED UNANIMOUSLY**

- 18.1230 Motion by Councillor Beniuk to appoint Councillor Cote to the Lakeland Archers Event Organizing Committee with Councillor Johnson as an alternate.

**CARRIED UNANIMOUSLY**

**Lakeland Interpretive Society (Lac La Biche Museum & Discovery Centre)**

Mayor called three times for nominations.

18.1231 Motion by Councillor Stedman that nominations cease for the Lakeland Interpretive Society.

**CARRIED UNANIMOUSLY**

18.1232 Motion by Councillor Cote to appoint Deputy Mayor Tkachuk to the Lakeland Interpretive Society.

**CARRIED UNANIMOUSLY**

**Lakeland Industry and Community Association (LICA)**

Mayor called three times for nominations.

18.1233 Motion by Councillor Borgun that nominations cease for the Lakeland Industry and Community Association (LICA).

**CARRIED UNANIMOUSLY**

18.1234 Motion by Councillor Stedman to appoint Councillor Cote to the Lakeland Industry and Community Association.

**CARRIED UNANIMOUSLY**

**Natural Gas Partnership Committee**

Mayor called three times for nominations.

18.1235 Motion by Councillor Moore that nominations cease for the Natural Gas Partnership committee.

**CARRIED UNANIMOUSLY**

18.1236 Motion by Councillor Beniuk to appoint Councillor Johnson and Councillor L'Heureux to the Natural Gas Partnership committee.

**CARRIED UNANIMOUSLY**



**Natural Gas System/Natural Gas Issues Committee**

Mayor called three times for nominations.

- 18.1237 Motion by Councillor Borgun that nominations cease for the Natural Gas System/Natural Gas Issues Committee.

**CARRIED UNANIMOUSLY**

- 18.1238 Motion by Councillor Beniuk to appoint Councillor Johnson to the Natural Gas System/Natural Gas Issues committee with Mayor Moghrabi as an alternate.

**CARRIED UNANIMOUSLY**

**Northeast Alberta Information HUB Ltd.**

Mayor called three times for nominations.

- 18.1239 Motion by Councillor Moore that nominations cease for the Northeast Alberta Information HUB Ltd.

**CARRIED UNANIMOUSLY**

- 18.1240 Motion by Councillor Johnson to appoint Deputy Mayor Tkachuk to the Northeast Alberta Information HUB Ltd. with Councillor Stedman as an alternate.

**CARRIED UNANIMOUSLY**

**Northern Lights Library Board System**

Mayor called three times for nominations.

- 18.1241 Motion by Councillor L'Heureux that nominations cease for the Northern Lights Library Board System.

**CARRIED UNANIMOUSLY**

- 18.1242 Motion by Councillor Cote to appoint Councillor Beniuk to the Northern Lights Library Board System with Councillor Borgun as an alternate.

**CARRIED UNANIMOUSLY**

### **Oil Sands Community Alliance**

Mayor called three times for nominations.

- 18.1243 Motion by Councillor Cote that nominations cease for the Oil Sands Community Alliance.

**CARRIED UNANIMOUSLY**

- 18.1244 Motion by Councillor Beniuk to appoint Mayor Moghrabi to the Oil Sands Community Alliance Committee with Councillor L'Heureux as an alternate.

**CARRIED UNANIMOUSLY**

### **Portage College Athletics Association**

Mayor called three times for nominations.

- 18.1245 Motion by Councillor Stedman that nominations cease for the Portage College Athletics Association.

**CARRIED UNANIMOUSLY**

- 18.1246 Motion by Councillor Borgun to appoint Deputy Mayor Tkachuk to the Portage College Athletics Association with Councillor Moore as an alternate.

**CARRIED UNANIMOUSLY**

### **Plamondon and District Community Development Society (PDCDS)**

Mayor called three times for nominations.

- 18.1247 Motion by Councillor L'Heureux that nominations cease for the Plamondon and District Community Development Society.

**CARRIED UNANIMOUSLY**

All members of Council voted by secret ballot given that two Councillors were interested in being appointed to the Plamondon and District Community Development Society, but there was only one position available.

Ms. Amblie and Mr. Small, counted the votes and declared Councillor Borgun as the successful candidate.

18.1248 Motion by Councillor Moore to destroy the secret ballots.

**CARRIED UNANIMOUSLY**

18.1249 Motion by Councillor Stedman to appoint Councillor Borgun to the Plamondon and District Community Development Society with Councillor L'Heureux as an alternate.

**CARRIED UNANIMOUSLY**

Discussion ensued about the Plamondon and District Community Development Society requesting the attendance of Councillor L'Heureux at its meetings. Administration recommended that the Plamondon and District Community Development Society bring forward a recommendation to Administration requesting two committee members.

#### **The Next Step Team – Underutilized Fish Stocks in NE Alberta**

Mayor called three times for nominations.

18.1250 Motion by Deputy Mayor Tkachuk that nominations cease for The Next Step Team – Underutilized Fish Stocks in NE Alberta.

**CARRIED UNANIMOUSLY**

18.1251 Motion by Councillor Moore to appoint Councillor Johnson and Councillor L'Heureux to The Next Step Team – Underutilized Fish Stocks in NE Alberta Committee.

**CARRIED UNANIMOUSLY**

#### **Veteran's Memorial Highway Association**

Mayor called three times for nominations.

18.1252 Motion by Deputy Mayor Tkachuk that nominations cease

**CARRIED UNANIMOUSLY**

18.1253 Motion by Councillor Cote to appoint Councillor Borgun to the Veteran's Memorial Highway Association Committee with Councillor Johnson as an alternate.

**CARRIED UNANIMOUSLY**

**VSI Services (Veterinary Services (1980) Ltd.)**

Mayor called three times for nominations.

18.1254 Motion by Councillor Stedman that nominations cease for the VSI Services committee.

**CARRIED UNANIMOUSLY**

18.1255 Motion by Councillor Borgun to appoint Councillor L'Heureux to the VSI Services Committee.

**CARRIED UNANIMOUSLY**

**Water North Coalition**

Mayor called three times for nominations.

18.1256 Motion by Councillor Borgun that nominations cease for the Water North Coalition.

**CARRIED UNANIMOUSLY**

All members of Council voted by secret ballot given that three Councillors were interested in being appointed to the Water North Coalition but only two positions were available

Ms. Amblie and Mr. Small, counted the votes and declared Councillor Stedman as the successful candidate and that there was a tie between Councillor Cote and Councillor Johnson.

Councillor L'Heureux exited Council Chambers at 12:38 p.m. and returned at 12:39 p.m.

A second secret ballot vote took place.

Ms. Amblie and Mr. Small, counted the votes and declared Councillor Johnson as the second successful candidate.

18.1257 Motion by Councillor Beniuk to destroy the secret ballots.

**CARRIED UNANIMOUSLY**

18.1258 Motion by Councillor Cote to appoint Councillors Stedman and Councillor Johnson to the Water North Coalition Committee.

**CARRIED UNANIMOUSLY**

**Lakeland County Regional Trail Working Group (2 members)**

Mayor called three times for nominations.

All members of Council voted by secret ballot given that four Councillors were interested in being appointed to the Lakeland County Regional Trail Working Group but only two positions were available.

Ms. Amblie, Mr. Small and Ms. Reid, Legislative Services Coordinator counted the secret ballots and identified an error in the initial round of nominations, whereby Councillor Stedman was not initially identified as a nominee.

18.1259 Motion by Mayor Moghrabi to destroy the secret ballots for the Lakeland County Regional Trail Working Group.

**CARRIED UNANIMOUSLY**

A second secret ballot vote took place whereby all members of Council voted given that five Councillors were interested in being appointed to the Lakeland County Regional Trail Working Group but only two positions were available.

Ms. Amblie and Mr. Small counted the secret ballots and declared Councillor Stedman and Councillor Borgun as the successful candidates.

18.1260 Motion by Councillor L'Heureux to destroy the secret ballots.

**CARRIED UNANIMOUSLY**

18.1261 Motion by Councillor Johnson to appoint Councillor Stedman and Councillor Borgun to the Lakeland Country Regional Trail Working Group.

**CARRIED UNANIMOUSLY**

## **Athabasca Watershed Council**

It was noted by Councillor Johnson that the Athabasca Watershed Council was not reflected in the external Committee Listing. Councillor Johnson presently sits on the Athabasca Watershed Council.

Mayor called three times for nominations.

12.1262 Motion by Councillor Cote that nominations cease for the Athabasca Watershed Council.

**CARRIED UNANIMOUSLY**

12.1263 Motion by Councillor Stedman to appoint Councillor Johnson to the Athabasca Watershed Council.

**CARRIED UNANIMOUSLY**

## **MAYOR/COUNCILLOR JOB DESCRIPTIONS**

9.1 Revised Elected Official Position Descriptions (Request for Decision)

Mr. Small presented to Council that Administration is proposing changes to the Elected Officials Position Descriptions to reflect current County practice. The position descriptions are intended to be a comprehensive guide to the duties of the Mayor, Deputy Mayor, and Councillors.

18.1264 Motion by Deputy Mayor Tkachuk that County Council adopt the revised Policy CS-11-015, Elected Official Position Descriptions, as recommended by Administration.

**CARRIED UNANIMOUSLY**

## **ADJOURNMENT**

18.1265 Motion by Councillor Stedman to adjourn the Organizational Council Meeting of October 16, 2018 at 12:58 p.m.

**CARRIED UNANIMOUSLY**

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**Omer Moghrabi, Mayor**

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**Shadia Amblie  
Chief Administrative Officer**

ADOPTED