

LAC LA BICHE COUNTY
ORGANIZATIONAL MEETING

DATE: November 4, 2013
TIME: 9:30 a.m.
PLACE: Council Chambers
County Centre

AGENDA

1. CALL TO ORDER
 - 1.1 Adoption of Agenda
2. PROCEDURAL INFORMATION
 - 2.1 Briefing – Council Member Appointments.
3. DEPUTY MAYOR APPOINTMENT
 - 3.1 Briefing – Selection of the Deputy Mayor.
4. MEETING SCHEDULES
 - 4.1 Briefing – Meeting Schedules.
5. APPOINTMENTS
 - 5.1 Briefing - Appointment of Signing Authorities;
 - 5.2 Briefing – Appointment of Municipal Solicitor.
6. APPOINTMENTS TO INTERNAL COMMITTEES
 - 6.1 Briefing – Appointments to Internal Committees.
7. APPOINTMENTS TO EXTERNAL COMMITTEES
 - 7.1 Briefing – Appointments to External Committees.
8. ADJOURNMENT

**LAC LA BICHE COUNTY
ORGANIZATIONAL MEETING
COUNTY CENTRE, LAC LA BICHE**

November 4, 2013 – 9:30 a.m.

Members of Council subscribed to the Oath of Office at the October 31, 2013 Swearing in Ceremony.

Minutes of the Lac La Biche County Organizational Meeting held on November 4, 2013 at 9:30 a.m.

CALL TO ORDER Mayor Langevin called the meeting to order at 9:35 a.m.

PRESENT

Aurel Langevin	Mayor
Wanda Austin	Councillor
Robert Richard	Councillor
Richard Olson	Councillor
David Phillips	Councillor
MJ Siebold	Councillor
Tim Thompson	Councillor
Hajar (Jerry) Haymour	Councillor
John Nowak	Councillor

**STAFF IN
ATTENDANCE**

Roy Brideau	Chief Administrative Officer (in part)
Gordon Frank	General Manager, Development & Community Services (in part)
Shadia Amblie	Manager, Communications (in part)
Melanie Kanarek	Manager, Legislative Services
Joanne Onciul	Legislative Services Coordinator

ADOPTION OF AGENDA

13.466 Motion by Councillor Siebold to approve the November 4, 2013 Organizational Meeting agenda as presented.

CARRIED UNANIMOUSLY

PROCEDURAL INFORMATION

2.1 Briefing – Council Member Appointments

No Action Required.

DEPUTY MAYOR APPOINTMENT

3.1 Selection of the Deputy Mayor.

Mayor Langevin called for nominations for Deputy Mayor.

Councillor Thompson nominated Councillor Richard. Councillor Richard accepted the nomination.

Councillor Haymour nominated Councillor Nowak. Councillor Nowak accepted the nomination.

Mayor Langevin called three more times for nominations. There were no further nominations.

13.467 Motion by Councillor Haymour that nominations cease.

CARRIED UNANIMOUSLY

13.468 Motion by Councillor Thompson that Council vote by secret ballot for the Deputy Mayor appointment.

CARRIED UNANIMOUSLY

All Members voted by secret ballot.

The Chief Administrative Officer and the Manager, Legislative Services counted the ballots.

The Chief Administrative Officer announced that Councillor Richard was selected as Deputy Mayor.

CARRIED UNANIMOUSLY

13.469 Motion by Councillor Haymour to appoint Councillor Richard as Deputy Mayor.

CARRIED UNANIMOUSLY

13.470 Motion by Councillor Austin to destroy the ballots of the Deputy Mayor election.

CARRIED UNANIMOUSLY

Councillor Richard swore the Oath of Office for Deputy Mayor in accordance with section 156 of the Municipal Government Act and as prescribed by the Oaths of Office Act.

MEETING SCHEDULES

4.1 Briefing – Meeting Schedules.

A discussion ensued regarding Council & Committee of the Whole Meetings.

13.471 Motion by Councillor Haymour that the Lac La Biche County establish a Public Works Committee of the Whole Council.

13.472 Motion by Councillor Nowak to table Motion 13.471 until later in the meeting when Council discusses Committees.

IN FAVOUR

**Mayor Langevin
Councillor Austin
Councillor Olson
Councillor Phillips
Councillor Siebold
Councillor Nowak**

OPPOSED

**Councillor Richard
Councillor Thompson
Councillor Haymour**

CARRIED

RECESS

Mayor Langevin called a recess at 11:09 a.m.

RECONVENE

Mayor Langevin reconvened the meeting at 2:20 p.m. with all those Members of Council previously listed in attendance.

MEETING SCHEDULES

4.1 Briefing – Meeting Schedules (continued).

13.473 Motion by Councillor Nowak that Council meetings be held as follows: The 1st Tuesday of each month allotted for the Policy & Procedures Committee Meeting; the 2nd and 4th Tuesdays of each month allotted for the Regular Council Meetings; and the 3rd Tuesday of each month allotted for the Monthly Strategic Session; and further, that the meetings be held at 10:00 a.m. in Council Chambers.

CARRIED UNANIMOUSLY

13.474 Motion by Councillor Thompson to cancel the November 12, 2013 Regular Council Meeting and the November 19, 2013 Strategic Session.

CARRIED UNANIMOUSLY

APPOINTMENTS

5.1 Briefing - Appointment of Signing Authorities;

13.475 Motion by Councillor Haymour that County Council ratifies the signing authorities in accordance with the Cheque and Document Signing Authority Policy as follows:

- Councillor Siebold;
- Councillor Nowak.

CARRIED UNANIMOUSLY

5.2 Briefing – Appointment of Municipal Solicitor.

13.476 Motion by Councillor Richard that County Council appoints Reynolds, Mirth, Richards and Farmer as the Solicitor for Lac La Biche County and Brownlee LLP Barristers & Solicitors as the secondary solicitor.

CARRIED UNANIMOUSLY

APPOINTMENTS TO INTERNAL COMMITTEES

6.1 Briefing – Appointments to Internal Committees;

Members of Council reviewed the internal committee appointments and distributed membership as follows:

Agriculture / Environment

a. Agricultural/Environmental Appeals Committee;

Councillor Richard / Councillor Siebold / Councillor Thompson

b. Agricultural Service Board;

Councillor Austin – Chairperson / Councillor Olson

c. Environmental Stewardship Advisory Committee;

Councillor Siebold – Chairperson / Councillor Olson

d. Solid Waste Management Committee;

Councillor Nowak – Chairperson / Councillor Richard /
Councillor Thompson

6.1 Briefing – Appointments to Internal Committees (continued);

Corporate Matters

e. Assessment Review Boards;

Councillor Siebold / Councillor Phillips

f. Strategic Communication Planning Team;

Councillor Siebold – Chairperson / Councillor Nowak

Economic Development

g. CN Switching Yards Relocation Committee;

Councillor Nowak, Councillor Siebold, and Councillor Haymour expressed their interest in the CN Switching Yards Relocation Committee.

13.477 Motion by Mayor Langevin to vote by secret ballot.

CARRIED UNANIMOUSLY

All Members voted by secret ballot.

The General Manager, Development & Community Services and the Manager, Legislative Services counted the ballots.

The General Manager, Development & Community Services announced that Councillor Nowak and Councillor Haymour were selected as members of the CN Switching Yards Relocation Committee.

Councillor Nowak – Chairperson / Councillor Haymour

13.478 Motion by Mayor Langevin to destroy the ballots of the CN Switching Yards Relocation Committee member election.

CARRIED UNANIMOUSLY

h. Regional Economic Development;

Mayor Langevin – Chairperson / Councillor Nowak

6.1 Briefing – Appointments to Internal Committees (continued);

Planning & Development

i. Municipal Planning Commission;

Councillor Richard, Councillor Nowak, and Councillor Thompson expressed their interest in being a member of the Municipal Planning Commission.

13.479 Motion by Councillor Haymour to vote by secret ballot.

CARRIED UNANIMOUSLY

All Members voted by secret ballot.

The General Manager, Development & Community Services and the Manager, Legislative Services counted the ballots.

The General Manager, Development & Community Services announced that Councillor Nowak and Councillor Thompson were selected as members of the Municipal Planning Commission.

Councillor Nowak – Chair / Councillor Thompson – Vice-Chair

13.480 Motion by Councillor Siebold to destroy the ballots of the Municipal Planning Commission member election.

CARRIED UNANIMOUSLY

j. Subdivision and Development Appeal Board;

Councillor Siebold / Councillor Phillips

Protective Services

k. Community Policing Committee;

Councillor Nowak – Chairperson / Councillor Olson

l. Emergency Advisory Committee;

Councillor Austin / Councillor Olson / Councillor Nowak

6.1 Briefing – Appointments to Internal Committees (continued);

m. State of Local Emergency (SOLE) Committee;

Mayor Langevin / Deputy Mayor Richard / Councillor Phillips /
Councillor Austin

Social (*incl. health & education*)

n. Family and Community Support Services (FCSS) Advisory Board;

Councillor Haymour / Councillor Thompson

o. Lac La Biche County Library Board;

Councillor Siebold / Councillor Austin

Transportation

p. Transportation Master Plan Committee;

Councillor Richard, Councillor Thompson, Councillor Olson, and Councillor Haymour expressed their interest in being a member of the Transportation Master Plan Committee.

13.481 Motion by Mayor Langevin to vote by secret ballot.

CARRIED UNANIMOUSLY

All Members voted by secret ballot.

The General Manager, Development & Community Services and the Manager, Legislative Services counted the ballots.

The General Manager, Development & Community Services announced that Councillor Olson and Councillor Thompson were selected as members of the Transportation Master Plan Committee, and further, that there was a tie between Councillor Haymour and Councillor Richard for the third member. Councillor Thompson offered to step down from his appointment so that a tie breaker would not be required. The members appointed to the Transportation Master Plan Committee are as follows: Councillor Richard – Chair, Councillor Olson, and Councillor Haymour.

13.482 Motion by Councillor Haymour to destroy the ballots of the Transportation Master Plan Committee member election.

CARRIED UNANIMOUSLY

6.1 Briefing – Appointments to Internal Committees (continued);

Committees “On Hold”

Community Enhancement Advisory Committee;

No appointments

Parks, Recreation & Culture Board;

No appointments

APPOINTMENTS TO EXTERNAL COMMITTEES

7.1 Briefing – Appointments to External Committees.

Agriculture / Environment

a. Beaver River Watershed Alliance;

Councillor Austin

b. Lakeland Agricultural Research Association (LARA);

Councillor Thompson left Council Chambers at 3:14 p.m.

Councillor Austin / Councillor Siebold – alternate

RECESS

Mayor Langevin called a recess at 3:16 p.m.

RECONVENE

Mayor Langevin reconvened the meeting at 3:25 p.m. with all those Members of Council previously listed in attendance, with the exception of Councillor Thompson.

c. VSI Services (Veterinary Services (1980) Ltd.);

Councillor Austin

Economic Development

d. Cold Lake Oil Sands Area CRISP;

Chief Administrative Officer

Councillor Thompson entered Council Chambers at 3:28 p.m.

7.1 Briefing – Appointments to External Committees (continued).

e. Community Futures;

Councillor Phillips

f. Lac La Biche and District Chamber of Commerce;

Councillor Nowak

g. Northeast Alberta Information HUB Ltd.;

Mayor Langevin

h. Oil Sands Developers Group;

Mayor Langevin

Councillor Thompson left Council Chambers at 3:33 p.m.

Recreation / Culture

i. Lac La Biche Golf Club Society;

Councillor Thompson entered Council Chambers at 3:34 p.m.

Councillor Thompson

j. Lac La Biche Pow Wow & Fish Derby Association;

Councillor Phillips

k. Lakeland Interpretive Society (Lac La Biche Museum & Discovery Centre);

Councillor Siebold

l. Plamondon & District Community Development Society (PDCDS);

Councillor Olson

Social (*incl. health & education*)

m. Greater North Foundation;

Councillor Haymour / Mayor Langevin / Councillor Olson as alternate

7.1 Briefing – Appointments to External Committees (continued).

- n. Lac La Biche County – Northern Lights School Division Advocacy Committee;

Mayor Langevin / Councillor Richard

- o. Lac La Biche Health Services Foundation / Lakeland Doctor Recruitment Board;

Mayor Langevin

- p. Northern Lights Library Board System;

Councillor Austin / Councillor Siebold - alternate

- q. RCMP Liaison & Victim Services;

Chief Administrative Officer

Transportation

- r. Coalition for a Safer 63 & 881 / Fort McMurray Traffic Corridors Working Group;

Councillor Richard

- s. Lac La Biche Traffic Safety Committee;

Chief Administrative Officer

- t. Ports to Plains Alliance / Veteran's Memorial Highway Association;

Councillor Richard and Councillor Olson as alternate

Utilities

- u. Natural Gas Partnership Committee;

Councillor Olson and Councillor Phillips

Councillor Thompson left Council Chambers at 3:53 p.m.

- v. Natural Gas System & Natural Gas Issues;

Councillor Olson and Councillor Phillips as alternate

13.483 Motion by Councillor Austin to appoint Council Members to the Internal and External Committees of Council, as listed above as items 6.1(a) through (p) and items 7.1(a) through (v).

CARRIED UNANIMOUSLY

Councillor Thompson entered Council Chambers at 4:01 p.m.

13.484 Motion by Councillor Nowak that the Agricultural Service Board meetings be held on the 2nd Wednesday of each month at 10:00 a.m. in Council Chambers.

CARRIED UNANIMOUSLY

13.485 Motion by Councillor Haymour that the Municipal Planning Committee meetings be held on the 1st and 3rd Wednesday of each month at 1:30 p.m. in Council Chambers.

CARRIED UNANIMOUSLY

13.486 Motion by Councillor Nowak to lift motion 13.471 from the table.

CARRIED UNANIMOUSLY

Vote on Tabled Motion

13.471 Motion by Councillor Haymour that the Lac La Biche County establish a Public Works Committee of the Whole Council.

IN FAVOUR
Councillor Austin
Councillor Richard
Councillor Olson
Councillor Thompson
Councillor Haymour
Councillor Nowak

OPPOSED
Mayor Langevin
Councillor Phillips
Councillor Siebold

CARRIED

13.487 Motion by Mayor Langevin that Administration bring forward a briefing on the establishment of the Public Works Committee at the December Policy & Priorities Committee meeting.

CARRIED UNANIMOUSLY

ADJOURNMENT

13.488 Motion by Councillor Haymour to adjourn the Organizational Meeting of November 4, 2013 at 4:13 p.m.

CARRIED UNANIMOUSLY

Aurel Langevin, Mayor

**J. Roy Brideau, CLGM, CMM
Chief Administrative Officer**

ADOPTED