

**LAC LA BICHE COUNTY
REGULAR COUNCIL MEETING
MCARTHUR PLACE, LAC LA BICHE**

June 27, 2023- 10:00 a.m.

Minutes of the Lac La Biche County Regular Council Meeting held June 27, 2023, at 10:00 a.m.

CALL TO ORDER Mayor Reutov called the meeting to order at 10:07 a.m.

PRESENT	Paul Reutov Sterling Johnson John Mondal Kevin Paré Jason Stedman Charlyn Moore Darlene Beniuk Colette Borgun	Mayor Councillor/Deputy Mayor Councillor Councillor Councillor Councillor Councillor Councillor (<i>departed at 4:44 p.m.</i>)
STAFF IN ATTENDANCE	Melanie McConnell Ron Fraser Darrell Lessmeister Zeeshan Hasan Heather Reid	Acting Chief Administrative Officer / Associate CAO, Corporate Services Associate CAO, Infrastructure Services Associate CAO, Recreation and Community Services Associate CAO, Finance and Planning Legislative Services Coordinator
REGRETS	Lorin Tkachuk	Councillor

ADOPTION OF AGENDA

23.470

MOVED

To adopt the June 27, 2023 agenda as amended:

Additions:

- 7.11 Selection of Preferred Option for Street Lights on 101 Ave Main Street Revitalization (Handout)
- 8.7 Land Matters (s.25 FOIP -Disclosure harmful to economic and other interests of a public body; s.16 FOIP- Disclosure harmful to business interests of a third party)
- 8.8 Code of Conduct Protocols (s.17 FOIP - Disclosure harmful to personal privacy; s.24 FOIP - Advice from officials)
- 8.9 Personnel Matter Protocols (s.17 FOIP - Disclosure harmful to personal privacy)

In Favour (8): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Councillor Stedman, and Deputy Mayor Johnson

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

3.1 June 13, 2023 Regular Council Meeting

23.471

MOVED

To adopt the June 13, 2023 Regular Council Meeting minutes as presented.

In Favour (8): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Councillor Stedman, and Deputy Mayor Johnson

CARRIED UNANIMOUSLY

NEW BUSINESS

7.1 Councillor Reports

Each Member of Council in attendance provided an update as part of the Councillor Reports item.

Deputy Mayor Johnson exited Chambers at 10:14 a.m and returned at the same time.

23.472 MOVED
To accept the Councillor Reports as information.

In Favour (8): Mayor Reutov, Councillor Borgun, Councillor Moore,
Councillor Mondal, Councillor Beniuk, Councillor Paré, Councillor
Stedman, and Deputy Mayor Johnson

CARRIED UNANIMOUSLY

7.2 Bylaw 23-021 - Land Use Bylaw Rezoning - First Reading

Ms. Sheera Bourassa, Planning & Development Officer, presented Bylaw 23-021 - Land Use Bylaw Rezoning - First Reading and responded to questions.

23.473 MOVED
That Bylaw 23-021 be given first reading this 27th day of
June, 2023.

In Favour (8): Mayor Reutov, Councillor Borgun, Councillor Moore,
Councillor Mondal, Councillor Beniuk, Councillor Paré, Councillor
Stedman, and Deputy Mayor Johnson

CARRIED UNANIMOUSLY

7.8 Appointment to the Lakeland Industry Community Association (LICA) Board-
External Committee

Ms. Melanie McConnell, Acting Chief Administrative Officer, presented the Appointment to the Lakeland Industry Community Association (LICA) Board-External Committee item and responded to questions.

23.474 MOVED
To appoint Councillor Borgun to the Lakeland Industry
Community Association (LICA) Board until the October
2023 annual organizational meeting.

In Favour (8): Mayor Reutov, Councillor Borgun, Councillor Moore,
Councillor Mondal, Councillor Beniuk, Councillor Paré, Councillor
Stedman, and Deputy Mayor Johnson

CARRIED UNANIMOUSLY

PUBLIC HEARING

- 6.1 10:30 a.m. Public Hearing - Bylaw 23-020: Rezoning +/- 3.2 Ha (7.93 Ac) from Highway Commercial District (HC) to Public/Institutional District (PI) (Lot 1A, Plan 1197HW -Transitional Housing)

Mayor Reutov opened the public hearing at 10:31 a.m. Administration read into record the hearing procedures and confirmed the public hearing was advertised and notice was provided in accordance with the applicable legislation. It was also noted that there were 2 registered speakers and no written submissions received.

Ms. Sheera Bourassa, Planning and Development Officer, summarized the purpose for the hearing.

In accordance with the Public Hearing Procedures, Mayor Reutov went through the order of presentations. There was one registered speaker in support of the proposed bylaw – Ms. Lenora Lemay. There were no written submissions in support of the proposed bylaw. There was one registered speaker opposed to the proposed bylaw – Mr. Jordan Gauthier. There were no written submissions in opposition. There were no other speakers or written submissions.

The public hearing was closed at 10:47 a.m.

NEW BUSINESS

- 7.3 Bylaw 23-020 - Rezoning (Transitional Housing) - Second and Third Readings

Ms. Sheera Bourassa, Planning & Development Officer, presented Bylaw 23-020 - Rezoning (Transitional Housing) - Second and Third Readings and responded to questions.

23.475 MOVED

That Bylaw 23-020 be given second reading this 27th day of June, 2023.

In Favour (7): Mayor Reutov, Councillor Borgun, Councillor Mondal, Councillor Beniuk, Councillor Paré, Councillor Stedman, and Deputy Mayor Johnson

Opposed (1): Councillor Moore

CARRIED

23.476 MOVED
That Bylaw 23-020 be given third reading this 27th day of June, 2023.

In Favour (7): Mayor Reutov, Councillor Borgun, Councillor Mondal, Councillor Beniuk, Councillor Paré, Councillor Stedman, and Deputy Mayor Johnson
Opposed (1): Councillor Moore

CARRIED

RECESS Mayor Reutov called a recess at 10:55 a.m.

RECONVENE Mayor Reutov reconvened the meeting at 11:07 a.m. with all those Members of Council previously listed in attendance with the exception of Councillor Moore.

NEW BUSINESS

7.4 Procurement Policy and Procedure - FIN-10-004

Mr. Zeeshan Hasan, Associate CAO Finance and Planning and Ms. Hafsah Moghrabi, Manager of Finance, presented the Procurement Policy and Procedure - FIN-10-004 item and responded to questions.

Councillor Moore returned to Chambers at 11:09 a.m.

23.477 MOVED
That Council approve the amended FIN-10-004 Procurement Policy and accept the Procedures as presented.

In Favour (8): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Councillor Stedman, and Deputy Mayor Johnson

CARRIED UNANIMOUSLY

7.5 2024 Budget Guiding Principles and 2024 Budget Deliberation Dates

Mr. Hasan and Ms. Moghrabi presented the 2024 Budget Guiding Principles and 2024 Budget Deliberation Dates and responded to questions.

23.478

MOVED

That Council formally adopt its 2024 budget guiding principles, as recommended:

- Taxation – Adjust tax revenues for the 2024 year to sustain current service levels, while reducing the existing 5.89:1 tax rate ratio as defined by the *Municipal Government Act*.
- Service Levels – All service levels should be maintained at current standards.
- Debt Financing – Debt financing may be considered for strategic projects that provide benefit to the entire County.
- Public Participation – Administration is directed to hold two open houses to solicit input into the budget process in its formative stages and continue to supplement the participation with the online interactive platforms.

In Favour (8): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Councillor Stedman, and Deputy Mayor Johnson

CARRIED UNANIMOUSLY

Councillor Stedman exited Chambers at 11:31 a.m.

23.479

MOVED

To schedule Special Council Meetings dedicated to the 2024 Budget Deliberations, to be held in Council Chambers - McArthur Place with a start time of 10:00 a.m., on the following dates:

- November 16th, 2023
- November 17th, 2023
- November 24th, 2023

In Favour (7): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, and Deputy Mayor Johnson

CARRIED UNANIMOUSLY

7.6 Update on Vehicle Use Policy HR-34-004

Mr. Ron Fraser, Associate CAO Infrastructure Services and Mr. Les Cote, Manager of Equipment Services presented the Update on Vehicle Use Policy HR-34-004 item and responded to questions.

Councillor Stedman returned to Chambers at 11:49 am.

23.480 MOVED
To direct Administration to bring forward an updated report that includes geofencing usage and information on out of County travel.

In Favour (8): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Councillor Stedman, and Deputy Mayor Johnson

CARRIED UNANIMOUSLY

7.7 Agenda Process Review Implementation Plan

Ms. Melanie McConnell, Acting Chief Administrative Officer, presented the Agenda Process Review Implementation Plan and responded to questions.

23.481 MOVED
To direct Administration to schedule a workshop to conduct procedural training and to review Council's procedural bylaw.

In Favour (8): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Councillor Stedman, and Deputy Mayor Johnson

CARRIED UNANIMOUSLY

23.482 MOVED
To endorse in principle the Agenda Process Review Implementation Plan, with procedural bylaw amendments and draft policy changes to be presented in advance of the 2023 Organizational Meeting.

In Favour (8): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Councillor Stedman, and Deputy Mayor Johnson

CARRIED UNANIMOUSLY

DELEGATIONS, PUBLIC HEARINGS, PUBLIC INPUT SESSION

6.2 12:00 p.m. Public Input Session

Mayor Reutov opened the Public Input Session at 12:13 p.m.

Ms. Lavon Fleming spoke to Council on her concerns related to Community Events.

The Public Input Session concluded at 12:20 p.m.

RECESS Mayor Reutov called a recess at 12:20 p.m.

RECONVENE Mayor Reutov reconvened the meeting at 1:03 p.m. with all those Members of Council previously listed in attendance.

NEW BUSINESS

7.9 Greater North Foundation Invitation

Ms. McConnell presented the Greater North Foundation Invitation item and responded to questions.

23.483 **MOVED**
To accept the invitation from the Greater North Foundation for a joint Council-Board meeting.

In Favour (8): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Councillor Stedman, and Deputy Mayor Johnson

CARRIED UNANIMOUSLY

7.10 County Hosted Events - Policies and Procedures (Discussion)

Mayor Reutov presented the County Hosted Events - Policies and Procedures Discussion.

23.484 **MOVED**
To direct Administration to bring forward additional information on County Hosted Events - Policies and Procedures to a future Council meeting.

In Favour (7): Mayor Reutov, Councillor Borgun, Councillor Mondal, Councillor Beniuk, Councillor Paré, Councillor Stedman, and Deputy Mayor Johnson
Opposed (1): Councillor Moore

CARRIED

7.11 Selection of Preferred Option for Street Lights on 101 Avenue Main Street Revitalization (Handout)

Mr. Fraser presented the Selection of Preferred Option for Street Lights on 101 Avenue Main Street Revitalization and responded to questions.

23.485 **MOVED**
That Council approve the selection of the Dommus style light in black mounted on a 27' decorative pole complete with decorative base.

In Favour (8): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Councillor Stedman, and Deputy Mayor Johnson

CARRIED UNANIMOUSLY

CLOSED SESSION

23.486 **MOVED**
To go into Closed Session at 1:29 p.m. in accordance with the Freedom of Information and Protection of Privacy (FOIP) Act.

In Favour (8): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Councillor Stedman, and Deputy Mayor Johnson

CARRIED UNANIMOUSLY

8.2 Road Construction (s.17 FOIP - Disclosure harmful to personal privacy, s.25 FOIP - Disclosure harmful to economic and other interests of a public body)

Member of Administration present for the purposes of presenting and recording: Melanie McConnell, Ron Fraser, Darrell Lessmeister, Zeeshan Hasan, Mackenzie Zilinski, and Heather Reid.

8.3 Land Matters (s.24 FOIP - Advice from officials, s.25 FOIP -Disclosure harmful to economic and other interests of a public body)

Member of Administration present for the purposes of presenting and recording: Melanie McConnell, Ron Fraser, Darrell Lessmeister, Zeeshan Hasan, Mackenzie Zilinski, and Heather Reid.

8.4 Land Matters (s.24 FOIP - Advice from officials, s.25 FOIP -Disclosure harmful to economic and other interests of a public body; s.16 FOIP- Disclosure harmful to business interests of a third party)

Member of Administration present for the purposes of presenting and recording: Melanie McConnell, Ron Fraser, Darrell Lessmeister, Zeeshan Hasan, Mackenzie Zilinski, and Heather Reid, and Heather Stromquist.

8.7 Land Matters (s.25 FOIP -Disclosure harmful to economic and other interests of a public body; s.16 FOIP- Disclosure harmful to business interests of a third party)

Member of Administration present for the purposes of presenting and recording: Melanie McConnell, Ron Fraser, Darrell Lessmeister, Zeeshan Hasan, Mackenzie Zilinski, and Heather Reid, and Heather Stromquist.

RECESS Mayor Reutov called a recess at 2:06 p.m.

RECONVENE Mayor Reutov reconvened the meeting at 2:17 p.m. with all those Members of Council previously listed in attendance.

CLOSED SESSION

8.1 2:00 p.m. Delegation - Red Wolf (s.16 FOIP - Disclosure harmful to business interests of a third party; s.24 FOIP - Advice from officials, s.25 FOIP - Disclosure harmful to economic and other interests of a public body)

Members of Red Wolf Corporation in attendance for the purpose of presenting: Tom West, Jerry Ladouceur, Buzz Brown, Kurt Tosczak, and Steve Widmer.

Member of Administration present for the purposes of presenting and recording: Melanie McConnell, Ron Fraser, Darrell Lessmeister, Zeeshan Hasan, Mackenzie Zilinski, Heather Reid, Heather Stromquist, Diane Cloutier, and Jon Skjersven.

Deputy Mayor Johnson exited Chambers at 3:32 p.m. and returned at 3:35 p.m.

8.8 Code of Conduct Protocols (s.17 FOIP - Disclosure harmful to personal privacy; s.24 FOIP - Advice from officials)

Members of Administration present for the purposes of presenting and recording: Melanie McConnell (in part).

Councillor Borgun departed the meeting at 4:44 p.m.

8.6 Communication Protocols (s.17 FOIP - Disclosure harmful to personal privacy; s.24 FOIP - Advice from officials) (Discussion)

There were no members of Administration present.

8.9 Personnel Matter (s.17 FOIP - Disclosure harmful to personal privacy)

Members of Administration present for the purposes of presenting and recording:
Melanie McConnell

8.5 Acting CAO Report (s.24 FOIP - Advice from officials; s.25FOIP - Disclosure harmful to economic and other interests of a public body)

Members of Administration present for the purposes of presenting and recording:
Melanie McConnell, Zeeshan Hasan, Mackenzie Zilinski, and Heather Reid.

Mayor Reutov exited Chambers at 5:20 p.m. and Deputy Mayor Johnson assumed the role of the Chair. Mayor Reutov returned to Chambers at 5:21 p.m. and resumed the role of the Chair.

RETURN TO OPEN SESSION

23.487 **MOVED**
To return to Open Session at 5:21 p.m.

In Favour (7): Mayor Reutov, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Councillor Stedman, and Deputy Mayor Johnson

CARRIED UNANIMOUSLY

BUSINESS ARISING OUT OF CLOSED SESSION

8.1 2:00 p.m. Delegation - Red Wolf (s.16 FOIP - Disclosure harmful to business interests of a third party; s.24 FOIP - Advice from officials, s.25 FOIP - Disclosure harmful to economic and other interests of a public body)

23.488 **MOVED**
To thank the Red Wolf Corporation for the presentation to council and further to direct Administration to bring forward additional information to a future Council meeting.

In Favour (7): Mayor Reutov, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Councillor Stedman, and Deputy Mayor Johnson

CARRIED UNANIMOUSLY

8.2 Road Construction (s.17 FOIP - Disclosure harmful to personal privacy, s.25 FOIP - Disclosure harmful to economic and other interests of a public body)

23.489 MOVED
 To accept the report as information.

In Favour (7): Mayor Reutov, Councillor Moore, Councillor Mondal,
Councillor Beniuk, Councillor Paré, Councillor Stedman, and Deputy
Mayor Johnson

CARRIED UNANIMOUSLY

8.3 Land Matters (s.24 FOIP - Advice from officials, s.25 FOIP -Disclosure harmful
to economic and other interests of a public body)

23.490 MOVED
 That Council accepts the Land Matter as information, and
 further directs Administration to present the information
 discussed in Closed Session to the group and report back to
 Council at a future meeting.

In Favour (7): Mayor Reutov, Councillor Moore, Councillor Mondal,
Councillor Beniuk, Councillor Paré, Councillor Stedman, and Deputy
Mayor Johnson

CARRIED UNANIMOUSLY

8.4 Land Matters (s.24 FOIP - Advice from officials, s.25 FOIP -Disclosure harmful
to economic and other interests of a public body; s.16 FOIP- Disclosure harmful
to business interests of a third party)

23.491 MOVED
 That Council accept the Land Matter as information.

In Favour (6): Mayor Reutov, Councillor Moore, Councillor Mondal,
Councillor Beniuk, Councillor Stedman, and Deputy Mayor Johnson
Opposed (1): Councillor Paré

CARRIED

- 8.5 Acting CAO Report (s.24 FOIP - Advice from officials; s.25FOIP - Disclosure harmful to economic and other interests of a public body)

23.492 **MOVED**
To accept the June 27, 2023 Acting CAO Report as information.

In Favour (7): Mayor Reutov, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Councillor Stedman, and Deputy Mayor Johnson

CARRIED UNANIMOUSLY

- 8.6 Communication Protocols (s.17 FOIP - Disclosure harmful to personal privacy; s.24 FOIP - Advice from officials) (Discussion)

23.493 **MOVED**
To accept the discussion as information.

In Favour (7): Mayor Reutov, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Councillor Stedman, and Deputy Mayor Johnson

CARRIED UNANIMOUSLY

- 8.7 Land Matters (s.25 FOIP -Disclosure harmful to economic and other interests of a public body; s.16 FOIP- Disclosure harmful to business interests of a third party)

23.494 **MOVED**
That Council accept the Land Matter as information.

In Favour (5): Mayor Reutov, Councillor Moore, Councillor Beniuk, Councillor Stedman, and Deputy Mayor Johnson
Opposed (2): Councillor Mondal, and Councillor Paré

CARRIED

8.8 Code of Conduct (s.17 FOIP - Disclosure harmful to personal privacy; s.24 FOIP - Advice from officials)

23.495 MOVED
To direct Administration to proceed as directed in Closed Session.

In Favour (6): Mayor Reutov, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, and Councillor Stedman
Opposed (1): Deputy Mayor Johnson

CARRIED

8.9 Personnel Matter (s.17 FOIP - Disclosure harmful to personal privacy)

23.496 MOVED
To accept the personnel matter as information.

In Favour (7): Mayor Reutov, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Councillor Stedman, and Deputy Mayor Johnson

CARRIED UNANIMOUSLY

ADJOURNMENT

23.497 MOVED
To adjourn the Regular Council Meeting of June 27, 2023 at 5:30 p.m.

In Favour (7): Mayor Reutov, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Councillor Stedman, and Deputy Mayor Johnson

CARRIED UNANIMOUSLY

Mayor

Chief Administrative Officer