

**LAC LA BICHE COUNTY**

**ORGANIZATIONAL MEETING OF COUNCIL**

**DATE:** October 27, 2015  
**TIME:** Following the Regular Council Meeting  
**PLACE:** Council Chambers  
County Centre

**AGENDA**

1. CALL TO ORDER
  - 1.1 Adoption of Agenda.
2. PROCEDURAL INFORMATION
  - 2.1 Briefing – Process for Appointing Members.
3. DEPUTY MAYOR APPOINTMENT
  - 3.1 Briefing – Selection of Deputy Mayor.
4. MEETING SCHEDULES
  - 4.1 Briefing – Meeting Schedules.
5. APPOINTMENTS
  - 5.1 Briefing – Appointment of Municipal Solicitor.
6. PROCEDURAL BYLAW & COMMITTEE APPOINTMENTS
  - 6.1 Briefing – Councillor Appointments to Internal and External Committees;
  - 6.2 Briefing – Council Procedural Bylaw.
7. ADJOURNMENT

**LAC LA BICHE COUNTY  
ORGANIZATIONAL MEETING  
COUNTY CENTRE, LAC LA BICHE**

**October 27, 2015 – Following the Regular Council Meeting**

Minutes of the Lac La Biche County Organizational Meeting held on October 27, 2015 following the Regular Council meeting.

**CALL TO ORDER** Mayor Moghrabi called the meeting to order at 6:01 p.m.

|                |                       |                                   |
|----------------|-----------------------|-----------------------------------|
| <b>PRESENT</b> | Omer Moghrabi         | Mayor                             |
|                | Wanda Austin          | Councillor                        |
|                | Robert Richard        | Councillor                        |
|                | Richard Olson         | Councillor (entered at 6:03 p.m.) |
|                | David Phillips        | Councillor                        |
|                | MJ Siebold            | Councillor                        |
|                | Tim Thompson          | Councillor                        |
|                | Hajar (Jerry) Haymour | Councillor                        |
|                | John Nowak            | Councillor / Deputy Mayor         |

|                            |                   |  |
|----------------------------|-------------------|--|
| <b>STAFF IN ATTENDANCE</b> | Shadia Amblie     | Chief Administrative Officer           |
|                            | Melanie McConnell | Assistant Chief Administrative Officer |
|                            | Julie MacIsaac    | Communications Coordinator             |
|                            | Joanne Onciul     | Legislative Services Coordinator       |

**ADOPTION OF AGENDA**

Councillor Olson left Council Chambers at 6:02 p.m.

15.706 Motion by Councillor Nowak to approve the October 27, 2015 Organizational Meeting agenda as presented.

**CARRIED UNANIMOUSLY**

**PROCEDURAL INFORMATION**

2.1 Discussion – Council Member Appointments.

No discussion required.

## **DEPUTY MAYOR APPOINTMENT**

### 3.1 Briefing – Selection of the Deputy Mayor.

Mayor Moghrabi called for nominations for Deputy Mayor.

Councillor Olson nominated Councillor Nowak. Councillor Nowak accepted the nomination.

Mayor Moghrabi asked if there were any further nominations.

Councillor Austin nominated Councillor Richard. Councillor Richard respectfully declined the nomination.

Mayor Moghrabi asked if there were any further nominations.

Councillor Haymour nominated Councillor Austin. Councillor Austin respectfully declined the nomination.

Mayor Moghrabi asked if there were any further nominations. There were no further nominations.

15.707 Motion by Councillor Haymour that nominations cease.

**CARRIED UNANIMOUSLY**

15.708 Motion by Councillor Siebold to appoint Councillor Nowak as Deputy Mayor.

**CARRIED UNANIMOUSLY**

Councillor Olson left Council Chambers at 6:09 p.m.

Councillor Nowak swore the Oath of Office for Deputy Mayor in accordance with section 156 of the Municipal Government Act and as prescribed by the Oaths of Office Act.

Councillor Olson returned to Council Chambers at 6:11 p.m.

## **MEETING SCHEDULES**

### 4.1 Briefing – Meeting Schedules.

Councillor Thompson left Council Chambers at 6:16 p.m.

4.1 Briefing – Meeting Schedules (continued).

15.709 Motion by Councillor Haymour that Strategic Sessions be held every third Tuesday of each month starting in January, 2016, and further, that the meetings be held at 10:00 a.m. in Council Chambers.

**CARRIED UNANIMOUSLY**

15.710 Motion by Councillor Siebold that Regular Council meetings be held every second and fourth Tuesday of each month and further, that the meetings be held at 10:00 a.m. in Council Chambers.

**CARRIED UNANIMOUSLY**

15.711 Motion by Councillor Nowak that Agricultural Service Board meetings be held every second Wednesday of each month at 10:00 a.m., and Municipal Planning Commission meetings be held every first and third Wednesday of each month at 1:30 p.m., and further that these meetings be held in Council Chambers.

**CARRIED UNANIMOUSLY**

**APPOINTMENTS**

5.1 Briefing – Appointment of Municipal Solicitor.

Councillor Thompson returned to Council Chambers at 6:21 p.m.

15.712 Motion by Councillor Phillips that County Council appoint Reynolds, Mirth, Richards and Farmer as the primary Solicitor for Lac La Biche County and Brownlee LLP Barristers & Solicitors as the secondary solicitor.

**CARRIED UNANIMOUSLY**

**RECESS**

Mayor Moghrabi called a recess at 6:24 p.m.

**RECONVENE**

Mayor Moghrabi reconvened the meeting at 6:45 p.m. with all those Members of Council previously listed in attendance.

Deputy Mayor Nowak assumed the Chair.

## PROCEDURAL BYLAW & COMMITTEE APPOINTMENTS

6.1 Briefing – Councillor Appointments to Internal and External Committees;

Members of Council reviewed the internal and external committee appointments and distributed memberships as follows:

### INTERNAL COMMITTEES

**a. Agricultural/Environmental Appeals Committee**

Appointed: Councillors Richard, Siebold, and Thompson

**b. Agricultural Service Board**

Appointed: Councillor Austin (Chairperson) and Councillor Olson

**c. Assessment Review Boards (Local Assessment Review Board/Composite Assessment Review Board)**

Appointed: Councillors Phillips and Siebold

Councillor Haymour left Council Chambers at 6:49 p.m.

Councillor Haymour returned to Council Chambers at 6:50 p.m.

**d. Emergency Advisory Committee**

Appointed: Councillors Austin, Phillips, and Deputy Mayor Nowak

**e. State of Local Emergency (SOLE) Committee**

Appointed: Mayor or Deputy Mayor, Councillors Austin and Phillips

**f. Lac La Biche County Family and Community Support Services (FCSS) Advisory Board**

Appointed: Councillors Thompson and Haymour

**g. Lac La Biche County Library Board**

Appointed: Councillors Austin and Siebold

Mayor Moghrabi resumed the Chair.

6.1 Briefing – Councillor Appointments to Internal and External Committees (continued);

**h. Subdivision and Development Appeal Board**

Note: No person who is a member of the Municipal Planning Commission shall be appointed to the Subdivision and Development Appeal Board.

Mayor Moghrabi called for nominations for the Subdivision and Development Appeal Board.

Mayor Moghrabi nominated Councillor Siebold. Councillor Siebold accepted the nomination.

Councillor Phillips volunteered to stay on the Subdivision and Development Appeal Board.

Mayor Moghrabi asked if there were any further nominations. There were no further nominations.

Appointed: Councillor Phillips and Councillor Siebold

**i. Municipal Planning Commission**

Note: No person who is a member of the Subdivision and Development Appeal Board shall be appointed to the Municipal Planning Commission.

Appointed: Councillor Richard (Chairperson), Deputy Mayor Nowak (Vice-Chairperson), Mayor Moghrabi, Councillors Thompson and Haymour

**j. Policy Review Committee**

Appointed: Councillors Phillips, Siebold, and Deputy Mayor Nowak

**k. Public Works Committee**

Mayor Moghrabi called for nominations for the Public Works Committee.

Councillor Olson nominated Councillor Phillips. Councillor Phillips accepted the nomination.

Councillor Haymour nominated Councillor Richard. Councillor Richard accepted the nomination.

Councillor Nowak nominated Councillor Haymour. Councillor Haymour accepted the nomination.

Mayor Moghrabi nominated Councillor Thompson. Councillor Thompson accepted the nomination.

Mayor Moghrabi asked three more times if there were any further nominations. There were no further nominations.

15.713 Motion by Councillor Olson that nominations cease.

**CARRIED UNANIMOUSLY**

15.714 Motion by Councillor Haymour that Council vote by secret ballot for the Public Works Committee appointment.

**CARRIED UNANIMOUSLY**

All Members voted by secret ballot.

The Chief Administrative Officer and Assistant Chief Administrative Officer counted the votes. The Assistant Chief Administrative Officer advised that Councillors Richard, Thompson, and Haymour were the successful candidates.

15.715 Motion by Councillor Haymour to destroy the ballots of the Public Works Committee member election.

**CARRIED UNANIMOUSLY**

Appointed: Councillors Richard, Thompson and Haymour.

**l. Rich Lake Mediation Task Force**

Appointed: Councillor Richard and Deputy Mayor Nowak

**m. Lac La Biche County Transportation Master Plan Committee**

Appointed: Councillor Thompson (Chairperson), Councillors Richard, and Olson

**n. Water Resources Management Task Force**

Appointed: Councillors Thompson and Haymour

6.1 Briefing – Councillor Appointments to Internal and External Committees (continued);

**EXTERNAL COMMITTEES**

**a. AUMA Municipal Governance Standing Committee**

Councillor Siebold applied to the AUMA Municipal Governance Standing Committee, but will not hear back from the Committee until November.

**b. Beaver River Watershed Alliance**

Appointed: Councillor Austin

**c. Coalition for a Safer 63 & 881/Fort McMurray Traffic Corridors Working Group**

Appointed: Councillor Richard and Councillor Phillips as alternate

**d. Community Futures – Lac La Biche**

Appointed: Councillor Phillips

**e. Greater North Foundation**

Appointed: Councillor Olson and Councillor Haymour, with Councillor Richard and Mayor Moghrabi as alternates

Councillor Phillips left Council Chambers at 7:39 p.m.

Councillor Phillips returned to Council Chambers at 7:39 p.m.

**f. Lac La Biche and District Chamber of Commerce**

Appointed: Deputy Mayor Nowak

**g. Lac La Biche Golf Club Society**

Appointed: Councillor Thompson

**h. Lac La Biche Health Services Foundation/Lakeland Doctor Recruitment Board**

Appointed: Mayor Moghrabi, Deputy Mayor Nowak and Councillor Phillips



6.1 Briefing – Councillor Appointments to Internal and External Committees (continued);

Councillor Thompson left Council Chambers at 7:44 p.m. and did not return to the meeting.

**i. Lac La Biche Pow Wow and Fish Derby Association**

Appointed: Mayor Moghrabi and Councillor Phillips

**j. Lac La Biche Traffic Safety Committee**

Appointed: Chief Administrative Officer, Shadia Amblie

**k. Lakeland Agricultural Research Association (LARA)**

Appointed: Councillor Austin and Councillor Siebold as alternate

**l. Lakeland Country Regional Trail Working Group**

Appointed: Councillors Phillips and Richard

**m. Lac La Biche Museum and Discovery Centre (formally Lakeland Interpretive Society)**

Appointed: Councillor Siebold

**n. Natural Gas Partnership Committee**

Appointed: Councillors Olson and Phillips

**o. Natural Gas System & Natural Gas Issues**

Appointed: Councillor Olson and Councillor Phillips as alternate

**p. Northeast Alberta Information HUB Ltd.**

Appointed: Mayor Moghrabi and Councillor Phillips as alternate

**q. Northern Lights Library Board System**

Appointed: Councillor Austin and Councillor Siebold as alternate

**r. Oil Sands Developers Group**

Appointed: Mayor Moghrabi and Deputy Mayor Nowak as alternate

6.1 Briefing – Councillor Appointments to Internal and External Committees (continued);

**s. Plamondon & District Community Development Society (PDCDS)**

Appointed: Councillor Olson and Councillor Phillips as alternate

**t. Ports to Plains Alliance**

Appointed: Councillor Richard and Councillor Olson as alternate

**u. Veteran’s Memorial Highway Association**

Appointed: Councillor Richard and Councillor Olson as alternate

**v. Water North Coalition**

Appointed: Councillor Siebold and Deputy Mayor Nowak

**w. VSI Services (Veterinary Services (1980) Ltd.)**

Appointed: Councillor Austin

15.716 Motion by Councillor Haymour to appoint Council Members to the Internal Committees of Council, as listed above as items (a) through (n), and to the External Committees of Council, as listed above as items (a) through (w).

**CARRIED UNANIMOUSLY**

15.717 Motion by Councillor Austin that Administration bring forward the following changes to the internal committees listed below:

- Create Terms of Reference for a Community Policing Committee;
- Rescind Strategic Communications Planning Team and combine with Policy Review Committee;
- Create Terms of Reference for a combined Solid Waste Management Committee and Environmental Stewardship Advisory Committee.

**CARRIED UNANIMOUSLY**

- 6.1 Briefing – Councillor Appointments to Internal and External Committees (continued);
- 15.718 Motion by Councillor Phillips to rescind the Council Governance Review Task Force and that all matters get forwarded to the Policy Review Committee.

**CARRIED UNANIMOUSLY**

- 6.2 Briefing – Review of Bylaw 14-001 – Procedures and Committees of the Whole Council and Council Committees.
- 15.719 Motion by Councillor Siebold to refer the review of Bylaw 14-001 – Procedures and Committees of the Whole Council and Council Committees to the Policy Review Committee.

**CARRIED UNANIMOUSLY**

**ADJOURNMENT**

- 15.720 Motion by Councillor Haymour to adjourn the Organizational Meeting of October 27, 2015 at 8:01 p.m.

**CARRIED UNANIMOUSLY**

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**Omer Moghrabi, Mayor**

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**Shadia Amblie  
Chief Administrative Officer**