

**LAC LA BICHE COUNTY
REGULAR COUNCIL MEETING
MCARTHUR PLACE, LAC LA BICHE**

December 12, 2017 – 10:00 a.m.

Minutes of the Lac La Biche County Regular Council Meeting held December 12, 2017 at 10:00 a.m.

CALL TO ORDER Mayor Moghrabi called the meeting to order at 10:00 a.m.

PRESENT

Omer Moghrabi	Mayor
Colette Borgun	Councillor / Deputy Mayor
Darlene Beniuk	Councillor
George L'Heureux	Councillor
Jason Stedman	Councillor
Charlyn Moore	Councillor
Sterling Johnson	Councillor
Colin Cote	Councillor
Lorin Tkachuk	Councillor

**STAFF IN
ATTENDANCE**

Shadia Amblie	Chief Administrative Officer
Melanie McConnell	Assistant Chief Administrative Officer
Dan Small	Senior Manager, Finance & Grants (In part)
Darrell Lessmeister	Senior Manager, Recreation & Community Enhancement (In part)
Brian Shapka	Senior Manager, Public Works (In part)
Gordon Shaw	Senior Manager, Planning & Development (In part)
Alex Fuller/Jihad Moghrabi	Communications Coordinator
Kelli Calvert	Acting Legislative Services Coordinator

REGRETS

ADOPTION OF AGENDA

- 17.1072 Motion by Deputy Mayor Borgun to approve the December 12, 2017 Regular Council Meeting agenda as amended:
- o Addition of Item(s):
 1. Authorization for Portage College to Expend Funds Previously Allocated to the Joint Water Resources Management Task Force (Request for Decision);

2. Request to Obtain Legal Advice (s. 16 & 27 FOIP) (Request for Decision);
3. 8.9 Power Up North Conference (Discussion);
4. 8.10 COLA (Discussion);
5. 8.11 Tenders (Discussion).

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

- 3.1 November 28, 2017 – Regular Council Meeting.
 - 17.1073 Motion by Councillor Cote to adopt the November 28, 2017 Regular Council Meeting minutes as circulated.

CARRIED UNANIMOUSLY

UNFINISHED BUSINESS

There was no unfinished business.

URGENT MATTERS

There were no urgent matters.

PUBLIC HEARINGS

There were no public hearings scheduled.

DELEGATIONS

- 6.1 10:00 a.m. Fire Chief – Long Term Service Awards to Fire Members;
 - 6.1.1 Disposition of Delegation Business
 - 17.1074 Motion by Councillor Tkachuk to thank the Fire Members for their long term service.

CARRIED UNANIMOUSLY

RECESS Mayor Moghrabi called a recess at 11:02 a.m.

RECONVENE Mayor Moghrabi reconvened the meeting at 11:10 a.m. with all those Members of Council previously listed in attendance

DELEGATIONS

6.2 11:00 a.m. Lac La Biche Regional Health Foundation – Update
In Camera (s. 25 FOIP).

IN CAMERA

17.1075 Motion by Councillor Stedman to go *in camera* at 11:28 a.m.

CARRIED UNANIMOUSLY

6.2 11:00 a.m. Lac La Biche Regional Health Foundation – Update.

Dr. Richard Birkill, Bryan Ward, Sue Umble, Yvonne Blanchet, Marianne Langevin, Zicki Eludin were in attendance during the in-camera session to discuss the Regional Health Foundation Update.

BUSINESS ARISING OUT OF IN CAMERA SESSION

6.2 11:00 a.m. Lac La Biche Regional Health Foundation –Update.

6.2.1 Disposition of Delegation Business

17.1076 Motion by Councillor Tkachuk to direct Administration to prepare a letter of support for the Regional Health Foundation.

CARRIED UNANIMOUSLY

PUBLIC INPUT SESSION

6.4 Public Input Session.

There was no one present for the public input session.

NEW BUSINESS

8.1 Terms and Conditions for Public Auction of Tax Recovery Properties (Request for Decision);

Mr. Zeeshan Hasan, Manager, Finance, and Ms. Hafsa Moghrabi, Finance Coordinator, presented the Terms and Conditions for the Public Auction of Tax Recovery Property, and responded to questions.

17.1077 Motion by Councillor Tkachuk to that County Council accepts the proposed terms and conditions of the public auction presented by Administration.

CARRIED UNANIMOUSLY

8.2 Financial Overview 2016 & 2017 (Briefing);

Mr. Hasan presented the Financial Overview 2016 & 2017, and responded to questions.

17.1078 Motion by Deputy Mayor Borgun to accept the briefing as information.

CARRIED UNANIMOUSLY

8.3 Alberta Community Partnership (ACP) Grant Application – Creation of Rural Intermunicipal Collaboration Frameworks with the County of St. Paul and Adjacent Municipalities (Request for Decision);

Mr. Dan Small, Senior Manager, Finance & Grants, presented the ACP Grant Application, Creation of Rural Intermunicipal Collaboration Frameworks with the County of St. Paul and Adjacent Municipalities, and responded to questions.

17.1079 Motion by Councillor Cote that Lac La Biche County partners with the County of St. Paul, as well as the Municipal District of Bonnyville, Smoky Lake County, County of Two Hills, and the County of Vermilion River on the Alberta Community Partnership application for the purpose of completing rural multijurisdictional intermunicipal collaboration frameworks with the County of St. Paul as the managing power.

CARRIED UNANIMOUSLY

8.4 Awarding of TR-32-2017-17 – Bridge File 9445 Concrete Girder Bridge Construction and Other Work (Request for Decision);

Mr. Gary Mayhew, Manager, Transportation, presented the Awarding of TR-32-2017-17 Bridge File 9445 Concrete Girder Bridge Construction and Other Works, and responded to questions from the committee.

Councillor Tkachuk exited council chambers at 10:54 a.m.

Councillor Tkachuk returned to council chambers at 10:54 a.m.

17.1080 Motion by Councillor Cote that Lac La Biche County Council award TR-32-2017-17 – Bridge File 9445 Concrete Girder Bridge Construction and Other Work to S&K Structures Ltd. for a sum of \$846,420.00 plus GST.

Opposed

Mayor Moghrabi

Councillor L'Heureux

In Favour

Deputy Mayor Borgun

Councillor Beniuk

Councillor Stedman

Councillor Moore

Councillor Johnson

Councillor Cote

Councillor Tkachuk

CARRIED

8.5 Council/Committee Meeting Schedule (Request for Decision);

Ms. Melanie McConnell, Assistant Chief Administrative Officer, presented the Council/Committee Meeting Schedule, and responded to questions.

17.1081 Motion by Councillor Tkachuk to approve the following revised meeting schedule with an effective date of January 1, 2018.

- 1st Monday of each month dedicated to Family & Community Support Services Board meetings;
- 1st, 2nd & 4th Tuesday of each month – Regular Council Meetings at 10 a.m. in Council Chambers;
- 1st Wednesday of each month dedicated to Agricultural Services Board meetings;
- 2nd & 4th Wednesday of each month dedicated to Municipal Planning Commission meetings;

and further that at least one regular council meeting each month be devoted to Council's review of County wide policies and matters pertinent to Public Works.

Opposed
Mayor Moghrabi

In Favour
Deputy Mayor Borgun
Councillor L'Heureux
Councillor Beniuk
Councillor Stedman
Councillor Moore
Councillor Johnson
Councillor Cote
Councillor Tkachuk

CARRIED

17.1082 Motion by Deputy Mayor Borgun to set the Special Council Meetings as they are in Option 1.

CARRIED UNANIMOUSLY

17.1083 Motion by Councillor Cote that Administration prepares a bylaw to rescind the 3 Member (plus the Mayor as ex-officio) Public Works Committee.

Opposed
Mayor Moghrabi

In Favour
Deputy Mayor Borgun
Councillor L'Heureux
Councillor Beniuk
Councillor Stedman
Councillor Moore
Councillor Johnson
Councillor Cote
Councillor Tkachuk

CARRIED

8.6 Highway 36 Benches & Planters (Discussion);

17.1084 Motion by Councillor Cote that Administration include benches and planters on Highway 36 within hamlet boundaries as part of the 2018 operational budget.

CARRIED UNANIMOUSLY

8.7 Requests from the Owl River Recreation Association (Briefing).

Ms. Shadia Amblie, Chief Administrative Officer, presented the Requests from Owl River Recreation Association, and responded to questions.

Councillor Tkachuk exited Council Chambers at 12:24 p.m.

Councillor Tkachuk returned to Council Chambers at 12:25 p.m.

Councillor Stedman exited Council Chambers at 12:26 p.m.

Councillor Stedman returned to Council Chambers at 12:27 p.m.

17.1085 Motion by Councillor Tkachuk that Administration bring forward grass cutting and snow removal options for the Owl River Hall.

CARRIED UNANIMOUSLY

17.1086 Motion by Councillor Moore to direct Administration to bring forward the replacement park bench and planters for the 2018 budget discussions.

CARRIED UNANIMOUSLY

RECESS

Mayor Moghrabi called a recess at 12:31 p.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 1:51 p.m. with all those Members of Council previously listed in attendance.

DELEGATIONS

6.3 2:00 p.m. Alberta Innovates – Waste Management Project.

IN CAMERA

17.1087 Motion by Councillor L'Heureux to go *in camera* at 1:54 p.m.

6.3 2:00 p.m. Alberta Innovates – Waste Management Project.

Councillor Tkachuk exited Council Chambers at 2:23 p.m.

Councillor Tkachuk returned to Council Chambers at 2:24 p.m.

17.1088 Motion by Councillor Moore to proceed with the meeting out of camera at 3:10 p.m.

CARRIED UNANIMOUSLY

BUSINESS ARISING OUT OF *IN CAMERA* SESSION

6.3.1 Disposition of Delegation Business

17.1089 Motion by Councillor Tkachuk that Administration brings forward a request for decision to the December 19th Regular Council Meeting with respect to the Regional Waste Management Project.

CARRIED UNANIMOUSLY

RECESS

Mayor Moghrabi called a recess at 3:12 p.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 3:28 p.m. with all those Members of Council previously listed in attendance.

NEW BUSINESS

8.9 Power Up the North 2017! The Alberta Entrepreneurs Conference (Discussion);

17.1090 Motion by Councillor L'Heureux to appoint Councillor Moore to attend the Power Up the North meetings.

EXTENSION OF MEETING

17.1091 Motion by Deputy Mayor Borgun to extend the December 12, 2017 Regular Council Meeting to such time that all agenda items have been brought forward.

CARRIED UNANIMOUSLY

***IN CAMERA* SESSION**

17.1092 Motion by Councillor Beniuk to go *in camera* at 3:32 p.m.

CARRIED UNANIMOUSLY

7.1 Commercial Development of Plan 658HW, Block A, (8304 – 100 Street) – Update (s. 25 FOIP) (Request for Decision);

7.2 Bold Center Sports Field Development (s. 25 FOIP) (Request for Decision);

7.3 Restructuring of the Environment Services Department (s. 17 FOIP) (Briefing);

Councillor Tkachuk exited Council Chambers at 4:13 p.m.

Councillor Tkachuk returned to Council Chambers at 4:14 p.m.

Councillor Moore exited Council Chambers at 4:28 p.m.

All staff, excluding the CAO and Assist. CAO exited Council Chambers at 4:32 p.m.

7.4 Request to Obtain Legal Advice (s. 16 & 27 FOIP) (Request for Decision);

RETURN TO REGULAR MEETING

17.1093 Motion by Councillor Stedman to proceed with the meeting out of camera at 4:40 p.m.

CARRIED UNANIMOUSLY

BUSINESS ARISING OUT OF *IN CAMERA* SESSION

7.1 Commercial Development of Plan 658HW, Block A, (8304 – 100 Street) – Update (s. 25 FOIP) (Request for Decision);

Mr. Gordon Shaw, Senior Manager, Planning & Development, provided an updated regarding the Commercial Development of Plan 658HW, Block A, (8304 – 100 Street), and responded to questions.

17.1094 Motion by Deputy Mayor Borgun to appoint Councillors L’Heureux, Johnson, Tkachuk, and Mayor Moghrabi to the Development Task Force.

CARRIED UNANIMOUSLY

17.1095 Motion by Councillor Tkachuk that Administration is directed to set up a meeting with the Development Task Force and the landowners and their developer to discuss Councils’ preferred approach and obtain the landowners’ written commitment that construction will commence in 2018.

CARRIED UNANIMOUSLY

7.2 Bold Center Sports Field Development (s. 25 FOIP) (Request for Decision);

Mr. Darrell Lessmeister, Senior Manager, Recreation & Community Development, presented the Bold Center Sports Field Development, and responded to questions.

17.1096 Motion by Councillor Stedman to approve the Bold Center Sports Field Development with the exchange of Northern Lights Public School Division Property with an estimated value of \$750,000.00.

CARRIED UNANIMOUSLY

7.3 Restructuring of the Environmental Services Department (s. 17 FOIP) (Briefing);

Ms. Molly Fyten, Manager, Environmental Services, presented the Restructuring of the Environmental Services Department, and responded to questions.

17.1097 Motion by Councillor Tkachuk to accept the briefing as information.

CARRIED UNANIMOUSLY

7.4 Request to Obtain Legal Advice (s. 16 & 27 FOIP) (Request for Decision);

17.1098 Motion by Councillor Johnson that Administration be authorized to obtain a legal opinion relating to the request made by Councillor L'Heureux as discussed in camera.

CARRIED UNANIMOUSLY

8.8 Authorization for Portage College to Expend Funds Previously Allocated to the Joint Water Resources Management Task Force (Request for Decision).

17.1099 Motion by Deputy Mayor Borgun to appoint Councillors Cote and Stedman to the Water Resources Management Task Force.

CARRIED UNANIMOUSLY

17.1100 Motion by Councillor Cote that Lac La Biche County authorizes Portage College to use up to \$800,000 of previously unspent funds allocated to the joint Water Resources Management Task Force to prepare a tender-ready design for Portage College's proposed Water Resource Management Education Center.

CARRIED UNANIMOUSLY

8.10 COLA (Discussion);

No action required.

8.11 Tenders (Discussion).

17.1101 Motion by Councillor Johnson that Administration bring back a Day Labour Policy for Council's review and consideration.

CARRIED UNANIMOUSLY

ADJOURNMENT

17.1102 Motion by Deputy Mayor Borgun to adjourn the Regular Council Meeting of December 12, 2017 at 5:13 p.m.

CARRIED UNANIMOUSLY

Omer Moghrabi, Mayor

**Shadia Amblie
Chief Administrative Officer**