

**LAC LA BICHE COUNTY
REGULAR COUNCIL MEETING
February 8, 2022**

Minutes of the Lac La Biche County Regular Council Meeting held February 8, 2022 at 10:00 a.m.

In accordance with the Meeting Procedures (COVID-19 Suppression) Regulation, Lac La Biche County Council held this meeting electronically.

CALL TO ORDER Mayor Reutov called the meeting to order at 10:07 a.m.

PRESENT

Paul Reutov	Mayor
Jason Stedman	Councillor
John Mondal	Councillor
Colette Borgun	Councillor
Darlene Beniuk	Councillor
Kevin Paré	Councillor
Charlyn Moore	Councillor
Lorin Tkachuk	Councillor/Deputy Mayor
Sterling Johnson	Councillor (<i>participated electronically</i>)

**STAFF IN
ATTENDANCE**

Dan Small	Acting Chief Administrative Officer
Melanie McConnell	Associate Chief Administrative Officer, Corporate Services
Darrell Lessmeister	Associate Chief Administrative Officer, Recreation & Community Services (<i>in part/participated electronically</i>)
Brian Shapka	Associate Chief Administrative Officer, Infrastructure Services (<i>in part</i>)
Kashif Ijaz	Director, Human Resources (<i>in part/participated electronically</i>)
Heather Reid	Legislative Services Coordinator
Mackenzie Zilinski	CAO Executive Assistant (<i>participated electronically</i>)

ADOPTION OF AGENDA

22.098	MOVED To adopt the February 8, 2022, Regular Council Meeting agenda as presented.
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CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

22.099

MOVED

To adopt the January 27, 2022, Special Council Meeting minutes and the February 1, 2022, Regular Council Meeting minutes as presented.

CARRIED UNANIMOUSLY

DELEGATION

6.1 10:15 a.m. Delegation - 2022 Event Grant Request - Festival of Speed - Ken Staples and Dave Phillips, Lac La Biche Chamber of Commerce

Mr. Ken Staples and Mr. Dave Philips with the Festival of Speed presented to Council on the 2022 Event Grant Request and responded to questions.

Deputy Mayor Tkachuk exited Chambers at 10:12 a.m. and returned at 10:15 a.m.

22.100

MOVED

That Council approves \$30,000 in Event Grant Funding for the 2022 Festival of Speed Event with a \$5,000 contingency fund for additional events.

CARRIED UNANIMOUSLY

22.101

MOVED

To thank Mr. Staples and Mr. Phillips for the presentation to Council.

CARRIED UNANIMOUSLY

NEW BUSINESS

7.1 Councillor Reports

Councillor Paré exited Chambers at 10:36 a.m. and returned at 10:37 a.m.

Councillor Stedman:

- Lac La Biche Regional Health Foundation meeting

Deputy Mayor Tkachuk:

- First Nations Educators Conference
- RMRF Municipal Law Virtual Conference

Councillor Johnson:

- Lakeland Industry and Community Association meeting
- RMRF Municipal Law Virtual Conference
- First Nations Educators Conference

Councillor Moore:

- First Nations Educators Conference
- RMRF Municipal Law Virtual Conference

Councillor Borgun:

- Agricultural Services Board meeting
- First Nations Educators Conference
- RMRF Municipal Law Virtual Conference

Councillor Beniuk:

- First Nations Educators Conference
- RMRF Municipal Law Virtual Conference

Councillor Mondal:

- First Nations Educators Conference
- RMRF Municipal Law Virtual Conference
- Ward 7 Meeting with CAO

Councillor Paré:

- First Nations Educators Conference
- RMRF Municipal Law Virtual Conference
- Lac La Biche Chamber of Commerce meeting

Mayor Reutov:

- Responded to resident questions
- Attended a meeting on tourism land matter
- Attended a meeting on community hall matter
- Attended a meeting on doctor retention and recruitment
- Ongoing discussions with community business leaders

22.102

MOVED

To accept the Councillor Reports as information.

CARRIED UNANIMOUSLY

7.2 Bylaw 21-036 - Lac La Biche County Aquatics Centre Project Debenture -
Second and Third Reading

Mr. Dan Small, Acting Chief Administrative Officer and Zeeshan Hasan, Manager of Finance presented the Bylaw 21-036 - Lac La Biche County Aquatics Centre Project Debenture - Second and Third Reading

22.103 MOVED
That Bylaw 21-036 be given second reading this 8th day of February 2022.

CARRIED UNANIMOUSLY

22.104 MOVED
That Bylaw 21-036 be given third and final reading this 8th day of February 2022.

CARRIED UNANIMOUSLY

7.3 Lac La Biche Watershed Management Plan Implementation

Ms. Molly Fyten, Manager of Environmental Services, presented the Lac La Biche Watershed Management Plan Implementation and responded to questions.

Mayor Reutov exited Chambers at 11:00 a.m. and Deputy Mayor Tkachuk assumed the role of the Chair. Mayor Reutov returned to Chambers at 11:03 a.m. and resumed the role of the Chair.

Councillor Stedman exited Chambers at 11:04 a.m. and returned at 11:06 a.m.

22.105 MOVED
That Council accepts the Lac La Biche Watershed Management Plan (WMP) Implementation report as information, and furthermore, that Council approves Administration to proceed with the formation of an internal Implementation Committee, for which a bylaw and terms of reference will first be developed and approved by Council.

CARRIED UNANIMOUSLY

7.4 Records Management Budget Proposed Operating Initiative (POI) - Change of Scope

Ms. Melanie McConnell, Associate CAO Corporate Services, presented the Records Management Budget Proposed Operating Initiative (POI) - Change of Scope and responded to questions.

22.106 MOVED
To approve the revised use of the budgeted \$25,000, originally allocated to the Corporate Process Mapping (Consulting Services) Initiative, for general consulting services within the Records Management budget.

CARRIED UNANIMOUSLY

7.5 Special Council Meeting - Community Group Presentations & 2023 Budget Deliberations

Ms. McConnell presented the Special Council Meeting - Community Group Presentations & 2023 Budget Deliberations and responded to questions.

Councillor Stedman exited Chambers at 11:30 a.m. and returned at 11:32 a.m.

Councillor Paré exited Chambers at 11:30 a.m. and returned at 11:32 a.m.

22.107 MOVED
To schedule a Special Council meeting on Monday, March 7, 2022 at 10:00 a.m. dedicated to community group presentations.

CARRIED UNANIMOUSLY

22.108 MOVED
To schedule a Special Council meeting on Tuesday, November 29, 2022 at 10:00 a.m. dedicated to 2023 budget deliberations.

CARRIED UNANIMOUSLY

22.109 MOVED
To direct Administration to bring forward to the March 7 Special Council Meeting the Engineering Inspection Reports on Community Halls, and further that the report includes inspection information on the Russian Kafolicheskaya Culture Preservation Society Community Hall.

CARRIED UNANIMOUSLY

7.6 Council Correspondence - Russian Kafolicheskaya Culture Preservation Society

Ms. Zilinski, CAO Executive Assistant, presented the Council Correspondence - Russian Kafolicheskaya Culture Preservation Society and responded to questions.

22.110 MOVED
That Council direct Administration to work with the Russian Kafolicheskaya Culture Preservation Society on their upcoming presentation to the March 7 Special Council Meeting scheduled for grant funding requests.

CARRIED UNANIMOUSLY

PUBLIC INPUT SESSION

There were no registered speakers for the public input session.

RECESS Mayor Reutov called a recess at 11:55 a.m.

RECONVENE Mayor Reutov reconvened the meeting at 12:50 p.m. with all those Members of Council previously listed in attendance with the exception of Councillor Stedman.

CLOSED SESSION

22.111 MOVED
To go into Closed Session at 12:52 p.m. for the closed session agenda items pursuant to the Freedom of Information and Protection of Privacy Act.

8.3 Wastewater Treatment (BNR) Plant Contract (s.16 FOIP – Disclosure harmful to business interests of a third part, s.24 FOIP – Advice from officials, s.25 FOIP – Disclosure harmful to economic and other interests of a public body)

CARRIED UNANIMOUSLY

8.3 Wastewater Treatment (BNR) Plant Contract (s.16 FOIP – Disclosure harmful to business interests of a third part, s.24 FOIP – Advice from officials, s.25 FOIP – Disclosure harmful to economic and other interests of a public body)

Members of Administration present for the purposes of presenting and recording: Dan Small, Melanie McConnell, Brian Shapka, Darrell Lessmeister (in part), Zeeshan Hasan, John Andersen, Jon Skjersven, Mackenzie Girard, and Heather Reid.

RETURN TO OPEN SESSION

22.112 MOVED
To return to Open Session at 1:27 p.m.

CARRIED UNANIMOUSLY

DELEGATION

6.3 1:30 p.m. Delegation - New Aquatic Centre Process - Rob Parks and Mike Roma, RC Strategies

Mr. Rob Parks and Mr. Mike Roma with RC Strategies presented to Council on the New Aquatic Centre Process and responded to questions.

Councillor Beniuk exited Chambers at 1:36 p.m. and returned at 1:38 p.m.

Councillor Paré exited Chambers at 1:46 p.m. and returned at 1:49 p.m.

22.113 MOVED
That County Council accepts new Aquatics Centre concept as information, and further that Council directs Administration to move forward with the Construction Management process for the development of the new Aquatics Centre.

CARRIED UNANIMOUSLY

22.114 MOVED
To thank Mr. Parks and Mr. Roma for the presentation to Council.

CARRIED UNANIMOUSLY

EXTENSION OF MEETING

22.115 MOVED
To extend the February 8, 2022, Regular Council Meeting until all agenda items have been addressed.

CARRIED UNANIMOUSLY

CLOSED SESSION

22.116

MOVED

To go into Closed Session at 2:10 p.m. for the closed session agenda items pursuant to the Freedom of Information and Protection of Privacy Act.

- 8.1 3:00 p.m. Delegation - Telus Fibre Optics (s.16 FOIP – Disclosure harmful to business interests of a third part, s.24 FOIP – Advice from officials, s.25 FOIP – Disclosure harmful to economic and other interests of a public body)
- 8.2 Procurement Audit Engagement (s.26 FOIP – Test Procedures, Tests and Audits)
- 8.4 2021 Tax and Utility Accounts Receivable Write Offs (s.17 FOIP – Disclosure harmful to personal privacy, s.24 FOIP – Advice from officials)
- 8.5 Land Matters (s.24 FOIP – Advice from officials, s.25 FOIP – Disclosure harmful to economic and other interests of a public body)
- 8.6 Doctor Recruitment Update (s.17 FOIP – Disclosure harmful to personal privacy, s.25 FOIP – Disclosure harmful to economic and other interests of a public body)
- 8.7 Chief Administrative Officer Search Update (s.17 FOIP – Disclosure harmful to personal privacy, s.24 FOIP – Advice from officials)

CARRIED UNANIMOUSLY

- 8.4 2021 Tax and Utility Accounts Receivable Write Offs (s.17 FOIP – Disclosure harmful to personal privacy, s.24 FOIP – Advice from officials)

Members of Administration present for the purposes of presenting and recording: Dan Small, Melanie McConnell, Zeeshan Hasan, John Andersen, Jon Skjersven, Mackenzie Girard, Kashif Ijaz and Heather Reid.

- 8.5 Land Matters (s.24 FOIP – Advice from officials, s.25 FOIP – Disclosure harmful to economic and other interests of a public body)

Members of Administration present for the purposes of presenting and recording: Dan Small, Melanie McConnell, Zeeshan Hasan, John Andersen, Mackenzie Girard, Kashif Ijaz and Heather Reid.

- 8.6 Doctor Recruitment Update (s.17 FOIP – Disclosure harmful to personal privacy, s.25 FOIP – Disclosure harmful to economic and other interests of a public body)

Members of Administration present for the purposes of presenting and recording: Dan Small, Melanie McConnell, Zeeshan Hasan, John Andersen, Mackenzie Girard, Kashif Ijaz and Heather Reid.

RECESS Mayor Reutov called a recess at 3:07p.m.

RECONVENE Mayor Reutov reconvened the meeting at 3:12 p.m. with all those Members of Council previously listed in attendance with the exception of Councillor Stedman.

CLOSED SESSION

- 8.1 3:00 p.m. Delegation - Telus Fibre Optics (s.16 FOIP – Disclosure harmful to business interests of a third part, s.24 FOIP – Advice from officials, s.25 FOIP – Disclosure harmful to economic and other interests of a public body)

Members of Administration present for the purposes of presenting and recording: Dan Small, Melanie McConnell, Zeeshan Hasan, Darrell Lessmeister (in part), Mackenzie Girard, Kashif Ijaz and Heather Reid.

Mayor Reutov exited Chambers at 3:49 p.m. and Deputy Mayor Tkachuk assumed the role of the Chair. Mayor Reutov returned to Chambers at 3:50 p.m. and resumed the role of the Chair.

- 8.2 Procurement Audit Engagement (s.26 FOIP – Test Procedures, Tests and Audits)

Councillor Stedman returned to Chambers at 4:03 p.m.

Members of Administration present for the purposes of presenting and recording: Dan Small, Melanie McConnell, Zeeshan Hasan, Darrell Lessmeister, Mackenzie Girard, Kashif Ijaz and Heather Reid.

RECESS Mayor Reutov called a recess at 4:30 p.m.

RECONVENE Mayor Reutov reconvened the meeting at 4:35 p.m. with all those Members of Council previously listed in attendance.

CLOSED SESSION

- 8.7 Chief Administrative Officer Search Update (s.17 FOIP – Disclosure harmful to personal privacy, s.24 FOIP – Advice from officials)

Members of Administration present for the purposes of presenting and recording: Kashif Ijaz

BUSINESS ARISING OUT OF CLOSED SESSION

- 22.117 MOVED
To return to Open Session at 5:12 p.m.

CARRIED UNANIMOUSLY

BUSINESS ARISING OUT OF CLOSED SESSION

- 8.1 3:00 p.m. Delegation - Telus Fibre Optics (s.16 FOIP – Disclosure harmful to business interests of a third part, s.24 FOIP – Advice from officials, s.25 FOIP – Disclosure harmful to economic and other interests of a public body)

- 22.118 MOVED
That Council move forward as proposed by TELUS as discussed in Closed Session.

CARRIED UNANIMOUSLY

- 8.2 Procurement Audit Engagement (s.26 FOIP – Test Procedures, tests and audits)

- 22.119 MOVED
That Council directs Administration and the Auditor to bring forward amendments to the Procurement Process Limited Assurance Engagement as discussed in closed session.

CARRIED UNANIMOUSLY

- 8.3 Wastewater Treatment (BNR) Plant Contract (s.16 FOIP – Disclosure harmful to business interests of a third part, s.24 FOIP – Advice from officials, s.25 FOIP – Disclosure harmful to economic and other interests of a public body)

22.120 MOVED
To proceed as discussed in Closed Session.

CARRIED UNANIMOUSLY

8.4 Land Matters (s.24 FOIP – Advice from officials, s.25 FOIP – Disclosure harmful to economic and other interests of a public body)

22.121 MOVED
To proceed as discussed in Closed Session.

CARRIED UNANIMOUSLY

8.5 2021 Tax and Utility Accounts Receivable Write Offs (s.17 FOIP – Disclosure harmful to personal privacy, s.24 FOIP – Advice from officials)

22.122 MOVED
That Council approves Administration to write off the uncollectable tax and utility accounts receivable as listed below in the amount of \$3,205.71 as of December 31, 2021.

Tax Accounts Receivable	
Roll #	Amount
661XXXXX22	\$2,465.78
TOTAL	\$2,465.78

Utility Accounts Receivable	
Account #	Amount
10XXXX.03	\$739.93
TOTAL	\$739.93

Tax and Utility Accounts Receivable Total	\$3,205.71
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CARRIED UNANIMOUSLY

22.123 MOVED
That Council directs Administration to bring forward a Manufactured Home Bylaw at a future Council meeting.

CARRIED UNANIMOUSLY

8.6 Doctor Recruitment Update (s.17 FOIP – Disclosure harmful to personal privacy, s.25 FOIP – Disclosure harmful to economic and other interests of a public body)

22.124 MOVED
To direct Administration to bring forward the options as discussed in Closed Session to a future Council meeting.

CARRIED UNANIMOUSLY

8.7 Chief Administrative Officer Search Update (s.17 FOIP – Disclosure harmful to personal privacy, s.24 FOIP – Advice from officials)

22.125 MOVED
To proceed as discussed in Closed Session.

CARRIED UNANIMOUSLY

ADJOURNMENT

22.126 MOVED
To adjourn the Regular Council Meeting of February 8, 2022 at 5:25 p.m.

CARRIED UNANIMOUSLY

Paul Reutov, Mayor

Dan Small
Acting Chief Administrative Officer