

LAC LA BICHE COUNTY

**COUNTY ASSESSORS
STRATEGIC SESSION**

DATE: March 29, 2016
TIME: 10:00 a.m.
PLACE: Council Chambers
County Centre

AGENDA

1. CALL TO ORDER
2. ADOPTION OF AGENDA
3. NEW BUSINESS
 - 3.1 Briefing – Strategic Session with County Assessors.
4. IN CAMERA SESSION *(if necessary)*
5. ADJOURNMENT

**LAC LA BICHE COUNTY
COUNTY ASSESSORS
STRATEGIC SESSION**

COUNTY CENTRE, LAC LA BICHE

March 29, 2016 – 10 a.m.

Minutes of the Lac La Biche County Strategic Session held March 29, 2016 at 10 a.m.

CALL TO ORDER Mayor Moghrabi called the meeting to order at 10 a.m.

PRESENT

Omer Moghrabi	Mayor
Wanda Austin	Councillor
Robert Richard	Councillor
Richard Olson	Councillor
David Phillips	Councillor
MJ Siebold	Councillor
Tim Thompson	Councillor
John Nowak	Councillor/Deputy Mayor

**STAFF IN
ATTENDANCE**

Shadia Amblie	Chief Administrative Officer
Melanie McConnell	Assistant Chief Administrative Officer
Dan Small	Senior Manager, Finance & Grants
Maurice Gushta	Manager, Finance
Zeeshan Hasan	Manager, Finance
Julie MacIsaac	Communications Coordinator

REGRETS

Hajar (Jerry) Haymour	Councillor
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ADOPTION OF AGENDA

SS.15.006 Motion by Councillor Nowak to approve the March 29, 2016 Strategic Session agenda as presented.

CARRIED UNANIMOUSLY

NEW BUSINESS

3.1 Briefing – Strategic Session with County Assessors.

Shadia Amblie, Chief Administrative Officer and Dan Small, Senior Manager, Finance and Grants provided a brief overview of the Strategic Session and introduced the Assessors in attendance.

Discussion ensued with respect to tax deadlines, assessment complaints, and provincial requisitions for school taxes.

Mr. David Imrie and Ms. Shanna McConnell, Alberta Municipal Affairs representatives, were in attendance to provide an overview of linear property assessment.

Mr. Imrie and Ms. S. McConnell outlined linear assessment in the Province, associated legislation, as well as specific linear assessment in Lac La Biche County for the 2016 taxation year.

Councillor Olson left Council Chambers at 11:00 a.m.

Councillor Olson returned to Council Chambers at 11:02 a.m.

RECESS

Mayor Moghrabi called a recess at 11:04 a.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 11:14 a.m. with all those Members of Council previously listed in attendance.

NEW BUSINESS

3.1 Briefing – Strategic Session with County Assessors (continued).

Mr. Imrie and Ms. S. McConnell continued with their presentation.

Councillor Thompson left Council Chambers at 11:19 a.m.

Councillor Thompson returned to Council Chambers at 11:23 a.m.

Mr. Imrie and Ms. S. McConnell concluded their presentation and Mayor Moghrabi thanked the delegation for the information.

Mr. Larry Horne and Mr. Kory Horne, Independent Municipal Assessment Corporation (IMAC) representatives, were in attendance to provide an overview of industrial, machinery, and equipment assessment in Lac La Biche County for the 2016 taxation year.

Councillor Thompson left Council Chambers at 11:50 a.m.

Councillor Thompson returned to Council Chambers at 11:53 a.m.

Mr. L. Horne and Mr. K. Horne concluded their presentation and Mayor Moghrabi thanked the delegation for the information.

RECESS Mayor Moghrabi called a recess at 12:14 p.m.

RECONVENE Mayor Moghrabi reconvened the meeting at 12:22 p.m. with all those Members of Council previously listed in attendance, except Councillor Olson.

NEW BUSINESS

3.1 Briefing – Strategic Session with County Assessors (continued).

Mr. Ian Ferguson, Municipal Assessment Services Group (MASG) representative, was in attendance to provide an overview of residential, commercial, and farmland assessment in Lac La Biche County for the 2016 taxation year.

Councillor Olson returned to Council Chambers at 12:26 p.m.

Councillor Olson left Council Chambers at 12:32 p.m.

Councillor Olson returned to Council Chambers at 12:32 p.m.

Mayor Moghrabi left Council Chambers at 12:44 p.m. Deputy Mayor Nowak assumed the Chair.

Mayor Moghrabi returned to Council Chambers at 12:45 p.m. and resumed the Chair.

Mr. Ferguson concluded his presentation and Mayor Moghrabi thanked him for the information.

RECESS Mayor Moghrabi called a recess at 1:12 p.m.

RECONVENE Mayor Moghrabi reconvened the meeting at 2:39 p.m. with all those Members of Council previously listed in attendance, except Deputy Mayor Nowak. Deputy Mayor Nowak did not return to the meeting.

NEW BUSINESS

3.1 Briefing – Strategic Session with County Assessors (cont'd).

Mr. Dan Small, Senior Manager, Finance and Grants, and Mr. Maurice Gushta, Manager, Finance, reviewed the assessment growth information included in the briefing.

Mr. Gushta distributed handouts titled Analysis in Assessment and Analysis in General Municipal Property Tax Increase to all those in attendance.

Discussion ensued with respect to the 2016 budget and taxation scenarios.

Mr. Gushta distributed a revised Analysis in Assessment handout.

SS.16.007 Motion by Councillor Thompson to accept the Strategic Session with County Assessors Briefing as information.

CARRIED UNANIMOUSLY

ADJOURNMENT

SS.15.008 Motion by Councillor Siebold to adjourn the Strategic Session of March 29, 2016 at 3:33 p.m.

CARRIED UNANIMOUSLY

Omer Moghrabi, Mayor

**Shadia Amblie
Chief Administrative Officer**