

**LAC LA BICHE COUNTY  
REGULAR COUNCIL MEETING  
MCARTHUR PLACE, LAC LA BICHE**

**March 12, 2024- 10:00 a.m.**

Minutes of the Lac La Biche County Regular Council Meeting held March 12, 2024, at 10:00 a.m.

**CALL TO ORDER** Deputy Mayor Moore called the meeting to order at 10:01 a.m.

<b>PRESENT</b>	Sterling Johnson	Councillor
	Kevin Paré	Councillor
	Lorin Tkachuk	Councillor ( <i>participated electronically / departed at 11:22 a.m.</i> )
	Charlyn Moore	Councillor/Deputy Mayor
	Colette Borgun	Councillor
	Darlene Beniuk	Councillor ( <i>arrived at 10:08 a.m.</i> )
	John Mondal	Councillor

<b>STAFF IN ATTENDANCE</b>	Melanie McConnell	Acting Chief Administrative Officer / Associate CAO, Corporate Services
	Darrell Lessmeister	Associate CAO, Recreation and Community Services
	Zeeshan Hasan	Associate CAO, Finance and Planning / Acting Director Human Resources
	Heather Reid	Legislative Services Coordinator

<b>REGRETS</b>	Paul Reutov	Mayor
	Jason Stedman	Councillor

**ADOPTION OF AGENDA**

24.096                      **MOVED**  
To adopt the March 12, 2024 Regular Council Meeting  
agenda as amended:

- Additions:
- 8.7 Winter Festival of Speed - Letter of Support

In Favour (6): Councillor Borgun, Deputy Mayor Moore, Councillor  
Mondal, Councillor Paré, Councillor Tkachuk, and Councillor Johnson

**CARRIED UNANIMOUSLY**

**ADOPTION OF MINUTES**

4.1 March 5, 2024 Regular Council Meeting

24.097            **MOVED**  
To adopt the March 5, 2024 Regular Council Meeting minutes as presented.

In Favour (6): Councillor Borgun, Deputy Mayor Moore, Councillor Mondal, Councillor Paré, Councillor Tkachuk, and Councillor Johnson

**CARRIED UNANIMOUSLY**

**NEW BUSINESS**

8.1 Councillor Reports

Each Member of Council in attendance presented their Councillor Reports update to Council as information.

Councillor Beniuk entered Chambers at 10:08 a.m.

8.2 Lac La Biche County Intermunicipal Trails Plan

Mr. Darrell Lessmeister, Associate CAO Recreation & Community Services and John Buchko, EDS Group presented the Lac La Biche County Intermunicipal Trails Plan and responded to questions.

24.098            **MOVED**  
To accept the Lac La Biche County Intermunicipal Trails Plan.

In Favour (7): Councillor Borgun, Deputy Mayor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Councillor Tkachuk, and Councillor Johnson

**CARRIED UNANIMOUSLY**

24.099            MOVED  
To direct Administration to bring forward an option for a staging area at the Bold Centre that includes options for crossing the highway and easement access for Lac La Biche and Beaver Lake.

In Favour (7): Councillor Borgun, Deputy Mayor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Councillor Tkachuk, and Councillor Johnson

**CARRIED UNANIMOUSLY**

24.100            MOVED  
To direct Administration bring forward options for the Lac La Biche County Off-Highway Vehicle bylaw to ensure off-highway vehicle usage is supported including access within the hamlets.

In Favour (7): Councillor Borgun, Deputy Mayor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Councillor Tkachuk, and Councillor Johnson

**CARRIED UNANIMOUSLY**

8.3      Cancellation of the April 9, 2024 Regular Council Meeting

Ms. Melanie McConnell, Associate CAO Corporate Services

24.101            MOVED  
That Council authorizes the cancellation of the April 9, 2024 Regular Council Meeting.

In Favour (7): Councillor Borgun, Deputy Mayor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Councillor Tkachuk, and Councillor Johnson

**CARRIED UNANIMOUSLY**

8.4      Asset Retirement Obligation Policy FIN-10-023

Ms. Hafsah Moghrabi, Manager of Finance, presented the Asset Retirement Obligation Policy FIN-10-023 and responded to questions.

24.102            MOVED  
To direct Administration to bring forward a report to a future Council meeting detailing the County's financial requirements and end of life assessments in accordance with the Asset Retirement Obligations.

In Favour (7): Councillor Borgun, Deputy Mayor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Councillor Tkachuk, and Councillor Johnson

**CARRIED UNANIMOUSLY**

8.5      Bylaw 24-012 - Municipal Development Plan Amendment, Bylaw 24-013 - Lac La Biche East Area Structure Plan Amendment, Bylaw 24-014 - Land Use Bylaw Rezoning Amendment - First Readings

Ms. Sheera Bourassa, Planning & Development Officer, presented Bylaw 24-012 - Municipal Development Plan Amendment, Bylaw 24-013 - Lac La Biche East Area Structure Plan Amendment, Bylaw 24-014 - Land Use Bylaw Rezoning Amendment - First Readings and responded to questions.

24.103            MOVED  
That Bylaw 24-012 be given first reading this 12<sup>th</sup> day of March, 2024.

In Favour (7): Councillor Borgun, Deputy Mayor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Councillor Tkachuk, and Councillor Johnson

**CARRIED UNANIMOUSLY**

24.104            MOVED  
That Bylaw 24-013 be given first reading this 12<sup>th</sup> day of March, 2024.

In Favour (7): Councillor Borgun, Deputy Mayor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Councillor Tkachuk, and Councillor Johnson

**CARRIED UNANIMOUSLY**

24.105            MOVED  
That Bylaw 24-014 be given first reading this 12<sup>th</sup> day of  
March, 2024.

In Favour (7): Councillor Borgun, Deputy Mayor Moore, Councillor  
Mondal, Councillor Beniuk, Councillor Paré, Councillor Tkachuk, and  
Councillor Johnson

**CARRIED UNANIMOUSLY**

8.6    Bylaw 24-007 - Planning & Development Fees and Fines Bylaw

Ms. Diane Cloutier, Planning & Development Manager and Ms. Pam Routhier, Planning  
Technician presented Bylaw 24-007 - Planning & Development Fees and Fines Bylaw and  
responded to questions.

24.106            MOVED  
That Bylaw 24-007 be given first reading this 12<sup>th</sup> day of  
March, 2024.

In Favour (7): Councillor Borgun, Deputy Mayor Moore, Councillor  
Mondal, Councillor Beniuk, Councillor Paré, Councillor Tkachuk, and  
Councillor Johnson

**CARRIED UNANIMOUSLY**

8.7    Winter Festival of Speed - Letter of Support

24.107            MOVED  
To direct Administration to draft a letter of support for the  
Lac La Biche Chamber of Commerce for a Travel Alberta  
Events and Festivals grant application for funding of the  
2025 Winter Festival of Speed; and further that the letter  
demonstrates the County's collaboration with the Lac La  
Biche Chamber of Commerce and other tourism partners to  
develop the Winter Festival of Speed into a three-day event  
that would attract tourists for overnight stays.

In Favour (7): Councillor Borgun, Deputy Mayor Moore, Councillor  
Mondal, Councillor Beniuk, Councillor Paré, Councillor Tkachuk, and  
Councillor Johnson

**CARRIED UNANIMOUSLY**

**CLOSED SESSION**

24.108            MOVED  
To go into Closed Session at 11:21 a.m. in accordance with the *Freedom and Information and Protection of Privacy (FOIP) Act*.

In Favour (7): Councillor Borgun, Deputy Mayor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Councillor Tkachuk, and Councillor Johnson

**CARRIED UNANIMOUSLY**

Councillor Tkachuk departed the meeting at 11:22 a.m.

**RECESS**            Deputy Mayor Moore called a recess at 11:22 a.m.

**RECONVENE**       Deputy Mayor Moore reconvened the meeting at 11:27 a.m. with all those Members of Council previously listed in attendance.

**CLOSED SESSION**

9.1     Land Matter - Undeveloped Road Allowance (s.24 FOIP - Advice from officials; s.25 FOIP - Disclosure harmful to economic and other interests of a public body)

Members of Administration present for the purposes of presenting and recording: Melanie McConnell, Zeeshan Hasan, Darrell Lessmeister, Diane Cloutier, Mackenzie Zilinski and Heather Reid.

9.2     Reserved Bid for 2023 Public Auction of Tax Recovery Properties (s.24 FOIP - Advice from officials; s.25 FOIP - Disclosure harmful to economic and other interests of a public body)

Members of Administration present for the purposes of presenting and recording: Melanie McConnell, Zeeshan Hasan, Hafsa Moghrabi, Mackenzie Zilinski and Heather Reid.

9.3     Committee Appointment (s.17 FOIP - Disclosure harmful to personal privacy)

Members of Administration present for the purposes of presenting and recording: Melanie McConnell, Zeeshan Hasan, Mackenzie Zilinski and Heather Reid.

9.4     Integrity Commissioner RFP - Draft Summary of Terms (s.24 FOIP - Advice from officials)

Members of Administration present for the purposes of presenting and recording: Melanie McConnell, Zeeshan Hasan, Mackenzie Zilinski and Heather Reid.

**RETURN TO OPEN SESSION**

24.109            MOVED  
                         To return to Open Session at 12:49 p.m.

In Favour (6): Councillor Borgun, Deputy Mayor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, and Councillor Johnson

**CARRIED UNANIMOUSLY**

**BUSINESS ARISING OUT OF CLOSED SESSION**

9.1      Land Matter - Undeveloped Road Allowance (s.24 FOIP – Advice from officials; s.25 FOIP - Disclosure harmful to economic and other interests of a public body)

24.110            MOVED  
                         That Administration proceeds with Option 1, as discussed in Closed Session.

In Favour (5): Councillor Borgun, Deputy Mayor Moore, Councillor Mondal, Councillor Beniuk, and Councillor Paré  
Opposed (1): Councillor Johnson

**CARRIED**

9.2      Reserved Bid for 2023 Public Auction of Tax Recovery Properties (s.24 FOIP - Advice from officials; s.25 FOIP - Disclosure harmful to economic and other interests of a public body)

24.111            MOVED  
                         That Council accepts and approves the proposed reserve bid on the tax recovery property presented to Council in Closed Session.

In Favour (6): Councillor Borgun, Deputy Mayor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, and Councillor Johnson

**CARRIED UNANIMOUSLY**

9.3 Committee Appointment (s.17 FOIP - Disclosure harmful to personal privacy)

24.112 MOVED

To direct Administration to bring forward amendments to the Committee Member Recruitment Policy to the March 26, 2024 Regular Council Meeting and further to commence public recruitment campaigns as discussed in closed session.

In Favour (6): Councillor Borgun, Deputy Mayor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, and Councillor Johnson

**CARRIED UNANIMOUSLY**

9.4 Integrity Commissioner RFP - Draft Summary of Terms (s.24FOIP - Advice from officials)

24.113 MOVED

To direct Administration to schedule a review of the Code of Conduct bylaw at the March 26, 2024 Strategic Committee of Council meeting to consider revisions to the bylaw prior to proceeding with the Integrity Commissioner Request for Proposals.

In Favour (6): Councillor Borgun, Deputy Mayor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, and Councillor Johnson

**CARRIED UNANIMOUSLY**

**ADJOURNMENT**

Deputy Mayor Moore adjourned the March 12, 2024 Regular Council Meeting at 12:55 p.m.

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Deputy Mayor

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Chief Administrative Officer