

**LAC LA BICHE COUNTY**

**REGULAR COUNCIL MEETING**

**DATE:** September 29, 2015  
**TIME:** 10:00 a.m.  
**PLACE:** Council Chambers  
County Centre

**AGENDA**

1. CALL TO ORDER
2. ADOPTION OF AGENDA
3. ADOPTION OF MINUTES
  - 3.1 September 1, 2015 – Policy & Priorities Committee Meeting;
  - 3.2 September 1, 2015 – Special Council Meeting;
  - 3.3 September 3, 2015 – Strategic Session – Committees of Council;
  - 3.4 September 8, 2015 – Regular Council Meeting;
  - 3.5 September 15, 2015 – Public Works Committee Meeting;
  - 3.6 September 15, 2015 – Special Council Meeting.
4. UNFINISHED BUSINESS
5. URGENT MATTERS
6. PUBLIC INPUT SESSION/DELEGATIONS/PUBLIC HEARINGS
  - 6.1 10:15 a.m. Delegation – Program for Adult Learning (PAL);
    - 6.1.1 Disposition of Delegation Business.
  - 6.2 12:15 p.m. Public Input Session.
    - 6.2.1 Disposition of Public Input Session.

7. IN CAMERA SESSION

- 7.1 RFD – Land Matter – Diamond Ridge Servicing Agreement (s. 25 FOIP);
- 7.2 Briefing – Land Matter – Plamondon Arena (s. 25 FOIP) – Hand-Out;
- 7.3 Discussion – AAMDC meeting in Kinsella (s. 25 FOIP) (addition to agenda).

8. NEW BUSINESS

- 8.1 RFD – Request for First Extension to the Subdivision Approval for File 2014-S-004; JHO Holdings & Management Ltd.; Hudson's Bay Company Reserve;
- 8.2 Briefing – Request for Council's 2016 Capital Budget Priorities;
- 8.3 RFD – Statement of Revenues and Expenditures for the Period Ended August 31, 2015;
- 8.4 RFD – Donation to Second Chance Animal Rescue Society (SCARS);
- 8.5 Briefing – Awarding Request for Proposal: FireSmart Projects;
- 8.6 RFD – Jubilee Hall, Curling Rink and McArthur Park Strategic Session;
- 8.7 RFD – Bylaw 15-031 Revision of Public Works Committee and Bylaw 15-032 Establishment of Policy Review Committee, revising Bylaw 14-001 – Procedures and Committees of the Whole Council;
- 8.8 RFD – Bylaw 15-033 – Rescinding Council Committees;
- 8.9 RFD – Appointment to Lac La Biche County Library Board;
- 8.10 Discussion – Environmental Stewardship Advisory Committee (ESAC) Conference Attendance.

9. ADJOURNMENT

**LAC LA BICHE COUNTY  
REGULAR COUNCIL MEETING  
COUNTY CENTRE, LAC LA BICHE**

**September 29, 2015 – 10:00 a.m.**

Minutes of the Lac La Biche County Regular Council Meeting held September 29, 2015 at 10:00 a.m.

**CALL TO ORDER** Mayor Moghrabi called the meeting to order at 10:04 a.m.

<b>PRESENT</b>	Omer Moghrabi	Mayor
	Wanda Austin	Councillor
	Robert Richard	Councillor
	Richard Olson	Councillor
	David Phillips	Councillor
	MJ Siebold	Councillor
	Tim Thompson	Councillor
	Hajar (Jerry) Haymour	Councillor
	John Nowak	Councillor / Deputy Mayor

<b>STAFF IN ATTENDANCE</b>	Shadia Amblie	Chief Administrative Officer
	Melanie McConnell	Assistant Chief Administrative Officer
	Dan Small	Senior Manager, Finance & Grants (in part)
	Gordon Shaw	Senior Manager, Planning & Development (in part)
	Brian Shapka	Senior Manager, Public Works (in part)
	Julie MacIsaac	Communications Coordinator
	Joanne Onciul	Legislative Services Coordinator

**ADOPTION OF AGENDA**

15.634 Motion by Councillor Olson to approve the September 29, 2015 Regular Council Meeting agenda as amended.

- Move agenda item 8.5 to after agenda item 8.10;
- Addition of item 7.3 – Discussion regarding AAMDC meeting in Kinsella (s. 25 FOIP).

**CARRIED UNANIMOUSLY**

## **ADOPTION OF MINUTES**

- 3.1 September 1, 2015 – Policy and Priorities Committee Meeting;
  - 3.2 September 1, 2015 – Special Council Meeting;
  - 3.3 September 3, 2015 – Strategic Session – Committees of Council;
  - 3.4 September 8, 2015 – Regular Council Meeting;
  - 3.5 September 15, 2015 – Public Works Committee Meeting;
  - 3.6 September 15, 2015 – Special Council Meeting.
- 15.635 Motion by Councillor Siebold to adopt the minutes listed as agenda items 3.1 through to 3.6 as presented.

**CARRIED UNANIMOUSLY**

## **UNFINISHED BUSINESS**

- 4.1 There was no unfinished business to discuss.

## **URGENT MATTERS**

- 5.1 There were no urgent matters to discuss.

## **PUBLIC INPUT SESSION/DELEGATIONS/PUBLIC HEARINGS**

- 6.1 Delegation – Program for Adult Learning;

Mel Kuprowsky, Virginia Hodgins, and Calvin Skriver, representatives for Program for Adult Learning (PAL) and Community Learning for Adult Students Society (CLASS) were in attendance and introduced themselves to all those present.

Calvin Skriver provided Council with background information regarding grants PAL requested for the 2015 budget year. When PAL originally applied for the Recreational/Cultural Operational Grant, they did not include the expense for staffing as they understood they could use the Community Social Services (CSS) grant for this purpose. In reviewing the CSS grant parameters, they realized staffing costs were not to be covered by the CSS grant. As this misunderstanding will leave the organization with a shortfall for staffing costs, they are requesting to amend their Operational Funding Request to include staffing costs.

**6.1.1 Disposition of Delegation Business.**

15.636 Motion by Councillor Phillips to grant permission to Program for Adult Learning (PAL) to utilize the Recreational/Cultural Operational Grant that was previously given to PAL for operational funding for staffing costs.

**CARRIED UNANIMOUSLY**

**IN CAMERA SESSION**

15.637 Motion by Councillor Nowak to go in camera at 10:31 a.m.

**CARRIED UNANIMOUSLY**

**RECESS**

Mayor Moghrabi called a recess at 10:32 a.m.

**RECONVENE**

Mayor Moghrabi reconvened the meeting at 10:37 a.m. with all those Members of Council previously listed in attendance.

**IN CAMERA SESSION**

7.1 RFD – Land Matter – Diamond Ridge Servicing Agreement (s. 25 FOIP);

Councillor Olson left Council Chambers at 10:50 a.m.

Councillor Olson returned to Council Chambers at 10:51 a.m.

7.2 Briefing – Land Matter – Plamondon Arena (s. 25 FOIP) (Hand-Out);

7.3 Discussion regarding AAMDC meeting in Kinsella (s. 25 FOIP) (addition to agenda).

Councillor Thompson declared a pecuniary interest due to personal business interests and left Council Chambers at 11:22 a.m.

Councillor Thompson returned to Council Chambers at 11:25 a.m. upon conclusion of discussion item 7.3.

**RETURN TO REGULAR MEETING**

15.638 Motion by Councillor Richard to proceed with the meeting out of camera at 11:25 a.m.

**CARRIED UNANIMOUSLY**

## **BUSINESS ARISING OUT OF “IN CAMERA SESSION”**

- 7.1 RFD – Land Matter – Diamond Ridge Servicing Agreement (s. 25 FOIP).

Councillors Haymour and Olson left Council Chambers at 11:25 a.m.

- 15.639 Motion by Councillor Richard that the Servicing Agreement for Subdivision File 2014-S-009, owned by Kingdom Diamond Ridge GP Ltd., for Lac La Biche Settlement, RL 67, be approved as presented.

**CARRIED UNANIMOUSLY**

- 7.2 Briefing – Land Matter – Plamondon Agriplex (s. 25 FOIP) (Hand-Out).

- 15.640 Motion by Councillor Thompson to accept the briefing regarding the Plamondon Agriplex as information, and further, that Administration present the Agreement to the Plamondon Agricultural Society for their review and comment.

**CARRIED UNANIMOUSLY**

- 7.3 Discussion regarding AAMDC meeting in Kinsella (s. 25 FOIP) (addition to agenda).

No action required.

Councillors Haymour and Olson returned to Council Chambers at 11:28 a.m.

## **NEW BUSINESS**

- 8.1 RFD – Request for First Extension to the Subdivision Approval for File 2014-S-004; JHO Holdings & Management Ltd.; Hudson’s Bay Company Reserve;

- 15.641 Motion by Councillor Haymour that County Council reinstate Subdivision File 2014-S-004 and grants a one (1) year extension to the approval for File 2014-S-004 until June 18, 2016.

**CARRIED UNANIMOUSLY**

8.6 RFD – Jubilee Hall, Curling Rink and McArthur Park Strategic Session;

15.642 Motion by Councillor Nowak that the Strategic Session addressing restoration for Jubilee Hall, the curling rink and the area surrounding McArthur Place, presently scheduled for October 1, 2015 be rescheduled to Thursday, October 15, 2015 at 10:00 a.m.

**CARRIED UNANIMOUSLY**

Discussion ensued regarding the Greater North Foundation meeting and the Strategic Session for Off-site Levies scheduled for the same date.

Councillor Siebold left Council Chambers at 11:41 a.m.

Councillor Siebold returned to Council Chambers at 11:43 a.m.

Discussion continued on the Greater North Foundation meeting.

8.7 RFD – Bylaw 15-031 Revision of Public Works Committee and Bylaw 15-032 Establishment of Policy Review Committee, revising Bylaw 14-001 – Procedures and Committees of the Whole Council;

Melanie McConnell, Assistant Chief Administrative Officer reviewed the proposed revision of the Public Works Committee and reviewed Bylaw 15-031 – a bylaw to establish the Public Works Committee. Discussion ensued regarding the same.

Revising the Public Works Committee:

15.643 Motion by Councillor Thompson that Bylaw 15-031 be given first reading this 29<sup>th</sup> day of September, 2015.

**IN FAVOUR**  
**Mayor Moghrabi**  
**Councillor Richard**  
**Councillor Olson**  
**Councillor Thompson**  
**Councillor Haymour**  
**Councillor Nowak**

**OPPOSED**  
**Councillor Austin**  
**Councillor Phillips**  
**Councillor Siebold**

**CARRIED**

8.7 RFD – Bylaw 15-031 Revision of Public Works Committee and Bylaw 15-032 Establishment of Policy Review Committee, revising Bylaw 14-001 – Procedures and Committees of the Whole Council (continued);

Revising the Public Works Committee:

15.644 Motion by Councillor Richard that Bylaw 15-031 be given second reading this 29<sup>th</sup> day of September, 2015.

**IN FAVOUR**

**Mayor Moghrabi  
Councillor Richard  
Councillor Olson  
Councillor Thompson  
Councillor Haymour  
Councillor Nowak**

**OPPOSED**

**Councillor Austin  
Councillor Phillips  
Councillor Siebold**

**CARRIED**

15.645 Motion by Councillor Olson that Bylaw 15-031 be submitted for third and final reading this 29<sup>th</sup> day of September, 2015.

**IN FAVOUR**

**Mayor Moghrabi  
Councillor Richard  
Councillor Olson  
Councillor Phillips  
Councillor Thompson  
Councillor Haymour  
Councillor Nowak**

**OPPOSED**

**Councillor Austin  
Councillor Siebold**

**CARRIED**

Pursuant to section 187(4) of the *Municipal Government Act*, R.S.A. 2000, c. M-26, “*A proposed bylaw may not have more than 2 readings at a council meeting unless the councillors present unanimously agree to consider third reading.*” As unanimous consent was not given to consider third reading, third reading was not presented.

Item 8.7 RFD – Bylaw 15-031 Revision of Public Works Committee and Bylaw 15-032 Establishment of Policy Review Committee, revising Bylaw 14-001 – Procedures and Committees of the Whole Council was returned to later in the meeting.

## PUBLIC INPUT SESSION/DELEGATIONS/PUBLIC HEARINGS

### 6.2 Public Input Session.

Mayor Moghrabi declared the public input session open at 12:18 p.m.

Alex Berlinguette and Gord Taylor, representatives for St. Catherine's Catholic Parish were in attendance and introduced themselves to all those present. A copy of a letter sent to Lac La Biche County dated May 11, 2010, and a response letter dated September 8, 2010, were provided to Council and Administration.

Mr. Taylor reviewed the content of the letter sent in 2010 and noted that St. Catherine's Parish would like to uphold the request to have the east side of the Catholic Church, located on 103<sup>rd</sup> Street, changed from parallel parking to angle parking. It is proposed that the grassy boulevard be removed to accommodate the angle parking.

It was suggested that the timing of this change is opportunistic as the County is currently replacing sidewalks and gutters in this area.

Discussion ensued regarding the timing and costs of the project.

Mayor Moghrabi thanked the presenters for their comments.

Mayor Moghrabi declared the public input session closed at 12:39 p.m.

#### 6.2.1 Disposition of Public Input Session.

15.646 Motion by Councillor Olson to defer the request for angle parking along-side the Catholic Church for 2016 budget deliberation.

#### IN FAVOUR

Mayor Moghrabi  
Councillor Austin  
Councillor Richard  
Councillor Olson  
Councillor Phillips  
Councillor Thompson  
Councillor Haymour  
Councillor Nowak

#### OPPOSED

Councillor Siebold

**CARRIED**

**Motion 15.646 was rescinded by Motion 15.647 made later in this meeting.**

**6.2.1 Disposition of Public Input Session (continued).**

15.647 Motion by Councillor Nowak to rescind motion 15.646, made at the September 29, 2015 Regular Council Meeting.

**IN FAVOUR**

**Mayor Moghrabi  
Councillor Austin  
Councillor Richard  
Councillor Phillips  
Councillor Siebold  
Councillor Thompson  
Councillor Nowak**

**OPPOSED**

**Councillor Olson  
Councillor Haymour**

**CARRIED**

15.648 Motion by Councillor Richard that Administration investigate the timing and the cost of the angle parking request for the Catholic Church and that the same be brought forward to Council as soon as possible.

**CARRIED UNANIMOUSLY**

Item 6.2.1 Disposition of Public Input Session was returned to later in the meeting.

**RECESS**

Mayor Moghrabi called a recess at 12:47 p.m.

**RECONVENE**

Mayor Moghrabi reconvened the meeting at 2:10 p.m. with all those Members of Council previously listed in attendance, with the exception of Councillors Thompson, Haymour, and Nowak. Councillors Thompson and Haymour did not return to the meeting.

**NEW BUSINESS**

8.2 Briefing – Request for Council’s 2016 Capital Budget Priorities;

Council’s requests and suggestions for capital projects and equipment for inclusion in the 2016 budgeting process were discussed.

Councillor Nowak entered Council Chambers at 2:20 p.m.

Mayor Moghrabi asked Council to submit their wish lists to Administration within one week.

15.649 Motion by Councillor Nowak to accept the briefing regarding Request for Council’s 2016 Capital Budget Priorities as information.

**CARRIED UNANIMOUSLY**

8.3 RFD – Statement of Revenues and Expenditures for the Period Ended August 31, 2015;

Mr. Dan Small, Senior Manager, Finance & Grants, presented the Year-to-Date Budgeted v. Actual Statement of Revenues & Expenditures for the period ended September 21, 2015.

Discussion ensued regarding project management and follow up procedures for on-going projects.

Discussion continued regarding the Statement presented.

Mayor Moghrabi left Council Chambers at 2:46 p.m. with Deputy Mayor Nowak assuming the Chair.

Mayor Moghrabi returned to Council Chambers at 2:46 p.m. and resumed the Chair.

Councillor Siebold left Council Chambers at 2:52 p.m.

Councillor Siebold returned to Council Chambers at 2:52 p.m.

15.650 Motion by Councillor Richard that County Council accept the Lac La Biche Year-to-Date Budgeted v. Actual Statement of Revenues & Expenditures for the Period Ended September 21, 2015, as presented.

**CARRIED UNANIMOUSLY**

8.4 RFD – Donation to Second Chance Animal Rescue Society (SCARS);

15.651 Motion by Councillor Olson that Lac La Biche County donates \$10,000 to the Second Chance Animal Rescue Society in Athabasca for their annual fundraising dinner occurring on November 6, 2015.

**CARRIED UNANIMOUSLY**

**NEW BUSINESS**

8.5 Briefing – Awarding Request for Proposal: FireSmart Projects;

Councillor Olson left Council Chambers at 3:07 p.m. and did not return to the meeting.

15.652 Motion by Councillor Siebold to accept the Briefing regarding the awarding of the Request for Proposal for the FireSmart Projects as information.

**CARRIED UNANIMOUSLY**

8.7 RFD – Bylaw 15-031 Revision of Public Works Committee and Bylaw 15-032 Establishment of Policy Review Committee, revising Bylaw 14-001 – Procedures and Committees of the Whole Council (continued);

Ms. McConnell reviewed the Policy Review Committee Bylaw 15-032.

Rescinding the Policy & Priorities Committee and Establishing the Policy Review Committee:

15.653 Motion by Councillor Richard that Bylaw 15-032 be given first reading this 29<sup>th</sup> day of September, 2015.

**CARRIED UNANIMOUSLY**

15.654 Motion by Councillor Austin that Bylaw 15-032 be given second reading this 29<sup>th</sup> day of September, 2015.

**CARRIED UNANIMOUSLY**

15.655 Motion by Councillor Phillips that Bylaw 15-032 be submitted for third and final reading this 29<sup>th</sup> day of September, 2015.

**CARRIED UNANIMOUSLY**

15.656 Motion by Councillor Siebold that Bylaw 15-032 be given third and final reading this 29<sup>th</sup> day of September, 2015.

**CARRIED UNANIMOUSLY**

8.8 RFD – Bylaw 15-033 – Rescinding Council Committees;

15.657 Motion by Councillor Richard that Bylaw 15-033 be given first reading this 29<sup>th</sup> day of September, 2015.

**CARRIED UNANIMOUSLY**

15.658 Motion by Councillor Austin that Bylaw 15-033 be given second reading this 29<sup>th</sup> day of September, 2015.

**CARRIED UNANIMOUSLY**

15.659 Motion by Councillor Phillips that Bylaw 15-033 be submitted for third and final reading this 29<sup>th</sup> day of September, 2015.

**CARRIED UNANIMOUSLY**

15.660 Motion by Councillor Siebold that Bylaw 15-033 be given third and final reading this 29<sup>th</sup> day of September, 2015.

**CARRIED UNANIMOUSLY**

8.9 RFD – Appointment to Lac La Biche County Library Board;

15.661 Motion by Councillor Austin that County Council ratifies the re-appointment of Janice Fulawka to the Lac La Biche County Library Board effective immediately, and for a term ending September 30, 2018.

**CARRIED UNANIMOUSLY**

8.10 Discussion – Environmental Stewardship Advisory Committee (ESAC) Conference Attendance.

Councillor Siebold, ESAC Chair, advised that ESAC Member, Brian Deheer sent a letter to ESAC requesting approval for Lac La Biche County to cover his expenses for his attendance at the Alberta Lake Management Society Annual Workshop. Discussion ensued regarding the same.

15.662 Motion by Councillor Richard that the decision on this matter be deferred to a future meeting of Council to allow Administration time to obtain information with respect to the Alberta Lake Management Society Annual Workshop and further that a report be submitted on the same.

**CARRIED UNANIMOUSLY**

## DISPOSITION OF PUBLIC INPUT SESSION

### 6.2.1 Disposition of Public Input Session (continued).

Brian Shapka, Senior Manager, Public Works provided a rough estimate to Council of \$25,000 for the cost to complete the angle parking project for St. Catherine's Catholic Church. This cost would provide 13 angle parking stalls on the east side of the Church located on 103<sup>rd</sup> Street.

Mayor Moghrabi left at Council Chambers at 3:35 p.m. with Deputy Mayor Nowak assuming the Chair.

Mayor Moghrabi returned to Council Chambers at 3:36 p.m. and resumed the Chair.

Discussion continued regarding the proposed angle parking project.

15.663 Motion by Councillor Richard to direct Administration to negotiate with the Catholic Church a 50/50 cost sharing agreement for additional work required to accommodate additional on-street angle parking based upon the costs presented.

**IN FAVOUR**  
Mayor Moghrabi  
Councillor Austin  
Councillor Richard  
Councillor Phillips  
Councillor Nowak

**OPPOSED**  
Councillor Siebold

**CARRIED**

## ADJOURNMENT

15.664 Motion by Councillor Siebold to adjourn the Regular Council Meeting of September 29, 2015 at 3:59 p.m.

**CARRIED UNANIMOUSLY**

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**Omer Moghrabi, Mayor**

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**Shadia Amblie  
Chief Administrative Officer**