

**LAC LA BICHE COUNTY**  
**SPECIAL COUNCIL MEETING**

**DATE:** April 29, 2014  
**TIME:** 10:00 a.m.  
**PLACE:** Council Chambers  
County Centre

**AGENDA**

1. CALL TO ORDER
2. ADOPTION OF AGENDA
3. DELEGATIONS
  - 3.1 10:00 a.m. Hawkings Epp Dumont LLP – Chartered Accountants –  
Presentation of 2013 Financial Statements;  
  
RFD – 2013 Annual Financial Statements and Auditor’s Report.
4. NEW BUSINESS
  - 4.1 RFD - Signing Authorities;
  - 4.2 Discussion - MGA Review Workbook Submission.
5. IN CAMERA SESSION
  - 5.1 Employment Contracts (section 17 FOIP).
6. ADJOURNMENT

**LAC LA BICHE COUNTY  
SPECIAL COUNCIL MEETING  
COUNTY CENTRE, LAC LA BICHE**

**April 29, 2014 – 10:00 a.m.**

Minutes of the Lac La Biche County Special Council Meeting held on April 29, 2014 at 10:00 a.m.

**CALL TO ORDER** Deputy Mayor Richard called the meeting to order at 10:05 a.m.

<b>PRESENT</b>	Robert Richard	Councillor / Deputy Mayor
	Wanda Austin	Councillor
	MJ Siebold	Councillor
	Tim Thompson	Councillor
	Hajar (Jerry) Haymour	Councillor
<b>STAFF IN ATTENDANCE</b>	Melanie McConnell	Interim Assistant Chief Administrative Officer/Manager, Legislative Services
	Dan Small	Senior Manager
	Maurice Gushta	Manager, Finance
	Julie MacIsaac	Communications Coordinator
	Joanne Onciul	Legislative Services Coordinator
<b>REGRETS</b>	Aurel Langevin	Mayor
	Richard Olson	Councillor
	David Phillips	Councillor
	John Nowak	Councillor

**ADOPTION OF AGENDA**

14.381 Motion by Councillor Thompson to approve the April 29, 2014 Special Council Meeting agenda as presented.

**CARRIED UNANIMOUSLY**

**DELEGATIONS**

3.1 Hawkings Epp Dumont LLP – Chartered Accountants – Presentation of 2013 Financial Statements;

RFD – 2013 Annual Financial Statements and Auditor’s Report.

Michael Epp, CA, CMA, representative of Hawkings Epp Dumont LLP, provided an overview of the Lac La Biche County Consolidated Financial Statements. Discussion ensued regarding the same.

**RECESS**

Deputy Mayor Richard called a recess at 10:52 a.m.

**RECONVENE**

Deputy Mayor Richard reconvened the meeting at 11:01 a.m. with all those Members of Council previously listed in attendance.

**DELEGATIONS**

3.1 Hawkings Epp Dumont LLP – Chartered Accountants – Presentation of 2013 Financial Statements;

RFD – 2013 Annual Financial Statements and Auditor’s Report.

Mr. Epp provided an overview of the 2013 Audit Findings Letter. A discussion ensued regarding the same.

**IN CAMERA SESSION**

14.382 Motion by Councillor Siebold to go in camera at 11:31 a.m.

**CARRIED UNANIMOUSLY**

Council met privately with Mr. Epp; Administration exited Council Chambers.

**RETURN TO REGULAR MEETING**

14.383 Motion by Councillor Thompson to proceed with the meeting out of camera at 12:00 p.m.

**CARRIED UNANIMOUSLY**

**RECESS** Deputy Mayor Richard called a recess at 12:01 p.m.

**RECONVENE** Deputy Mayor Richard reconvened the meeting at 12:04 p.m. with all those Members of Council previously listed in attendance.

**BUSINESS ARISING OUT OF “IN CAMERA SESSION”**

3.1 RFD – 2013 Annual Financial Statements and Auditor’s Report.

14.384 Motion by Councillor Haymour that County Council approves the 2013 Annual Financial Statements of Lac La Biche County, as presented in draft form, subject to the adjustments of the Councillor Remuneration Disclosure note.

**CARRIED UNANIMOUSLY**

14.385 Motion by Councillor Thompson that County Council accepts the Auditor’s Report of the 2013 Annual Financial Statements of Lac La Biche County.

**CARRIED UNANIMOUSLY**

14.386 Motion by Councillor Siebold that County Council accepts the audit findings letter as presented to Council, subject to the changes determined by the auditor.

**CARRIED UNANIMOUSLY**

14.387 Motion by Councillor Haymour that County Council directs Administration, upon final adjustments, to make the 2013 Annual Financial Statements and the Auditor’s Report available to the public via the following methods:

- The internet at the County’s website, [www.laclabichecounty.com](http://www.laclabichecounty.com);
- Hard copy at County Centre or by mail upon request.

**CARRIED UNANIMOUSLY**

## **NEW BUSINESS**

### 4.1 RFD – Signing Authorities;

14.388 Motion by Councillor Thompson that County Council designates the cheque signing authorities for the County as the following personnel during the CAO transition period:

One of:

Mayor Aurel Langevin  
Deputy Mayor Robert Richard  
Ward 5 Councillor MJ Siebold, and

One of:

Interim CAO Shadia Amblie  
General Manager, Operations, Jeff Lawrence  
Senior Manager, Daniel Small

**CARRIED UNANIMOUSLY**

### 4.2 Discussion – MGA Review Workbook Submission.

An update was provided regarding the progress of the completion of the MGA Review Workbook.

## **IN CAMERA SESSION**

14.389 Motion by Councillor Siebold to go in camera at 12:20 p.m.

**CARRIED UNANIMOUSLY**

5.1 Employee Contracts (section 17 FOIP).

## **RETURN TO REGULAR MEETING**

14.390 Motion by Councillor Thompson to proceed with the meeting out of camera at 12:40 p.m.

**CARRIED UNANIMOUSLY**

## **BUSINESS ARISING OUT OF “IN CAMERA SESSION”**

5.1 Employee Contracts (section 17 FOIP).

No action required.

**ADJOURNMENT**

14.391 Motion by Councillor Haymour to adjourn the Special Council Meeting of April 19, 2014 at 12:40 p.m.

**CARRIED UNANIMOUSLY**

\_\_\_\_\_  
**Robert Richard, Acting Mayor**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Melanie McConnell  
Interim Assistant Chief Administrative Officer**

\_\_\_\_\_  
**Date**

ADOPTED