

**LAC LA BICHE COUNTY**  
**POLICY AND PRIORITIES COMMITTEE**

**DATE:** August 20, 2013  
**TIME:** 1:30 p.m.  
**PLACE:** Council Chambers  
COUNTY CENTRE

**AGENDA**

1. CALL TO ORDER
2. ADOPTION OF AGENDA
3. ADOPTION OF MINUTES
  - 3.1 July 2, 2013 Strategic Session Meeting;
  - 3.2 July 2, 2013 Policy & Priorities Committee Meeting;
  - 3.3 July 17, 2013 Strategic Session Meeting;
  - 3.4 July 23, 2013 Strategic Session Meeting.
4. COUNCILLOR REPORTS
5. FOLLOW-UP ACTION LIST
6. URGENT MATTERS
7. DELEGATIONS/PUBLIC HEARINGS
8. DISPOSITION OF DELEGATIONS
9. NEW BUSINESS
  - 9.1 Briefing – Leo Johnston Memorial Bursary and Scholarship;
  - 9.2 Briefing – Community Planning/Health Service Planning AHS Meeting;
  - 9.3 Discussion – Chief Administrative Officer 360° Performance Appraisal.

10. BOARDS AND COMMITTEES – REPORTS & MINUTES

- 10.1 May 27, 2013 – Greater North Foundation – Special Board Meeting;
- 10.2 June 12, 2013 - Environmental Stewardship Advisory Committee Meeting;
- 10.3 June 17, 2013 - Greater North Foundation - Regular Board Meeting;
- 10.4 July 9, 2013 - Environmental Stewardship Advisory Committee – June 2013 Monthly Snapshot;
- 10.5 July 16, 2013 - Environmental Stewardship Advisory Committee – July 2013 Monthly Snapshot.

11. CORRESPONDENCE

- Sent June 24, 2013 from Mayor Langevin to Cal Watson, Board Chair – Re: Thanking delegation from the Coalition for a Safer 63 and 881;
- Received June 24, 2013 from Alberta Health Services – Re: Lac La Biche Air Ambulance Open House;
- Received June 24, 2013 from City of Cold Lake – Re: Invitation to newly elected officials, Information Presentation by Russell Farmer on November 4, 2013;
- Received June 24, 2013 from the RCMP – Re: Information on the Establishment of a Traffic Unit in Lac La Biche;
- Received June 25, 2013 from the Ministry of Municipal Affairs – Re: Request for Extension-Municipal Census Shadow Population Count, approved;
- Received June 26, 2013 from Marv Fyten to Roy Brideau – Re: Lakeland Community Health Advisory Council Meeting, Council presentation at the next meeting;
- Received June 27, 2013 from Strathcona County – Re: Community challenge to provide flood relief support;
- Received June 27, 2013 from Paul Whittaker, Deputy Minister – Re: Requesting Municipal Volunteers for Flood Recovery;
- Received June 27, 2013 from Athabasca County – Re: Invitation to Athabasca County's 3<sup>rd</sup> Annual Fly-In Barbeque;
- Sent June 27, 2013 from Shadia Amblie to Lac La Biche Agricultural Society – Re: Request for picnic tables and help with set up for Lakeland County Fair;

11. CORRESPONDENCE (continued)

- Received June 27, 2013 from First Nations - Municipal Community Infrastructure Program Plan – Re: County participation in the Program;
- Received June 27, 2013 from Alberta CARE – Re: Alberta Recycling Conference, September 4<sup>th</sup> - 6<sup>th</sup> in Slave Lake;
- Received June 28, 2013 from Rich Lake Recreation & Agricultural Society – Re: Request for Special Funding;
- Received June 28, 2013 from Alberta Public Works Association – Re: Request for Resources in High River;
- Received June 30, 2013 from Lac La Biche Planning & Development Dept. – Re: Month End Services Report;
- Received July 2, 2013 from Lakeland Agricultural Research Association – Re: Water Treatment System Workshop, July 18<sup>th</sup>, 2013;
- Received July 4, 2013 from AAMDC – Re: Report, Funding Options for Law Enforcement Services in Alberta;
- Sent July 5, 2013 from Mayor Langevin to the Lakeland Interpretive Society – Re: Operational Funding;
- Sent July 5, 2013 from Mayor Langevin to the Plamondon District Community Development Society – Re: Funding Shortfall;
- Received July 8, 2013 from Alberta Agriculture and Rural Development – Re: Grant allocation;
- Sent July 9, 2013 from Mayor Langevin to Lac La Biche Agricultural Society – Re: Grant request;
- Sent July 9, 2013 from Mayor Langevin to Program for Adult Learning – Re: Special Events grant;
- Sent July 9, 2013 from Mayor Langevin to Miss Teen Canada Pageant – Re: Sponsorship;
- Received July 9, 2013 from Alberta Council of Women's Shelters – Re: Hope Haven 21<sup>st</sup> Annual Charity Golf Fundraiser , July 20, 2013;
- Received July 9, 2013 from the Alberta Land Institute – Re: Land Use Symposium, May 7 & 8, 2014;

11. CORRESPONDENCE (continued)

- Sent July 10, 2013 from Roy Brideau to Lakeland Interpretive Society – Re: Historical Artifacts, Long Term Agreement;
- Sent July 12, 2013 from Mayor Langevin to Rich Lake Recreational & Agricultural Society – Re: Grant request;
- Received July 12, 2013 from Alberta Tourism, Parks and Recreation – Re: Pinehurst Campground Expansion Proposal;
- Received July 15, 2013 from Canadian Energy Pipeline Association – Re: Information - "Pipelines: Enablers of Prosperity";
- Received July 15, 2013 from Grand Rapids Pipeline Project – Re: Project Update;
- Sent July 15, 2013 from Roy Brideau to The Canadian Red Cross – Re: Donations from members of the Lac La Biche Council and Administration;
- Sent July 16, 2013 from Roy Brideau to Plamondon District Community Development Society – Re: Funding for the Annual Mud Bog;
- Received July 17, 2013 from Lac La Biche Victim Services – Re: Invitation to Regimental Ball, September 28, 2013;
- Sent July 17, 2013 from Mayor Langevin to the Agriculture Service Board Program – Re: Grant Allocation;
- Sent July 17, 2013 from Melanie Kanarek to Sandy Makokis – Re: Resignation as Member of the Municipal Planning Commission;
- Sent July 17, 2013 from Mayor Langevin to Northern Lights School Division – Re: Thank you for presentation at Regular Council Meeting on July 9, 2013;
- Sent July 17, 2013 from Mayor Langevin to Alberta Health Services – Re: Thank you to delegation at the July 9, 2013 Regular Council Meeting;
- Sent July 17, 2013 from Roy Brideau to the Northern Lights School Division, William J. Cadzow Health Centre, Portage College and the Lac La Biche & District Chamber of Commerce – Re: Information on the Annual Speaker Series – *"The Art of Customer Service . . . Influence with Ease"*;
- Received July 18, 2013 from Alberta Sport, Recreation, Parks & Wildlife Foundation – Re: Conference and Energize Workshop, October 24-26, 2013;
- Received July 22, 2013 from Lac La Biche Healthcare Centre – Re: Annual Golf Tournament;

11. CORRESPONDENCE (continued)

- Received July 30, 2013 from the Town of Athabasca – Re: Workshop-Roles and Responsibilities of Council;
- Received July 31, 2013 from Lac La Biche Planning & Development – Re: Month End Service Report;
- Sent August 1, 2013 from Mayor Langevin to Rotary Club of Lac La Biche – Re: Grant request;
- Sent August 6, 2013 from Mayor Langevin to Hal Pressling – Re: Resignation as Fire Chief from Plamondon Fire District;
- Received August 6, 2013 from Alberta Municipal Affairs – Re: Municipal Census, Time Extension;
- Received August 7, 2013 from Northern Lights School Division – Re: System Focus Day 2013;
- Received August 7, 2013 from Alberta Municipal Affairs – Re: Operating Spending Plan;
- Received August 12, 2013 from Yvonne Fizer – Re: Information on the Ian Hill, “Becoming a Community Builder” program;
- Received August 12, 2013 from AAMDC – Re: Upcoming MGA Consultation Workshops.

12. IN CAMERA

- 12.1 Briefing – Land Matters (section 25 FOIP);
- 12.2 Employee Matters (section 17 FOIP) (addition to agenda);
- 12.3 The Stitchin’ Man Development (section 16 FOI) (addition to agenda).

13. ADJOURNMENT

**LAC LA BICHE COUNTY  
POLICY AND PRIORITIES COMMITTEE MEETING  
COUNTY CENTRE, LAC LA BICHE**

**August 20, 2013 – 1:30 p.m.**

Minutes of the Lac La Biche County Policy and Priorities Committee Meeting held on August 20, 2013 at 1:30 p.m.

**CALL TO ORDER** Mayor Langevin called the meeting to order at 1:30 p.m.

<b>PRESENT</b>	Aurel Langevin	Mayor
	Alvin Kumpula	Councillor
	Guy Piquette	Councillor
	Eugene Uganecz	Councillor
	MJ Siebold	Councillor
	Tim Thompson	Councillor
	Gail Broadbent-Ludwig	Councillor / Deputy Mayor
	John Nowak	Councillor

<b>STAFF IN ATTENDANCE</b>	Roy Brideau	Chief Administrative Officer
	Gordon Frank	General Manager, Development & Community Services
	Shadia Amblie	General Manager, Communications & Human Services
	Melanie Kanarek	Manager, Legislative Services

<b>REGRETS</b>	Robert Richard	Councillor
----------------	----------------	------------

**ADOPTION OF AGENDA**

P.13.075 Motion by Councillor Piquette to approve the August 20, 2013 Policy and Priorities Committee Meeting agenda as amended:

- Addition of Item 12.2 – Employee Matters (section 17 FOIP);
- Addition of Item 12.3 – The Stitchin’ Man Development (section 16 FOIP).

**CARRIED UNANIMOUSLY**

## ADOPTION OF MINUTES

3.1 Monthly Strategic Session of July 2, 2013;

P.13.076 Motion by Councillor Siebold to adopt the Strategic Session minutes of July 2, 2013 as circulated.

**CARRIED UNANIMOUSLY**

3.2 Policy and Priorities Committee Meeting Minutes of July 2, 2013;

P.13.077 Motion by Councillor Kumpula to adopt the Policy and Priorities Committee Meeting minutes of July 2, 2013 as circulated.

**CARRIED UNANIMOUSLY**

3.3 Strategic Session Re: Financial Matters of July 17, 2013;

P.13.078 Motion by Councillor Broadbent-Ludwig to adopt the Strategic Session minutes of July 17, 2013 as circulated.

**CARRIED UNANIMOUSLY**

3.4 Strategic Session Re: Plamondon Recreation, Parks and Open Space Master Plan of July 23, 2013;

P.13.079 Motion by Councillor Kumpula to adopt the Strategic Session minutes of July 23, 2013 as circulated.

**CARRIED UNANIMOUSLY**

## COUNCILLOR REPORTS

4.1 Councillor Reports.

### **Councillor Nowak;**

- Attended Pow Wow Days meetings. Reported that the Pow Wow event was successful, and that many events started in 2012 were carried over to the 2013 event.
- Report that the Pow Wow Association was appreciative of the County's support.
- Will be meeting with the Lac La Biche & District Chamber of Commerce on August 21, 2013.

**Deputy Mayor Broadbent-Ludwig;**

- Attended the tour of the St. Paul Wellness Centre with Premier Redford. Reported that the project is a shared initiative between the province, municipality and landowner.
- Believes that medical solutions/specialties should be determined for the communities within the north-eastern region of Alberta.

**Councillor Thompson**

- Attended the campsite appeal hearing, whereby the appeal judge only discussed the process of the Subdivision and Development Appeal Board. Reported that the judge upheld the appeal application. Advised that this case will become provincial case law.

**Councillor Siebold**

- Attended the August 14, 2013 Interpretive Society Meeting. Advised that the Society has joined the Canadian Museum Association and Archives Society of Alberta.
- Advised that the Interpretive Society summer students have been a big help;
- Reported that the Interpretive Society is still waiting on information regarding the \$300,000 grant; and
- Reported that the Interpretive Society is looking for suggestions regarding an artifact and membership drive.

**Mayor Langevin**

- Attended the Municipal Development Plan public hearing;
- Attended the Pow Wow activities;
- Attended the tour of the St. Paul Wellness Centre;
- Attended the Plamondon Biligual designation activities;
- Attended the August 18, 2013 Northern Lights School Division breakfast with Premier Redford; and
- Attended the MD of Bonnyville municipal office grand opening.

**Councillor Uganecz**

- Received several complaints, specifically regarding Beaverhill Road and the recycling depot.

**Councillor Piquette**

- Attended 15 meetings and functions in July; and
- Attended a meeting in Westlock to discuss the amalgamation process.



### **Councillor Kumpula**

- Attended the Agricultural Services Board provincial tour in Bonnyville;
- Attended the LARA field plot tours and crop trials. Reported that cereal grains have dropped in price.
- Was recently in Hanna and took photos of the fire hall, which will be forwarded to Administration.

### **FOLLOW UP ACTION LIST**

5.1 Follow-Up Action List.

P.13.080 Motion by Councillor Kumpula to accept the Follow-Up Action List as information.

**CARRIED UNANIMOUSLY**

### **NEW BUSINESS**

9.1 Briefing – Leo Johnston memorial Bursary and Scholarship;

P.13.081 Motion by Councillor Thompson to accept the Leo Johnston Memorial Bursary and Scholarship briefing as information and that this matter be brought forward at a future Council Meeting.

**CARRIED UNANIMOUSLY**

9.2 Briefing – Community Planning/Health Service Planning AHS Meeting;

A discussion ensued regarding health services available in the region, including diagnostics, dialysis and practical care nursing. A discussion ensued regarding synergies within the region.

Councillor Nowak left Council Chambers at 2:10 p.m.

Councillor Nowak returned to Council Chambers at 2:11 p.m.

Councillor Thompson left Council Chambers at 2:13 pm.

A discussion ensued regarding questioning the healthcare strategic plan for Lac La Biche. As well, Council discussed the role of the health advisory boards and the local health foundation being established.

Councillor Thompson returned to Council Chambers at 2:14 p.m.

Discussion ensued regarding the Bonnyville pathology laboratory.

- 9.3 Discussion – Chief Administrative Officer 360 Performance Appraisal.

Mayor Langevin reported that information has been circulated to the Committee, and that this item will be brought forward to the September POP Committee Meeting.

## **BOARDS AND COMMITTEES – REPORTS & MINUTES**

- 10.1 May 27, 2013 – Greater North Foundation – Special Board Meeting;
- 10.2 June 12, 2013 - Environmental Stewardship Advisory Committee Meeting;
- 10.3 June 17, 2013 - Greater North Foundation - Regular Board Meeting;
- 10.4 July 9, 2013 - Environmental Stewardship Advisory Committee – June 2013 Monthly Snapshot;
- 10.5 July 16, 2013 - Environmental Stewardship Advisory Committee – July 2013 Monthly Snapshot.
- P.13.082 Motion by Councillor Nowak to accept the Boards and Committees – Reports and Minutes, items 10.1 – 10.5 as information.

**CARRIED UNANIMOUSLY**

## **CORRESPONDENCE**

- Sent June 24, 2013 from Mayor Langevin to Cal Watson, Board Chair – Re: Thanking delegation from the Coalition for a Safer 63 and 881;
- Received June 24, 2013 from Alberta Health Services – Re: Lac La Biche Air Ambulance Open House;
- Received June 24, 2013 from City of Cold Lake – Re: Invitation to newly elected officials, Information Presentation by Russell Farmer on November 4, 2013;

- Received June 24, 2013 from the RCMP – Re: Information on the Establishment of a Traffic Unit in Lac La Biche;
- Received June 25, 2013 from the Ministry of Municipal Affairs – Re: Request for Extension-Municipal Census Shadow Population Count, approved;
- Received June 26, 2013 from Marv Fyten to Roy Brideau – Re: Lakeland Community Health Advisory Council Meeting, Council presentation at the next meeting;
- Received June 27, 2013 from Strathcona County – Re: Community challenge to provide flood relief support;
- Received June 27, 2013 from Paul Whittaker, Deputy Minister – Re: Requesting Municipal Volunteers for Flood Recovery;
- Received June 27, 2013 from Athabasca County – Re: Invitation to Athabasca County's 3<sup>rd</sup> Annual Fly-In Barbeque;
- Sent June 27, 2013 from Shadia Amblie to Lac La Biche Agricultural Society – Re: Request for picnic tables and help with set up for Lakeland County Fair;
- Received June 27, 2013 from First Nations - Municipal Community Infrastructure Program Plan – Re: County participation in the Program;
- Received June 27, 2013 from Alberta CARE – Re: Alberta Recycling Conference, September 4<sup>th</sup> - 6<sup>th</sup> in Slave Lake;
- Received June 28, 2013 from Rich Lake Recreation & Agricultural Society – Re: Request for Special Funding;
- Received June 28, 2013 from Alberta Public Works Association – Re: Request for Resources in High River;
- Received June 30, 2013 from Lac La Biche Planning & Development Dept. – Re: Month End Services Report;
- Received July 2, 2013 from Lakeland Agricultural Research Association – Re: Water Treatment System Workshop, July 18<sup>th</sup>, 2013;

- Received July 4, 2013 from AAMDC – Re: Report, Funding Options for Law Enforcement Services in Alberta;
- Sent July 5, 2013 from Mayor Langevin to the Lakeland Interpretive Society – Re: Operational Funding;
- Sent July 5, 2013 from Mayor Langevin to the Plamondon District Community Development Society – Re: Funding Shortfall;
- Received July 8, 2013 from Alberta Agriculture and Rural Development – Re: Grant allocation;
- Sent July 9, 2013 from Mayor Langevin to Lac La Biche Agricultural Society – Re: Grant request;
- Sent July 9, 2013 from Mayor Langevin to Program for Adult Learning – Re: Special Events grant;
- Sent July 9, 2013 from Mayor Langevin to Miss Teen Canada Pageant – Re: Sponsorship;
- Received July 9, 2013 from Alberta Council of Women’s Shelters – Re: Hope Haven 21<sup>st</sup> Annual Charity Golf Fundraiser , July 20, 2013;
- Received July 9, 2013 from the Alberta Land Institute – Re: Land Use Symposium, May 7 & 8, 2014;
- Sent July 10, 2013 from Roy Brideau to Lakeland Interpretive Society – Re: Historical Artifacts, Long Term Agreement;
- Sent July 12, 2013 from Mayor Langevin to Rich Lake Recreational & Agricultural Society – Re: Grant request;
- Received July 12, 2013 from Alberta Tourism, Parks and Recreation – Re: Pinehurst Campground Expansion Proposal;
- Received July 15, 2013 from Canadian Energy Pipeline Association – Re: Information - “Pipelines: Enablers of Prosperity”;
- Received July 15, 2013 from Grand Rapids Pipeline Project – Re: Project Update;

- Sent July 15, 2013 from Roy Brideau to The Canadian Red Cross – Re: Donations from members of the Lac La Biche Council and Administration;
- Sent July 16, 2013 from Roy Brideau to Plamondon District Community Development Society – Re: Funding for the Annual Mud Bog;
- Received July 17, 2013 from Lac La Biche Victim Services – Re: Invitation to Regimental Ball, September 28, 2013;
- Sent July 17, 2013 from Mayor Langevin to the Agriculture Service Board Program – Re: Grant Allocation;
- Sent July 17, 2013 from Melanie Kanarek to Sandy Makokis – Re: Resignation as Member of the Municipal Planning Commission;
- Sent July 17, 2013 from Mayor Langevin to Northern Lights School Division – Re: Thank you for presentation at Regular Council Meeting on July 9, 2013;
- Sent July 17, 2013 from Mayor Langevin to Alberta Health Services – Re: Thank you to delegation at the July 9, 2013 Regular Council Meeting;
- Sent July 17, 2013 from Roy Brideau to the Northern Lights School Division, William J. Cadzow Health Centre, Portage College and the Lac La Biche & District Chamber of Commerce – Re: Information on the Annual Speaker Series – *“The Art of Customer Service . . . Influence with Ease”*;
- Received July 18, 2013 from Alberta Sport, Recreation, Parks & Wildlife Foundation – Re: Conference and Energize Workshop, October 24-26, 2013;
- Received July 22, 2013 from Lac La Biche Healthcare Centre – Re: Annual Golf Tournament;
- Received July 30, 2013 from the Town of Athabasca – Re: Workshop-Roles and Responsibilities of Council;
- Received July 31, 2013 from Lac La Biche Planning & Development – Re: Month End Service Report;
- Sent August 1, 2013 from Mayor Langevin to Rotary Club of Lac La Biche – Re: Grant request;

- Sent August 6, 2013 from Mayor Langevin to Hal Pressling – Re: Resignation as Fire Chief from Plamondon Fire District;
- Received August 6, 2013 from Alberta Municipal Affairs – Re: Municipal Census, Time Extension;
- Received August 7, 2013 from Northern Lights School Division – Re: System Focus Day 2013;
- Received August 7, 2013 from Alberta Municipal Affairs – Re: Operating Spending Plan;
- Received August 12, 2013 from Yvonne Fizer – Re: Information on the Ian Hill, “Becoming a Community Builder” program;
- Received August 12, 2013 from AAMDC – Re: Upcoming MGA Consultation Workshops.

P.13.083 Motion by Councillor Siebold to accept the Correspondence items listed under item 11.0 as information, and further that all correspondence be distributed only via electronic means.

**CARRIED UNANIMOUSLY**

**RECESS**

Mayor Langevin called a recess at 2:26 p.m.

**RECONVENE**

Mayor Langevin reconvened the meeting at 2:37 p.m., with all those Members previously listed in attendance, except Councillor Nowak.

**IN CAMERA SESSION**

P.13.084 Motion by Councillor Uganecz to go in camera at 2:37 p.m.

**CARRIED UNANIMOUSLY**

12.1 Land Matters;

Councillor Nowak returned to Council Chambers at 2:38 p.m.

12.2 Employee Matters;

12.3 The Stitchin’ Man Development.

**RETURN TO REGULAR MEETING**

P.13.085 Motion by Mayor Langevin to proceed with the meeting out of camera at 3:48 p.m.

**CARRIED UNANIMOUSLY**

**BUSINESS ARISING OUT OF “IN CAMERA SESSION”**

12.1 Land Matters;

No action required.

12.2 Employee Matters;

No action required.

12.3 The Stitchin’ Man Development.

No action required.

**ADJOURNMENT**

P.13.086 Motion by Councillor Nowak to adjourn the Policy and Priorities Committee Meeting of August 20, 2013 at 3:49 p.m.

**CARRIED UNANIMOUSLY**

---

**Aurel Langevin, Mayor**

---

**J. Roy Brideau, CLGM, CMM  
Chief Administrative Officer**