

**LAC LA BICHE COUNTY**

**PUBLIC WORKS COMMITTEE**

**DATE:** April 13, 2016  
**TIME:** 10 a.m.  
**PLACE:** Council Chambers  
County Centre

**AGENDA**

1. CALL TO ORDER
2. ADOPTION OF AGENDA
3. ADOPTION OF MINUTES
  - 3.1 March 9, 2016 Public Works Committee Meeting.
4. UNFINISHED BUSINESS
  - 4.1 Briefing – Airport Improvement Options.
5. URGENT MATTERS
6. DELEGATIONS & DISPOSITION OF DELEGATIONS
7. SEASONAL PROGRAMS UPDATE
8. WORKPLAN & CAPITAL PROJECTS UPDATE
  - 8.1 Environmental Services Manager’s Report;
  - 8.2 Transportation Services Manager’s Report;
  - 8.3 Utilities Departmental Report (handout);
  - 8.4 Public Works Project Assignment List (addition to agenda).
9. NEW BUSINESS
  - 9.1 Briefing – Participation in Curbside Collection Program;
  - 9.2 Briefing – Light Deflector Options for Beaver Hill Road;
  - 9.3 Briefing – Logan River Gravel Hauling Options;

- 9.4 Discussion – Fork Lake Gravel Pit and Scale;
- 9.5 Discussion – Hospital Sidewalk Options;
- 9.6 Briefing – Environmental Services Operator Compensation for Opening and Closing of Landfills and Transfer Stations (addition to agenda);
- 9.7 Discussion – Paving and electrical for boat launch (addition to agenda).
- 10. IN CAMERA SESSION (if necessary)
  - 10.1 Discussion – Paving Tender (s. 25 FOIP).
- 11. ADJOURNMENT

ADOPTED

**LAC LA BICHE COUNTY  
PUBLIC WORKS COMMITTEE MEETING  
COUNTY CENTRE, LAC LA BICHE**

**April 13, 2016 – 10 a.m.**

Minutes of the Lac La Biche County Public Works Committee Meeting held April 13, 2016 at 10 a.m.

**CALL TO ORDER** Councillor Richard called the meeting to order at 10:14 a.m.

<b>PRESENT</b>	Omer Moghrabi	Mayor
	Robert Richard	Councillor/Chairperson
	David Phillips	Councillor
	Hajar (Jerry) Haymour	Councillor

<b>STAFF IN ATTENDANCE</b>	Shadia Amblie	Chief Administrative Officer
	Brian Shapka	Senior Manager, Public Works
	Tom Kinderwater	Manager, Environmental Services (in part)
	Hugh Pettigrew	Manager, Transportation Services
	Vicki Versteeg	Legislative Services Coordinator

**REGRETS**

**ADOPTION OF AGENDA**

PW.16.035 Motion by Mayor Moghrabi to approve the April 13, 2016 Public Works Committee Meeting agenda as amended:

- Addition of Item 9.6 Briefing – Environmental Services Operator Compensation for Opening and Closing of Landfills and Transfer Stations;
- Addition of item 9.7 Discussion – Paving and electrical for boat launch;
- Addition of Item 8.4 – Public Works Project Assignment List;
- Addition of item 10.1 Discussion – Paving Tender (s. 25 FOIP).

**CARRIED UNANIMOUSLY**

## **ADOPTION OF MINUTES**

3.1 March 9, 2016 – Public Works Committee Meeting.

PW.16.036 Motion by Councillor Haymour to adopt the March 9, 2016 Public Works Committee Meeting minutes as amended to reflect the appropriate committee membership.

**CARRIED UNANIMOUSLY**

## **UNFINISHED BUSINESS**

4.1 Briefing – Airport Improvement Options.

Mr. Brian Shapka, Senior Manager of Public Works, provided an overview of options for improving infrastructure at the Lac La Biche airport. Discussion followed on phasing, costs, and timing of possible improvements.

PW.16.037 Motion by Mayor Moghrabi to accept the briefing detailing airport improvement options as information.

**CARRIED UNANIMOUSLY**

PW.16.038 Motion by Councillor Phillips direct Administration to present option three for airport improvement (as detailed in the presentation, with a phased approach and completion by internal resources) to a Regular Council Meeting.

**CARRIED UNANIMOUSLY**

## **URGENT MATTERS**

There were no urgent matters to address.

## **DELEGATIONS & DISPOSITION OF DELEGATIONS**

There were no delegations scheduled.

## **SEASONAL PROGRAMS UPDATE**

Mr. Shapka advised that a seasonal programs update will be provided at the May 2016 Public Works Committee Meeting.

**RECESS** Councillor Richard called a recess at 11:07 a.m.

**RECONVENE** Councillor Richard reconvened the meeting at 11:15 a.m. with all those Members of the Committee previously listed in attendance.

**WORKPLAN & CAPITAL PROJECTS UPDATE**

8.1 Environmental Services Manager's Report;

Mr. Tom Kinderwater, Manager of Environmental Services, provided an overview of departmental activities. Discussion followed on composting the solids from the BNR plant and plans for the 2016 large item collection program.

PW.16.039 Motion by Mayor Moghrabi to accept the Environmental Services Manager's report as information.

**CARRIED UNANIMOUSLY**

**RECESS** Councillor Richard called a recess at 11:57 a.m.

**RECONVENE** Councillor Richard reconvened the meeting at 12:04 p.m. with all those Members of the Committee previously listed in attendance.

**WORKPLAN & CAPITAL PROJECTS UPDATE**

8.2 Transportation Services Manager's Report;

Mr. Hugh Pettigrew, Manager of Transportation Services, provided an update on activities of the transportation services department. Discussion followed on welcome signage for the hamlets and urban service areas.

PW.16.040 Motion by Mayor Moghrabi to direct Administration to submit to the Public Works Committee a briefing addressing gateway signage into the hamlets and urban service areas.

**IN FAVOUR**  
**Mayor Moghrabi**  
**Councillor Richard**  
**Councillor Phillips**

**OPPOSED**  
**Councillor Haymour**

**CARRIED**

8.2 Transportation Services Manager's Report (continued);

PW.16.041 Motion by Councillor Phillips to accept the Transportation Services Manager's Report as information.

**CARRIED UNANIMOUSLY**

8.3 Utilities Departmental Report (hand out);

PW.16.042 Motion by Mayor Moghrabi accept the Utilities departmental activities report as information.

**CARRIED UNANIMOUSLY**

**RECESS**

Councillor Richard called a recess at 12:58 p.m.

**RECONVENE**

Councillor Richard reconvened the meeting at 2:12 p.m. with all those Members of the Committee previously listed in attendance.

**WORKPLAN & CAPITAL PROJECTS UPDATE**

8.4 Public Works Project Assignment List (addition to agenda).

PW.16.043 Motion by Councillor Haymour to accept the Public Works project assignment list as information.

**CARRIED UNANIMOUSLY**

**NEW BUSINESS**

9.1 Briefing – Participation in Curbside Collection Program;

PW.16.044 Motion by Councillor Phillips to accept the *Participation in Curbside Collection Program* briefing as information, and further to direct Administration to submit a briefing on the curbside collection program to a Regular Council Meeting for consideration.

**CARRIED UNANIMOUSLY**

9.2 Briefing – Light Deflector Options for Beaver Hill Road;

PW.16.045 Motion by Councillor Haymour to direct Administration to accept the briefing on light deflector options for Beaver Hill Road as information.

**CARRIED UNANIMOUSLY**

9.3 Briefing – Logan River Gravel Haul Options;

Mr. Pettigrew briefed the Committee on the options for hauling gravel from the Logan River pit or purchasing gravel.

PW.16.046 Motion by Councillor Phillips to accept the Logan River Gravel Haul Options briefing as information, and further to direct Administration to submit a Request for Decision to a Regular Council Meeting on tendering the purchase of gravel from third party suppliers.

**CARRIED UNANIMOUSLY**

9.4 Discussion – Fork Lake Gravel Pit and Scale;

Mr. Shapka provided the Committee an update on the gravel pit and the hauling program readiness.

9.5 Discussion – Hospital Sidewalk Options;

Discussion ensued on the state of the sidewalks outside of the William J. Cadzow Health Centre and options for collaboration on improving the sidewalks.

PW.16.047 Motion by Councillor Haymour to direct Administration to investigate options for a collaborative effort to improve the sidewalks bordering the William J. Cadzow Health Centre.

**CARRIED UNANIMOUSLY**

9.6 Briefing – Environmental Services Operator Compensation for Opening and Closing of Landfills and Transfer Stations (addition to agenda);

PW.16.048 Motion by Mayor Moghrabi to direct Administration to submit a Request for Decision on altering the operating hours for landfills and transfer stations, as detailed as option one in the briefing, to a Regular Council Meeting.

**CARRIED UNANIMOUSLY**

9.7 Discussion – Paving and electrical at boat launch (addition to agenda).

PW.16.049 Motion by Mayor Moghrabi to direct Administration to return to the Public Works Committee with a cost estimate on paving and providing electrical service to the boat launch site.

**CARRIED UNANIMOUSLY**

**RECESS**

Councillor Richard called a recess at 3:44 p.m.

**RECONVENE**

Councillor Richard reconvened the meeting at 3:47 p.m. with all those Members of the Committee previously listed in attendance.

**IN CAMERA SESSION**

PW.16.050 Motion by Mayor Moghrabi to go in camera at 3:47 p.m.

**CARRIED UNANIMOUSLY**

10.1 Discussion – Paving Tender (s. 25 FOIP) (addition to agenda).

Councillor Haymour exited Council Chambers at 4:11 p.m.

Councillor Haymour returned to Council Chambers at 4:11 p.m.

**RETURN TO REGULAR MEETING**

PW.16.051 Motion by Mayor Moghrabi to proceed with the meeting out of camera at 4:15 p.m.

**CARRIED UNANIMOUSLY**

**BUSINESS ARISING OUT OF IN CAMERA SESSION**

10.1 Discussion – Paving Tender (s. 25 FOIP) (addition to agenda).

No action required.



**ADJOURNMENT**

PW.16.052 Motion by Councillor Phillips to adjourn the Public Works Committee Meeting of April 13, 2016 at 4:20 p.m.

**CARRIED UNANIMOUSLY**

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**Robert Richard, Chairperson**

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**Shadia Amblie  
Chief Administrative Officer**

ADOPTED