

**LAC LA BICHE COUNTY**  
**PUBLIC WORKS COMMITTEE**

**DATE:** June 17, 2014  
**TIME:** 10:00 a.m.  
**PLACE:** Council Chambers  
County Centre

**AGENDA**

1. CALL TO ORDER
2. ADOPTION OF AGENDA
3. ADOPTION OF MINUTES
  - 3.1 May 20, 2014 Public Works Committee Meeting.
4. UNFINISHED BUSINESS
  - 4.1 Briefing – Curbside Pick Up Program;
  - 4.2 Briefing – Landfill and Transfer Station Days of Operation.
5. URGENT MATTERS
6. DELEGATIONS

No delegations have been scheduled.
7. DISPOSITION OF DELEGATIONS
8. SOLID WASTE AND RESOURCE RECOVERY MANAGEMENT
  - 8.1 Manager's Report.
9. TRANSPORTATION SERVICES
  - 9.1 Manager's Report;
  - 9.2 Briefing – Policy PI-30-016 Road Protection Permit;
  - 9.3 Briefing – BF 9445 Temporary Bridge Cost Sharing;
  - 9.4 Discussion – Road Matters.

10. UTILITIES
  - 10.1 Manager's Report;
  - 10.2 Briefing – Utility Fee Bylaw and Rate Changes – Bylaw 14-022;
  - 10.3 Briefing – PI-40-001 Water and Sewer Connection Policy;
  - 10.4 Briefing – Water and Sewer Services for Missawawi Lake Estates.
11. INFRASTRUCTURE PERTINENT TO PUBLIC WORKS
12. COUNCIL ITEMS *(if necessary)*
  - 12.1 McArthur Park (addition to agenda).
13. IN CAMERA SESSION
14. ADJOURNMENT

ADOPTED

**LAC LA BICHE COUNTY  
PUBLIC WORKS COMMITTEE MEETING  
COUNTY CENTRE, LAC LA BICHE**

**June 17, 2014 – 10:00 a.m.**

Minutes of the Lac La Biche County Public Works Committee Meeting held on June 17, 2014 at 10:00 a.m.

**CALL TO ORDER** Acting Mayor Nowak called the meeting to order at 10:05 a.m.

<b>PRESENT</b>	John Nowak	Acting Mayor
	Wanda Austin	Councillor
	Richard Olson	Councillor
	MJ Siebold	Councillor
	Tim Thompson	Councillor / Acting Deputy Mayor
	Hajar (Jerry) Haymour	Councillor

<b>STAFF IN ATTENDANCE</b>	Shadia Amblie	Interim Chief Administrative Officer/ Manager, Communications
	Melanie McConnell	Interim Assistant Chief Administrative Officer/Manager, Legislative Services
	Jeff Lawrence	General Manager, Operations
	Gordon Frank	General Manager, Development & Community Services (in part)
	Julie MacIsaac	Communications Coordinator
	Joanne Onciul	Legislative Services Coordinator

<b>REGRETS</b>	David Phillips	Councillor
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**ADOPTION OF AGENDA**

PW.14.066 Motion by Councillor Austin to approve the June 17, 2014 Public Works Committee Meeting agenda as amended:

- Addition of Item 12.1 McArthur Park.

**CARRIED UNANIMOUSLY**

## **ADOPTION OF MINUTES**

3.1 Public Works Committee Meeting of May 20, 2014.

PW.14.067 Motion by Councillor Haymour to adopt the Public Works Committee Meeting minutes of May 20, 2014 as circulated.

**CARRIED UNANIMOUSLY**

## **UNFINISHED BUSINESS**

4.1 Briefing – Curbside Pick Up Program;

PW.14.068 Motion by Councillor Haymour to accept the briefing regarding the Curbside Pick Up Program as information, and further that the same be brought forward to the next Regular Council Meeting of June 27.

**CARRIED UNANIMOUSLY**

4.2 Briefing – Landfill and Transfer Station Days of Operation.

Barry Kolenosky, Manager, Resource Recovery, Environment and Agriculture presented a PowerPoint regarding landfill and transfer station days of operation.

Councillor Olson left Council Chambers at 10:55 a.m.

Councillor Olson returned to Council Chambers at 10:56 a.m.

Discussion ensued regarding landfill and transfer station days operation.

PW.14.069 Motion by Councillor Siebold to accept the briefing regarding the Landfill and Transfer Station Days of Operation as information, and further direct administration to bring forward amended operating schedules for the landfill sites as discussed, to the June 27 Regular Council Meeting.

**CARRIED UNANIMOUSLY**

## **RECESS**

Acting Mayor Nowak called a recess at 11:05 a.m.

## **RECONVENE**

Acting Mayor Nowak reconvened the meeting at 11:14 a.m. with all those Members of Council previously listed in attendance.

## **SOLID WASTE AND RESOURCE RECOVERY MANAGEMENT**

### 8.1 Manager's Report.

Mr. Kolenosky provided highlights of the department's activities.

Discussion ensued regarding litter throughout the County.

Molly Fyten, Coordinator, Resource Recovery, Environment and Agriculture presented a PowerPoint regarding Clean Sweep/Large Item Pickup Program May, 2014.

PW.14.070 Motion by Councillor Haymour to accept the Resource Recovery, Environment and Agriculture Manager's Report as information.

**CARRIED UNANIMOUSLY**

### **RECESS**

Acting Mayor Nowak called a recess at 11:58 a.m.

### **RECONVENE**

Acting Mayor Nowak reconvened the meeting at 1:04 p.m. with all those Members of Council previously listed in attendance.

## **TRANSPORTATION SERVICES**

### 9.1 Manager's Report;

Brian Shapka, Manager, Transportation Services provided an update on Transportation Services capital projects.

Discussion ensued regarding warranty on Beaver Hill Road with respect to the underlying water mains and asphalt overlay.

Mr. Shapka provided highlights of the Transportation Services department's activities.

Pictures of roads within the County were provided by Councillor Olson and reviewed by Council.

Mayor Nowak left Council Chambers at 1:24 p.m. Deputy Mayor Thompson assumed the Chair.

PW.14.071 Motion by Councillor Olson to accept the Transportation Services Manager's Report as information.

**CARRIED UNANIMOUSLY**

9.2 Briefing – Policy PI-30-016 Road Protection Permit;

PW.14.072 Motion by Councillor Siebold to accept the briefing regarding Policy PI-30-016 Road Protection Permit as information.

**CARRIED UNANIMOUSLY**

9.3 Briefing – BF 9445 Temporary Bridge Cost Sharing;

PW.14.073 Motion by Councillor Haymour to accept the briefing regarding BF 9445 Temporary Bridge Cost Sharing as information.

**CARRIED UNANIMOUSLY**

9.4 Discussion – Road Matters.

Pictures of roads in the County were presented during the Transportation Services Manager’s Report.

PW.14.074 Motion by Councillor Haymour to send a letter to Alberta Transportation to apply dust control and improve maintenance on Highway 663.

**CARRIED UNANIMOUSLY**

**RECESS**

Acting Deputy Mayor Thompson called a recess at 1:50 p.m.

**RECONVENE**

Acting Deputy Mayor Thompson reconvened the meeting at 2:02 p.m. with all those Members of Council previously listed in attendance, including Mayor Nowak.

Mayor Nowak assumed the Chair.

**UTILITIES**

10.1 Manager’s Report;

Gary Siebold, Manager, Utilities provided an update on the Utilities department’s capital projects.

Pictures of the water fill station and sewer dumping station at Plamondon were provided by Councillor Olson.

Discussion ensued regarding the water/sewer master plan.

PW.14.075 Motion by Councillor Siebold to direct administration to draft a policy that directs RFPs for long term plans and studies be vetted through Council before being sent out to tender.

**CARRIED UNANIMOUSLY**

Mr. Siebold continued his update of the Utilities department capital projects.

Mr. Siebold provided highlights of the Utilities department's activities.

PW.14.076 Motion by Councillor Thompson to accept the Utilities Manager's Report as information.

**CARRIED UNANIMOUSLY**

10.2 Briefing – Utility Fee Bylaw and Rate Changes – Bylaw 14-022;

A discussion ensued regarding utility fees and rate changes.

Councillor Olson left Council Chambers at 2:59 p.m.

Councillor Olson returned to Council Chambers at 3:00 p.m.

Discussion ensued regarding utility fees and rate changes.

PW.14.077 Motion by Councillor Austin that Administration brings forward a bylaw for utilities fees that reflect the current rates.

**IN FAVOUR**

**Mayor Nowak**

**Councillor Austin**

**Councillor Thompson**

**Councillor Haymour**

**OPPOSED**

**Councillor Olson**

**Councillor Siebold**

**CARRIED**

**RECESS**

Acting Mayor Nowak called a recess at 3:00 p.m.

**RECONVENE**

Acting Mayor Nowak reconvened the meeting at 3:15 p.m. with all those Members of Council previously listed in attendance, with the exception of Councillor Haymour.

Councillor Haymour entered Council Chambers at 3:15 p.m.

10.3 Briefing – PI-40-001 Water and Sewer Connection Policy;

Councillor Haymour left Council Chambers at 3:31 p.m.

PW.14.078 Motion by Councillor Thompson to accept the briefing regarding PI-40-001 Water and Sewer Connection Policy as information, and further that the same be brought back to a future Council meeting with options and modelling for connections.

**CARRIED UNANIMOUSLY**

10.4 Briefing – Water and Sewer Services for Missawawi Lake Estates.

Councillor Haymour returned to Council Chambers at 3:37 p.m.

PW.14.079 Motion by Councillor Olson to accept the briefing regarding the water and sewer services for Missawawi Lake Estates as information.

**CARRIED UNANIMOUSLY**

#### **COUNCIL ITEMS (IF NECESSARY)**

12.1 McArthur Park (addition to agenda).

Discussion ensued regarding McArthur Park and the need for the park to be cleaned up and made more esthetically pleasing.

#### **ADJOURNMENT**

PW.14.080 Motion by Councillor Siebold to adjourn the Public Works Committee Meeting of June 17, 2014 at 3:50 p.m.

**CARRIED UNANIMOUSLY**

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**John Nowak, Acting Mayor**

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**Shadia Amblie  
Interim Chief Administrative Officer**