

**LAC LA BICHE COUNTY**  
**SPECIAL COUNCIL MEETING**

**DATE:** December 18, 2015  
**TIME:** 10:00 a.m.  
**PLACE:** Council Chambers  
County Centre

**AGENDA**

1. CALL TO ORDER
2. ADOPTION OF AGENDA
3. NEW BUSINESS
  - 3.1 Proposed 2016 County Budget.
4. IN CAMERA
  - 4.1 Proposed 2016 County Budget *(if necessary)*.
5. ADJOURNMENT

**LAC LA BICHE COUNTY  
SPECIAL COUNCIL MEETING  
COUNTY CENTRE, LAC LA BICHE**

**December 18, 2015 – 10:00 a.m.**

Minutes of the Lac La Biche County Special Council Meeting held December 18, 2015 at 10:00 a.m.

**CALL TO ORDER** Mayor Moghrabi called the meeting to order at 10:07 a.m.

<b>PRESENT</b>	Omer Moghrabi	Mayor
	Wanda Austin	Councillor
	Robert Richard	Councillor
	Richard Olson	Councillor
	David Phillips	Councillor
	MJ Siebold	Councillor
	Hajar (Jerry) Haymour	Councillor
	John Nowak	Councillor / Deputy Mayor

<b>STAFF IN ATTENDANCE</b>	Shadia Amblie	Chief Administrative Officer
	Melanie McConnell	Assistant Chief Administrative Officer
	Dan Small	Senior Manager, Finance & Grants
	Brian Shapka	Senior Manager, Public Works
	Jeff Lawrence	Senior Manager, Recreation and Community Enhancement
	Joanne Onciul	Legislative Services Coordinator

<b>REGRETS</b>	Tim Thompson	Councillor
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**ADOPTION OF AGENDA**

15.859 Motion by Councillor Austin to approve the December 18, 2015 Special Council Meeting agenda as presented.

**CARRIED UNANIMOUSLY**

**NEW BUSINESS**

3.1 Proposed 2016 County Budget.

Mr. Maurice Gushta, Manager of Finance, provided an overview of the hand-out titled, "Funds Available to Finance Capital and Discretionary

Projects for the Year Ended December 31, 2016.” Mr. Gushta fielded questions of Council regarding the hand-out.

Discussion ensued regarding portions of the capital budget.

## **BUSINESS CASES**

### **Reclassify Records Clerk to Records Analyst**

15.860 Motion by Councillor Phillips to approve the 2016 budget request to reclassify the Records Clerk position to a Records Analyst position.

**IN FAVOUR**

**Mayor Moghrabi  
Councillor Austin  
Councillor Richard  
Councillor Olson  
Councillor Phillips  
Councillor Haymour**

**OPPOSED**

**Councillor Siebold  
Councillor Nowak**

**CARRIED**

### **Reclassify Municipal Intern Term Position to Grant & Policy Coordinator**

15.861 Motion by Councillor Austin to approve the 2016 budget request to reclassify the Municipal Intern Term position to a Grant, Project, and Policy Coordinator position, effective May 2016.

**IN FAVOUR**

**Mayor Moghrabi  
Councillor Austin  
Councillor Richard  
Councillor Olson  
Councillor Phillips  
Councillor Siebold  
Councillor Haymour**

**OPPOSED**

**Councillor Nowak**

**CARRIED**

**BUSINESS CASES**

**Request from Plamondon and District Community Development Society for Supervisory of Society Staff**

15.862 Motion by Councillor Olson to accept the business case for the request from Plamondon and District Community Development Society for supervisory of society staff as information.

**IN FAVOUR**  
**Mayor Moghrabi**  
**Councillor Austin**  
**Councillor Richard**  
**Councillor Olson**  
**Councillor Phillips**  
**Councillor Siebold**  
**Councillor Haymour**

**OPPOSED**  
**Councillor Nowak**

**CARRIED**

**Information Technology (IT) Summer Student**

15.863 Motion by Councillor Haymour that Administration considers the IT summer student position from the pool of summer students.

**IN FAVOUR**  
**Mayor Moghrabi**  
**Councillor Austin**  
**Councillor Richard**  
**Councillor Olson**  
**Councillor Phillips**  
**Councillor Siebold**  
**Councillor Haymour**

**OPPOSED**  
**Councillor Nowak**

**CARRIED**

**RECESS** Mayor Moghrabi called a recess at 11:01 a.m.

**RECONVENE** Mayor Moghrabi reconvened the meeting at 11:13 a.m. with all those Members of Council previously listed in attendance, with the exception of Councillor Haymour.

## BUSINESS CASES

### 2016 Municipal Census

15.864 Motion by Councillor Richard to approve the 2016 budget request to conduct a 2016 Municipal Census.

**IN FAVOUR**

**Mayor Moghrabi  
Councillor Austin  
Councillor Richard  
Councillor Olson  
Councillor Phillips  
Councillor Siebold**

**OPPOSED**

**Councillor Nowak**

**CARRIED**

### Regional Emergency/Fire Services Coordinator

Councillor Haymour returned to Council Chambers at 11:14 a.m.

15.865 Motion by Councillor Nowak to deny the 2016 budget request to create a Regional Emergency/Fire Services Coordinator position.

**IN FAVOUR**

**Mayor Moghrabi  
Councillor Richard  
Councillor Olson  
Councillor Siebold  
Councillor Haymour  
Councillor Nowak**

**OPPOSED**

**Councillor Austin  
Councillor Phillips**

**CARRIED**

### Parent Link Programmers

15.866 Motion by Councillor Siebold to approve the 2016 budget request to replace the current casual position of the Parent Link Programmer with a part-time permanent position, and to add one new part-time permanent Parent Link Programmer position.

**IN FAVOUR**

**Mayor Moghrabi  
Councillor Austin  
Councillor Richard  
Councillor Olson  
Councillor Phillips  
Councillor Siebold**

**OPPOSED**

**Councillor Haymour  
Councillor Nowak**

**CARRIED**

**Create Assistant Lifeguard Position**

15.867 Motion by Councillor Haymour to approve the 2016 budget request to create an assistant lifeguard position.

**CARRIED UNANIMOUSLY**

**Additional Grader Operator**

15.868 Motion by Councillor Nowak to approve the 2016 budget request to create an additional equipment/grader operator position.

**CARRIED UNANIMOUSLY**

**Community Futures – Special Events Coordination Service**

15.869 Motion by Councillor Haymour to deny the 2016 budget request to support the special events coordination service position.

**IN FAVOUR**  
Mayor Moghrabi  
Councillor Austin  
Councillor Richard  
Councillor Olson  
Councillor Siebold  
Councillor Haymour  
Councillor Nowak

**OPPOSED**  
Councillor Phillips

**CARRIED**

**Facilities Maintenance Positions**

15.870 Motion by Councillor Phillips to approve the 2016 budget request to convert the three term facility maintenance positions to full-time facility maintenance positions.

**CARRIED UNANIMOUSLY**

Discussion ensued regarding seasonal and summer employees.

**NEW BUSINESS**

3.1 Proposed 2016 County Budget (continued).

Discussion ensued regarding the hand-out titled “Funds Available to Finance Capital and Discretionary Projects for the Year Ended December 31, 2016.”

## **Human Resources – Supervisory/Management Training**

Ms. Shadia Amblie, Chief Administrative Officer, reviewed the Supervisor/Management Training course available through the Faculty of Extension at the University of Alberta.

Councillor Siebold declared a pecuniary interest as she has family working for the County and left Council Chambers at 11:50 a.m.

15.871 Motion by Councillor Richard to defer Supervisory Training until such time as the 2015 employee satisfaction results are in.

**CARRIED UNANIMOUSLY**

Councillor Siebold returned to Council Chambers at 11:58 a.m., after motion 15.871 was made.

## **GIS**

Discussion ensued regarding the update of 2012 aerial photos for the Hamlet of Plamondon and west Lac La Biche; 10 cm Resolution + 3D terrain data.

15.872 Motion by Councillor Haymour to approve the update of 2012 aerial photos in the Hamlet of Plamondon and west Lac La Biche; 10 cm Resolution + 3D terrain data, and further that the photos be taken in 2016.

**CARRIED UNANIMOUSLY**

## **Fire Protection – Regional Operations/LLB Fire Hall**

15.873 Motion by Councillor Richard to defer discussion of the 2016 budget request for water rescue equipment until such time that Council considers the capital request to purchase a Zodiac rescue boat.

**CARRIED UNANIMOUSLY**

## **Fire Protection – Owl River Fire Hall – 40 foot Sea Can**

15.874 Motion by Councillor Richard to approve the 2016 budget request for a 40 foot sea can for the Owl River fire hall.

**CARRIED UNANIMOUSLY**

**Common Services – Facilities Operations & Maintenance – McArthur Place**

Councillor Olson left Council Chambers at 12:14 p.m.

Councillor Olson returned to Council Chambers at 12:17 p.m.

15.875 Motion by Councillor Richard to defer the discussion of the 2016 budget request for blind replacement and building maintenance at McArthur Place until such time that Council considers the capital budget.

**CARRIED UNANIMOUSLY**

**Common Services – Facilities Operations & Maintenance – Airport House**

15.876 Motion by Councillor Nowak to deny the building of a basement suite in the airport house.

**CARRIED UNANIMOUSLY**

**Common Services – Equipment Operations & Maintenance**

Discussion ensued regarding the replacement of the aging HVAC in the repair shop.

Councillor Austin left Council Chambers at 12:23 p.m.

15.877 Motion by Councillor Haymour to defer the discussion of the 2016 budget request for HVAC replacement until such time that Council considers the capital budget.

**CARRIED UNANIMOUSLY**

**Common Services – Equipment Operations & Maintenance – New Gates at County Centre with card lock system**

Councillor Austin returned to Council Chambers at 12:25 p.m.

15.878 Motion by Councillor Olson to approve the upgrade of County Centre gates with a card lock system.

**CARRIED UNANIMOUSLY**

**Planning and Development – 2016 Lac La Biche Storm Water Master Plan Revision**

15.879 Motion by Councillor Austin to approve the Lac La Biche Hamlet, Plamondon Hamlet, and Beaver Lake Hamlet Storm Water Master Plan Revision.

**IN FAVOUR**  
**Mayor Moghrabi**  
**Councillor Austin**  
**Councillor Richard**  
**Councillor Olson**  
**Councillor Phillips**  
**Councillor Siebold**  
**Councillor Nowak**

**OPPOSED**  
**Councillor Haymour**

**CARRIED**

**RECESS**

Mayor Moghrabi called a recess at 12:39 p.m.

**RECONVENE**

Deputy Mayor Nowak assumed the Chair and reconvened the meeting at 2:07 p.m. with all those Members of Council previously listed in attendance, with the exception of Mayor Moghrabi.

**NEW BUSINESS**

3.1 Proposed 2016 County Budget (continued).

**Lakeshore Storm Water Management Design/Storm Sewer Outfall Design**

Mr. Brian Shapka, Senior Manager of Public Works and Mr. Gary Siebold, Manager of Utilities, provided an overview of the 2016 budget request for the Lakeshore Storm Water Management Design and the Storm Sewer Outfall Design.

Mayor Moghrabi entered Council Chambers at 2:13 p.m. Deputy Mayor Nowak continued to Chair the meeting.

Discussion continued regarding the Lakeshore Storm Water Management Design and the Storm Sewer Management Design.

Mayor Moghrabi resumed the Chair.

15.880 Motion by Councillor Olson to defer the discussion on the 2016 Lakeshore Storm Water Management Design/Storm Sewer Outfall Design until such time that further information can be provided.

**CARRIED UNANIMOUSLY**

**Solid Waste Management – Owl River Transfer Site – Fabrication of a new platform for bin access**

15.881 Motion by Councillor Richard to approve the 2016 budget request for the fabrication of a new platform for bin access at Owl River.

**CARRIED UNANIMOUSLY**

**Recreation Facilities Maintenance – Bold Center**

15.882 Motion by Councillor Haymour to defer the discussion of the 2016 budget request for Bold Center General Operations, Building Maintenance, and Site Maintenance until such time that Council considers the capital budget.

**CARRIED UNANIMOUSLY**

**Recreation Facilities Maintenance – Portage Pool**

**2016 Sound Baffles**

15.883 Motion by Councillor Haymour to approve the 2016 budget request for 2016 sound baffles.

**CARRIED UNANIMOUSLY**

**Wallet Lockers**

15.884 Motion by Councillor Nowak to deny the 2016 budget request for wallet lockers.

**IN FAVOUR**  
**Mayor Moghrabi**  
**Councillor Austin**  
**Councillor Richard**  
**Councillor Olson**  
**Councillor Phillips**  
**Councillor Haymour**  
**Councillor Nowak**

**OPPOSED**  
**Councillor Siebold**

**CARRIED**

**Recreation Facilities Maintenance – Jubilee Hall**

15.885 Motion by Councillor Haymour to defer the 2016 budget request for Jubilee Hall renovations until such time that Council considers the capital budget, and further that roof options be brought forward at that time.

**CARRIED UNANIMOUSLY**

**Recreation Facilities Maintenance – Plamondon Arena**

15.886 Motion by Councillor Richard to defer the 2016 budget request for Plamondon Arena equipment and upgrades until such time that Council considers the capital budget and further information can be provided.

**CARRIED UNANIMOUSLY**

**NEW BUSINESS**

3.1 Proposed 2016 County Budget (continued).

**Golf Course – Flag Poles**

15.887 Motion by Councillor Siebold to approve the 2016 budget request for flag poles at the Golf Course.

**CARRIED UNANIMOUSLY**

Councillor Haymour left Council Chambers at 3:20 p.m.

Councillor Haymour returned to Council Chambers at 3:21 p.m.

**Alexander Hamilton Park Pond Repairs and Maintenance**

15.888 Motion by Councillor Nowak to deny the 2016 budget request for Alexander Hamilton Park tree replacement and additions.

**IN FAVOUR**  
**Mayor Moghrabi**  
**Councillor Austin**  
**Councillor Richard**  
**Councillor Olson**  
**Councillor Haymour**  
**Councillor Nowak**

**OPPOSED**  
**Councillor Phillips**  
**Councillor Siebold**

**CARRIED**

**RECESS**

Mayor Moghrabi called a recess at 3:29 p.m.

**RECONVENE**

Mayor Moghrabi reconvened the meeting at 3:40 p.m. with all those Members of Council previously listed in attendance, with the exception of Councillors Haymour and Olson.

**NEW BUSINESS**

3.1

Proposed 2016 County Budget (continued).

**Recreation Programming – Portage Pool – Lifejacket Loaner Station – Community Use**

Councillors Haymour and Olson returned to Council Chambers at 3:41 p.m.

Mr. Jeff Lawrence, Senior Manager of Recreation and Community Enhancement and Gerald Boostrom, Facilities Maintenance Coordinator, provided an overview of the 2016 budget request for lifejacket loaner station for community use.

15.889 Motion by Councillor Haymour to deny the 2016 budget request for lifejacket loaner station for community use.

**CARRIED UNANIMOUSLY**

**Community programs – Training Equipment**

15.890 Motion by Councillor Olson to deny the 2016 budget request for training equipment.

**CARRIED UNANIMOUSLY**

**Boat Launch and Dock Repairs & Maintenance – Landscape design/Garbage Cans/Floating Dock**

15.891 Motion by Councillor Richard to approve the 2016 budget request for landscaping design, garbage cans at accessible points to the lakes, and a floating dock for Fork Lake.

**CARRIED UNANIMOUSLY**

**Hamlet Beautification – New benches and garbage receptacles**

15.892 Motion by Councillor Haymour to deny the 2016 budget request for hamlet beautification including new benches and garbage receptacles.

**IN FAVOUR**  
**Councillor Haymour**

**OPPOSED**  
**Mayor Moghrabi**  
**Councillor Austin**  
**Councillor Richard**  
**Councillor Olson**  
**Councillor Phillips**  
**Councilor Siebold**  
**Councillor Nowak**

**DEFEATED**

15.893 Motion by Councillor Nowak to defer the 2016 budget request for hamlet beautification including new benches and garbage receptacles until such time further information can be provided.

**IN FAVOUR**  
**Mayor Moghrabi**  
**Councillor Austin**  
**Councillor Richard**  
**Councillor Olson**  
**Councillor Phillips**  
**Councillor Siebold**  
**Councillor Nowak**

**OPPOSED**  
**Councillor Haymour**

**CARRIED**

**Hamlet Beautification – Interpretive signs**

15.894 Motion by Councillor Olson to approve the 2016 budget request for interpretive signs as part of the hamlet beautification.

**CARRIED UNANIMOUSLY**

**County Parks – Replacement of Walkway in McArthur Park**

15.895 Motion by Councillor Siebold that Administration obtain a quote on the fixing of the existing walkway in McArthur Park as opposed to full replacement.

**CARRIED UNANIMOUSLY**

**County Parks – Lighting Upgrade – McArthur Park**

- 15.896 Motion by Councillor Nowak to defer the 2016 budget request for a lighting upgrade in McArthur Park until such time that Council receives more information from Fortis regarding their LED program.

**CARRIED UNANIMOUSLY**

**Sports Field – Rework and addition of shale for ball diamond 1**

- 15.897 Motion by Councillor Haymour to approve the 2016 budget request for the reworking and addition of shale for ball diamonds at McArthur.

**CARRIED UNANIMOUSLY**

**Sports Field – Netting to protect spray park**

- 15.898 Motion by Councillor Siebold to approve the 2016 budget request for netting to protect the spray park.

**CARRIED UNANIMOUSLY**

**Sports Field – Rebuild and addition of dug outs**

- 15.899 Motion by Councillor Richard to approve the 2016 budget request for the addition of dug outs at McArthur.

**CARRIED UNANIMOUSLY**

**Spray Park – Benches and Waste/Recycle Containers**

- 15.900 Motion by Councillor Siebold to approve the 2016 budget request for benches and waste/recycle containers at the Spray Park.

**IN FAVOUR**  
**Mayor Moghrabi**  
**Councillor Austin**  
**Councillor Richard**  
**Councillor Olson**  
**Councillor Phillips**  
**Councillor Siebold**  
**Councillor Nowak**

**OPPOSED**  
**Councillor Haymour**

**CARRIED**

**NEW BUSINESS**

3.1 Proposed 2016 County Budget (continued).

**RFD – 2016 Interim Operating Budget**

Councillors Siebold and Phillips declared a pecuniary interest and left Council Chambers at 4:50 p.m. as they both have family that work in the Utilities department.

15.901 Motion by Councillor Olson that County Council approves the 2016 interim operating budget of the Utilities department in the amount of \$5,460,703 for revenues and \$6,481,229 for expenditures as presented to Council at the December 18, 2015 Special Council Meeting.

**CARRIED UNANIMOUSLY**

Councillors Siebold and Phillips returned to Council Chambers at 4:51 p.m. after Motion 15.901 was made.

Councillor Austin declared a pecuniary interest and left Council Chambers at 4:51 p.m. as she has family that work for the fire department and in recreation.

15.902 Motion by Councillor Richard that County Council approves the 2016 interim operating budget of the Fire department in the amount of \$345,500 of revenues and \$1,561,111 of expenditures as presented to Council at the December 18, 2015 Special Council Meeting.

**CARRIED UNANIMOUSLY**

**NEW BUSINESS**

3.1 Proposed 2016 County Budget (continued).

**RFD – 2016 Interim Operating Budget**

Councillor Nowak declared a pecuniary interest and left Council Chambers at 4:51 p.m. due to his business interests in the County.

15.903 Motion by Councillor Richard that County Council approves the 2016 interim operating budget for Recreation Facilities and Programs in the amount of \$4,457,694 in revenues and \$12,436,768 in expenditures as presented to Council at the December 18, 2015 Special Council Meeting.

**CARRIED UNANIMOUSLY**

Councillors Austin and Nowak returned to Council Chambers at 4:52 p.m. after Motion 15.903 was made.

15.904 Motion by Mayor Moghrabi that County Council approves the 2016 interim operating budget as attached to and forming part of these minutes in the amount of operating revenues of \$81,349,813 and operating expenditures of \$49,359,423 as presented to Council at the December 18, 2015 Special Council Meeting excluding:

- Utilities Department revenues of \$5,460,703 and expenditures of \$6,481,229,
- Fire Department revenues of \$345,500 and expenditures of \$1,561,111, and
- Recreation Facilities and Programs revenues of \$4,457,694 and expenditures of \$12,436,768.

**CARRIED UNANIMOUSLY**

#### **IN CAMERA SESSION**

15.905 Motion by Councillor Siebold to go in camera at 4:53 p.m.

**CARRIED UNANIMOUSLY**

4.1 Proposed 2016 County Budget (*if necessary*) (s. 17 FOIP).

Councillor Richard exited Council Chambers at 5:05 p.m., and did not return to the meeting.

#### **RETURN TO REGULAR MEETING**

15.906 Motion by Councillor Phillips to proceed with the meeting out of camera at 5:08 p.m.

**CARRIED UNANIMOUSLY**

#### **BUSINESS ARISING OUT OF "IN CAMERA SESSION"**

4.1 Proposed 2016 County Budget (*if necessary*) (s. 17 FOIP).

No action required.

**NEW BUSINESS**

3.1 Proposed 2016 County Budget (continued).

**Proposed 2016 Budget Calendar (Revised)**

15.907 Motion by Councillor Siebold that Council sets as a goal to adopt the 2016 Lac La Biche County Budget by January 2016 and sets dates for special meetings where budget discussions can be completed on January 7, 8, 14, 22, 25 & 27 at 10:00 a.m. in Council Chambers.

**CARRIED UNANIMOUSLY**

**ADJOURNMENT**

15.908 Motion by Councillor Austin to adjourn the Special Council Meeting of December 18, 2015 at 5:11 p.m.

**CARRIED UNANIMOUSLY**

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**Omer Moghrabi, Mayor**

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**Shadia Amblie  
Chief Administrative Officer**