



Lac La Biche County
welcoming by nature.

LAC LA BICHE COUNTY
WILDFIRE MITIGATION INCENTIVE PROGRAM
APPLICATION FORM

Directions for completing the grant application:

- Read the Wildfire Mitigation Incentive Program Guidelines.
- Answer all questions on this form.
- Include all required documents.
- Send completed applications to fireservices@laclabichcounty.com
- Applications may also be dropped off in-person at:
Lac La Biche County Protective Services
9110 Beaverhill Rd
Lac La Biche, AB T0A 2C0
- For information on completing this application visit our website at www.laclabichcounty.com
- For questions, contact John Kokotilo, Regional Fire Chief, at 780-623-6820 or by email at john.kokotilo@laclabichcounty.com

Applications can be submitted at any time while the program is active.

Property Information

Property Owner Contact Information:

1. Property Owner Name:	
2. Email Address:	
3. Mailing Address:	
4. Phone:	5. Phone (cell):

Property Description and Location:

6. What is the closest subdivision or hamlet to the property where your proposed project is planned to occur?

7. Please indicate the address where your proposed project is located.

- If you are located in the hamlet of Lac La Biche or Plamondon, please include your street address.
- If you are located in a rural subdivision or rural area, please include the municipal addressing sign and/or long legal description.

8. Please provide a description of the landscape and general characteristics of your property where your proposed project is located.

- Is it a large or small property? What is its size in hectares?
- What is the surrounding area like (farm fields, poplar trees/spruce trees)?
- Identify out-buildings.
- Is it easily accessible or does it have a long narrow driveway, etc.?
- Is your house on the lake or near a river?

9. Please provide a description of the buildings/structures on the property where your proposed project is located.

- What is your property used for?
- Is there a house on this property, or is it a shop/unoccupied building?
- Is this your primary residence, or does the property have any residential structures?
- What features does this property have that need protection from wildfire?

Applicant Eligibility Checklist

	(Yes/No)
10. Are you the property owner where the project is taking place?	
11. Have you completed a <i>FireSmart</i> home assessment through the County Protective Services Department in 2022?	
12. Is this your first application?	

Project Eligibility Checklist

	(Yes/No)
13. Does your project take place on a property in Lac La Biche County (this includes First Nations and Metis settlements)?	
14. Will your project reduce the overall wildfire hazard to the property upon completion?	
15. Will your project physically change some element of the property to reduce the overall wildfire risk (i.e., vegetation management, implementing <i>FireSmart</i> practices, removing hazardous risks, altering the landscape, rearranging/relocating objects or structures)?	
16. Is your project limited to “non-routine” work?	
17. Do you currently have the matching funds secured to complete the project if the County approves funding (equal to 75% of eligible project costs up to a maximum of \$3,750)?	

Project Information

1. What issue(s) on the property is this proposal addressing?

2. Please describe your proposed project. This includes identifying, when applicable, the following:

- What is the general activity (e.g., implementing FireSmart practices, vegetation management, etc.)?
- What structure on the property is this being done to or near?
- What building materials and features are presently there?
- What do you plan to do to these features and how will they be changed?
- The more information you can provide in this section, the easier it will be to assess your project.

3. How will the proposed project address these issues?

4. Please indicate the projected project start and completion date. The project start date is the date you start incurring or commit to project expenses.

Transparency

<p>5. Do you intend to hire or purchase goods and services from yourself, a business that you own or operate, a business which you are in partnership with, a relative or member of your immediate family, or from a business which is affiliated with a relative or member of your immediate family? If yes, what steps will your organization take to ensure it is procuring goods and services in a fair and transparent manner?</p>
<p>6. How have you estimated the cost of the project (quotes, pricing research, etc.)? If you have obtained quotes, have multiple quotes been obtained for the purpose of comparing prices?</p>

Submission Attachment Checklist

Required Attachments

1. Project Budget
2. General photograph of the property
3. Specific photograph of the project area (e.g., the roof that is being replaced, the specific trees that are being cut down).

Other Additional Information that may be Requested

1. Proof of Ownership
2. Quotes
3. Additional photographs
4. Other relevant information, at the discretion of the Administration.

Wildfire Mitigation Incentive Program
Application Certification

I Certify that:

1. I certify that the information contained in the application and supporting documents is true and accurate.
2. I certify that required attachments are true copies and have been included with the application. The required attachments form part of this application.
3. I certify that I am the owner of the property where the work is proposed to take place.
4. I acknowledge that the submission of an application alone does not guarantee funding, and that the provision of funding is dependant upon a review and approval process.
5. I have read the Wildfire Mitigation Incentive Program Guidelines and understand that any approved funding will be subject to these guidelines, unless otherwise stated.
6. I acknowledge that, should funding be approved, I will be required to enter into a grant funding agreement with Lac La Biche County.

Name	
Signature	
Date	
Phone Number	
Email	

Please keep a copy of this application for your records

FOIP Statement

The personal information is collected under the authority of Section 33(c) of the *Freedom of Information and Protection of Privacy Act*, RSA 2000, c F-25, and is used for administering the County's grant funding programs. If you have any questions regarding the collection and use of your personal information, please contact the County's FOIP Coordinator at (780) 623-1747.