

**LAC LA BICHE COUNTY  
REGULAR COUNCIL MEETING  
MCARTHUR PLACE, LAC LA BICHE**

**June 25, 2019**

Minutes of the Lac La Biche County Regular Council Meeting held June 25, 2019 at 10:00 a.m.

**CALL TO ORDER** Mayor Moghrabi called the meeting to order at 10:00 a.m.

<b>PRESENT</b>	Omer Moghrabi	Mayor
	Lorin Tkachuk	Councillor / Deputy Mayor
	Colette Borgun	Councillor
	Darlene Beniuk	Councillor
	George L'Heureux	Councillor
	Jason Stedman	Councillor
	Charlyn Moore	Councillor
	Sterling Johnson	Councillor
	Colin Cote	Councillor
<b>STAFF IN ATTENDANCE</b>	Shadia Amblie	Chief Administrative Officer
	Melanie McConnell	Senior Manager, Legislative and Information Services
	Zeeshan Hasan	Acting Senior Manager, Finance & Grants (in part)
	Darrell Lessmeister	Senior Manager, Recreation & Community Enhancement (in part)
	Brian Shapka	Senior Manager, Public Works (in part)
	Clayton Kittlitz	Senior Manager, Planning & Development (in part)
	Jihad Moghrabi	Communications Coordinator (in part)
	Heather Reid	Legislative Services Coordinator

**REGRETS**

**ADOPTION OF AGENDA**

19.559 Motion by Councillor L'Heureux to approve the June 25, 2019 Regular Council Meeting agenda as presented.

**CARRIED UNANIMOUSLY**

**ADOPTION OF MINUTES**

- 3.1 June 11, 2019 Regular Council Meeting
- 3.2 June 18, 2019 Regular Council Meeting

- 19.560 Motion by Councillor Borgun to adopt the June 11, 2019 Regular Council Meeting minutes and the June 18, 2019 Special Council Meeting minutes as circulated.

**CARRIED UNANIMOUSLY**

## **UNFINISHED BUSINESS**

There was no unfinished business

## **URGENT MATTERS**

- 5.1 Bylaw 19-009; Proposed Amendments (Request for Decision)

Ms. Sheera Bourassa, Planning & Development Officer, and Mr. Kika Mukuninwa, Planning & Development Officer, presented the Bylaw 19-009 Proposed Amendments Request for Decision and responded to questions.

- 19.561 Motion by Councillor Stedman that Bylaw No. 19-009 be amended by relocating Borrow Pits from a discretionary use to a permitted use in Section B2.1 Agricultural District (AG) and Section B2.2 Crown Land District (CL).

**CARRIED UNANIMOUSLY**

Councillor Stedman exited Chambers at 10:06 a.m. and returned to Chambers at 10:07 a.m.

- 19.562 Motion by Councillor L'Heureux that Bylaw No. 19-009 be amended by relocating Storage Facility, Outdoor from a discretionary use to a permitted use in Section B2.1 Agricultural District (AG).

**CARRIED UNANIMOUSLY**

## **PUBLIC HEARINGS**

There were no public hearings scheduled.

## **NEW BUSINESS**

- 7.1 Councillor Reports (Discussion)

Mayor Moghrabi – met with Buffalo Lake Council and the Town of Smoky Lake.

Councillor Borgun – attended the Francophone in Alberta event.

Councillor reports continued after the delegation presentations.

## **RECESS**

Mayor Moghrabi called a recess at 10:12 a.m.

**RECONVENE** Mayor Moghrabi reconvened the meeting at 10:15 a.m. with all those Members of Council previously listed in attendance.

**DELEGATIONS**

6.1 Delegation 10:15 a.m. Retail Gap Analysis Report (Briefing)

Mr. Kieron Hunt of Key Planning Strategies Solutions presented a summary of the Retail Gap Analysis Report to Council and responded to questions.

6.1.1 Disposition of Delegation

19.563 Motion by Councillor L'Heureux to thank Kieron Hunt of Key Planning Solutions for the presentation to Council.

**CARRIED UNANIMOUSLY**

**RECESS** Mayor Moghrabi called a recess at 11:06 a.m.

**RECONVENE** Mayor Moghrabi reconvened the meeting at 11:15 a.m. with all those Members of Council previously listed in attendance.

**DELEGATIONS**

6.2 Delegation 11:15 a.m. Rich Lake Recreation and Agricultural Society (Briefing)

Ms. Briget Vezeau, President and Mr. Rob Lawson, Vice President, of the Rich Lake Recreation and Agricultural Society provided an update to Council on the Rich Lake Agriplex and Community Centre and responded to questions.

6.2.1 Disposition of Delegation

19.564 Motion by Councillor Beniuk to thank the Rich Lake Recreation and Agricultural Society for the presentation to Council.

**CARRIED UNANIMOUSLY**

**NEW BUSINESS**

7.1 Councillor Reports (Discussion)

19.565 Motion by Councillor L'Heureux to defer the Councillor Reports discussion item.

**CARRIED UNANIMOUSLY**

7.2 Grasshopper Control Policy (Request for Decision)

Ms. Molly Fyten, Manager of Environmental Services, and Mr. Jacob Marfo, Agricultural Fieldman, presented the Grasshopper Control Policy Request for Decision and responded to questions.

- 19.566 Motion by Councillor Borgun to approve the Grasshopper Control Policy PI-63-008, and further that an additional \$5,000 be allocated to the Environmental Services budget from accumulated surplus.

**CARRIED UNANIMOUSLY**

7.3 Lac La Biche Golf Course Irrigation Pump House and Water Intake (Briefing)

Mr. Darrell Lessmeister, Senior Manager of Recreation and Community Enhancement and Mr. Gary Harman, Manager of Parks and Facilities, presented the Lac La Biche Golf Course Irrigation Pump House and Water Intake Briefing and responded to questions.

- 19.567 Motion by Councillor Cote to accept the Lac La Biche Golf Course Irrigation Pump House and Water Intake Briefing as information.

**CARRIED UNANIMOUSLY**

7.4 Bold Center Sports Field Phase 1 Award (Request for Decision)

Mr. Lessmeister and Mr. Harman presented the Bold Center Sports Field Phase 1 Award Request for Decision and responded to questions.

- 19.568 Motion by Councillor Stedman that Council approves the awarding of Phase 1 of the Bold Center Sports Field to Wilco Contractors Northwest Inc. in the amount of \$3,944,042.05 (GST not included).

**CARRIED UNANIMOUSLY**

**RECESS** Mayor Moghrabi called a recess at 12:12 p.m.

**RECONVENE** Mayor Moghrabi reconvened the meeting at 12:14 p.m. with all those Members of Council previously listed in attendance with the exception of Councillor Johnson.

**PUBLIC INPUT SESSION**

Mayor Moghrabi declared the public input session open at 12:15 p.m.

There was no one present for the public input session.

Mayor Moghrabi declared the public input session closed at 12:16 p.m.

**RECESS** Mayor Moghrabi called a recess at 12:16 p.m.

**RECONVENE** Mayor Moghrabi reconvened the meeting at 12:42 p.m. with all those Members of Council previously listed in attendance including Councillor Johnson.

**NEW BUSINESS**

7.5 Township Road 674 Paving Contract Award (Request for Decision)

Mr. Brian Shapka, Senior Manager of Public Works, presented the Township Road 674 Paving Contract Award Request for Decision and responded to questions.

19.569 Motion by Deputy Mayor Tkachuk that Council approves the contract award to Allied Paving Ltd. in the amount of \$1,714,300 for the Township Road 674 and Range Road 152, TR-32-2019-16 capital paving project.

**CARRIED UNANIMOUSLY**

19.570 Motion by Councillor Moore that Council approves budget reallocation in the amount of \$850,000 to project TR-32-2019-16 from the Mission Subdivision Phase II and III capital budget.

**CARRIED UNANIMOUSLY**

7.6 Range Road 162 Contract Award (Request for Decision)

Mr. Shapka presented the Range Road 162 Contract Award Request for Decision and responded to questions.

19.571 Motion by Councillor L'Heureux that Council approves the contract award to Carmacks Enterprises Ltd. in the amount of \$7,186,396.60 for the Plamondon/Caslan Connector (Range Road 162), TR-32-2019-03 capital project.

**CARRIED UNANIMOUSLY**

19.572 Motion by Councillor Borgun that Council approves budget reallocation in the amount of \$135,000 to the Plamondon/Caslan Connector (Range Road 162), TR-32-2019-03 capital project from accumulated surplus.

**CARRIED UNANIMOUSLY**

19.573 Motion by Councillor Beniuk that the 2019 Capital Revenue Budget be increased by \$525,000 for the Federal Tax Fund allocated to the Plamondon/Caslan Connector (Range Road 162), TR-32-2019-03 capital project.

**CARRIED UNANIMOUSLY**

- 19.574 Motion by Councillor Johnson that the 2019 Capital Expense Budget be increased by \$525,000 for the Plamondon/Caslan Connector (Range Road 162), TR-32-2019-03 capital project Funded from the Federal Gas Tax Proceeds.

**CARRIED UNANIMOUSLY**

7.7 Capital Budget Discussion (Briefing)

Mr. Zeeshan Hasan, Manager of Finance, presented the Capital Budget Discussion Briefing and responded to questions.

Councillor Stedman exited Chambers at 1:23 pm

- 19.575 Motion by Deputy Mayor Tkachuk to direct Administration to bring forward project recommendations to be funded from reallocation of the Waste Conversion Facility capital reserves of \$1,970,300 to a future meeting of Council.

**CARRIED UNANIMOUSLY**

- 19.576 Motion by Mayor Moghrabi to direct Administration to bring forward information on debentures to a future meeting of Council.

**CARRIED UNANIMOUSLY**

7.8 Statement of Revenues & Expenditures for the Period Ended May 31, 2019 (Briefing)

Mr. Hasan presented the Statement of Revenues & Expenditures for the Period Ended May 31, 2019 Briefing and responded to questions.

- 19.577 Motion by Councillor Cote to accept the Statement of Revenues & Expenditures for the Period Ended May 31, 2019 Briefing as information.

**CARRIED UNANIMOUSLY**

7.9 2019 Budget Revision (Request for Decision)

Mr. Hasan presented the 2019 Budget Revision Request for Decision and responded to questions.

Councillor Stedman returned to Chambers at 1:31 p.m.

- 19.578 Motion by Deputy Mayor Tkachuk that 2019 Operational Revenue Budget for Solid Waste Management be increased by \$345,000 from Capital Reserves Class 3 Cell and \$25,000 funded from accumulated surplus.

**CARRIED UNANIMOUSLY**

19.579 Motion by Councillor L'Heureux that 2019 Operational Expenses Budget for Solid Waste Management be increased by \$370,000 funded from accumulated surplus.

**CARRIED UNANIMOUSLY**

19.580 Motion by Councillor Cote that 2019 Operational Expenses Budget for Recreation be increased by \$136,000 funded from accumulated surplus.

**CARRIED UNANIMOUSLY**

19.581 Motion by Councillor Borgun that 2019 Operational Expenses Budget for Agriculture Services be increased by \$10,000 funded from accumulated surplus.

**CARRIED UNANIMOUSLY**

#### 7.10 CAO Approved Budget Transfers (Briefing)

Mr. Hasan presented the CAO Approved Budget Transfers Briefing and responded to questions.

19.582 Motion by Councillor Cote to accept the CAO Approved Budget Transfers Briefing as information.

**In Favour**

Mayor Moghrabi  
Deputy Mayor Tkachuk  
Councillor Beniuk  
Councillor L'Heureux  
Councillor Borgun  
Councillor Stedman  
Councillor Moore  
Councillor Cote

**Opposed**

Councillor Johnson

**CARRIED**

#### 7.11 Councillor Expense Claims Processed May 2019 (Request for Decision)

Mr. Hasan presented the Councillor Expense Claims Processed May 2019 Request for Decision and responded to questions.

19.583 Motion by Councillor Borgun that Council approves the Councillor expense claims processed for the period of May 2019.

**CARRIED UNANIMOUSLY**

7.12 Changes to the Organizational Hierarchy (Request for Decision)

Ms. Shadia Amblie, Chief Administrative Officer, presented the Changes to the Organizational Hierarchy Request for Decision and responded to questions.

- 19.584 Motion by Councillor Beniuk that Item 7.12 be deferred to Closed Session at the July 2, 2019 Regular Council Meeting.

**In Favour**

Mayor Moghrabi  
Deputy Mayor Tkachuk  
Councillor Beniuk  
Councillor L'Heureux  
Councillor Borgun  
Councillor Stedman  
Councillor Moore  
Councillor Johnson

**Opposed**

Councillor Cote

**CARRIED**

7.13 Summer Road Tour (Request for Decision)

Ms. Mackenzie Girard, Executive Assistant, presented the Summer Road Tour Request for Decision and responded to questions.

- 19.585 Motion by Deputy Mayor Tkachuk to direct Administration to schedule a road tour to include the locations: Museum; Archery Building; Mystic Beach Subdivision; Poplar Point Subdivision; Bridge – In the Plamondon area; and the Lac La Biche Golf Course on July 29, 2019.

**CARRIED UNANIMOUSLY**

- 19.586 Motion by Councillor Stedman to direct Administration to schedule a road tour to include the locations: Bonesville; Elinor Lake Water Treatment Plant Facility; Beaver Lake Landfill; lakeshore locations and Job Corps on July 30, 2019.

**In Favour**

Mayor Moghrabi  
Councillor Beniuk  
Councillor L'Heureux  
Councillor Borgun  
Councillor Stedman  
Councillor Johnson  
Councillor Cote

**Opposed**

Deputy Mayor Tkachuk  
Councillor Moore

**CARRIED**



Councillor Stedman exited Chambers at 1:54 p.m.

## DEFERRAL OF AGENDA ITEMS

- 19.587 Motion by Councillor L'Heureux to defer agenda items 7.14, 7.15, and 7.19 to the July 2, 2019 Regular Council Meeting.

**CARRIED UNANIMOUSLY**

## NEW BUSINESS

- 7.18 Freedom of Information and Protection of Privacy (FOIP) Act Training (Request for Decision)

Ms. Melanie McConnell, Senior Manager, Legislative and Information Services presented the Freedom of Information and Protection of Privacy (FOIP) Act Training Request for Decision and responded to questions.

- 19.588 Motion by Councillor Moore to schedule Freedom of Information and Protection of Privacy training for County Council on September 23, 2019.

**CARRIED UNANIMOUSLY**

- 7.14 CAO Quarterly Department Highlights (Briefing)

*Item deferred to the July 2, 2019 Regular Council Meeting.*

- 7.15 Follow Up Action List Quarterly Review (Request for Decision)

*Item deferred to the July 2, 2019 Regular Council Meeting.*

- 7.16 Lieutenant Governor of Alberta Arts Awards Event (Request for Decision)

Ms. Girard presented the Lieutenant Governor of Alberta Arts Awards Event Request for Decision and responded to questions.

- 19.589 Motion by Councillor Borgun to direct Administration to register four Councillors to attend the Lieutenant Governor of Alberta Arts Awards.

**CARRIED UNANIMOUSLY**

- 7.17 Alberta Counsel – Building Relationships with Elected Officials Workshop (Request for Decision)

Ms. Girard presented the Alberta Counsel – Building Relationships with Elected Officials Workshop Request for Decision and responded to questions.

- 19.590 Motion by Deputy Mayor Tkachuk to direct Administration to register Councillor Borgun and Councillor Beniuk for the Alberta Counsel workshop on building relationships with elected officials.

**CARRIED UNANIMOUSLY**

- 7.19 Bylaw 19-020 Authorization to Consolidate Municipal Bylaws (Request for Decision)

*Item deferred to the July 2, 2019 Regular Council Meeting.*

**RECESS** Mayor Moghrabi called a recess at 2:01 p.m.

**RECONVENE** Mayor Moghrabi reconvened the meeting at 2:04 p.m. with all those Members of Council previously listed in attendance including Councillor Stedman.

**DELEGATION**

- 6.4 Delegation 2:00 p.m. Canadian Natural Resources Limited (CNRL) (Briefing) (s.16 FOIP)

Mr. Cam Wietzel, Superintendent NE Gas; Mr. Mike Born, Superintendent Thermal Operations; Mr. Dave Rosgen, Operations Superintendent; and Mr. Chris Best, Lands & Stakeholder Relations provided introductions to Council prior to going into Closed Session.

**CLOSED SESSION**

- 19.591 Motion by Councillor Stedman to go into Closed Session at 2:07 p.m.

**CARRIED UNANIMOUSLY**

- 6.4 Delegation 2:00 p.m. Canadian Natural Resources Limited (CNRL) (Briefing) (s.16 FOIP)

Members of the Public Present for the purposes of presenting: Cam Wietzel, Mike Born, Dave Rosgen; and Chris Best.

Members of Administration present for the purposes of presenting and recording: Shadia Amblie, Zeeshan Hasan, Melanie McConnell, Clayton Kittlitz, Heather Reid and Larry Horne.

Councillor Stedman exited Chambers at 2:09 p.m. and returned to Chambers at 2:29 p.m.

**RETURN TO REGULAR MEETING**

- 19.592 Motion by Councillor L'Heureux to proceed with the meeting in open session at 2:57 p.m.

**CARRIED UNANIMOUSLY**

6.4.1 Disposition of Delegation

19.593 Motion by Councillor Stedman to thank Mr. Cam Wietzel, Mr. Mike Born, Mr. Dave Rosgen, and Mr. Chris Best for the presentation to Council.

**CARRIED UNANIMOUSLY**

**DEFERRAL OF AGENDA ITEM**

19.594 Motion by Councillor Beniuk to defer Closed Session Items 8.1 and 8.2 to the July 2, 2019 Regular Council Meeting.

**CARRIED UNANIMOUSLY**

**CLOSED SESSION**

8.1 ID 349 Revenue Sharing (s.25(1) FOIP) (Discussion)

*Item deferred to the July 2, 2019 Regular Council Meeting.*

8.2 Elinor Lake Resort Water and Sewage Plants (s.16 FOIP) (Briefing)

*Item deferred to the July 2, 2019 Regular Council Meeting.*

**NOTICES OF MOTION**

*Council did not provide any notices of motion.*

**ADJOURNMENT**

19.595 Motion by Councillor Johnson to adjourn the Regular Council Meeting of June 25, 2019 at 2:59 p.m.

**CARRIED UNANIMOUSLY**

---

**Omer Moghrabi, Mayor**

---

**Shadia Amblie  
Chief Administrative Officer**