

**LAC LA BICHE COUNTY  
REGULAR COUNCIL MEETING  
MCARTHUR PLACE, LAC LA BICHE**

**July 5, 2022- 10:00 a.m.**

Minutes of the Lac La Biche County Regular Council Meeting held July 5, 2022 at 10:00 a.m.

**CALL TO ORDER** Mayor Reutov called the meeting to order at 10:06 a.m.

**PRESENT**

Paul Reutov	Mayor
Colette Borgun	Councillor/Deputy Mayor
Lorin Tkachuk	Councillor
Darlene Beniuk	Councillor
Jason Stedman	Councillor
Sterling Johnson	Councillor
John Mondal	Councillor
Kevin Paré	Councillor
Charlyn Moore	Councillor

**STAFF IN  
ATTENDANCE**

Dan Small	Chief Administrative Officer
Melanie McConnell	Associate CAO, Corporate Services Division
Darrell Lessmeister	Associate CAO, Recreation and Community Services Division ( <i>In part</i> )
Brian Shapka	Associate CAO, Infrastructure Services Division ( <i>In part</i> )
Heather Reid	Legislative Services Coordinator

**ADOPTION OF AGENDA**

22.712

**MOVED**

To adopt the July 5, 2022 Regular Council Meeting agenda as amended:

Additions:

- Item 8.3 Land Matter (s.25 FOIP – Disclosure harmful to economic and other interests of a public body)

**CARRIED UNANIMOUSLY**

## ADOPTION OF MINUTES

22.713

MOVED

To adopt the June 28, 2022 Regular Council Meeting minutes as presented.

**CARRIED UNANIMOUSLY**

## NEW BUSINESS

### 7.1 Councillor Reports

Councillor Stedman – nothing to report.

Councillor Tkachuk:

- Alberta Rural Crime Prevention Association meeting

Councillor Johnson:

- Focus Indigenous Employee event

Councillor Moore:

- Recruitment and Retention Society activity updates
- Volunteer commitments – bingo, casino and Canada Day event at the Lac La Biche Mission
- Agricultural Service Board appreciation event
- Focus Indigenous Employee event

Deputy Mayor Borgun:

- Agricultural Service Board appreciation event
- Focus Indigenous Employee event
- Canada Day event at the Lac La Biche Mission
- Family & Community Support Services update on community bus access for Plamondon teens

Councillor Beniuk:

- Council and CAO goal setting workshop

Councillor Mondal:

- Recruitment and Retention Society activity updates
- Community Futures Annual General Meeting
- Focus Indigenous Employee event
- Canada Day event at the Lac La Biche Mission and fireworks in Lac La Biche

Councillor Paré

- Agricultural Service Board appreciation event
- Focus Indigenous Employee event

- Canada Day event at the Lac La Biche Mission
- Council and CAO goal setting workshop

Mayor Reutov:

- Agricultural Service Board appreciation event
- Focus Indigenous Employee event
- Agenda preparation meeting
- Canada Day event at the Lac La Biche Mission
- Council and CAO goal setting workshop
- Discussions on local hospital issues

22.714            MOVED  
To accept the Councillor Reports as information.

**CARRIED UNANIMOUSLY**

7.2      Municipal Climate Change Resiliency Grant - Funding Approval

Mr. John Kokotilo, Manager of Protective Services and Mr. Carl Kurppa, Grants and Community Funding Coordinator presented the Municipal Climate Change Resiliency Grant - Funding Approval and responded to questions.

22.715            MOVED  
That Council accepts this report as information, and further that Council directs Administration to proceed with implementation of the *Wildfire Mitigation Incentive Program*.

**CARRIED UNANIMOUSLY**

7.3      Infrastructure Services Managers Monthly Reports and Projects Update

Mr. Brian Shapka, Associate CAO, Infrastructure Services presented the Infrastructure Services Managers Monthly Reports and Projects Update and responded to questions.

22.716            MOVED  
To direct Administration to complete grass cutting at the main entrances coming into Lac La Biche and Plamondon as discussed and further to bring forward information on budget implications and additional mapping detail on the maintenance area to the July 12, 2022 Regular Council Meeting.

**CARRIED UNANIMOUSLY**

Councillor Stedman exited Chambers at 10:54 a.m. and returned at 10:56 a.m.

Councillor Tkachuk exited Chambers at 10:57 a.m.

7.4 Recreation and Community Services Managers Monthly Reports and Projects Update

Mr. Darrell Lessmeister, Associate CAO, Recreation and Community Services, presented the Recreation and Community Services Managers Monthly Reports and Projects Update and responded to questions.

Councillor Tkachuk returned to Chambers at 10:58 a.m.

Councillor Beniuk exited Chambers at 11:02 a.m. and returned at 11:04 a.m.

22.717 MOVED  
To accept the Recreation and Community Services Division – Monthly Report as information.

**CARRIED UNANIMOUSLY**

**RECESS** Mayor Reutov called a recess at 11:09 a.m.

**RECONVENE** Mayor Reutov reconvened the meeting at 11:18 a.m. with all those Members of Council previously listed in attendance.

**NEW BUSINESS**

7.5 Unsightly Properties Discussion

Mr. Lessmeister and Mr. Chris Clark, Manager of Enforcement Services, presented the Unsightly Properties Discussion item and responded to questions.

22.718 MOVED  
To direct Administration to bring forward a report to a future Council meeting that explores use of existing landfills or other County owned lands to accept vehicle and scrap metal disposal, and further that the report includes budget implications.

**CARRIED UNANIMOUSLY**

7.6 Campsite Road Boat Launch Budget

Mr. Lessmeister presented the Campsite Road Boat Launch Budget and responded to questions.

22.719            **MOVED**  
That County Council approve the additional budget of \$68,547.67, for a total capital cost of \$296,287.67, for the Campsite Road Boat Launch, and further to approve the reallocation of \$60,000 from the Outdoor Washrooms Capital Budget and \$8,547.67 Parks & Open Spaces Operating Budget, to Campsite Road Boat Launch Capital Budget.

**CARRIED UNANIMOUSLY**

7.7      Capital Projects Report May 31, 2022

Mr. Zeeshan Hasan, Manager of Finance, presented the Capital Projects Report May 31 2022 and responded to questions.

22.720            **MOVED**  
To accept the Capital Projects Report as of May 31 2022 as information.

**CARRIED UNANIMOUSLY**

**RECESS**            Mayor Reutov called a recess at 12:17 p.m.

**RECONVENE**      Mayor Reutov reconvened the meeting at 1:05 p.m. with all those Members of Council previously listed in attendance with the exception of Councillor Moore and Councillor Tkachuk.

**NEW BUSINESS**

7.8      Budget Amendment for 2021 Carry Overs

Mr. Hasan presented the Budget Amendment for 2021 Carry Overs item and responded to questions.

22.721            **MOVED**  
That Council approve an increase of \$192,000.00 to 2022 Community Grants operating budget to cover the carry over expenses from 2021, funded from accumulated surplus.

**CARRIED UNANIMOUSLY**

22.722            MOVED  
That Council approve an increase of \$28,000 to the Community Grant Budget to cover the increased cost for the Craigend Hall paving project, funded from accumulated surplus.

**CARRIED UNANIMOUSLY**

7.9      Bylaw 22-019 - River Lot 9 Local Improvement Tax Bylaw - First, Second and Third Reading

Mr. Hasan presented the Bylaw 22-019 - River Lot 9 Local Improvement Tax Bylaw - First, Second and Third Reading and responded to questions.

22.723            MOVED  
That Bylaw 22-019 be given first reading this 5th day of July 2022.

**CARRIED UNANIMOUSLY**

22.724            MOVED  
That Bylaw 22-019 be given second reading this 5th day of July 2022.

**CARRIED UNANIMOUSLY**

22.725            MOVED  
That Bylaw 22-019 be submitted for third and final reading this 5th day of July 2022.

**CARRIED UNANIMOUSLY**

22.726            MOVED  
That Bylaw 22-019 be given third and final reading this 5th day of July 2022.

**CARRIED UNANIMOUSLY**

7.10    2023 Proposed Budget Guiding Principles

Mr. Hasan presented the 2023 Proposed Budget Guiding Principles and responded to questions.

Councillor Moore returned to Chambers at 1:26 p.m.

Councillor Tkachuk returned to Chambers at 1:33 pm.

Councillor Stedman exited Chambers at 1:33 p.m. and returned at 1:35 p.m.

22.727

**MOVED**

That Council formally adopts its 2023 budget guiding principles as follows:

- Taxation – Increase tax revenues for the 2023 year to sustain current service levels, while maintaining the existing 5.89:1 tax rate ratio as defined by Alberta Municipal Affairs.
- Service Levels – All service levels should be maintained at current standards.
- Debt Financing – Debt financing may be considered for strategic projects that provide benefit to the entire County.
- Public Participation – Administration is directed to hold up to two open houses to solicit input into the budget process in its formative stages.
- Review the operational budgets for efficiencies.

**CARRIED UNANIMOUSLY**

#### 7.11 Water and Sewer Utility Rate Information

Mr. Hasan presented the Water and Sewer Utility Rate Information and responded to questions.

22.728

**MOVED**

That Council directs Administration to bring forward water and sewer rates and an implementation plan based on a competitive rate analysis over three years starting in 2023 that includes comparables to other municipalities.

In Favour (8): Mayor Reutov, Deputy Mayor Borgun, Councillor Moore, Councillor Mondal, Councillor Paré, Councillor Stedman, Councillor Tkachuk, and Councillor Johnson  
Opposed (1): Councillor Beniuk

**CARRIED UNANIMOUSLY**

22.729            MOVED  
To direct Administration to complete an analysis of the County's natural gas prices with the Lac La Biche District Gas Coop prices and bring forward the report to a future meeting.

**CARRIED UNANIMOUSLY**

**RECESS**            Mayor Reutov called a recess at 2:54 p.m.

**RECONVENE**       Mayor Reutov reconvened the meeting at 3:10 p.m. with all those Members of Council previously listed in attendance with the exception of Councillor Beniuk.

**NEW BUSINESS**

7.12    Water and Sewer Servicing with Local Improvements

7.12.1    Campsite Road Water and Sewer Servicing Project and Local Improvement Information

7.12.2    Spruce Bay Water and Sewer Servicing Project and Local Improvement Information

7.12.3    Tarrabain Subdivision Water and Sewer Servicing Project and Local Improvement Information

7.12.4    Beaver Lake Ranger Station Water and Sewer Servicing Project and Local Improvement Information

7.12.5    Village Road South Water and Sewer Servicing Project and Local Improvement Information

Mr. Hasan presented the Water and Sewer Servicing with Local Improvements item and sub-reports and responded to questions.

Councillor Beniuk returned to Chambers at 3:11 p.m.

22.730            MOVED  
That Council directs Administration to share the Campsite Road Water and Sewer installation estimated cost per lot with affected owners, based upon a 51/49 split with a 20-year term.

**CARRIED UNANIMOUSLY**



22.731

MOVED

To direct Administration to share the following Water and Sewer installation estimated costs per lot with affected owners, based upon a 51/49 split with a 20-year term:

- Spruce Bay
- Tarrabain Subdivision
- Beaver Lake Ranger Station
- Village Road South

**CARRIED UNANIMOUSLY**

Councillor Mondal exited Chambers at 3:49 p.m. and returned at 3:51 p.m.

22.732

MOVED

To accept the Water and Sewer Servicing with Local Improvements Report as information and further to direct Administration to bring forward water and sewer information for properties within the hamlets of Lac La Biche and Plamondon.

**CARRIED UNANIMOUSLY**

**EXTENSION OF MEETING**

22.733

MOVED

To extend the July 5, 2022 Regular Council Meeting until all items on the agenda are addressed.

**CARRIED UNANIMOUSLY**

**CLOSED SESSION**

22.734

MOVED

To go into Closed Session at 3:54 p.m. to discuss the closed session agenda items pursuant to the *Freedom of Information and Protection of Privacy Act*.

**CARRIED UNANIMOUSLY**

**RECESS**

Mayor Reutov called a recess at 3:57 p.m.

**RECONVENE**

Mayor Reutov reconvened the meeting at 4:00 p.m. with all those Members of Council previously listed in attendance.

## **CLOSED SESSION**

- 8.1 Building Connectivity (s.24 FOIP - Advice from officials; s.25 FOIP - Disclosure harmful to economic and other interests of a public body)

Councillor Tkachuk declared a Pecuniary Interest related to business interests and exited Council Chambers at 4:00 p.m. prior to Item 8.1 being discussed.

Members of Administration present for the purposes of presenting and recording: Dan Small, Melanie McConnell, Brian Shapka, Darrell Lessmeister, Travis Simmons, Zeeshan Hasan, Matthew Onciul, and Heather Reid.

Councillor Paré exited Chambers at 4:40 p.m. and returned at 4:43 p.m.

Councillor Tkachuk returned to Chambers at 4:48 p.m. at the conclusion of the discussion on Item 8.1.

- 8.2 Delegation Follow Up (s.24 FOIP - Advice from officials)

Mayor Reutov declared a Pecuniary Interest related to business interests and exited Council Chambers at 4:49 p.m. prior to Item 8.2 being discussed. Deputy Mayor Borgun assumed the role of the Chair.

Members of Administration present for the purposes of presenting and recording: Dan Small, Melanie McConnell, Brian Shapka, Darrell Lessmeister, Zeeshan Hasan, Carl Kurppa, and Heather Reid.

Mayor Reutov returned to Chambers at 5:06 p.m. at the conclusion of the discussion on Item 8.2 and resumed the role of the Chair.

- 8.3 Land Matter (s.25 FOIP – Disclosure harmful to economic and other interests of a public body)

Members of Administration present for the purposes of presenting and recording: Dan Small, Melanie McConnell, Brian Shapka, Darrell Lessmeister, Zeeshan Hasan and Heather Reid.

## **RETURN TO OPEN SESSION**

22.735

MOVED

To return to Open Session at 5:20 p.m.

**CARRIED UNANIMOUSLY**

## **BUSINESS ARISING OUT OF CLOSED SESSION**

### 8.1 Building Connectivity

Councillor Tkachuk declared a Pecuniary Interest related to business interests and departed the meeting at 5:21 p.m. prior to Item 8.1 being discussed and did not return.

22.736            **MOVED**  
To direct Administration to bring forward additional information to a future Council meeting.

**CARRIED UNANIMOUSLY**

### 8.2 Delegation Follow Up

Mayor Reutov declared a Pecuniary Interest related to business interests and exited Council Chambers at 5:22 p.m. prior to the discussion and vote on Item 8.2. Deputy Mayor Borgun assumed the role of the Chair.

22.737            **MOVED**  
To accept the report as information and direct Administration to send a letter denying the request.

**CARRIED UNANIMOUSLY**

Mayor Reutov returned to Chambers at 5:23 p.m. at the conclusion of the vote on Item 8.2 and resumed the role of the Chair.

### 8.3 Land Matter

22.738            **MOVED**  
To accept the Land Matter item as information.

**CARRIED UNANIMOUSLY**

**ADJOURNMENT**

22.739

MOVED

To adjourn the July 5, 2022 Regular Council Meeting at  
5:22 p.m.

**CARRIED UNANIMOUSLY**

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Paul Reutov, Mayor

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Dan Small  
Chief Administrative Officer

ADOPTED