

**LAC LA BICHE COUNTY
REGULAR COUNCIL MEETING
MCARTHUR PLACE, LAC LA BICHE**

OCTOBER 25, 2022- 10:00 a.m.

Minutes of the Lac La Biche County Regular Council Meeting held October 25, 2022 at 10:00 a.m.

CALL TO ORDER Mayor Reutov called the meeting to order at 10:03 a.m.

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| PRESENT | Paul Reutov | Mayor |
| | Colette Borgun | Councillor/Deputy Mayor |
| | Lorin Tkachuk | Councillor |
| | Darlene Beniuk | Councillor |
| | Sterling Johnson | Councillor |
| | Kevin Paré | Councillor |
| | Jason Stedman | Councillor |
| | John Mondal | Councillor |
| | Charlyn Moore | Councillor |

**STAFF IN
ATTENDANCE**

| | |
|---------------------|--|
| Dan Small | Chief Administrative Officer |
| Melanie McConnell | Associate CAO, Corporate Services Division |
| Darrell Lessmeister | Associate CAO, Recreation and Community Services Division |
| Brian Shapka | Associate CAO, Infrastructure Services Division |
| Danielle Patenaude | Legislative Services Coordinator |

ADOPTION OF AGENDA

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| 22.945 | MOVED To adopt the October 25, 2022 Regular Council Meeting agenda as presented. |
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CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

3.1 Regular Council Meeting-October 11, 2022

22.946 MOVED

To adopt the October 11, 2022 Regular Council Meeting minutes as presented.

CARRIED UNANIMOUSLY

DELEGATIONS

6.1 10:15 a.m. Delegation-Ms. Lavon Fleming

Ms. Lavon Fleming presented to Council a recap of Summer Days 2022 and a suggestion of having a standing order with Administration for future Summer Days event planning.

6.1.1 Disposition of Delegation Business

22.947 MOVED

To thank Ms. Fleming for her presentation to Council.

CARRIED UNANIMOUSLY

NEW BUSINESS

7.1 Councillor Reports

Councillor Paré:

- Chief Administrative Officer (CAO) Evaluation Workshop
- School Lands Meeting
- Recycling Council of Alberta Conference
- Lac La Biche Canadian Native Friendship Centre Indigenous Achievement Awards

Councillor Mondal:

- Community Futures Meeting
- Chief Administrative Officer (CAO) Evaluation Workshop
- Recycling Council of Alberta Conference
- Lac La Biche Regional Attraction and Retention Society Meeting

Councillor Beniuk:

- Chief Administrative Officer (CAO) Evaluation Workshop
- Recycling Council of Alberta Conference
- Lac La Biche Curling Club Recognition Event

Deputy Mayor Borgun:

- Municipal Planning Commission
- Lac La Biche Mission
- Chief Administrative Officer (CAO) Evaluation Workshop
- Agenda Review
- School Board Trustee Conference

Councillor Moore:

- Family and Community Support Services Board Meeting

Councillor Johnson:

- Recycling Council of Alberta Conference
- School Lands Meeting
- Chief Administrative Officer (CAO) Evaluation Workshop

Councillor Tkachuk:

- Municipal Planning Commission
- Chief Administrative Officer (CAO) Evaluation Workshop
- Recycling Council of Alberta Conference
- Portage College Golf Athlete to attend Nationals (Ajax, ON)

Councillor Stedman:

- Chief Administrative Officer (CAO) Evaluation Workshop
- Lac La Biche Regional Attraction and Retention Society Meeting
- Welcome lunch with prospective doctor

Mayor Reutov:

- Elks Ball Diamond Naming
- Municipal Planning Commission
- Chief Administrative Officer (CAO) Evaluation Workshop
- Numerous Meetings
- New Premier Transition Team
- NE Regional Mayors, Reeves and Indigenous Leaders Meeting
- School Lands Meeting
- Agenda Review
- Lac La Biche Curling Club Banquet
- Wow Pow Volleyball tournament
- Numerous phone calls and emails

Councillor Tkachuk exited Council Chambers at 10:46 a.m.

22.948 MOVED
To accept the Councillor Reports discussion item as information.

CARRIED UNANIMOUSLY

7.2 First Reading Rezoning Bylaw 22-027

Ms. Sheera Bourassa, Planning and Development Officer presented First Reading of Rezoning Bylaw 22-027 and responded to questions.

22.949 MOVED
That Bylaw 22-027 be given first reading this 25th day of October 2022.

CARRIED UNANIMOUSLY

7.3 First Reading Rezoning Bylaw 22-028

Ms. Bourassa presented First Reading of Rezoning Bylaw 22-028 and responded to questions.

Councillor Tkachuk returned to Council Chambers at 10:48 a.m.

22.950 MOVED
That Bylaw 22-028 be given first reading this 25th day of October, 2022.

CARRIED UNANIMOUSLY

7.4 Special Purpose Reserve Fund-Medical Professional Attraction and Retention

Mr. Carl Kurppa, Grants and Community Funding Coordinator presented the Special Purpose Reserve Fund-Medical Professional Attraction and Retention item and responded to questions.

22.951 MOVED
That Council transfers \$392,000 from the 2022 Community Grants budget into a Special Purpose Reserve Fund to be used for programs and initiatives pertaining to Medical Professional Attraction and Retention.

CARRIED UNANIMOUSLY

7.5 Integrated Vegetation Management Policy Update ENV-63-002

Ms. Molly Fyten, Manager, Environmental Services presented the Integrated Vegetation Management Policy Update ENV-63-002 item and responded to questions.

Councillor Stedman exited Council Chambers at 10:59 a.m. and returned at 11:00 a.m.

Councillor Beniuk exited Council Chambers at 11:00 a.m. and returned at 11:01 a.m.

Councillor Tkachuk exited Council Chambers at 11:05 a.m. and returned at 11:06 a.m.

22.952 MOVED
That Council accepts the updated Integrated Vegetation Management Policy-ENV-63-002 as presented.

CARRIED UNANIMOUSLY

7.6 Burying Three Phase Power Line along Beaver Hill Road

Mr. Brian Shapka, Associate CAO, Infrastructure Services Division presented the Burying Three Phase Power Line along Beaver Hill Road item and responded to questions.

Councillor Mondal exited Council Chambers at 11:13 a.m. and returned at 11:14 a.m.

22.953 MOVED
To direct Administration to bring the burying the three-phase powerline along Beaver Hill Road from Highway 881 to the Alberta Parks Property Line at a cost of \$370,000 to the Budget 2023 deliberations.

CARRIED UNANIMOUSLY

CLOSED SESSION

22.954 MOVED
To go into Closed Session at 11:16 a.m. pursuant to the *Freedom and Information and Protection of Privacy (FOIP) Act*.

CARRIED UNANIMOUSLY

8.1 11:30 a.m.- Delegation-Endeavour to Assist (s.16-Disclosure harmful to the business interests of a third party- FOIP)

The following Members of Administration were present for recording and presentation purposes: Dan Small, Brian Shapka, Diane Cloutier, Melanie McConnell, Alanna Wowk (electronically) and Danielle Patenaude.

The following Public Members were present for presentation purposes: Brian Stratichuk and Joyce Verbitsky.

Deputy Mayor Borgun exited Council Chambers at 11:33 a.m. and returned at 11:34 a.m.

RETURN TO REGULAR MEETING

22.955 MOVED
To return the meeting to Open Session at 11:50 a.m.

CARRIED UNANIMOUSLY

BUSINESS ARISING OUT OF CLOSED SESSION

8.1 11:30 a.m.- Delegation-Endeavour to Assist (s.16-Disclosure harmful to the business interests of a third party- FOIP)

22.956 MOVED
To thank the Delegation for their presentation to Council.

CARRIED UNANIMOUSLY

22.957 MOVED
To direct Administration to bring forward a report, inclusive of options, dedicated to the Endeavour to Assist Agreement and to bring this forward to a future Council Meeting.

CARRIED UNANIMOUSLY

7.7 Private Driveway and Road Maintenance Policy and Procedure PI-30-010 - Amendments

Mr. Dave McPhee, Manager of Transportation Services presented the Private Driveway and Road Maintenance Policy and Procedure PI-30-010 - Amendments item and responded to questions.

- 22.958 **MOVED**
To approve the Private Driveway and Road Maintenance Policy and Procedure with the following amendment:
- 2(v) “Additional driveway plowing may be completed at the discretion of the County and will be subject to an accumulation of 6” (150 mm) of snow to qualify, including drifting”.

CARRIED UNANIMOUSLY

RECESS Mayor Reutov called a recess at 11:56 a.m.

RECONVENE Mayor Reutov reconvened the meeting at 12:05 p.m. with all those Members of Council previously listed in attendance.

PUBLIC INPUT SESSION

6.2 12:15 p.m. Public Input Session

There was one registered speaker for the Public Input Session.

Mr. Phillips, President of the Lac La Biche & District Chamber of Commerce presented to Council about the upcoming Business Awards of Excellence Event scheduled for November 12, 2022 with a request for additional funding.

- 22.959 **MOVED**
To thank Mr. Phillips for his presentation to Council.

CARRIED UNANIMOUSLY

- 22.960 **MOVED**
To direct Administration to provide additional sponsorship to a total of \$5,000 to the Lac La Biche District Chamber and Commerce Business Awards of Excellence Event scheduled for November 12, 2022, with the additional top up funds from the Resident Response Fund.

CARRIED UNANIMOUSLY

RECESS Mayor Reutov called a recess at 12:24 p.m.

RECONVENE Mayor Reutov reconvened the meeting at 1:17 p.m. with all those Members of Council previously listed in attendance excluding Councillor Tkachuk.

NEW BUSINESS

7.8 Request for Water Fill Station at Owl River Hall

Mr. Dan Small, Chief Administrative Officer presented the Request for Water Fill Station at Owl River Hall item and responded to questions. Mr. Jon Skjersven, Manager, Utilities was also available to answer questions.

Councillor Tkachuk returned to Council Chambers at 1:29 p.m.

22.961 MOVED
That Council includes this item as part of the 2023 budget deliberation process.

CARRIED UNANIMOUSLY

7.9 Elinor Lake Water Plant (Discussion)

Mayor Reutov presented on the Elinor Lake Water Plant Discussion item.

22.962 MOVED
To direct Administration to review options relating to the Elinor Lake Water Plant request, specifically a Water Treatment Operator and inclusive of legal implications, and to present the report at a future Council Meeting.

CARRIED UNANIMOUSLY

7.10 Transitional Housing Project Cost

Mr. Darrell Lessmeister, Associate CAO, Recreation and Community Services and Ms. Anita Polturak, FCSS Manager co-presented the Transitional Housing Project Cost and responded to questions.

RECESS

Mayor Reutov called a recess at 1:53 p.m.

RECONVENE

Mayor Reutov reconvened the meeting at 1:59 p.m. with all those Members of Council previously listed in attendance

NEW BUSINESS

7.10 Transitional Housing Project Cost (continued)

22.963 MOVED
That County Council approve the transfer of \$275,000.00 from the Transitional Housing Reserve to the Transitional Housing Project.

CARRIED UNANIMOUSLY

7.11 McArthur Park Capital Development

Mr. Lessmeister presented the McArthur Park Capital Development item and responded to questions.

Councillor Stedman exited Council Chambers at 2:13 p.m. and returned at 2:15 p.m.

22.964 MOVED
 To direct Administration to bring back a three (3) year
 Capital Plan to develop McArthur Park.

CARRIED UNANIMOUSLY

7.12 Budget and Reserves Reallocation

Mr. Zeeshan Hasan, Manager, Finance presented the Budget and Reserves Reallocation item and responded to questions.

22.965 MOVED
 That Council approve to increase the Plamondon Lift
 Stations project 2022 capital budget from \$1,817,704 to
 \$4,000,000, an increase of \$2,182,296 funded from Land
 Purchase budget.

CARRIED UNANIMOUSLY

22.966 MOVED
 That Council approve to increase the Shoreline
 Rehabilitation Project budget from \$1,118,554 to
 \$1,480,000, an increase of \$361,446 funded from Land
 Purchase budget.

CARRIED UNANIMOUSLY

22.967 MOVED
 That Council approve the move of \$606,258 to Capital
 Projects Reserve.

CARRIED UNANIMOUSLY

7.13 Quarterly Financial Reports as of September 30, 2022

Mr. Hasan presented the Quarterly Financial Reports as of September 30, 2022 item and responded to questions.

22.968 MOVED
That Council accept the Quarterly Financial Report for the period ended September 30, 2022 as information.

CARRIED UNANIMOUSLY

CLOSED SESSION

22.969 MOVED
To go into Closed Session at 2:24 p.m. pursuant to the *Freedom of Information and Protection of Privacy Act*.

CARRIED UNANIMOUSLY

8.2 Appointment of County's Auditor (s.24-Advice from officials and s.16-Disclosure harmful to the business interests of a third party-FOIP)

The following Members of Administration were present for recording and presentation purposes: Dan Small, Brian Shapka, Diane Cloutier, Melanie McConnell, Alanna Wowk (electronically) and Danielle Patenaude.

RETURN TO REGULAR MEETING

22.970 MOVED
To return the meeting to Open Session at 2:43 p.m.

CARRIED UNANIMOUSLY

8.2 Appointment of County's Auditor (s.24 and s.16-FOIP)

22.971 MOVED
To defer the Appointment of County's Auditor item to the November 1, 2022 Regular Council Meeting.

CARRIED UNANIMOUSLY

ADJOURNMENT

22.972 MOVED
To adjourn the October 25, 2022 Regular Council Meeting at 2:45 p.m.

CARRIED UNANIMOUSLY

Paul Reutov, Mayor

Dan Small, Chief Administrative Officer

ADOPTED