

**LAC LA BICHE COUNTY
REGULAR COUNCIL MEETING
MCARTHUR PLACE, LAC LA BICHE**

February 13, 2024-10:00 a.m.

Minutes of the Lac La Biche County Regular Council Meeting held February 13, 2024, at 10:00 a.m.

CALL TO ORDER Mayor Reutov called the meeting to order at 10:01 a.m.

PRESENT	Paul Reutov	Mayor
	Charlyn Moore	Councillor/Deputy Mayor (<i>Joined at 11:32 a.m. and participated electronically</i>)
	Kevin Paré	Councillor
	Jason Stedman	Councillor
	Darlene Beniuk	Councillor
	Colette Borgun	Councillor
	Lorin Tkachuk	Councillor (<i>Joined at 10:28 a.m./Departed at 12:21 p.m.</i>)
	John Mondal	Councillor
	Sterling Johnson	Councillor
STAFF IN ATTENDANCE	Manny Deol	Chief Administrative Officer
	Melanie McConnell	Associate CAO, Corporate Services
	Zeeshan Hasan	Associate CAO, Finance and Planning / Acting Director Human Resources
	Darrell Lessmeister	Associate CAO, Recreation and Community Services
	Danielle Patenaude	Legislative Services Coordinator

ADOPTION OF AGENDA

24.054

MOVED

To adopt the February 13, 2024 Regular Council Meeting Agenda as amended:

Addition of item:

- Closed Session item 9.4- Community Development Grant (s.16-FOIP)

In Favour (7): Mayor Reutov, Councillor Borgun, Councillor Mondal, Councillor Beniuk, Councillor Paré, Councillor Stedman, and Councillor Johnson

CARRIED UNANIMOUSLY

CONSENT AGENDA

3. Consent Agenda-February 13, 2024

24.055 MOVED

That the recommendations contained in the following reports be approved:

- 4.1 Regular Council Meeting Minutes-February 6, 2024
- 8.2 Councillor Expense Claims-November 2023 and December 2023

In Favour (7): Mayor Reutov, Councillor Borgun, Councillor Mondal, Councillor Beniuk, Councillor Paré, Councillor Stedman, and Councillor Johnson

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

4.1 Regular Council Meeting-February 6, 2024

The following motion was approved on the consent agenda:

24.055 To adopt the February 6, 2024 Regular Council Meeting Minutes as presented.

NEW BUSINESS

8.1 Councillor Reports

Each Member of Council in attendance presented their Councillor Reports update to Council as information.

NEW BUSINESS

8.2 Councillor Expense Claims-November 2023 and December 2023

The following motion was approved on the consent agenda:

24.055 That Council approves the Councillor expense claims processed for the period of November 2023 and December 2023.

Councillor Paré exited Council Chambers at 10:19 a.m. and returned at 10:20 a.m.

8.3 Bylaw 24-008-Municipal Borrowing Bylaw for Line of Credit

Ms. Hafsah Moghrabi, Manager, Finance presented the Bylaw 24-008-Municipal Borrowing Bylaw for Line of Credit item and responded to questions.

24.056 MOVED
That Bylaw 24-008 be given first reading on this 13th day of February 2024.

In Favour (7): Mayor Reutov, Councillor Borgun, Councillor Mondal, Councillor Beniuk, Councillor Paré, Councillor Stedman, and Councillor Johnson

CARRIED UNANIMOUSLY

Councillor Tkachuk joined the meeting at 10:28 am. as the vote above was closing.

24.057 MOVED
That Bylaw 24-008 be given second reading on this 13th day of February 2024.

In Favour (8): Mayor Reutov, Councillor Borgun, Councillor Mondal, Councillor Beniuk, Councillor Paré, Councillor Stedman, Councillor Tkachuk, and Councillor Johnson

CARRIED UNANIMOUSLY

24.058 MOVED
That Bylaw 24-008 be submitted for third and final reading on this 13th day of February 2024.

In Favour (8): Mayor Reutov, Councillor Borgun, Councillor Mondal, Councillor Beniuk, Councillor Paré, Councillor Stedman, Councillor Tkachuk, and Councillor Johnson

CARRIED UNANIMOUSLY

24.059 MOVED
That Bylaw 24-008 be given third and final reading on this 13th day February 2024.

In Favour (8): Mayor Reutov, Councillor Borgun, Councillor Mondal, Councillor Beniuk, Councillor Paré, Councillor Stedman, Councillor Tkachuk, and Councillor Johnson

CARRIED UNANIMOUSLY

8.4 Lac La Biche Mission Historical Society Memorandum of Understanding (MOU)

Mr. Carl Kurppa, Grants & Community Funding Coordinator presented the Lac La Biche Mission Historical Society MOU item and responded to questions.

Councillor Tkachuk exited Council Chambers at 10:42 a.m. and returned at 10:43 a.m.

24.060 MOVED

To direct Administration to present this item at the March 5, 2024 Regular Council Meeting, for Council's consideration, with the draft MOU model similar to the Lakeland Interpretive Society MOU, inclusive of obtaining a legal opinion.

In Favour (8): Mayor Reutov, Councillor Borgun, Councillor Mondal, Councillor Beniuk, Councillor Paré, Councillor Stedman, Councillor Tkachuk, and Councillor Johnson

CARRIED UNANIMOUSLY

Councillor Stedman exited Council Chambers at 11:07 a.m.

PUBLIC HEARINGS

7.1 11:00 a.m. Public Hearing-Bylaw 24-004

Mayor Reutov opened the Public Hearing at 11:07 a.m.

Administration read into record the hearing procedures and confirmed the Public Hearing was advertised and notice was provided in accordance with the applicable legislation. It was also noted that there were no registered speakers and no written submissions.

Councillor Paré exited Council Chambers at 11:08 a.m. and returned at the same time.

Councillor Stedman returned to Council Chambers at 11:09 a.m.

Ms. Sheera Bourassa, Planning and Development Officer summarized the purpose for the hearing.

In accordance with the Public Hearing Procedures, Mayor Reutov went through the order of presentations and confirmed for the record that no one had pre-registered or was present to speak, and that there were no written submissions.

Mayor Reutov closed the Public Hearing at 11:11 a.m.

PUBLIC INPUT SESSION

7.2 11:15 a.m. Public Input Session

There were no registered speakers and there was no one in attendance for the Public Input Session.

NEW BUSINESS

8.6 Second and Third Reading Bylaw 24-004

Ms. Sheera Bourassa, Planning and Development Officer presented the Second and Third Reading Bylaw 24-004 item and responded to questions.

24.061 **MOVED**
That Bylaw 24-004 be given second reading this 13th day of February, 2024.

In Favour (8): Mayor Reutov, Councillor Borgun, Councillor Mondal, Councillor Beniuk, Councillor Paré, Councillor Stedman, Councillor Tkachuk, and Councillor Johnson

CARRIED UNANIMOUSLY

24.062 **MOVED**
That Bylaw 24-004 be given third reading this 13th day of February, 2024.

In Favour (8): Mayor Reutov, Councillor Borgun, Councillor Mondal, Councillor Beniuk, Councillor Paré, Councillor Stedman, Councillor Tkachuk, and Councillor Johnson

CARRIED UNANIMOUSLY

RECESS Mayor Reutov called a recess at 11:13 a.m.

RECONVENE Mayor Reutov reconvened the meeting at 11:26 a.m. with all those Members of Council previously listed in attendance.

NEW BUSINESS

8.5 Lac La Biche District Natural Gas Co-Op 2023 Natural Gas Upgrades

Mr. Jon Skjersven, Manager, Utilities presented the Lac La Biche District Natural Gas Co-Op 2023 Natural Gas Upgrades item and responded to questions.

Councillor Tkachuk exited Council Chambers at 11:27 a.m.

24.063 MOVED
That Council approves the 2023 Capital Grant request for Lac La Biche District Natural Gas Co-Op Ltd. in the amount of \$119,346.71 to be funded from the Natural Gas Reserves.

In Favour (7): Mayor Reutov, Councillor Borgun, Councillor Mondal, Councillor Beniuk, Councillor Paré, Councillor Stedman, and Councillor Johnson

CARRIED UNANIMOUSLY

CLOSED SESSION

24.064 MOVED
To go into Closed Session at 11:29 a.m. in accordance with the *Freedom and Information and Protection of Privacy (FOIP) Act*.

In Favour (7): Mayor Reutov, Councillor Borgun, Councillor Mondal, Councillor Beniuk, Councillor Paré, Councillor Stedman, and Councillor Johnson

CARRIED UNANIMOUSLY

Members of Administration present for the purposes of presenting and recording: Manny Deol, Melanie McConnell, Zeeshan Hasan, Darrell Lessmeister, Chris Clark, Hafsa Moghrabi, Mackenzie Zilinski (electronically) and Danielle Patenaude

9.1 2023 General Tax and Utility Receivable Write Offs (s.17-Disclosure harmful to personal privacy-FOIP and s. 24-Advice from officials-FOIP)

Councillor Tkachuk returned to Council Chambers at 11:30 am.

Ms. Moghrabi exited Council Chambers following the conclusion of Item 9.1.

9.4 Community Development Grant (s.16-Disclosure harmful to business interests of a third party-FOIP)-*Addition to the Agenda*

Deputy Mayor Moore electronically joined the meeting at 11:32 a.m.

Mayor Reutov declared a Pecuniary Interest due to business interests and exited Council Chambers at 11:32 a.m. prior to the discussion of Item 9.4. Acting Mayor Johnson assumed the position of Chair.

Councillor Tkachuk declared a Pecuniary Interest due to business interests for Item 9.4 and exited Council Chambers at 11:34 a.m.

Mayor Reutov and Councillor Tkachuk returned to Council Chambers at 11:42 a.m. following the concluded discussion of Item 9.4. Mayor Reutov returned to the position of Chair.

9.2 Law Enforcement Training Centre Update (s.25-Disclosure harmful to economic and other interests of a public body-FOIP)

Members of Administration present for the purposes of presenting and recording: Manny Deol, Melanie McConnell, Zeeshan Hasan, Darrell Lessmeister, Heather Stromquist, Mackenzie Zilinski (electronically) and Danielle Patenaude

9.3 Chief Administrative Officer (CAO) Update (s.24-FOIP)

Deputy Mayor Moore exited the meeting at 12:21 p.m.

RETURN TO REGULAR MEETING

24.065 MOVED
To return to Open Session at 12:27 p.m.

In Favour (8): Mayor Reutov, Councillor Borgun, Councillor Mondal, Councillor Beniuk, Councillor Paré, Councillor Stedman, Councillor Tkachuk, and Councillor Johnson

CARRIED UNANIMOUSLY

BUSINESS ARISING OUT OF CLOSED SESSION

9.1 2023 General Tax and Utility Receivable Write Offs (s.17- and s.24-FOIP)

24.066 MOVED
That Council accepts the write-off listing presented in closed session as information pursuant to the disclosure requirement of Lac La Biche County Policy CS-10-013.

In Favour (8): Mayor Reutov, Councillor Borgun, Councillor Mondal, Councillor Beniuk, Councillor Paré, Councillor Stedman, Councillor Tkachuk, and Councillor Johnson

CARRIED UNANIMOUSLY

24.067

MOVED

That Council authorizes Administration to write off the uncollectable general accounts receivable as listed below in the amount of \$6,188.55 as of December 31, 2023.

In Favour (8): Mayor Reutov, Councillor Borgun, Councillor Mondal, Councillor Beniuk, Councillor Paré, Councillor Stedman, Councillor Tkachuk, and Councillor Johnson

CARRIED UNANIMOUSLY

9.2 Law Enforcement Training Centre Update (s.25-FOIP)

The report was provided as information for Council's review.

9.3 Chief Administrative Officer (CAO) Update (s.24-FOIP)

The update was provided as information for Council's review.

9.4 Community Development Grant (s.16-FOIP)-*Addition to the Agenda*

The report was provided as information for Council's review.

ADJOURNMENT

Mayor Reutov adjourned the February 13, 2024 Regular Council Meeting at 12:30 p.m.

Paul Reutov, Mayor

Manny Deol, Chief
Administrative
Officer