

**LAC LA BICHE COUNTY  
REGULAR COUNCIL MEETING  
May 3, 2022**

Minutes of the Lac La Biche County Regular Council Meeting held May 3, 2022 at 10:00 a.m.

**CALL TO ORDER** Mayor Reutov called the meeting to order at 10:03 a.m.

<b>PRESENT</b>	Paul Reutov	Mayor
	Jason Stedman	Councillor ( <i>Departed at 2:41 p.m.</i> )
	Colette Borgun	Councillor/Deputy Mayor
	Darlene Beniuk	Councillor
	Kevin Paré	Councillor
	Lorin Tkachuk	Councillor
	Sterling Johnson	Councillor

<b>STAFF IN ATTENDANCE</b>	Dan Small	Acting Chief Administrative Officer
	Melanie McConnell	Associate Chief Administrative Officer, Corporate Services
	Darrell Lessmeister	Associate Chief Administrative Officer, Recreation & Community Services ( <i>in part</i> )
	Brian Shapka	Associate Chief Administrative Office, Infrastructure Services ( <i>in part</i> )
	Heather Reid	Legislative Services Coordinator
	Gloria Bury	CAO's Executive Assistant ( <i>participated electronically</i> )

<b>REGRETS</b>	John Mondal	Councillor
	Charlyn Moore	Councillor

**ADOPTION OF AGENDA**

22.345	<b>MOVED</b> To adopt the May 3, 2022 Regular Council Meeting agenda as presented.
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**CARRIED UNANIMOUSLY**

## **ADOPTION OF MINUTES**

### 3.1 Regular Council Meeting - April 26, 2022

22.346

**MOVED**

To adopt the April 26, 2022, Regular Council Meeting minutes as presented.

**CARRIED UNANIMOUSLY**

## **NEW BUSINESS**

### 7.1 Councillor Reports

Councillor Paré:

- Alberta Municipalities Public Risk Conference

Councillor Beniuk:

- Alberta Municipalities Public Risk Conference

Deputy Mayor Borgun:

- Plamondon District and Community Development Society and Hall Building Society – Annual General Meeting
- Municipal Planning Commission Meeting
- Alberta Municipalities Public Risk Conference

Councillor Johnson:

- Owl River Hall Function
- Update on residential fire in the area
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Councillor Tkachuk:

- Municipal Planning Commission Meeting
- Lakeland Industry & Community Association Meeting
- Economic Development Advisory Committee Meeting

Councillor Stedman:

- Alberta Municipalities Public Risk Conference

Mayor Reutov:

- Resident inquiries
- Community tours to observe usage of bulb-outs
- Economic Development Advisory Committee Meeting

22.347            MOVED  
                      To accept the Councillor Reports as information.

**CARRIED UNANIMOUSLY**

7.2     Bylaw 22-016 Tax Bylaw - First and Second Readings

Mr. Dan Small, Acting Chief Administrative Officer, presented Bylaw 22-016 Tax Bylaw - First and Second Readings and responded to questions.

22.348            MOVED  
                      That Bylaw 22-016 be given first reading this 3<sup>rd</sup> day of  
                      May 2022.

**CARRIED UNANIMOUSLY**

22.349            MOVED  
                      That Bylaw 22-016 be given second reading this 3<sup>rd</sup> day of  
                      May 2022.

**CARRIED UNANIMOUSLY**

22.350            MOVED  
                      That Bylaw 22.016 be submitted for third and final reading  
                      this 3<sup>rd</sup> day of May 2022

**CARRIED UNANIMOUSLY**

22.351            MOVED  
                      That Bylaw 22-016 be given third and final reading this 3<sup>rd</sup>  
                      day of May, 2022.

**CARRIED UNANIMOUSLY**

7.3     Capital Project Report March 31 2022

Mr. Small presented the Capital Project Report March 31 2022 and responded to questions.

22.352            MOVED  
                      To accept the Capital Projects Report for the period ended  
                      March 31, 2022 as information.

**CARRIED UNANIMOUSLY**

7.4 Bylaw 22-015 Land Use Bylaw Rezoning - First Reading

Ms. Sheera Bourassa, Planning & Development Officer, Bylaw 22-015 Land Use Bylaw Rezoning - First Reading and responded to questions.

22.353            MOVED  
That Bylaw 22-015 be given first reading this 3rd day of  
May, 2022.

**CARRIED UNANIMOUSLY**

7.5 Appointment of Weed and Pest Inspectors

Ms. Molly Fyten, Manager of Environmental Services, presented the Appointment of Weed and Pest Inspectors and responded to questions.

22.354            MOVED  
That Council appoints Mary Ludwig as a Weed and Pest  
Inspector for the 2022 field season.

**CARRIED UNANIMOUSLY**

7.6 Permit to Cut Hay on Municipal Lands Policy - ENV-30-008

Ms. Fyten and Mr. Jacob Marfo, Agricultural Fieldman, presented the Permit to Cut Hay on Municipal Lands Policy - ENV-30-008 and responded to questions.

22.355            MOVED  
To approve the revised Permit to Cut Hay on Municipal  
Lands Policy ENV-30-008, as presented.

**CARRIED UNANIMOUSLY**

7.7 Large Item Pick-up Program

Ms. Fyten presented the Large Item Pick-up Program and responded to questions.

Councillor Paré exited Chambers at 11:16 a.m. and returned at 11:20 a.m.

Councillor Johnson exited Chambers at 11:26 a.m. and returned at 11:27 a.m.

Councillor Tkachuk exited Chambers at 11:30 a.m. and returned at 11:31 a.m.

Councillor Stedman exited Chambers at 11:33 a.m. and returned at 11:35 a.m.

22.356            MOVED  
That Council continues with the Spring 2022 Large Item Pick Up Program and terminates the Large Item Pick-up Program for the 2023 season, and further to bring forward an update on cost implications to 2023 budget deliberations.

In Favour (4): Mayor Reutov, Councillor Beniuk, Councillor Stedman, and Councillor Johnson  
Opposed (3): Deputy Mayor Borgun, Councillor Paré, and Councillor Tkachuk

**CARRIED**

7.8     Infrastructure Services Managers Monthly Reports and Projects Update

Mr. Brian Shapka, Associate CAO, Infrastructure Services, presented the Infrastructure Services Managers Monthly Reports and Projects Update and responded to questions.

22.357            MOVED  
To accept the Infrastructure Services Managers Reports and Projects Update as information.

**CARRIED UNANIMOUSLY**

7.9     Recreation and Community Services Managers Monthly Reports and Projects Update

Mr. Darrell Lessmeister, Associate CAO, Recreation and Community Services, presented the Recreation and Community Services Managers Monthly Reports and Projects Update and responded to questions.

22.358            MOVED  
To accept the Recreation and Community Services Division – Monthly Report as information.

**CARRIED UNANIMOUSLY**

**RECESS**            Mayor Reutov called a recess at 11:52 a.m.

**RECONVENE**       Mayor Reutov reconvened the meeting at 12:03 p.m. with all those Members of Council previously listed in attendance.

**NEW BUSINESS**

7.10 Elected Official Conference Attendance Policy - GOV-11-004

Ms. Melanie McConnell, Associate CAO, Corporate Services, presented the Elected Official Conference Attendance Policy - GOV-11-004 and responded to questions.

22.359            **MOVED**  
To approve the revised Elected Official Conference Attendance Policy GOV-11-004, as presented.

**CARRIED UNANIMOUSLY**

7.11 Flags for Ukraine (Discussion)

Deputy Mayor Borgun presented the Flags for Ukraine discussion item.

22.560            **MOVED**  
To direct Administration to purchase banners displaying support for Ukraine to be hung in Lac La Biche and Plamondon with a budget of \$1,000 to come from accumulated surplus.

**CARRIED UNANIMOUSLY**

**RECESS**            Mayor Reutov called a recess at 12:14 p.m.

**RECONVENE**        Mayor Reutov reconvened the meeting at 12:15 p.m. with all those Members of Council previously listed in attendance.

**CLOSED SESSION**

22.561            **MOVED**  
To go into Closed Session at 12:16 p.m. to discuss the closed session agenda items pursuant to the *Freedom of Information and Protection of Privacy Act*.

**CARRIED UNANIMOUSLY**

**RECESS**            Mayor Reutov called a recess at 12:17 p.m.

**RECONVENE**        Mayor Reutov reconvened the meeting at 1:18 p.m. with all those Members of Council previously listed in attendance.

## **CLOSED SESSION**

- 8.1 Gravel Report Options (s.24 FOIP -Advice from officials, s.25 FOIP - Disclosure harmful to economic and other interests of a public body s.16 FOIP – Disclosure harmful to business interests of a third party)

Members of Administration present for the purpose of presenting and recording: Dan Small, Melanie McConnell, Brian Shapka, Gloria Bury, Darrell Lessmeister, Anita Polturak, and Heather Reid.

- 8.2 Transfer of Direction, Control and Management Agreement (s.25 FOIP - Disclosure harmful to economic and other interests of a public body; s.21 FOIP - Disclosure harmful to intergovernmental relations)

Members of Administration present for the purpose of presenting and recording: Dan Small, Melanie McConnell, Brian Shapka, Gloria Bury, Darrell Lessmeister, Anita Polturak, and Heather Reid.

- 8.3 Transitional Housing Facility Sites Review (s.24 FOIP -Advice from officials, s.25 FOIP - Disclosure harmful to economic and other interests of a public body)

Members of Administration present for the purpose of presenting and recording: Dan Small, Melanie McConnell, Brian Shapka, Gloria Bury, Darrell Lessmeister, Anita Polturak, and Heather Reid.

Councillor Stedman exited Chambers at 1:55 p.m. and returned at 2:01 p.m.

Councillor Paré exited Chambers at 2:14 p.m.

## **RETURN TO OPEN SESSION**

22.562

MOVED

To return to Open Session at 2:19 p.m.

**CARRIED UNANIMOUSLY**

Councillor Paré returned to Chambers at 2:20 p.m.

## **TENDER OPENING**

- 6.2 2:15 pm – Tender Opening – Main Street Revitalization

Mr. Ali Memon, Manager, Engineering Services and Mr. Steven Reichert, V3 Companies of Canada, were present to open the tenders for TR-32-2021-11-22 Main Street Lac La Biche Revitalization.

<b>CONTRACTOR</b>	<b>AMOUNT WITHOUT GST</b>
Knelsen Sand & Gravel Ltd.	\$27,033,712.57
E-Construction	\$24,635,436.50
GS Construction	\$34,025,425.00
North West Paving Ltd.	\$29,004,569.75

Mr. Memon confirmed that all tenders would be confirmed for accuracy.

## **CLOSED SESSION**

22.563

**MOVED**

To go into Closed Session at 2:27 p.m. to discuss the closed session agenda items pursuant to the *Freedom of Information and Protection of Privacy Act*.

**CARRIED UNANIMOUSLY**

- 8.3 Transitional Housing Facility Sites Review (s.24 FOIP -Advice from officials, s.25 FOIP - Disclosure harmful to economic and other interests of a public body) continued.

Members of Administration present for the purpose of presenting and recording: Dan Small, Melanie McConnell, Brian Shapka, Gloria Bury, Darrell Lessmeister, Anita Polturak, and Heather Reid.

Councillor Stedman departed the meeting at 2:41 p.m.

- 8.4 Legal Matter (s.27 FOIP - Privileged information)

Members of Administration present for the purpose of presenting and recording: Dan Small, Melanie McConnell, Gloria Bury, Darrell Lessmeister, Anita Polturak, and Heather Reid.

Mayor Reutov exited Chambers at 2:55 p.m. and Deputy Mayor Borgun assumed the role of the Chair. Mayor Reutov returned to Chambers at 10:56 p.m. and resumed the role of the Chair.

## **RETURN TO OPEN SESSION**

22.564

**MOVED**

To return to open session at 3:08 p.m.

**CARRIED UNANIMOUSLY**

## BUSINESS ARISING OUT OF CLOSED SESSION

- 8.1 Gravel Report Options (s.24 FOIP -Advice from officials, s.25 FOIP - Disclosure harmful to economic and other interests of a public body; s.16 FOIP – Disclosure harmful to business interests of a third party)

22.565 MOVED

That Council moves to accept the report as information and direct Administration to proceed with Option 1 as discussed in closed session.

**CARRIED UNANIMOUSLY**

- 8.2 Transfer of Direction, Control and Management Agreement (s.25 FOIP - Disclosure harmful to economic and other interests of a public body; s.21 FOIP - Disclosure harmful to intergovernmental relations)

22.566 MOVED

That Council approve the proposed draft copy of the presented Transfer of Direction, Control and Management Agreement of Highway 36, Highway 55, and Highway 881 in the Hamlet of Lac La Biche.

**CARRIED UNANIMOUSLY**

- 8.3 Transitional Housing Facility Sites Review (s.24 FOIP -Advice from officials, s.25 FOIP - Disclosure harmful to economic and other interests of a public body)

22.567 MOVED

To direct Administration to schedule a workshop with Council and the Transitional Housing Task Force.

**CARRIED UNANIMOUSLY**

- 8.4 Legal Matter (s.27 FOIP - Privileged information)

22.568 MOVED

To direct Administration to proceed as directed by Council in Closed Session.

**CARRIED UNANIMOUSLY**

**ADJOURNMENT**

22.569

MOVED

To adjourn the May 3, 2022 Regular Council Meeting at 3:13 p.m.

**CARRIED UNANIMOUSLY**

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Paul Reutov, Mayor

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Dan Small, Acting Chief Administrative Officer

ADOPTED