

**LAC LA BICHE COUNTY  
REGULAR COUNCIL MEETING  
MCARTHUR PLACE, LAC LA BICHE**

**September 12, 2023- 10:00 a.m.**

Minutes of the Lac La Biche County Regular Council Meeting held September 12, 2023, at 10:00 a.m.

**CALL TO ORDER** Mayor Reutov called the meeting to order at 10:02 a.m.

<b>PRESENT</b>	Paul Reutov	Mayor
	Sterling Johnson	Councillor/Deputy Mayor
	Kevin Paré	Councillor
	Jason Stedman	Councillor
	Charlyn Moore	Councillor
	Darlene Beniuk	Councillor
	Colette Borgun	Councillor

<b>STAFF IN ATTENDANCE</b>	Melanie McConnell	Acting Chief Administrative Officer / Associate CAO, Corporate Services
	Darrell Lessmeister	Associate CAO, Recreation and Community Services
	Ron Fraser	Associate CAO, Infrastructure Services
	Zeeshan Hasan	Associate CAO, Finance and Planning / Acting Director Human Resources
	Heather Reid	Legislative Services Coordinator

<b>REGRETS</b>	Lorin Tkachuk	Councillor
	John Mondal	Councillor

**ADOPTION OF AGENDA**

23.644                      **MOVED**  
To adopt the September 12, 2023 Regular Council Meeting agenda as amended:

Additions:

- Item 8.5 - Legal Matter (s.27 FOIP) (Discussion)

Deletions:

- Item 6.1 10:15 a.m. Delegation - Lac La Biche RCMP - Quarter 1 and Quarter 2 Statistics

In Favour (7): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Beniuk, Councillor Paré, Councillor Stedman, and Deputy Mayor Johnson

**CARRIED UNANIMOUSLY**

## **ADOPTION OF MINUTES**

23.645            MOVED  
To adopt the September 5, 2023 Regular Council Meeting minutes as presented.

In Favour (7): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Beniuk, Councillor Paré, Councillor Stedman, and Deputy Mayor Johnson

**CARRIED UNANIMOUSLY**

## **NEW BUSINESS**

### 7.1     Councillor Reports

Each Member of Council in attendance provided an update as part of the Councillor Reports item.

Councillor Stedman exited Chambers at 10:05 a.m. and returned at 10:06 a.m.

23.646            MOVED  
To accept the Councillor Reports as information.

In Favour (7): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Beniuk, Councillor Paré, Councillor Stedman, and Deputy Mayor Johnson

**CARRIED UNANIMOUSLY**

### 7.2     Enforcement Services Quarterly Statistics

Mr. Ryan Deschamps, Manager of Enforcement Services, presented the Enforcement Services Quarterly Statistics and responded to questions.

23.647            MOVED  
                      To accept the report as information.

In Favour (7): Mayor Reutov, Councillor Borgun, Councillor Moore,  
Councillor Beniuk, Councillor Paré, Councillor Stedman, and Deputy  
Mayor Johnson

**CARRIED UNANIMOUSLY**

7.3     **Bold Center Fitness Operating Hours Proposal**

Mr. Darrell Lessmeister, Associate CAO Recreation and Community Services and Ms. Staci Lattimer, Manager of Recreation & Culture, presented the Bold Center Fitness Operating Hours Proposal and responded to questions.

23.648            MOVED  
                      That Council approves the reduction of Bold Centre fitness hours as recommended and provides Administration some flexibility to amend or modify hours as needed to meet operational needs and the needs of the majority of the community.

In Favour (7): Mayor Reutov, Councillor Borgun, Councillor Moore,  
Councillor Beniuk, Councillor Paré, Councillor Stedman, and Deputy  
Mayor Johnson

**CARRIED UNANIMOUSLY**

7.4     **Special Event Permitting**

Mr. Lessmeister and Ms. Lattimer presented the Special Event Permitting item and responded to questions.

23.649            MOVED  
                      To direct Administration to develop a special event bylaw to bring back to Council at a future date for approval.

In Favour (7): Mayor Reutov, Councillor Borgun, Councillor Moore,  
Councillor Beniuk, Councillor Paré, Councillor Stedman, and Deputy  
Mayor Johnson

**CARRIED UNANIMOUSLY**

7.5     **Hiring of Community Groups for County Functions Policy (Discussion)**

Deputy Mayor Johnson presented information on the Hiring of Community Groups for County Functions Policy discussion.

23.650            **MOVED**  
To direct Administration to bring forward a policy for hiring of Community Groups at County Hosted Events.

In Favour (7): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Beniuk, Councillor Paré, Councillor Stedman, and Deputy Mayor Johnson

**CARRIED UNANIMOUSLY**

**RECESS**            Mayor Reutov called a recess at 10:04 a.m.

**RECONVENE**        Mayor Reutov reconvened the meeting at 10:14 a.m. with all those Members of Council previously listed in attendance.

**NEW BUSINESS**

7.6    Lot 3 Update

Mr. Ron Fraser, Associate CAO Infrastructure Services, presented the Lot 3 Update and responded to questions.

23.651            **MOVED**  
That Council approve \$1,200,000 for Commercial Access, with paving to stop at the property line of Lot 3, and other project deliverables as listed in 2023 budget funded with \$800,000 from the Stabilization Reserves and \$400,000 from accumulated surplus.

In Favour (3): Mayor Reutov, Councillor Moore, and Councillor Stedman  
Opposed (4): Councillor Borgun, Councillor Beniuk, Councillor Paré, and Deputy Mayor Johnson

**DEFEATED**

**PUBLIC INPUT SESSION**

6.2    12:00 p.m. Public Input Session

The Public Input Session was opened at 12:12 p.m.

Ms. Tarrabain and Mr. Beniuk presented to Council on concerns related to the security of their businesses.

23.652            MOVED  
To thank Ms. Tarrabain and Mr. Beniuk for the presentation to Council.

In Favour (7): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Beniuk, Councillor Paré, Councillor Stedman, and Deputy Mayor Johnson

**CARRIED UNANIMOUSLY**

23.653            MOVED  
To direct Administration to bring forward costing and potential site expansion options for security cameras, and further to bring forward considerations for increased presence in impacted areas to a future Council meeting.

In Favour (7): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Beniuk, Councillor Paré, Councillor Stedman, and Deputy Mayor Johnson

**CARRIED UNANIMOUSLY**

**CLOSED SESSION**

23.654            MOVED  
To go into Closed Session at 12:49 p.m. in accordance with the *Freedom and Information and Protection of Privacy (FOIP) Act*.

In Favour (7): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Beniuk, Councillor Paré, Councillor Stedman, and Deputy Mayor Johnson

**CARRIED UNANIMOUSLY**

7.6      Lot 3 Update (s.24 FOIP – Advice from officials, s.16 FOIP – Disclosure harmful to business interests of a third party)

Member of Administration present for the purposes of presenting and recording: Melanie McConnell, Zeeshan Hasan, Diane Cloutier, Ron Fraser, Heather Stromquist, Mackenzie Zilinski and Heather Reid.

**RETURN TO OPEN SESSION**

23.655            MOVED  
                         To return to Open Session at 1:05 p.m.

In Favour (7): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Beniuk, Councillor Paré, Councillor Stedman, and Deputy Mayor Johnson

**CARRIED UNANIMOUSLY**

**RECESS**            Mayor Reutov called a recess at 1:06 p.m.

**RECONVENE**       Mayor Reutov reconvened the meeting at 1:45 p.m. with all those Members of Council previously listed in attendance

**NEW BUSINESS**

7.7      FireSmart Programming 2024 Grant Application

Mr John Kokotilo, Manager of Protective Services and Mr. Carl Kurppa, Community Funding & Grants Coordinator, presented the FireSmart Programming 2024 Grant Application and responded to questions.

23.656            MOVED  
                         That Lac La Biche County applies for \$50,000 in FRIAA FireSmart Funding under the September 11, 2023 intake for the “2024 FireSmart Programming” project.

In Favour (7): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Beniuk, Councillor Paré, Councillor Stedman, and Deputy Mayor Johnson

**CARRIED UNANIMOUSLY**

7.8      Capital Budget Workshop Outcomes

Mr. Zeeshan Hasan, Associate CAO Finance and Planning and Ms. Hafsah Moghrabi, Manager of Finance, presented the Capital Budget Workshop Outcomes and responded to questions.

23.657            MOVED  
That Council accepts the information as presented.

In Favour (7): Mayor Reutov, Councillor Borgun, Councillor Moore,  
Councillor Beniuk, Councillor Paré, Councillor Stedman, and Deputy  
Mayor Johnson

**CARRIED UNANIMOUSLY**

7.9      Terms and Conditions for 2023 Public Auction of Tax Recovery Properties

Mr. Hasan and Ms. Moghrabi presented the Terms and Conditions for 2023 Public Auction of Tax Recovery Properties and responded to questions.

23.658            MOVED  
That Council approves the Terms and Conditions for 2023  
Public Auction of Tax Recovery Properties as presented.

In Favour (7): Mayor Reutov, Councillor Borgun, Councillor Moore,  
Councillor Beniuk, Councillor Paré, Councillor Stedman, and Deputy  
Mayor Johnson

**CARRIED UNANIMOUSLY**

7.10    STARS Funding Request

Ms. Mackenzie Zilinski, CAO's Executive Assistant, presented the STARS Funding Request and responded to questions.

23.659            MOVED  
That Administration bring back a recommendation to  
Council during the 2024 Budget Deliberations.

In Favour (7): Mayor Reutov, Councillor Borgun, Councillor Moore,  
Councillor Beniuk, Councillor Paré, Councillor Stedman, and Deputy  
Mayor Johnson

**CARRIED UNANIMOUSLY**

7.11    Removal of Designation Lot R7, Block 11, Plan 7720980

Ms. Diane Cloutier, Manager of Planning & Development, presented the Removal of Designation Lot R7, Block 11, Plan 7720980 and responded to questions.

23.660

MOVED

That Council directs Administration to notify the Registrar that the provisions of Division 9 of the *Municipal Government Act (MGA)* have been complied with and request the Registrar to remove the 'R' Reserve Designation from Lot R7, Block 11, Plan 7720980.

In Favour (7): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Beniuk, Councillor Paré, Councillor Stedman, and Deputy Mayor Johnson

**CARRIED UNANIMOUSLY**

**CLOSED SESSION**

23.661

MOVED

To go into Closed Session at 2:05 p.m. in accordance with the *Freedom and Information and Protection of Privacy (FOIP) Act*.

In Favour (7): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Beniuk, Councillor Paré, Councillor Stedman, and Deputy Mayor Johnson

**CARRIED UNANIMOUSLY**

- 7.6 Lot 3 Update (s.24 FOIP – Advice from officials, s.16 FOIP – Disclosure harmful to business interests of a third party)

Member of Administration present for the purposes of presenting and recording: Melanie McConnell, Zeeshan Hasan, Diane Cloutier, Ron Fraser, Darrell Lessmeister, Heather Stromquist, Mackenzie Zilinski and Heather Reid.

- 8.1 Memorandum of Understanding Follow Up (s.27 FOIP - Privileged Information, s.24 FOIP - Advice from officials, s.25 FOIP - Disclosure harmful to economic and other interests of a public body)

Councillor Stedman exited Chambers at 2:26 p.m. and returned at 2:27 p.m.

Member of Administration present for the purposes of presenting and recording: Melanie McConnell, Zeeshan Hasan, Ron Fraser, Darrell Lessmeister, Heather Stromquist, Mackenzie Zilinski and Heather Reid.

- 8.2 Economic Development Advisory Committee Terms of Reference and Appointments (s.24 FOIP - Advice from officials)



Councillor Stedman exited Chambers at 2:50 p.m. and returned at 2:51 p.m.

Member of Administration present for the purposes of presenting and recording: Melanie McConnell, Zeeshan Hasan, Ron Fraser, Heather Stromquist, Mackenzie Zilinski and Heather Reid.

8.3 Doctor Recruitment Incentives (s.24 FOIP - Advice from officials; s.16 FOIP - Disclosure harmful to business interests of a third party)

Member of Administration present for the purposes of presenting and recording: Melanie McConnell, Zeeshan Hasan, Ron Fraser, Darrell Lessmeister, Heather Stromquist, Mackenzie Zilinski and Heather Reid.

8.4 Update on Meeting with Brian Jean, Minister of Energy and Minerals (s.21 FOIP - Disclosure harmful to intergovernmental relations)

Member of Administration present for the purposes of presenting and recording: Melanie McConnell, Zeeshan Hasan, Ron Fraser, Darrell Lessmeister, Heather Stromquist, Mackenzie Zilinski and Heather Reid.

8.5 Legal Matter (s.27 FOIP – Privileged Information)

Member of Administration present for the purposes of presenting and recording: Melanie McConnell, Zeeshan Hasan, Ron Fraser, Darrell Lessmeister, Mackenzie Zilinski and Heather Reid.

## **RETURN TO OPEN SESSION**

23.662            **MOVED**  
To return to Open Session at 3:28 p.m.

In Favour (7): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Beniuk, Councillor Paré, Councillor Stedman, and Deputy Mayor Johnson

**CARRIED UNANIMOUSLY**

## BUSINESS ARISING OUT OF CLOSED SESSION

### 7.6 Lot 3 Update continued.

23.663 MOVED

To approve \$75,000 in the 2023 budget for the concept plan for the lands around the Bold Centre, to be funded from Stabilization Reserves.

In Favour (7): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Beniuk, Councillor Paré, Councillor Stedman, and Deputy Mayor Johnson

**CARRIED UNANIMOUSLY**

23.664 MOVED

To approve \$375,000 in the 2023 budget for the following deliverables, including contingency, relating to Lot 3 to be funded from Stabilization Reserves: Appraisals, subdivision, rezoning and surveying for the land sale; Water/Sewer/Natural Gas to the property line; Temporary Access to the Lot; and Engineering conceptual design, detailed designed and tendering costs.

In Favour (7): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Beniuk, Councillor Paré, Councillor Stedman, and Deputy Mayor Johnson

**CARRIED UNANIMOUSLY**

### 8.1 Memorandum of Understanding Follow Up (s.27 FOIP – Privileged Information, s.24 FOIP - Advice from officials, s.25 FOIP - Disclosure harmful to economic and other interests of a public body)

23.665 MOVED

That Council directs Administration to send a letter to Red Wolf with a final Memorandum of Understanding for their review.

In Favour (6): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Beniuk, Councillor Stedman, and Deputy Mayor Johnson  
Opposed (1): Councillor Paré

**CARRIED**

8.2 Economic Development Advisory Committee Terms of Reference and Appointments (s.24 FOIP - Advice from officials)

23.666            **MOVED**  
That Council directs Administration to proceed as discussed in closed session.

In Favour (7): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Beniuk, Councillor Paré, Councillor Stedman, and Deputy Mayor Johnson

**CARRIED UNANIMOUSLY**

8.4 Doctor Recruitment Incentives (s.24 FOIP - Advice from officials; s.16 FOIP - Disclosure harmful to business interests of a third party)

23.667            **MOVED**  
That Council adopts the Doctor Recruitment Incentive Program for up to eight physicians to practice in Lac La Biche County.

In Favour (7): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Beniuk, Councillor Paré, Councillor Stedman, and Deputy Mayor Johnson

**CARRIED UNANIMOUSLY**

23.668            **MOVED**  
That Council provides a conditional grant to the owning shareholders of Associated Medical Clinic for reimbursement of improvements for up to \$200,000, funded from the resident response fund, based on the conditions set out in a legally binding contract discussed in closed session.

In Favour (5): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Stedman, and Deputy Mayor Johnson

Opposed (2): Councillor Beniuk, and Councillor Paré

**CARRIED**

8.4 Update on Meeting with Brian Jean, Minister of Energy and Minerals (s.21 FOIP - Disclosure harmful to intergovernmental relations)

23.669            MOVED  
                      To accept the report as information.

In Favour (7): Mayor Reutov, Councillor Borgun, Councillor Moore,  
Councillor Beniuk, Councillor Paré, Councillor Stedman, and Deputy  
Mayor Johnson

**CARRIED UNANIMOUSLY**

8.5    Legal Matter (s.27 FOIP - Privileged Information)

23.670            MOVED  
                      To accept the discussion as information.

In Favour (7): Mayor Reutov, Councillor Borgun, Councillor Moore,  
Councillor Beniuk, Councillor Paré, Councillor Stedman, and Deputy  
Mayor Johnson

**CARRIED UNANIMOUSLY**

**ADJOURNMENT**

23.671            MOVED  
                      To adjourn the September 12, 2023 Regular Council  
Meeting at 3:37 p.m.

In Favour (7): Mayor Reutov, Councillor Borgun, Councillor Moore,  
Councillor Beniuk, Councillor Paré, Councillor Stedman, and Deputy  
Mayor Johnson

**CARRIED UNANIMOUSLY**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Administrative Officer