

**LAC LA BICHE COUNTY  
REGULAR COUNCIL MEETING  
MCARTHUR PLACE, LAC LA BICHE**

**October 11, 2022- 10:00 a.m.**

Minutes of the Lac La Biche County Regular Council Meeting held October 11, 2022, at 10:00 a.m.

**CALL TO ORDER** Mayor Reutov called the meeting to order at 10:05 a.m.

**PRESENT**

Paul Reutov	Mayor
Colette Borgun	Councillor/Deputy Mayor
Charlyn Moore	Councillor
Lorin Tkachuk	Councillor
Darlene Beniuk	Councillor
Jason Stedman	Councillor
Sterling Johnson	Councillor
John Mondal	Councillor
Kevin Paré	Councillor

**STAFF IN  
ATTENDANCE**

Dan Small	Chief Administrative Officer
Melanie McConnell	Associate CAO, Corporate Services Division
Brian Shapka	Associate CAO, Infrastructure Services Division ( <i>In part</i> )
Heather Reid	Legislative Services Coordinator

**ADOPTION OF AGENDA**

22.921

**MOVED**

To adopt the October 11, 2022 Regular Council Meeting agenda as amended:

Additions:

- Item 8.6 complaint (s.17 FOIP)

In Favour (7): Mayor Reutov, Deputy Mayor Borgun, Councillor Mondal, Councillor Beniuk, Councillor Paré, Councillor Stedman, and Councillor Johnson

Opposed (2): Councillor Moore, Councillor Tkachuk

**CARRIED**

## **ADOPTION OF MINUTES**

22.922                    MOVED  
To adopt the October 4, 2022 Regular Council Meeting minutes as presented.

**CARRIED UNANIMOUSLY**

## **DELEGATION**

6.1      10:15 a.m. Delegation - Lakeland Agricultural Research Association (LARA) - Kellie Nichiporik

Ms. Kellie Nichiporik with the Lakeland Agricultural Research Association presented to Council on the recent activities and initiatives of the organization and responded to questions.

22.923                    MOVED  
To thank Ms. Nichiporik for the presentation to Council.

**CARRIED UNANIMOUSLY**

## **NEW BUSINESS**

7.1      Councillor Reports

Councillor Stedman:

- 2022 Rural Community Health Provider Attraction and Retention Conference

Councillor Tkachuk:

- Regional Health Foundation meeting
- Lakeland Industry & Community Association (LICA) Annual General Meeting

Councillor Johnson: nothing to report.

Councillor Moore:

- 2022 Rural Community Health Provider Attraction and Retention Conference

Deputy Mayor Borgun:

- Agricultural Services Board meeting
- Plamondon & District Community Development Society meeting
- Agenda preparation meeting

Councillor Beniuk:

- Rural Municipalities of Alberta - Zoom Session with Paul McLauchlin

Councillor Mondal:

- 2022 Rural Community Health Provider Attraction and Retention Conference

Councillor Pare

- Agricultural Services Board meeting

Mayor Reutov:

- Agenda preparation
- Meeting with CAO and management on development corridor
- Resident calls related to water and sewer
- Events calendar update

22.924                      MOVED  
To accept the Councillor Reports item as information.

**CARRIED UNANIMOUSLY**

## 7.2      Clean Energy Improvement Program (CEIP)

Mr. Carl Kurppa, Grants & Community Funding Coordinator, presented the Clean Energy Improvement Program (CEIP) item and responded to questions.

22.925                      MOVED  
That Council directs Administration to gauge the public interest with regards to the Clean Energy Improvement Program.

**CARRIED UNANIMOUSLY**

## 7.3      Bylaw 22-012 Municipal Development Plan - Third Reading

Ms. Diane Cloutier, Manager of Planning & Development and Sheeja Vimalan, Planning Technician presented Bylaw 22-012 Municipal Development Plan - Third Reading and responded to questions.

Mayor Reutov exited Chambers at 10:58 a.m. and Deputy Mayor Borgun assumed the role of the Chair. Mayor Reutov returned to Chambers at 11:03 a.m. and resumed the role of the Chair.

22.926                      MOVED  
To amend Bylaw 22-012 to replace Map 3 – Future Land Use – Hamlet of Lac La Biche with the amended Map 3 – Future Land Use – Hamlet of Lac La Biche presented as Option 1.

**CARRIED UNANIMOUSLY**

22.927            MOVED  
That Bylaw 22-012, as amended, be given third reading this  
11<sup>th</sup> day of October 2022.

**CARRIED UNANIMOUSLY**

Councillor Tkachuk exited Chambers at 11:17 a.m. and returned at 11:18 a.m.

7.4    Approval of Lac La Biche County Strategic Communications Plan

Mr. Jihad Moghrabi, Manager of Communications, presented the Approval of Lac La Biche County Strategic Communications Plan and responded to questions.

Councillor Pare exited Chambers at 11:29 a.m. and returned at 11:31 a.m.

Councillor Stedman exited Chambers at 11:32 a.m. and returned at 11:33 a.m.

22.928            MOVED  
That Lac La Biche County Council approve the updated  
Strategic Communications Planning Policy and Procedure,  
which includes the Lac La Biche County Strategic  
Communications Plan in Schedule A, as presented.

**CARRIED UNANIMOUSLY**

**RECESS**            Mayor Reutov called a recess at 11:45 a.m.

**RECONVENE**       Mayor Reutov reconvened the meeting at 11:54 a.m. with all those  
Members of Council previously listed in attendance with the exception of  
Councillor Stedman.

**NEW BUSINESS**

7.5    FCSS Association of Alberta Resolution

Ms. Anita Polturak, Manager of FCSS, presented the FCSS Association of Alberta  
Resolution and responded to questions.

Councillor Stedman returned to Chambers at 11:55 a.m.

22.929

MOVED

That Council supports the resolution submitted to the FCSS Association of Alberta annual general meeting regarding Alberta Support Services access.

**CARRIED UNANIMOUSLY**

7.6 Winter Operations - Driveway Plowing Service Level and Cost Recovery Options

Mr. Brian Shapka, Associate CAO Infrastructure Services and Dave McPhee, Manager of Transportation Services presented the Winter Operations - Driveway Plowing Service Level and Cost Recovery Options and responded to questions.

22.930

MOVED

That Council approve Driveway Snow Plowing Service Level for the Seniors and Disabled Residents (Senior Tab Program) Option 1 with maximum requested services of two per month and that Council directs Administration to bring back the Private Driveway and Road Maintenance Policy and Procedure PI-30-010 for approval of the changes.

**CARRIED UNANIMOUSLY**

22.931

MOVED

That Council approve Driveway Snow Plowing Service Level for the Residential Driveway Plowing Program (Flag Purchasing Program) Option 4, and that Council directs Administration to bring back the Private Driveway and Road Maintenance Policy and Procedure PI-30-010 for approval of the changes with an amended cost of recovery amount of \$50 per flag with a maximum of two services per month.

**CARRIED UNANIMOUSLY**

**PUBLIC INPUT SESSION**

6.2 12:15 p.m. Public Input Session

Mayor Reutov opened the public input session at 12:38 p.m.

Councillor Moore exited Chambers at 12:38 p.m.

Mr. Brian Deheer presented to Council to update Council on recent activities of the Lac La Biche Healthy Waters group and to note his appreciation for the LARA presentation and the Clean Energy Improvement Program items on the agenda.

The Public Input Session was closed at 12:43 p.m.

22.932            MOVED  
To thank Mr. Deheer for the presentation to Council.

**CARRIED UNANIMOUSLY**

**RECESS**            Mayor Reutov called a recess at 12:44 p.m.

**RECONVENE**       Mayor Reutov reconvened the meeting at 1:35 p.m. with all those Members of Council previously listed in attendance with the exception of Councillor Tkachuk, Councillor Moore and Councillor Stedman.

**NEW BUSINESS**

7.7      Capital Plan Update & Prioritization Model for Capital Projects

Mr. Zeeshan Hasan, Manager of Finance, presented the Capital Plan Update & Prioritization Model for Capital Projects and responded to questions.

Councillor Moore and Councillor Stedman returned to Chambers at 1:36 p.m.

Councillor Tkachuk returned to Chambers at 1:37 p.m.

22.933            MOVED  
That Council accepts the priority matrix as presented, and further to direct Administration to bring forward the budget policy with priority matrix included as a schedule to be used for prioritization.

**CARRIED UNANIMOUSLY**

7.8      CAO Approved Transfers - August 2022

Mr. Hasan presented the CAO Approved Transfers - August 2022 and responded to questions.

22.934            MOVED  
That Council Accepts the CAO Approved Budget Transfer briefing as presented.

**CARRIED UNANIMOUSLY**

7.9    Councillor Expense Claims - September 2022

Mr. Hasan presented the Councillor Expense Claims - September 2022 and responded to questions.

22.935            MOVED  
That Council approves the Councillor expense claims processed for the period September 2022.

**CARRIED UNANIMOUSLY**

**DELETION FROM THE AGENDA**

22.936            MOVED  
To remove Item 8.6 – Complaints (s.17 FOIP – Disclosure harmful to personal privacy) from the October 11, 2022 Regular Council meeting agenda.

**CARRIED UNANIMOUSLY**

**CLOSED SESSION**

22.937            MOVED  
To go into Closed Session at 2:06 p.m. to discuss the closed session agenda items pursuant to the Freedom of Information and Protection of Privacy (FOIP) Act.

**CARRIED UNANIMOUSLY**

8.4    Interim Integrity Commissioner Appointment (s.16 FOIP - Disclosure harmful to business interests of a third party; s.25 FOIP - Disclosure harmful to economic and other interests of a public body)

Members of Administration presented for the purposes of presenting and recording: Dan Small, Melanie McConnell, Alanna Wowk, and Heather Reid.

8.1    County/Gas Coop Relationships (s.16 FOIP - Disclosure harmful to business interests of a third party; s.25 FOIP - Disclosure harmful to economic and other interests of a public body)

Deputy Mayor Borgun exited Chambers at 2:22 p.m. and returned at 2:23 p.m.

Members of Administration presented for the purposes of presenting and recording: Dan Small, Melanie McConnell, Zeeshan Hasan, Alanna Wowk, and Heather Reid.

8.2 Member At Large Appointments - Watershed Management Plan Implementation Committee (s.17 FOIP - Disclosure harmful to personal privacy)

Members of Administration presented for the purposes of presenting and recording: Dan Small, Melanie McConnell, Alanna Wowk, and Heather Reid.

8.3 Telework Arrangements (s.24 FOIP - Advice from officials)

Councillor Moore exited Chambers at 3:08 p.m. and returned at 3:10 p.m.

Members of Administration presented for the purposes of presenting and recording: Dan Small, Melanie McConnell, Alanna Wowk, Kashif Ijaz and Heather Reid.

8.5 Legal Insurance Matter (s.27 FOIP - Privileged Information)

Members of Administration presented for the purposes of presenting and recording: Dan Small, Melanie McConnell, Alanna Wowk, and Heather Reid.

#### **RETURN TO OPEN SESSION**

22.938                      MOVED  
To return to Open Session at 3:25 p.m.

**CARRIED UNANIMOUSLY**

#### **BUSINESS ARISING OUT OF CLOSED SESSION**

8.1 County/Gas Coop Relationships (s.16 FOIP - Disclosure harmful to business interests of a third party; s.25 FOIP - Disclosure harmful to economic and other interests of a public body)

22.939                      MOVED  
That this report be accepted by Council as information to consider for the upcoming 2023 budget.

**CARRIED UNANIMOUSLY**

8.2 Member At Large Appointments - Watershed Management Plan Implementation Committee (s.17 FOIP - Disclosure harmful to personal privacy)



22.940            MOVED  
That Council appoint Mr. Guy Lambert to the role of Member-At-Large on the Watershed Management Plan Implementation Committee for a term of one (1) year.

**CARRIED UNANIMOUSLY**

8.3    Telework Arrangements (s.24 FOIP - Advice from officials)

22.941            MOVED  
That Council accepts this report as information.

**CARRIED UNANIMOUSLY**

8.4    Interim Integrity Commissioner Appointment (s.16 FOIP - Disclosure harmful to business interests of a third party; s.25 FOIP - Disclosure harmful to economic and other interests of a public body)

22.942            MOVED  
That Council appoint Jamie Pytel as Interim Integrity Commissioner to fulfill the duties of Investigator under Council's Code of Conduct Bylaw 22-026 until such time as Council appoints the Integrity Commissioner or provides alternate direction.

**CARRIED UNANIMOUSLY**

8.5    Legal Insurance Matter (s.27 FOIP - Privileged Information)

22.943            MOVED  
That Council directs Administration to proceed as presented in closed session.

In Favour (8): Mayor Reutov, Deputy Mayor Borgun, Councillor Moore, Councillor Mondal, Councillor Paré, Councillor Stedman, Councillor Tkachuk, and Councillor Johnson  
Opposed (1): Councillor Beniuk

**CARRIED**

**ADJOURNMENT**

22.944

MOVED

To adjourn the October 11, 2022 Regular Council Meeting  
at 3:31 p.m.

**CARRIED UNANIMOUSLY**

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Paul Reutov, Mayor

\_\_\_\_\_  
Dan Small, Chief Administrative Officer

ADOPTED