

LAC LA BICHE COUNTY

REGULAR COUNCIL MEETING

DATE: December 23, 2014
TIME: 10:00 a.m.
PLACE: Council Chambers
County Centre

AGENDA

1. CALL TO ORDER
2. ADOPTION OF AGENDA
3. ADOPTION OF MINUTES
 - 3.1 December 9, 2014 Regular Council Meeting.
4. UNFINISHED BUSINESS
5. URGENT MATTERS
6. PUBLIC INPUT SESSION/DELEGATIONS/PUBLIC HEARINGS
 - 6.1 10:15 a.m. Public Hearing – Bylaw 14-042 – Proposed Road Closure of Original Government Road Allowance adjoining the North West Quarter of Section 10 lying South of the South limit of Railway Plan 370B.V.;
 - 6.2 10:45 a.m. Delegation – Portage College – Water Resources Strategy;
 - 6.3 12:15 p.m. Public Input Session.
7. DISPOSITION OF DELEGATION BUSINESS
 - 7.1 Delegation – Portage College – Water Resources Strategy;
 - 7.2 Public Input Session.
8. IN CAMERA SESSION
 - 8.1 Land Matter – Land Sale – Parcel 3 – Amending Conditions and Closing Date (section 25 FOIP);
 - 8.2 Personnel Matter – Municipal Internship – 2nd Year Option (section 17 FOIP).

9. NEW BUSINESS

- 9.1 RFD – 2015 Interim Operating Budget;
- 9.2 RFD – 2015 Preliminary Capital Budget;
- 9.3 RFD – 2015 Bronze Sponsorship – Coalition for a Safer 63 & 881;
- 9.4 RFD – Alberta Community Partnership Grant – Highway 63 Emergency Road Rescue Response Project;
- 9.5 RFD – Letters of Support – Connecting Canadians Program;
- 9.6 RFD – Statement of Revenues and Expenditures for the Period Ended November 30, 2014;
- 9.7 RFD – Revisited Return of Portage Voyageurs' Web-Streaming Contribution;
- 9.8 CAMS Report (addition to agenda);
- 9.9 Civic Centre – Council Chambers at McArthur (addition to agenda).

10. ADJOURNMENT

**LAC LA BICHE COUNTY
REGULAR COUNCIL MEETING
COUNTY CENTRE, LAC LA BICHE**

DECEMBER 23, 2014 – 10:00 a.m.

Minutes of the Lac La Biche County Regular Council Meeting held on December 23, 2014 at 10:00 a.m.

CALL TO ORDER Mayor Moghrabi called the meeting to order at 10:02 a.m.

PRESENT	Omer Moghrabi	Mayor
	Wanda Austin	Councillor
	Robert Richard	Councillor
	Richard Olson	Councillor
	David Phillips	Councillor
	MJ Siebold	Councillor
	Hajar (Jerry) Haymour	Councillor (entered at 2:13 p.m.)
	John Nowak	Councillor / Deputy Mayor
STAFF IN ATTENDANCE	Shadia Amblie	Interim Chief Administrative Officer/ Manager, Communications
	Melanie McConnell	Interim Assistant Chief Administrative Officer/Manager, Legislative Services
	Karen Gingras	Interim Senior Manager, Planning & Economic Development
	Brian Shapka	Interim Senior Manager, Public Works
	Dan Small	Senior Manager, Finance & Community Services
	Jihad Moghrabi	Communications Coordinator
	Joanne Onciul	Legislative Services Coordinator
REGRETS	Tim Thompson	Councillor

ADOPTION OF AGENDA

- 14.889 Motion by Councillor Austin to approve the December 23, 2014 Regular Council Meeting agenda as amended:
- Addition of Item 9.8 CAMS Report;
 - Addition of Item 9.9 Civic Centre – Council Chambers at McArthur.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

3.1 December 9, 2014 Regular Council Meeting.

It was noted that a correction is required in section 6.1 Public Hearing – Rezoning Bylaw 14-043 that Councillor Olson was the Applicant with respect to the proposed rezoning, not the landowner.

14.890 Motion by Councillor Siebold to adopt the December 9, 2014 Regular Council Meeting minutes as amended.

CARRIED UNANIMOUSLY

UNFINISHED BUSINESS

4.1 There was no unfinished business to discuss.

URGENT MATTERS

5.1 There were no urgent matters.

RECESS

Mayor Moghrabi called a recess at 10:08 a.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 10:15 a.m. with all those Members of Council previously listed in attendance.

PUBLIC INPUT SESSION/DELEGATIONS/PUBLIC HEARINGS

6.1 Public Hearing - Bylaw 14-042 – Proposed Road Closure of Original Government Road Allowance adjoining the North West Quarter of Section 10 lying South of the South limit of Railway Plan 370B.V.;

Mayor Moghrabi declared the public hearing open at 10:18 a.m.

Planning and Development Officer, Sheera Bourassa summarized the purpose for the hearing and noted that land owners within a 60 meter radius were notified.

Ms. McConnell, Interim Assistant Chief Administrative Officer/Senior Manager, Legislative and Information Services advised that notice of this public hearing was provided in the Lac La Biche Post, in accordance with the applicable legislation.

Discussion ensued regarding the closure of the above noted road and the affect it would have to adjoining properties.

Mayor Moghrabi asked if the Applicant was present and wishing to speak to the proposed bylaw.

Shawn Nicoll, of Associated Engineering was present to speak on behalf of the landowners, Robert and Lena Rizzoli. Mr. Nicoll noted that the closure of the road was required as part of the conditional approval for the consolidation of five individual parcels of land.

Discussion ensued regarding the current accesses to the property and the proposed use of the consolidated land.

Mayor Moghrabi asked if there was anyone present wishing to speak in support of the proposed bylaw.

No one was present.

Mayor Moghrabi asked if there was anyone present wishing to speak in opposition of the proposed bylaw.

No one was present.

Mayor Moghrabi asked if the Applicant wishes to make any closing comments.

No additional comments were made

Mayor Moghrabi thanked the presenters for their comments, and declared the public hearing closed at 10:38 a.m.

RECESS

Mayor Moghrabi called a recess at 10:38 a.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 10:45 a.m. with all those Members of Council previously listed in attendance.

PUBLIC INPUT SESSION/DELEGATIONS/PUBLIC HEARINGS

6.2 Delegation – Portage College – Water Resources Strategy;

Dr. Trent Keough and Reuel Thomas were present on behalf of Portage College and provided a PowerPoint presentation, as attached to and forming part of these minutes, outlining the College's Water Resources Strategy.

Councillor Austin left Council Chambers at 10:55 a.m.

Discussion ensued regarding the College's ultimate goal to provide Water Operator Training Courses – Levels 1 to 4 in the future; Mr. Thomas noted that this was not part of the College's ask at this time.

Councillor Austin returned to Council Chambers at 10:57 a.m.

Discussion ensued regarding the previously approved \$600,000 (over 3 years) contribution from the County towards the Strategy and the revised project scope.

Discussion continued regarding the Portage College's Water Resources Strategy.

RECESS

Mayor Moghrabi called a recess at 12:02 p.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 12:10 p.m. with all those Members of Council previously listed in attendance.

DISPOSITION OF DELEGATION BUSINESS

7.1 Delegation – Portage College – Water Resources Strategy;

14.891 Motion by Councillor Nowak to send a letter of thank you to the Portage College for their presentation.

CARRIED UNANIMOUSLY

PUBLIC INPUT SESSION/DELEGATIONS/PUBLIC HEARINGS

6.3 Public Input Session.

There was no one present for the public input session.

IN CAMERA SESSION

14.892 Motion by Councillor Olson to go in camera at 12:16 p.m.

CARRIED UNANIMOUSLY

8.1 Land Matter – Land Sale – Parcel 3 – Amending Conditions and Closing Date (section 25 FOIP);

8.2 Personnel Matter – Municipal Internship – 2nd Year Option (section 17 FOIP).

RETURN TO REGULAR MEETING

14.893 Motion by Councillor Olson to proceed with the meeting out of camera at 12:44 p.m.

CARRIED UNANIMOUSLY

BUSINESS ARISING OUT OF “IN CAMERA SESSION”

8.1 Land Matter – Land Sale – Parcel 3 – Amending Conditions and Closing Date (section 25 FOIP);

14.894 Motion by Councillor Olson that Lac La Biche County accept the condition of variance as a condition subsequent to the land sale, and should the condition not be met, then the sale proceeds of County owned lands described as Lot 1, Block 5, Plan 1222024 will be returned to the purchaser and transfer of title will be reversed.

CARRIED UNANIMOUSLY

14.895 Motion by Councillor Richard that Lac La Biche County accept the closing date as on or before January 30, 2015 for the sale of County owned lands described as Lot 1, Block 5, Plan 1222024.

CARRIED UNANIMOUSLY

8.2 Personnel Matter – Municipal Internship – 2nd Year Option (section 17 FOIP).

14.896 Motion by Councillor Phillips that Lac La Biche County participate in the second year option under the Municipal Internship Program – Administrator Stream, for the 2015/2016 year.

CARRIED UNANIMOUSLY

RECESS

Mayor Moghrabi called a recess at 12:46 p.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 2:13 p.m. with all those Members of Council previously listed in attendance, with the exception of Councillor Nowak and including Councillor Haymour.

NEW BUSINESS

9.1 RFD – 2015 Interim Operating Budget;

Discussion ensued regarding the budget process.

Councillor Nowak entered Council Chambers at 2:22 p.m.

Councillor Siebold and Councillor Phillips declared a conflict of interest as they both have family members that work in the Utilities department and left Council Chambers at 2:29 p.m.

14.897 Motion by Councillor Olson that County Council approves 50% of the 2014 operating budget of the Utilities Department in the amount of \$6,672,870 for revenues and \$7,881,329 for expenditures as adopted by Council at the April 24, 2014 County Council meeting and subsequent Council meetings as the Interim Operating Budget for 2015 for the Utilities Department.

CARRIED UNANIMOUSLY

Councillor Siebold and Councillor Phillips returned to Council Chambers at 2:35 p.m.

Councillor Austin declared a conflict of interest as her son is on the volunteer fire department and left Council Chambers at 2:37 p.m.

14.898 Motion by Councillor Richard that County Council approves 50% of the 2014 operating budget of the Fire Department in the amount of \$152,000 of revenues and \$1,415,076 of expenditures as adopted by Council at the April 24, 2014 County Council meeting and subsequent Council meetings as the Interim Operating Budget for 2015 for the Fire Department.

CARRIED UNANIMOUSLY

Councillor Nowak and Councillor Phillips declared a conflict of interest due to personal business interests and left Council Chambers at 2:38 p.m.

Councillor Austin remained outside of Council Chambers as she has family that works at the Bold Center.

NEW BUSINESS

9.1 RFD – 2015 Interim Operating Budget (continued);

14.899 Motion by Councillor Olson that County Council approves 50% of the 2014 operating budget for Recreation Facilities and Programs of \$3,959,821 in revenues and \$12,273,029 in expenditures as adopted by Council at the April 24, 2014 County Council meeting and subsequent Council meetings as the Interim Operating Budget for 2015 for Recreation Facilities and Programs.

CARRIED UNANIMOUSLY

Councillors Austin, Phillips and Nowak returned to Council Chambers at 2:40 p.m.

14.900 Motion by Councillor Phillips that County Council approves 50% of the 2014 operational budget as attached to and forming part of these minutes with operating revenues of \$63,866,592 and operating expenditures of \$50,830,593 as adopted by Council at the April 24, 2014 Council meeting and subsequent Council meetings as the Interim Operating Budget for 2015 excluding:

- Utilities Department revenues of \$6,672,870 and expenditures of \$7,881,329;
- Fire Department revenues of \$152,000 and expenditures of \$1,415,076; and
- Recreation Facilities and Programs revenues of \$3,959,821 and expenditures of \$12,273,029.

CARRIED UNANIMOUSLY

9.2 RFD – 2015 Preliminary Capital Budget;

14.901 Motion by Councillor Nowak to postpone the 2015 Preliminary Capital Budget to a Special Council Meeting to be scheduled for the 7th of January, 2015, and further that the meeting be held in Council Chambers at 10:00 a.m.

CARRIED UNANIMOUSLY

NEW BUSINESS

9.8 CAMS Report (addition to the agenda);

Councillor Haymour left Council Chambers at 2:57 p.m.

Councillor Haymour returned to Council Chambers at 2:58 p.m.

Discussion ensued regarding grader beats, clarification of how the CAMS report can be read, and how changes are required in service intervals to provide better service to residents.

9.3 RFD – 2015 Bronze Sponsorship – Coalition for a Safer 63 & 881;

Councillor Olson left Council Chambers at 3:13 p.m.

Councillor Olson returned to Council Chambers at 3:13 p.m.

14.902 Motion by Councillor Haymour to direct Administration to allocate \$10,000 in the 2015 interim operational budget for the Bronze Sponsorship of the Coalition for a Safer 63 and 881.

CARRIED UNANIMOUSLY

9.4 RFD – Alberta Community Partnership Grant – Highway 63 Emergency Road Rescue Response Project;

14.903 Motion by Councillor Olson that Lac La Biche County supports participation in the Highway 63 Emergency Road Rescue Response Project proposed by Athabasca County under the Alberta Community Partnership Program.

CARRIED UNANIMOUSLY

9.5 RFD – Letters of Support – Connecting Canadians Program;

Councillor Siebold left Council Chambers at 3:21 p.m.

14.904 Motion by Councillor Nowak that Administration be authorized to supply local internet service providers applying for funding under the Connecting Canadians program with letters of support from Lac La Biche County.

CARRIED UNANIMOUSLY

- 9.6 RFD – Statement of Revenues and Expenditures for the Period Ended November 30, 2014;

Councillor Siebold returned to Council Chambers at 3:23 p.m.

- 14.905 Motion by Councillor Nowak that County Council accepts the Lac La Biche Statement of Revenues & Expenditures for the Period Ended November 30, 2014, as presented.

CARRIED UNANIMOUSLY

- 9.7 RFD – Revisited Return of Portage Voyageurs’ Web-Streaming Contribution;

Discussion ensued regarding the history of the Portage Voyageurs’ Web-Streaming Contribution.

No action required.

- 9.9 Civic Centre – Council Chambers at McArthur (addition to the agenda).

Discussion ensued regarding moving the Civic Centre to McArthur Place.

- 14.906 Motion by Councillor Haymour to direct Administration to present to Council a long term plan for McArthur Place to serve as the Civic Centre.

CARRIED UNANIMOUSLY

ADJOURNMENT

- 14.907 Motion by Councillor Nowak to adjourn the Regular Council Meeting of December 23, 2014 at 4:00 p.m.

CARRIED UNANIMOUSLY

Omer Moghrabi, Mayor

**Shadia Amblie
Interim Chief Administrative Officer**

PORTAGE COLLEGE WATER RESOURCES STRATEGY

2014

Today's Agenda

1. Portage College Mission, Vision and Strategic Guidelines and the connection to Water Resources
2. Connection to Lac La Biche County EDA Strategy
3. Historic partnerships between Portage College and Lac La Biche County
4. Development Authority's Vision and Strategic Priorities
5. Overview of the Water Resources Strategy (3 Pillars)
6. What? Why? Who? How?
7. Goals/ Timelines/Next Steps
8. Questions/Comments



PORTAGE COLLEGE

Mission • Vision

Mission: To provide education, training and services to facilitate learning and development of knowledgeable, skilled citizens.

Vision: To build success by delivering exceptional learning experiences.

Strategic Guidelines

1. Growth
2. Excellence
3. Inclusion

- ▶ Portage has identified five centres of specialization; Water Resources Management, Food Sciences, Pipeline Training, Open Campus and Aboriginal Arts*₁
- ▶ Water Resources is about our aspiration as a College to live out the Mission and Vision in a way that addresses all three Strategic guidelines.
- ▶ Water Resources represents the future of where the College believes it needs to focus on.
- ▶ Water Resources and Natural Resources Management is going to become increasingly important in our region for years to come and it's imperative for the survival of the College that Portage be viewed as having the expertise locally to address issues on water and water resource management
- ▶ Water is at the core of sustainable development*₂

*1. Portage College Strategic Plan

*2. The Post 2015 Water Thematic Consultation - Water Resources Management Framing Paper



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LAC LA BICHE COUNTY ECONOMIC DEVELOPMENT AUTHORITY

Vision

Vision: Lac La Biche County is the primary service center for industrial activity in northeastern Alberta and is the municipality of choice for commercial, retail, housing and lifestyle investment in the region.

Mission

Mission: Lac La Biche County Economic Development Authority drives economic prosperity in Lac La Biche County by exploring and promoting economic development opportunities to industry, business, investors and entrepreneurs.

Strategic Priorities

1. Building relationships with industry
2. Recruiting and retaining commercial businesses
3. Increasing affordable housing inventory
4. Growing tourism



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- ▶ The development of a Water Resource Management program aligns with our aspiration as a county to be a service provider to industry as well as addressing the needs of our residents.
- ▶ Water Resources represents a new area of specialization for the College and opens up new business development opportunities within the County.
- ▶ Water Resources and Natural Resources Management is going to become increasingly important for years to come. Portage will play a role in the economic and social development of our region and be viewed as having the expertise locally to address issues on water and water resource management
- ▶ Water is at the core of sustainable development*₁

*1. The Post 2015 Water Thematic Consultation - Water Resources Management Framing Paper

Portage College & Lac La Biche County Historic Partnerships

Year	Amount	Grant	Impact
2003-2004	\$100,000.00	Donation to Power Engineering Lab	Leveraged additional \$562,679 and trained 683 students
2006-2007	\$10,000.00	2006-2007 Leo Johnston Memorial Award	Awarded to 2 students
2006-2007	\$10,000.00	2007-2008 Leo Johnston Memorial Award	No stats avail.
2006-2007	\$10,000.00	2008-2009 Leo Johnston Memorial Award	Awarded to 4 students Awarded to 17 additional students
2008-2009	\$15,000.00	One time donation to Portage College to establish hockey team	Leveraged an additional \$15,000.00 and allowed 187 student athletes to participate in collegiate hockey
2010-2011	\$100,000.00	Grant funding re: Water Resource Training LLB County Motion 11.287	Leveraged an additional \$200,000.00 to invest in program development
2011-2012	\$20,000.00	One time YAP program investment	Leveraged an additional \$200,649 and has allowed over 60 students annually to participate in a wide variety of training opportunities since 2011
2014-2015	\$600,000.00*	Current ask to build a Water Testing Lab within LLB County <i>on College owned property</i>	Future program development and increase in awareness of Lac La Biche as a Center of Specialization in Water Resource Management



*Total grant funding as confirmed via letters from Lac La Biche County dated January 14th 2013 and December 31st 2013 respectively. Original ask was a \$200,000.00 per year 3 year commitment, new ask one time \$600,000.00 grant to be used to establish a Water Resources Lab within LLB County.

PORTAGE COLLEGE WATER RESOURCES – ALIGNMENT WITH STRATEGIC GUIDELINES

Heavy Thermal Water Treatment

• SAGD DaWT

- **Growth** – Pilot ran with minimal promotion of program since
- **Excellence** – Feed back provided by Devon's pilot group. Portage staff member is currently working on updating the course material to make it more industry specific.
- **Inclusion** – Increased focus on marketing geared at 4th Class Power Engineers and Industry to highlight the value of the training.

Potable Water and Wastewater Management Certificate

• Operator Training

- **Growth** – WWWO101 has been eCampus approved and represents our first step into this field. AESRD approved. Opportunity for additional training and CEU development
- **Excellence** – AESRD sets the standard for training which will be closely adhered to.
- **Inclusion** – As the program is developed, marketing will be geared to at encouraging all demographics.

Water Testing Lab

• Federally Certified Water Testing Lab

- **Growth** – Commercial Water Testing Venture separate from traditional College business with the potential to develop commercial water supply business.
- **Excellence** – Built to ISO standards and Federally certified.
- **Inclusion** – Partnership opportunity with First Nation groups to be included in draft strategy.



HEAVY THERMAL WATER TREATMENT

- ▶ WHAT
 - ▶ Research to extract the last 5% of water in SAGD projects. Previously piloted with Devon Canada.
- ▶ WHY
 - ▶ Represents about \$1B to industry
- ▶ WHO
 - ▶ Devon Energy piloted the program. (Portage owns the rights to the program making this potentially accessible to ALL industry players.)
- ▶ HOW
 - ▶ Program developed internally with pilots run and is ready for consumption – SAGD DaWT – Credit Program
 - ▶ Future opportunity for Applied Research in partnership with Industry and Academia



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POTABLE WATER AND WASTEWATER MANAGEMENT CERTIFICATE

- ▶ WHAT
 - ▶ Water and Wastewater Operator Training
- ▶ WHY
 - ▶ Increased programing and complementary training in targeted area for specialization. Partners well with existing SAGD DaWT training
- ▶ WHO
 - ▶ Portage College is currently exploring partnerships to secure curriculum
- ▶ HOW
 - ▶ Potable and Wastewater Systems Management is ready for consumption and has already been piloted on the Con Ed side where it will remain until further curriculum can be secured and developed.



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WATER TESTING LAB

- ▶ WHAT
 - ▶ Construct/commission a water resource and testing facility in Lac La Biche County

- ▶ WHY
 - ▶ Public Safety, Environmental Protection, lack of local water testing availability, significant regional transportation of potable water

- ▶ WHO
 - ▶ Joint Partnership Portage College and Lac La Biche County (by way of \$ and/or land), Western Economic Diversification Canada and Industry Partners

- ▶ HOW
 - ▶ Portage to leverage \$ from WEDC, industry and Lac La Biche County to build, and operate testing and training facility



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PORTAGE COLLEGE WATER RESOURCES – GOALS & TIMELINES

Heavy Thermal Water Treatment

- Increase marketing and awareness of SAGD DAWT both in the industry and to potential clients – **immediately and ongoing**
- Secure additional contractors to assist with course delivery on a Continuous Intake Model – **immediately and ongoing**
- Applied Research partnership opportunity with Canadian Oil Sands Innovation Alliance – **begin discussion Jan. 2015**

Potable Water and Wastewater Management Certificate

- Secure brokerage of Operator level 1-4 Curriculum – **Mar. 2015**
- Recruit/Contract delivery of Operator Training – **April 2015**
- Develop CEUs for approval by AESRD – **ongoing starting fall 2015**
- Host one or two day local training and networking conferences (CEU certified) – **Annually starting fall 2016**

Water Testing Lab

- Present to Lac La Biche County – **Dec. 2014**
- Secure funding from LLB County – **Jan. 2015**
- Submit WD proposal for funding – **Feb 2015**
- Recruit PHD. to design & run lab – **Mar. 2015**
- Complete Construction of lab – **Mar. 2017**
- Begin operation of lab – **April 2017**
- Commission and grand opening of lab - **Mar. 2018**

QUESTIONS/COMMENTS?

Thank you for your time!



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