

**LAC LA BICHE COUNTY
ORGANIZATIONAL MEETING MINUTES
October 26, 2021**

Minutes of the Lac La Biche County Organizational Meeting held October 26, 2021 at 10:00 a.m.

In accordance with the Meeting Procedures (COVID-19 Suppression) Regulation, Lac La Biche County Council held this meeting electronically.

CALL TO ORDER Mayor Reutov called the meeting to order at 10:10 a.m.

PRESENT	Paul Reutov	Mayor
	Jason Stedman	Councillor
	John Mondal	Councillor
	Colette Borgun	Councillor
	Darlene Beniuk	Councillor
	Kevin Paré	Councillor
	Charlyn Moore	Councillor
	Sterling Johnson	Councillor
	Lorin Tkachuk	Councillor / Deputy Mayor

STAFF IN ATTENDANCE	Ken Van Buul	Chief Administrative Officer
	Melanie McConnell	Associate Chief Administrative Officer, Corporate Services
	Dan Small	Associate Chief Administrative Officer, Finance and Planning (in part)
	Darrell Lessmeister	Associate Chief Administrative Officer, Recreation & Community Services (in part)
	Heather Reid	Legislative Services Coordinator
	Danielle Patenaude	Legislative Services Coordinator
	Mackenzie Zilinski	CAO Executive Assistant (<i>participated electronically</i>)

ADOPTION OF AGENDA

21.703

MOVED

To adopt the October 26, 2021 Organizational Meeting agenda as presented.

CARRIED UNANIMOUSLY

CODE OF CONDUCT

3.1 Council Code of Conduct

Ms. Melanie McConnell, Associate CAO Corporate Services, presented the Code of Conduct item and responded to questions.

21.704 **MOVED**
To accept the Council Code of Conduct Report as information.

CARRIED UNANIMOUSLY

PROCEDURAL INFORMATION

4.1 Process for Appointing Members

Ms. McConnell presented the Process for Appointing Members and responded to questions.

21.705 **MOVED**
To accept the Process for Appointing Members as information.

CARRIED UNANIMOUSLY

DEPUTY MAYOR AND ACTING MAYOR APPOINTMENT

5.1 Appointment of a Deputy Mayor and Acting Mayor

Ms. McConnell presented the Appointment of a Deputy Mayor and Acting Mayor and responded to questions.

Mayor Reutov made three calls for nominations.

The following Members were nominated: Councillor Tkachuk and Councillor Johnson.

21.706 **MOVED**
That nominations cease for the appointment of Deputy Mayor.

CARRIED UNANIMOUSLY

21.707 **MOVED**
To vote by secret ballot for the position of Deputy Mayor.

CARRIED UNANIMOUSLY

Ms. McConnell declared the result of the secret ballot vote.

21.708 **MOVED**
To appoint Councillor Tkachuk as Deputy Mayor for a term of six months and further that the appointment of future Deputy Mayors will be brought back to a future Council meeting prior to the expiry of the initial six-month term.

CARRIED UNANIMOUSLY

MEETING SCHEDULES

6.1 Regular Meeting Schedule

Ms. McConnell presented the Regular Meeting Schedule item and responded to questions.

21.709 **MOVED**
That Regular Council Meetings be held on the 1st, 2nd, and 4th Tuesdays of the month at 10:00 a.m. in Council Chambers, 2nd Floor, McArthur Place, 10307-100 Street, Lac La Biche, Alberta.

CARRIED UNANIMOUSLY

21.710 **MOVED**
That the Municipal Planning Commission meetings be held on the 2nd and 4th Wednesday of every month at 1:30 p.m. in Council Chambers, 2nd Floor, McArthur Place, 10307-100 Street, Lac La Biche, Alberta.

CARRIED UNANIMOUSLY

COMMITTEE APPOINTMENTS

7.1 Council Appointments to Committees

Ms. McConnell presented the Council Appointments to Committees and responded to questions.

7.1.1 Agricultural Service Board / Veterinary Services Incorporated (VSI) / Soil Conservation Act Appeal Committee

Mayor Reutov made the calls for nominations.

The following Council Members were nominated: Councillor Borgun, Councillor Stedman, Councillor Paré, and Councillor Beniuk.
A vote by secret ballot was held.

Ms. McConnell declared the result of the secret ballot vote.

21.711 MOVED
To appoint Councillor Borgun as Chair and Councillor Paré to the Agricultural Service Board, Veterinary Services Incorporated and the Soil Conservation Act Appeal Committee.

CARRIED UNANIMOUSLY

7.1.2 Agricultural Appeals Committee

Councillor Paré exited Chambers at 11:18 am. and returned at 11:19 a.m.

Councillor Stedman exited Chambers at 11:19 a.m. and returned at 11:20 a.m.

Mayor Reutov made the calls for nominations.

The following Council Members were nominated: Councillor Mondal, Councillor Beniuk, and Councillor Stedman.

21.712 MOVED
To appoint Councillor Mondal, Councillor Beniuk and Councillor Stedman to the Agricultural Appeals Committee.

CARRIED UNANIMOUSLY

7.1.3 Assessment Review Boards (Local Assessment Review Board/Composite Assessment Review Board)

Mayor Reutov made the calls for nominations.

The following Council Member was nominated: Deputy Mayor Tkachuk.

21.713 **MOVED**
To appoint Deputy Mayor Tkachuk to the Assessment Review Boards (Local Assessment Review Board/Composite Assessment Review Board) and further to appoint Deputy Mayor Tkachuk as the Chair of the Assessment Review Boards.

CARRIED UNANIMOUSLY

7.1.4 **Bold Center Sports Field Development Task Force**

21.714 **MOVED**
To dissolve the Bold Center Sports Field Development Task Force.

CARRIED UNANIMOUSLY

7.1.5 **Emergency Advisory Committee and State of Local Emergency (SOLE) Committee**

Mayor Reutov made the calls for nominations.

Councillor Borgun exited Chambers at 11:37 a.m. and returned at 11:38 a.m.

The following Council Members were nominated for the Emergency Advisory Committee: Councillor Mondal, Deputy Mayor Tkachuk, and Councillor Stedman.

21.715 **MOVED**
To appoint Councillor Mondal, Deputy Mayor Tkachuk and Councillor Stedman to the Emergency Advisory Committee.

CARRIED UNANIMOUSLY

Mayor Reutov made the calls for nominations.

The following Council Members were nominated for the State of Local Emergency Committee: Councillor Paré, Councillor Mondal, Councillor Stedman.

A vote by secret ballot was held.

Ms. McConnell declared the result of the secret ballot vote.

21.716 MOVED
To appoint Councillor Paré and Councillor Stedman to the
State of Local Emergency Committee.

CARRIED UNANIMOUSLY

7.1.6 Family and Community Support Services (FCSS) Advisory Board

Mayor Reutov made the calls for nominations.

Councillor Stedman exited Chambers at 11:44 a.m. and returned at 11:45 a.m.

Mayor Reutov exited Chambers at 11:46 a.m. and Deputy Mayor Tkachuk assumed the role of the Chair. Mayor Reutov returned to Chambers at 11:47 a.m. and resumed the role of the Chair.

The following Council Members were nominated: Councillor Borgun, Councillor Moore, Councillor Mondal.

A vote by secret ballot was held.

Ms. McConnell declared the result of the secret ballot vote.

21.717 MOVED
To appoint Councillor Moore and Councillor Mondal to the
Family and Community Support Services (FCSS) Advisory
Board.

CARRIED UNANIMOUSLY

7.1.7 Lac La Biche County Economic Development Advisory Committee

Mayor Reutov made the calls for nominations.

Councillor Paré exited Chambers at 12:03 p.m. and returned at the same time.

The following Council Member was nominated: Deputy Mayor Tkachuk.

21.718 MOVED
To appoint Deputy Mayor Tkachuk to the Lac La Biche
County Economic Development Advisory Committee.

CARRIED UNANIMOUSLY

7.1.8 Lac La Biche County Indigenous Collaboration Committee

Mayor Reutov made the calls for nominations.

The following Council Members were nominated: Councillor Paré, Councillor Mondal and Councillor Johnson.

21.719 **MOVED**
To appoint Councillor Paré, Councillor Mondal and Councillor Johnson to the Lac La Biche County Indigenous Collaboration Committee.

CARRIED UNANIMOUSLY

RECESS Mayor Reutov called a recess at 12:11 p.m.

RECONVENE Mayor Reutov reconvened the meeting at 1:02 p.m. with all those Members of Council previously listed in attendance

COMMITTEE APPOINTMENTS

7.1.9 Lac La Biche County Library Board

The following Council Members were nominated: Councillor Beniuk and Councillor Borgun.

21.720 **MOVED**
To appoint Councillor Beniuk and Councillor Borgun to the Lac La Biche County Library Board.

CARRIED UNANIMOUSLY

7.1.10 Municipal Planning Commission

Mayor Reutov made the calls for nominations.

The following Council Members were nominated: Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Johnson, Deputy Mayor Tkachuk, Councillor Stedman, Councillor Mondal, and Councillor Beniuk.

A vote by secret ballot was held.

Ms. McConnell declared the result of the secret ballot vote.

21.721 MOVED
To appoint Mayor Reutov, Deputy Mayor Tkachuk,
Councillor Johnson, Councillor Moore, and Councillor
Borgun to the Municipal Planning Commission.

CARRIED UNANIMOUSLY

Mayor Reutov made the calls for nominations.

The following Council Member was nominated for the role of Chair: Deputy Mayor
Tkachuk.

The following Council Member was nominated for the role of Vice Chair: Mayor
Reutov.

21.722 MOVED
To appoint Deputy Mayor Tkachuk as Chair of the
Municipal Planning Commission and Mayor Reutov as
Vice Chair of the Municipal Planning Commission.

CARRIED UNANIMOUSLY

7.1.11 Safer Municipality Advisory Committee & Lac La Biche Traffic Safety
Committee

Mayor Reutov made the calls for nominations.

The following Council Members were nominated: Councillor Mondal and Councillor
Moore.

21.723 MOVED
To appoint Councillor Mondal and Councillor Moore to
the Safer Municipality Advisory Committee & Lac La
Biche Traffic Safety Committee.

CARRIED UNANIMOUSLY

7.1.12 Subdivision and Development Appeal Board

Mayor Reutov made the calls for nominations.

The following Council Members were nominated: Councillor Paré and Councillor
Stedman.

21.724 MOVED
To appoint Councillor Paré and Councillor Stedman to the
Subdivision and Development Appeal Board.

CARRIED UNANIMOUSLY

Mayor Reutov made the calls for nominations.

The following Council Member was nominated: Councillor Stedman.

21.725 MOVED
To appoint Councillor Stedman as Chair of the Subdivision
and Development Appeal Board.

CARRIED UNANIMOUSLY

7.1.13 Water Resources Management Task Force

21.726 MOVED
To remove this Committee from the Council Appointments
and further to direct Administration to continue work on
the task force.

CARRIED UNANIMOUSLY

7.1.14 Alberta Bilingual Municipalities Association

Mayor Reutov made the calls for nominations.

The following Council Member was nominated: Councillor Borgun.

21.727 MOVED
To appoint Councillor Borgun to the Alberta Bilingual
Municipalities Association.

CARRIED UNANIMOUSLY

7.1.15 Athabasca Watershed Council

Mayor Reutov made the calls for nominations.

The following Council Member was nominated: Deputy Mayor Tkachuk.

21.728 MOVED
To appoint Deputy Mayor Tkachuk to the Athabasca
Watershed Council.

CARRIED UNANIMOUSLY

7.1.16 Caribou Sub-Regional Task Force – Wandering River Planning Area

Mayor Reutov made the calls for nominations.

Councillor Stedman exited Chambers at 1:46 p.m. and returned at the same time.

The following Council Member was nominated: Mayor Reutov.

21.729 MOVED
To appoint Mayor Reutov to the Caribou Sub-Regional
Task Force - Wandering River Planning Area.

CARRIED UNANIMOUSLY

7.1.17 Coalition for Safer Alberta Roads

Mayor Reutov made the calls for nominations.

The following Council Member was nominated: Councillor Moore.

21.730 MOVED
To appoint Councillor Moore to the Coalition for Safer
Alberta Roads and Councillor Stedman as the alternate.

CARRIED UNANIMOUSLY

7.1.18 Community Futures - Lac La Biche

Mayor Reutov made the calls for nominations.

The following Council Member was nominated: Councillor Mondal.

21.731 MOVED
To appoint Councillor Mondal to Community Futures - Lac
La Biche.

CARRIED UNANIMOUSLY

7.1.19 Greater North Foundation

Mayor Reutov made the calls for nominations.

The following Council Members were nominated: Councillor Beniuk and Mayor Reutov.

21.732 **MOVED**
To appoint Mayor Reutov and Councillor Beniuk to the
Greater North Foundation.

CARRIED UNANIMOUSLY

7.1.20 Lac La Biche and District Chamber of Commerce

21.733 **MOVED**
To not appoint a Councillor to the Lac La Biche Chamber
of Commerce at this time.

CARRIED UNANIMOUSLY

7.1.21 Lac La Biche Golf Club Society

Mayor Reutov made the calls for nominations.

The following Council Members were nominated: Deputy Mayor Tkachuk and Mayor Reutov.

A vote by secret ballot was held.

Ms. McConnell declared the result of the secret ballot vote.

21.734 **MOVED**
To appoint Mayor Reutov to the Lac La Biche Golf Club
Society.

CARRIED UNANIMOUSLY

7.1.22 Lac La Biche Regional Attraction and Retention Society (RARS)

Mayor Reutov made the calls for nominations.

The following Council Members were nominated: Councillor Mondal, Councillor Moore and Councillor Stedman.

21.735 MOVED
To appoint Councillor Mondal, Councillor Moore, and
Councillor Stedman to the Lac La Biche Regional
Attraction and Retention Society (RARS).

CARRIED UNANIMOUSLY

7.1.23 Lac La Biche Regional Health Foundation / Lakeland Doctor Recruitment
Board

Mayor Reutov made the calls for nominations.

The following Council Members were nominated: Mayor Reutov and Councillor
Stedman.

21.736 MOVED
To appoint Mayor Reutov and Councillor Stedman to the
Lac La Biche Regional Health Foundation.

CARRIED UNANIMOUSLY

7.1.24 Lac La Biche Region Watershed Stewardship Society

Mayor Reutov made the calls for nominations.

Councillor Stedman exited Chambers at 2:30 p.m. and returned at 2:32 p.m.

The following Council Member was nominated: Councillor Borgun.

21.737 MOVED
To appoint Councillor Borgun to the Lac La Biche Region
Watershed Stewardship Society.

CARRIED UNANIMOUSLY

7.1.25 Lakeland Agricultural Research Association (LARA)

Mayor Reutov made the calls for nominations.

The following Council Members were nominated: Councillor Borgun and Councillor
Johnson.

A vote by secret ballot was held.

Ms. McConnell declared the result of the secret ballot vote.

21.738 MOVED
To appoint Councillor Johnson to the Lakeland
Agricultural Research Association (LARA) and to appoint
Councillor Borgun as an alternate to the Lakeland
Agricultural Research Association (LARA).

CARRIED UNANIMOUSLY

7.1.26 Lakeland County Regional Trail Working Group

Mayor Reutov made the calls for nominations.

The following Council Members were nominated: Councillor Stedman and
Councillor Johnson.

21.739 MOVED
To appoint Councillor Johnson and Councillor Stedman to
the Lakeland County Regional Trail Working Group.

CARRIED UNANIMOUSLY

7.1.27 Lakeland Interpretive Society (Lac La Biche Museum & Discovery
Centre)

Mayor Reutov made the calls for nominations.

The following Council Member was nominated: Councillor Beniuk.

21.740 MOVED
To appoint Councillor Beniuk to the Lakeland Interpretive
Society (Lac La Biche Museum & Discovery Centre).

CARRIED UNANIMOUSLY

7.1.28 Lakeland Industry and Community Association (LICA)

Mayor Reutov made the calls for nominations.

The following Council Member was nominated: Deputy Mayor Tkachuk.

21.741 MOVED
To appoint Deputy Mayor Tkachuk to the Lakeland
Industry and Community Association (LICA).

CARRIED UNANIMOUSLY

7.1.29 Joint Natural Gas Committee

Mayor Reutov made the calls for nominations.

The following Council Members were nominated: Councillor Borgun and Councillor Paré.

21.742 **MOVED**
To appoint Councillor Borgun and Councillor Paré to the
Joint Natural Gas Committee.

CARRIED UNANIMOUSLY

7.1.30 Natural Gas System & Natural Gas Issues

Mayor Reutov made the calls for nominations.

The following Council Members were nominated: Councillor Paré and Councillor Borgun (Alternate).

21.743 **MOVED**
To appoint Councillor Paré to the Natural Gas System &
Natural Gas Issues and to appoint Councillor Borgun as an
alternate to the Natural Gas System & Natural Gas Issues.

CARRIED UNANIMOUSLY

7.1.31 Northeast Alberta Information HUB Ltd.

Mayor Reutov made the calls for nominations.

The following Council Members were nominated: Deputy Mayor Tkachuk and Mayor Reutov (Alternate).

21.744 **MOVED**
To appoint Deputy Mayor Tkachuk to the Northeast
Alberta Information HUB Ltd. and to appoint Mayor
Reutov as the alternate to the Northeast Alberta
Information HUB Ltd.

CARRIED UNANIMOUSLY

7.1.32 Northern Lights Library Board System

Mayor Reutov made the calls for nominations.

The following Council Members were nominated: Councillor Beniuk and Councillor Borgun (Alternate).

21.745 **MOVED**
To appoint Councillor Beniuk to the Northern Lights Library Board System and to appoint Councillor Borgun as an alternate to the Northern Lights Library Board System.

CARRIED UNANIMOUSLY

7.1.33 Oil Sands Community Alliance

Mayor Reutov made the calls for nominations.

The following Council Members were nominated: Mayor Reutov and Councillor Paré (Alternate).

21.746 **MOVED**
To appoint Mayor Reutov to the Oil Sands Community Alliance and to appoint Councillor Paré as an alternate to the Oil Sands Community Alliance.

CARRIED UNANIMOUSLY

7.1.34 Portage College Athletics Association

Mayor Reutov made the calls for nominations.

Councillor Paré exited Chambers at 3:02 p.m. and returned at 3:03 p.m.

The following Council Members were nominated: Deputy Mayor Tkachuk and Councillor Mondal (Alternate).

21.747 **MOVED**
To appoint Deputy Mayor Tkachuk to the Portage College Athletics Association and to appoint Councillor Mondal as an alternate to the Portage College Athletics Association

CARRIED UNANIMOUSLY

7.1.35 Plamondon and District Community Development Society (PDCDS)

Mayor Reutov made the calls for nominations.

The following Council Members were nominated: Councillor Borgun and Councillor Paré (Alternate).

21.748 **MOVED**
To appoint Councillor Borgun to the Plamondon and District Community Development Society (PDCDS) and to appoint Councillor Paré as an alternate to the Plamondon and District Community Development Society (PDCDS).

CARRIED UNANIMOUSLY

7.1.36 The Next Step Team - Underutilized Fish Stocks in NE Alberta

Mayor Reutov made the calls for nominations.

The following Council Members were nominated: Mayor Reutov and Councillor Johnson.

21.749 **MOVED**
To appoint Mayor Reutov and Councillor Johnson to The Next Step Team - Underutilized Fish Stocks in NE Alberta.

CARRIED UNANIMOUSLY

7.1.37 Water North Coalition

21.750 **MOVED**
To discontinue Council appointments to the Water North Coalition.

CARRIED UNANIMOUSLY

7.1.38 Destroy the Secret Ballots

21.751 **MOVED**
To direct Administration to destroy the secret ballots.

CARRIED UNANIMOUSLY

NEW BUSINESS

8.1 County Signing Authorities

Mr. Dan Small, Associate CAO Finance and Planning, presented the County Signing Authorities and responded to questions.

21.752

MOVED

That Council designates the following individuals as cheque signing authorities effective immediately:

One of:

- Mayor Paul Reutov
- Councillor Darlene Beniuk
- Councillor Kevin Paré
- Councillor Colette Borgun
- Councillor Jason Stedman
- Councillor Charlyn Moore
- Councillor Sterling Johnson
- Councillor John Mondal
- Councillor Lorin Tkachuk, and

One of:

- Ken Van Buul, Chief Administrative Officer
- Darrell Lessmeister, Associate Chief Administrative Officer, Recreation and Community Services
- Brian Shapka, Associate Chief Administrative Officer, Infrastructure Services
- Melanie McConnell, Associate Chief Administrative Officer, Corporate Services
- Daniel Small, Associate Chief Administrative Officer, Finance and Planning

CARRIED UNANIMOUSLY

ADJOURNMENT

21.753

MOVED

To adjourn the October 26, 2021 Organizational Meeting at 3:29 p.m.

CARRIED UNANIMOUSLY

Paul Reutov, Mayor

Ken Van Buul
Chief Administrative Officer