

**LAC LA BICHE COUNTY  
REGULAR COUNCIL MEETING  
MCARTHUR PLACE, LAC LA BICHE**

**June 6, 2023- 10:00 a.m.**

Minutes of the Lac La Biche County Regular Council Meeting held June 6, 2023, at 10:00 a.m.

**CALL TO ORDER** Mayor Reutov called the meeting to order at 10:02 a.m.

**PRESENT**

Paul Reutov	Mayor
Sterling Johnson	Councillor/Deputy Mayor
John Mondal	Councillor
Kevin Paré	Councillor
Jason Stedman	Councillor ( <i>arrived at 12:54 p.m.</i> )
Charlyn Moore	Councillor
Lorin Tkachuk	Councillor
Darlene Beniuk	Councillor
Colette Borgun	Councillor

**STAFF IN  
ATTENDANCE**

Dan Small	Chief Administrative Officer
Melanie McConnell	Associate CAO, Corporate Services
Ron Fraser	Associate CAO, Infrastructure Services
Darrell Lessmeister	Associate CAO, Recreation and Community Services
Zeeshan Hasan	Associate CAO, Finance and Planning
Heather Reid	Legislative Services Coordinator

**ADOPTION OF AGENDA**

23.399

**MOVED**

To adopt the June 6, 2023 Regular Council Meeting agenda as presented.

In Favour (8): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Councillor Tkachuk, and Deputy Mayor Johnson

**CARRIED UNANIMOUSLY**

## ADOPTION OF MINUTES

- 3.1 May 23, 2023 Regular Council Meeting
- page 10 will be updated to reflect Councillor Beniuk's return time as 3:37 p.m.

23.400 MOVED  
That Council adopts the May 23, 2023 Regular Council Meeting minutes as amended.

In Favour (8): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Councillor Tkachuk, and Deputy Mayor Johnson

**CARRIED UNANIMOUSLY**

## NEW BUSINESS

### 7.1 Councillor Reports

Each Member of Council in attendance provided an update as part of the Councillor Reports item.

23.401 MOVED  
To accept the Councillor Reports as information.

In Favour (8): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Councillor Tkachuk, and Deputy Mayor Johnson

**CARRIED UNANIMOUSLY**

### 7.2 Bylaw 23-016 - McArthur Park Rezoning - Second and Third Reading

Ms. Diane Cloutier, Manager of Planning & Development and Ms. Sheera Bourassa, Planning & Development Officer presented Bylaw 23-016 - McArthur Park Rezoning - Second and Third Reading and responded to questions.

23.402 MOVED  
That Bylaw 23-016 be amended as follows:  
-Delete Provisions 1(a), 1(e), 1(f) to remove the following legal land descriptions from the bylaw:

- Block C, Plan 4313BF
- Lot R, Plan 499NY and;
- Parcel A, File Plan 3749HW

-Amend Schedule A to remove the following legal land descriptions from the proposed rezoning area:

- Block C, Plan 4313BF
- Lot R, Plan 499NY and;
- Parcel A, File Plan 3749HW

-Update the Bylaw text to reflect revised bullet numbering

In Favour (8): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Councillor Tkachuk, and Deputy Mayor Johnson

**CARRIED UNANIMOUSLY**

23.403            MOVED  
That Bylaw 23-016, as amended, be given second reading this 6<sup>th</sup> day of June, 2023.

In Favour (8): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Councillor Tkachuk, and Deputy Mayor Johnson

**CARRIED UNANIMOUSLY**

23.404            MOVED  
That Bylaw 23-016, as amended, be given third reading this 6<sup>th</sup> day of June, 2023.

In Favour (8): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Councillor Tkachuk, and Deputy Mayor Johnson

**CARRIED UNANIMOUSLY**

7.3      Bylaw 23-020 - Rezoning Bylaw - Transitional Housing - First Reading

Ms. Cloutier and Ms. Bourassa presented Bylaw 23-020 - Rezoning Bylaw - Transitional Housing - First Reading and responded to questions.

23.405            MOVED  
That Bylaw 23-020 be given first reading this 6<sup>th</sup> day of June, 2023.

In Favour (8): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Councillor Tkachuk, and Deputy Mayor Johnson

**CARRIED UNANIMOUSLY**

7.4 Bylaw 23-019 - Land Use Bylaw Amendment - Encroachment - First Reading

Ms. Diane Cloutier, Manager of Planning & Development, presented Bylaw 23-019 - Land Use Bylaw Amendment - Encroachment - First Reading and responded to questions.

23.406            MOVED  
That Bylaw 23-019 be given first reading this 6<sup>th</sup> day of June, 2023.

Opposed (8): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Councillor Tkachuk, and Deputy Mayor Johnson

**DEFEATED**

7.5 Bypass Road Memorandum of Understanding

Mr. Zeeshan Hasan, Associate CAO Finance and Planning and Ms. Cloutier presented the Bypass Road Memorandum of Understanding and responded to questions.

23.407            MOVED  
That Council accepts this Report as information.

In Favour (8): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Councillor Tkachuk, and Deputy Mayor Johnson

**CARRIED UNANIMOUSLY**

7.6 Transportation Services - 2023 Roadway Major Infrastructure Maintenance Plans

Mr. Dave McPhee, Manager of Transportation Services, presented the Transportation Services - 2023 Roadway Major Infrastructure Maintenance Plans and responded to questions.

23.408            MOVED  
To accept as information the 2023 Roadway Infrastructure Major Maintenance Program Maps with additional information to be brought forward on the Brushing and Street Sweeping programs to a future Council meeting.

In Favour (8): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Councillor Tkachuk, and Deputy Mayor Johnson

**CARRIED UNANIMOUSLY**

## DELEGATIONS, PUBLIC HEARINGS, PUBLIC INPUT SESSION

- 6.1 11:00 a.m. Public Hearing - Bylaw 23-015 Road Closure - Undeveloped Road Allowance North of NE 17-66-15-W4M and Kinosiu Lake

Mayor Reutov opened the public hearing at 11:12 a.m. Administration read into record the hearing procedures and confirmed the public hearing was advertised and notice was provided in accordance with the applicable legislation. It was also noted that there were no registered speakers and one written submission received.

Ms. Diane Cloutier, Planning and Development Manager summarized the purpose for the hearing.

In accordance with the Public Hearing Procedures, Mayor Reutov went through the order of presentations and confirmed for the record that no one had preregistered to speak and there was no one present to speak. One written submission was received opposed to the bylaw from Mr. Darren Abbott, and it was read into record.

The public hearing was closed at 11:17 a.m.

**RECESS** Mayor Reutov called a recess at 11:18 a.m.

**RECONVENE** Mayor Reutov reconvened the meeting at 11:32 a.m. with all those Members of Council previously listed in attendance

## NEW BUSINESS

- 7.7 Elimination of 103 Street Three Phase Overhead Power Line

Mr. Ron Fraser, Associate CAO Infrastructure Services, presented the Elimination of 103 Street Three Phase Overhead Power Line and responded to questions.

23.409

MOVED

That Council moves to approve burying the three-phase power line at 103 Street and 101 Avenue at an estimated cost of \$200,000 and further that \$200,000 be allocated to a Main Street Scope Change reserve fund from the 2024 Capital Projects Budget and furthermore to direct Administration undertake a review of the Main Street Revitalization project contract.

In Favour (8): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Councillor Tkachuk, and Deputy Mayor Johnson

**CARRIED UNANIMOUSLY**

23.410            MOVED  
To direct Administration to bring forward consideration for burying of the power lines on the Beaverhill Road development to a future Council Meeting and further to bring forward a policy on development that includes conditions for burying of power lines.

In Favour (8): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Councillor Tkachuk, and Deputy Mayor Johnson

**CARRIED UNANIMOUSLY**

7.8      Bold Center Area Storm Water Management Plan

Mr. Jon Skjersven, Manager of Utilities, presented the Bold Center Area Storm Water Management Plan and responded to questions.

23.411            MOVED  
That Council approve the budget request of \$150,000 to complete the Storm Water Management Plan for the sub-basin 9 and 10 catchment area in 2023 to be funded from accumulated surplus.

In Favour (8): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Councillor Tkachuk, and Deputy Mayor Johnson

**CARRIED UNANIMOUSLY**

7.9      Appointment of 2023 Weed and Pest Inspectors

Ms. Randi Dupras, Acting Manager of Environmental Services and Mr. Jacob Marfo, Agricultural Fieldman, presented the Appointment of 2023 Weed and Pest Inspectors and responded to questions.

23.412            MOVED  
That Council appoints Andrew Thomas, Denzyl Lessmeister, Landon Dufault and Theo Teng-yang as Weed and Pest Inspectors for the 2023 field season.

In Favour (8): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Councillor Tkachuk, and Deputy Mayor Johnson

**CARRIED UNANIMOUSLY**

**RECESS** Mayor Reutov called a recess at 12:05 p.m.

**RECONVENE** Mayor Reutov reconvened the meeting at 12:53 p.m. with all those Members of Council previously listed in attendance with the exception of Councillor Tkachuk and Councillor Moore.

**NEW BUSINESS**

7.10 Infrastructure Services Monthly Report and Projects Update

Mr. Fraser presented the Infrastructure Services Monthly Report and Projects Update and responded to questions.

Councillor Stedman arrived at 12:54 p.m.

Councillor Moore returned to Chambers at 12:54 p.m.

23.413            **MOVED**  
To accept the Infrastructure Services – Manager Reports and Capital Projects Update as information.

In Favour (8): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Councillor Stedman, and Deputy Mayor Johnson

**CARRIED UNANIMOUSLY**

7.11 Recreation and Community Services Monthly Report and Project Updates

Mr. Darrell Lessmeister, Associate CAO Recreation and Community Services, presented the Recreation and Community Services Monthly Report and Project Updates and responded to questions.

23.414            **MOVED**  
To accept the Recreation and Community Services Division – Monthly Report as information.

In Favour (8): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Councillor Stedman, and Deputy Mayor Johnson

**CARRIED UNANIMOUSLY**

7.12 Summer Break Care Update (Councillor Addition)

Ms. Staci Lattimer, Manager of Recreation, presented the Summer Break Care Update (Councillor Addition) and responded to questions.

**RECESS** Mayor Reutov called a recess at 1:19 p.m.

**RECONVENE** Mayor Reutov reconvened the meeting at 1:29 p.m. with all those Members of Council previously listed in attendance.

**NEW BUSINESS**

7.12 Summer Break Care Update (Councillor Addition) continued.

23.415 **MOVED**  
To accept the report as information and direct Administration to continue with previous direction regarding summer programming, allowing children who are at least 5-years-old and entering grade 1 in September and further to provide administration with reasonable flexibility regarding minimum enrollment numbers.

In Favour (8): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Councillor Stedman, and Deputy Mayor Johnson

**CARRIED UNANIMOUSLY**

7.13 Lac La Biche Mission Memorandum of Understanding (Councillor Addition)

Councillor Borgun presented the Lac La Biche Mission Memorandum of Understanding item.

23.416 **MOVED**  
To invite the Lac La Biche Mission Board of Directors to present all pertinent information to support the Memorandum of Understanding request at a future Council Meeting.

In Favour (8): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Councillor Stedman, and Deputy Mayor Johnson

**CARRIED UNANIMOUSLY**

7.14 Community Profile and Resource Inventory



Ms. Heather Stromquist, Manager of Economic Development and Tourism, presented the Community Profile and Resource Inventory and responded to questions.

23.417            **MOVED**  
That Council direct Administration to proceed with an Request For Proposal to contract the creation of a Resource Inventory document for Lac La Biche County and further to allocate \$20,000 from accumulated surplus for this work.

In Favour (8): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Councillor Stedman, and Deputy Mayor Johnson

**CARRIED UNANIMOUSLY**

23.418            **MOVED**  
That Council directs Administration to continue to improve and update the Community Profile on an ongoing basis and accepts the current updated Community Profile for information.

In Favour (8): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Councillor Stedman, and Deputy Mayor Johnson

**CARRIED UNANIMOUSLY**

#### 7.15    Five-Year Financial and Ten-Year Capital Plan

Mr. Zeeshan Hasan, Associate CAO Finance and Planning and Ms. Hafsah Moghrabi, Manager of Finance, presented the Five-Year Financial and Ten-Year Capital Plan and responded to questions.

Councillor Tkachuk returned to Chambers at 1:53 p.m.

23.419            **MOVED**  
That Council approves the 5-year 2024-2028 Financial Plan as presented.

In Favour (9): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Councillor Stedman, Councillor Tkachuk, and Deputy Mayor Johnson

**CARRIED UNANIMOUSLY**

23.420            **MOVED**  
To direct Administration to schedule a workshop dedicated to the 5-Year Financial Plan and 10-Year Capital Plan.

In Favour (9): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Councillor Stedman, Councillor Tkachuk, and Deputy Mayor Johnson

**CARRIED UNANIMOUSLY**

7.16    Capital Projects Report as of April 30, 2023

Mr. Hasan and Ms. Moghrabi presented the Capital Projects Report as of April 30, 2023 and responded to questions.

23.421            **MOVED**  
To accept the Capital Projects Report as of April 30, 2023 as information.

In Favour (9): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Councillor Stedman, Councillor Tkachuk, and Deputy Mayor Johnson

**CARRIED UNANIMOUSLY**

7.17    Councillor Expense Claims - April 2023

Mr. Hasan presented the Councillor Expense Claims - April 2023 and responded to questions.

23.422            **MOVED**  
That Council approves the Councillor expense claims processed for the period April 2023.

In Favour (9): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Councillor Stedman, Councillor Tkachuk, and Deputy Mayor Johnson

**CARRIED UNANIMOUSLY**

7.18    CAO Approved Budget Transfers

Mr. Hasan and Ms. Moghrabi presented the CAO Approved Budget Transfers and responded to questions.

23.423            MOVED  
That Council Accepts the CAO Approved Budget Transfer briefing as presented.

In Favour (9): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Councillor Stedman, Councillor Tkachuk, and Deputy Mayor Johnson

**CARRIED UNANIMOUSLY**

**CLOSED SESSION**

23.424            MOVED  
To go into Closed Session at 2:27 p.m. in accordance with the *Freedom and Information and Protection of Privacy* (FOIP) Act.

In Favour (9): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Councillor Stedman, Councillor Tkachuk, and Deputy Mayor Johnson

**CARRIED UNANIMOUSLY**

**RECESS**            Mayor Reutov called a recess at 2:28 p.m.

**RECONVENE**       Mayor Reutov reconvened the meeting at 2:33p.m. with all those Members of Council previously listed in attendance with the exception of Councillor Stedman.

**CLOSED SESSION**

8.1      Land Appraisals (s.25 FOIP - Disclosure harmful to economic and other interests of a public body; s.24 FOIP - Advice for officials)

Member of Administration present for the purposes of presenting and recording: Dan Small, Melanie McConnell, Ron Fraser, Darrell Lessmeister and Zeeshan Hasan.

Councillor Stedman returned at 2:35 pm

8.2      CAO Report (s.17 FOIP - Disclosure harmful to personal privacy; s.24 FOIP - Advice for officials)

Member of Administration present for the purposes of presenting and recording: Dan Small, Melanie McConnell, Ron Fraser, Darrell Lessmeister and Zeeshan Hasan.

Councillor Mondal exited Chambers at 3:18 pm and returned at 3:19 p.m.

Councillor Beniuk exited Chambers at 3:19 p.m. and returned at 3:21 p.m.

Councillor Borgun exited Chambers at 3:19 p.m. and returned at 3:20 p.m.

Councillor Pare exited Chambers at 3:19 p.m. and returned at 3:20 p.m.

## **RETURN TO OPEN SESSION**

23.425            **MOVED**  
To return to Open Session at 3:21 p.m.

In Favour (9): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Councillor Stedman, Councillor Tkachuk, and Deputy Mayor Johnson

**CARRIED UNANIMOUSLY**

## **BUSINESS ARISING OUT OF CLOSED SESSION**

8.1      Land Appraisals (s.25 FOIP - Disclosure harmful to economic and other interests of a public body; s.24 FOIP - Advice for officials)

23.426            **MOVED**  
To accept the Land Appraisals item as information.

In Favour (9): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Councillor Stedman, Councillor Tkachuk, and Deputy Mayor Johnson

**CARRIED UNANIMOUSLY**

8.2      CAO Report (s.17 FOIP - Disclosure harmful to personal privacy; s.24 FOIP - Advice for officials)

23.427            **MOVED**  
To bring forward the CAO Report item to the June 13 Regular Council Meeting.

In Favour (9): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Councillor Stedman, Councillor Tkachuk, and Deputy Mayor Johnson

**CARRIED UNANIMOUSLY**

**ADJOURNMENT**

23.428            MOVED  
To adjourn the June 6, 2023 Regular Council Meeting at  
3:25 p.m.

In Favour (9): Mayor Reutov, Councillor Borgun, Councillor Moore,  
Councillor Mondal, Councillor Beniuk, Councillor Paré, Councillor  
Stedman, Councillor Tkachuk, and Deputy Mayor Johnson

**CARRIED UNANIMOUSLY**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Administrative Officer