

**LAC LA BICHE COUNTY
REGULAR COUNCIL MEETING
MCARTHUR PLACE, LAC LA BICHE**

February 28, 2023- 10:00 a.m.

Minutes of the Lac La Biche County Regular Council Meeting held February 28, 2023 at 10:00 a.m.

CALL TO ORDER Mayor Reutov called the meeting to order at 10:05 a.m.

PRESENT	Paul Reutov	Mayor
	Kevin Paré	Councillor/Deputy Mayor (<i>Joined at 1:08 p.m.</i>)
	Colette Borgun	Councillor
	Lorin Tkachuk	Councillor
	Darlene Beniuk	Councillor
	Jason Stedman	Councillor (<i>Arrived at 10:37 am</i>)
	John Mondal	Councillor
	Charlyn Moore	Councillor
	Sterling Johnson	Councillor

**STAFF IN
ATTENDANCE**

Dan Small	Chief Administrative Officer
Melanie McConnell	Associate CAO, Corporate Services Division
Darrell Lessmeister	Associate CAO, Recreation and Community Services Division
Ron Fraser	Associate CAO, Infrastructure Services Division
Zeeshan Hasan	Associate CAO, Finance and Planning Division
Danielle Patenaude	Legislative Services Coordinator

ADOPTION OF AGENDA

23.140

MOVED

To adopt the February 28, 2023 Regular Council Meeting agenda as amended:

Addition of item:

- 8.8- Legal Matter (s.27-Legal Privilege-FOIP)

In Favour (7): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Tkachuk, and Councillor Johnson

CARRIED UNANIMOUSLY

2.1 Procedural Bylaw Waiver

23.141

MOVED

To waive provision 13(2) of the Meeting Procedures Bylaw 20-032 and direct Administration to not record names or attendance reasons of Closed Session attendees for Item 6.5/8.3 in the minutes for the February 28, 2023 Regular Council Meeting.

In Favour (7): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Tkachuk, and Councillor Johnson

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

3.1 Regular Council Meeting-February 14, 2023

23.142

MOVED

To adopt the Regular Council Meeting Minutes-February 14, 2023 as presented.

In Favour (7): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Tkachuk, and Councillor Johnson

CARRIED UNANIMOUSLY

NEW BUSINESS

7.1 Councillor Reports

Each Member of Council in attendance provided an update as part of the Councillor Reports item.

23.143 **MOVED**
To accept the Councillor Reports item as information.

In Favour (7): Mayor Reutov, Councillor Borgun,
Councillor Moore, Councillor Mondal, Councillor
Beniuk, Councillor Tkachuk, and Councillor Johnson

CARRIED UNANIMOUSLY

7.2 Healthier Communities Golf Tournament-Council Members

Ms. Alanna Wowk, Executive Assistant to the CAO presented the Healthier Communities Golf Tournament-Council Members item and responded to questions.

Councillor Stedman joined the meeting at 10:37 am.

23.144 **MOVED**
That Council re-appoints Councillor Borgun and Councillor
Tkachuk to the Healthier Communities Working Group for
2023.

In Favour (7): Mayor Reutov, Councillor Borgun,
Councillor Moore, Councillor Mondal, Councillor
Beniuk, Councillor Tkachuk, and Councillor Johnson

CARRIED UNANIMOUSLY

NEW BUSINESS

7.3 Update on Vehicle Use Policy

Mr. Ron Fraser, Associate CAO Infrastructure Services presented the Update on Vehicle Use Policy item and responded to questions.

Councillor Stedman exited Council Chambers at 10:53 a.m. and returned at 10:55 a.m.

Councillor Tkachuk exited Council Chambers at 10:56 a.m. and returned at 10:57 a.m.

23.145 MOVED
That Council accepts the Update on Vehicle Use Policy
HR-34-004 as information.

In Favour (8): Mayor Reutov, Councillor Borgun,
Councillor Moore, Councillor Mondal, Councillor Beniuk,
Councillor Stedman, Councillor Tkachuk, and Councillor
Johnson

CARRIED UNANIMOUSLY

RECESS

Mayor Reutov called a recess at 10:58 a.m.

RECONVENE

Mayor Reutov reconvened the meeting at 11:05 a.m. with all those
Members of Council previously listed in attendance.

DELEGATIONS

6.1 10:45 a.m. Delegation-S.Sgt Bailey, RCMP-Local Policing
(Discussion)

S.Sgt Bailey, Cpl.Cardinal and Mr. Chris Clark, Manager, Enforcement
Services (electronically) co-presented the Local Policing Discussion item
and responded to questions.

Councillor Stedman exited Council Chambers at 11:18 a.m. and returned
at 11:19 a.m.

Councillor Tkachuk exited Council Chambers at 11:47 a.m. and returned
at the same time.

6.1.1 Disposition of Delegation Business

23.146 MOVED
To thank Cpl. Cardinal and S.Sgt Bailey for their
presentation to Council.

In Favour (8): Mayor Reutov, Councillor Borgun,
Councillor Moore, Councillor Mondal, Councillor
Beniuk, Councillor Stedman, Councillor Tkachuk,
and Councillor Johnson

CARRIED UNANIMOUSLY

6.2 11:30 a.m.-Delegation-Mr. Anthony Oliver-Request to purchase County Owned Land-CLOSED SESSION

Councillor Beniuk exited Council Chambers at 11:55 a.m. and returned at 11:57 a.m.

23.147 **MOVED**
To defer the 11:30 a.m.-Delegation-Mr. Anthony Oliver-Request to purchase County Owned Land closed session item to a future meeting of Council.

In Favour (8): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Stedman, Councillor Tkachuk, and Councillor Johnson

CARRIED UNANIMOUSLY

NEW BUSINESS

7.4 Bylaw 23-005 Mainstreet Debenture Bylaw

Mr. Hasan presented Bylaw 23-005 Mainstreet Debenture Bylaw item and responded to questions.

PUBLIC INPUT SESSION

6.3 12:00 p.m. Public Input Session

There were no registered speakers or public members available for the Public Input Session.

NEW BUSINESS

7.4 Bylaw 23-005 Mainstreet Debenture Bylaw-*continued*

Mr. Hasan presented Bylaw 23-005 Mainstreet Debenture Bylaw item and responded to questions.

23.148 **MOVED**
That Bylaw 23-005 be given first reading this 28th day of February 2023.

In Favour (8): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Stedman, Councillor Tkachuk, and Councillor Johnson

CARRIED UNANIMOUSLY

7.5 Bylaw 23-010 Lac La Biche County McArthur Park Development Project Debenture

Mr. Zeeshan Hasan, Associate CAO Finance and Planning presented Bylaw 23-010 Lac La Biche County McArthur Park Development Project Debenture item and responded to questions.

23.149 MOVED
That Bylaw 23-010 be given first reading this 28th day of February 2023.

In Favour (7): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Stedman, and Councillor Tkachuk

Opposed (1): Councillor Johnson

CARRIED

RECESS

Mayor Reutov called a recess at 12:17 p.m.

RECONVENE

Mayor Reutov reconvened the meeting at 1:03 p.m. with all those Members of Council previously listed in attendance.

DELEGATION

6.4 1:15 p.m. Section 545 Order Review-Mr. Chris Mazurak- OPEN & CLOSED SESSION

Ms. Melanie McConnell, Associate CAO, Corporate Services Division provided Council with an overview of the Review of Order issued under section 545 of the *Municipal Government Act* whereby Council will review the order.

Deputy Mayor Paré joined the meeting at 1:12 p.m.

Mr. Chris Mazurak presented to Council.

Mr. Austin Zedel, Lac La Biche County Peace Officer presented to Council.

Council asked questions for the purpose of clarifying the statements/comments presented by Mr. Mazurak and Mr. Zedel.

CLOSED SESSION

23.150 **MOVED**
To go into Closed Session at 1:30 p.m.pursuant to the
Freedom and Information and Protection of Privacy
(FOIP) Act.

In Favour (9): Mayor Reutov, Councillor Borgun,
Councillor Moore, Councillor Mondal, Councillor Beniuk,
Deputy Mayor Paré, Councillor Stedman, Councillor
Tkachuk, and Councillor Johnson

CARRIED UNANIMOUSLY

6.4 1:15 p.m. Section 545 Order Review-Mr. Chris Mazurak-
CLOSED SESSION (s.23-Local public body confidences and s.27-
Privileged Information-FOIP)

The following Members of Administration were present during the Closed
Session for presentation and recording purposes: Mr. Sean Ward, Melanie
McConnell, Diane Cloutier, Heather Reid and Danielle Patenaude.

RETURN TO REGULAR MEETING

23.151 **MOVED**
To return the meeting to Open Session at 1:59 p.m.

In Favour (9): Mayor Reutov, Councillor Borgun,
Councillor Moore, Councillor Mondal, Councillor
Beniuk, Deputy Mayor Paré, Councillor Stedman,
Councillor Tkachuk, and Councillor Johnson

CARRIED UNANIMOUSLY

BUSINESS ARISING OUT OF CLOSED SESSION

23.152 MOVED
To vary the Section 545 Order, Reference/File Number 2022-102-2237, Landowners: Chris & Vera Mazurak, Location: #121, 63303 Highway 867/Lot 42, Block 1, Plan 8122115 to extend the deadline for compliance by August 31, 2023.

In Favour (9): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Deputy Mayor Paré, Councillor Stedman, Councillor Tkachuk, and Councillor Johnson

CARRIED UNANIMOUSLY

NEW BUSINESS

7.6 Revise FIN-10-019 Purchase Card Policy and Procedure
Mr. Hasan presented the Revise FIN-10-019 Purchase Card Policy and Procedure item and responded to questions.

Deputy Mayor Paré joined the meeting at 1:07 pm.

23.153 MOVED
That the County Purchase Card Policy FIN-10-019 be approved by Council.

In Favour (9): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Deputy Mayor Paré, Councillor Stedman, Councillor Tkachuk, and Councillor Johnson

CARRIED UNANIMOUSLY

23.154 MOVED
That the County Purchase Card Procedure FIN-10-019 presented to Council be accepted as information.

In Favour (9): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Deputy Mayor Paré, Councillor Stedman, Councillor Tkachuk, and Councillor Johnson

CARRIED UNANIMOUSLY

7.7 Business Improvement Program Review-Year 2

Ms. Heather Stromquist, Manager of Economic Development and Tourism presented the Business Improvement Program Review-Year 2 item and responded to questions.

Councillor Tkachuk exited Council Chambers at 2:15 p.m. and returned at 2:16 p.m.

Deputy Mayor Paré exited Council Chambers at 2:17 p.m. and returned at 2:21 p.m.

23.155

MOVED

That Council adopts the new Business Improvement Program framework and eligible criteria as presented, and to a maximum amount \$20,000 per project instead of \$15,000 while extending the program to all businesses within Lac La Biche County that are zoned commercial or light industrial in accordance with the Land Use Bylaw, effective immediately. Furthermore, Administration will approve future applications for the Business Improvement Program.

In Favour (9): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Deputy Mayor Paré, Councillor Stedman, Councillor Tkachuk, and Councillor Johnson

CARRIED UNANIMOUSLY

7.8 Hosting and Promotional Expenses Policy GOV-11-020

Ms. McConnell presented the Hosting and Promotional Expenses Policy GOV-11-020 item and responded to questions.

23.156

MOVED

That the Hosting and Promotional Expense Policy, GOV-11-020, be approved as presented with an updated review date of March 31, 2025.

In Favour (9): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Deputy Mayor Paré, Councillor Stedman, Councillor Tkachuk, and Councillor Johnson

CARRIED UNANIMOUSLY

CLOSED SESSION

23.157 MOVED

To go into closed session at 2:44 p.m pursuant to the
Freedom of Information and Protection of Privacy Act.

In Favour (9): Mayor Reutov, Councillor Borgun,
Councillor Moore, Councillor Mondal, Councillor
Beniuk, Deputy Mayor Paré, Councillor Stedman,
Councillor Tkachuk, and Councillor Johnson

CARRIED UNANIMOUSLY

8.3 3:00 p.m. Integrity Commissioner Interviews (s.17 Disclosure
 harmful to personal privacy-FOIP)

*Refer to Motion #23.141 as per why names or attendance reasons are not
recorded for Item 8.3.*

8.4 2022 Tax Receivable Write Offs (s.17- Disclosure harmful to
 personal privacy-FOIP)

The following Members of Administration were present during Closed
Session for presentation and recording purposes: Dan Small, Melanie
McConnell, Zeeshan Hasan, Darrell Lessmeister, Alanna Wowk
(electronically) and Danielle Patenaude.

8.3 3:00 p.m. Integrity Commissioner Interviews (s.17 Disclosure
 harmful to personal privacy-FOIP)

*Refer to Motion #23.141 as per why names or attendance reasons are not
recorded for Item 8.3.*

8.5 Endeavour to Assist (s.24-Advice from officials-FOIP)

The following Members of Administration were present during Closed
Session for presentation and recording purposes: Dan Small, Melanie
McConnell, Zeeshan Hasan, Darrell Lessmeister, Alanna Wowk
(electronically), Diane Cloutier and Danielle Patenaude.

8.6 Future Development (s.24-Advice from officials-FOIP)

The following Members of Administration were present during Closed
Session for presentation and recording purposes: Dan Small, Melanie
McConnell, Zeeshan Hasan, Darrell Lessmeister, Alanna Wowk
(electronically), Diane Cloutier, Heather Stromquist and Danielle
Patenaude.

- 8.7 Economic Development Projects of Interest – February 28, 2023
(s.16-Disclosure harmful to business interests of a third party, s.25-Disclosure harmful to economic and other interests of a public body-FOIP)

The following Members of Administration were present during Closed Session for presentation and recording purposes: Dan Small, Melanie McConnell, Zeeshan Hasan, Darrell Lessmeister, Alanna Wowk (electronically), Heather Stromquist and Danielle Patenaude.

- 8.8 Legal Matter (s.27-Privileged Information-FOIP)- *Addition to the Agenda*

The following Members of Administration were present during Closed Session for presentation and recording purposes: Dan Small and Melanie McConnell.

Councillor Johnson exited Council Chambers at 5:00 p.m.

RETURN TO REGULAR MEETING

- 23.158 MOVED
To return the meeting to Open Session at 5:01 p.m.

In Favour (8): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Deputy Mayor Paré, Councillor Stedman, and Councillor Tkachuk

CARRIED UNANIMOUSLY

BUSINESS ARISING OUT OF CLOSED SESSION

- 8.3 3:00 p.m. Integrity Commissioner Interviews (s.17- FOIP)

Councillor Johnson returned to Council Chambers at 5:02 p.m.

- 23.159 MOVED
To direct Administration to negotiate a service agreement with the selected proponent, and further that the agreement be brought forward to Council for approval, at the time of the Integrity Commissioner appointment.

In Favour (9): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Johnson, Councillor Mondal, Councillor Beniuk, Deputy Mayor Paré, Councillor Stedman, and Councillor Tkachuk

CARRIED UNANIMOUSLY

8.4 2022 Tax Receivable Write Offs (s.17-FOIP)

23.160 MOVED

That Council authorizes Administration to write off the uncollectable tax receivable as listed below in the amount of \$1,763.38 as of December 31, 2022.

Tax Accounts Receivable	
Roll #	Amount
781XXX001	\$1,763.38
TOTAL	\$1,763.38

In Favour (9): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Deputy Mayor Paré, Councillor Stedman, Councillor Tkachuk, and Councillor Johnson

CARRIED UNANIMOUSLY

8.5 Endeavour to Assist (s.24-FOIP)

23.161 MOVED

That Administration initiate discussions with interested parties based on Option 3, as discussed in camera.

In Favour (8): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Deputy Mayor Paré, Councillor Stedman, and Councillor Johnson

Opposed (1): Councillor Tkachuk

CARRIED

8.6 Future Development (s.24-FOIP)

23.162 MOVED

That Council directs Administration to proceed with grading Lot 3, Block 3, Plan 1320611 to prepare the lands for development and sale which will assist future development in this area.

In Favour (9): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Deputy Mayor Paré, Councillor Stedman, Councillor Tkachuk, and Councillor Johnson

CARRIED UNANIMOUSLY

23.163

MOVED

That Council approves 2023 Capital budget of \$1,000,000 for Lot 3, Block 3, Plan 1320611 Land Development project funded from Accumulated Surplus.

In Favour (9): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Deputy Mayor Paré, Councillor Stedman, Councillor Tkachuk, and Councillor Johnson

CARRIED UNANIMOUSLY

8.7 Economic Development Projects of Interest – February 28, 2023

23.164

MOVED

That Council accepts the report on Economic Development Projects of Interest as information.

In Favour (9): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Deputy Mayor Paré, Councillor Stedman, Councillor Tkachuk, and Councillor Johnson

CARRIED UNANIMOUSLY

8.8 Legal Matter (s.27-FOIP)- *Addition to the Agenda*

23.165

MOVED

To accept the Legal Matter update (s.27-FOIP) as information.

In Favour (9): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Deputy Mayor Paré, Councillor Stedman, Councillor Tkachuk, and Councillor Johnson

CARRIED UNANIMOUSLY

ADJOURNMENT

23.166

MOVED

To adjourn the February 28, 2023 Regular Council Meeting at 5:08 p.m.

In Favour (9): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Deputy Mayor Paré, Councillor Stedman, Councillor Tkachuk, and Councillor Johnson

CARRIED UNANIMOUSLY

Paul Reutov, Mayor

Dan Small, Chief Administrative Officer

ADOPTED