

**LAC LA BICHE COUNTY  
REGULAR COUNCIL MEETING  
MCARTHUR PLACE, LAC LA BICHE**

**April 26, 2022- 10:00 a.m.**

Minutes of the Lac La Biche County Regular Council Meeting held April 26, 2022 at 10:00 a.m.

**CALL TO ORDER** Deputy Mayor Tkachuk called the meeting to order at 10:00 a.m.

<b>PRESENT</b>	Paul Reutov	Mayor ( <i>Participated electronically and departed at 1:07 p.m.</i> )
	Lorin Tkachuk	Councillor/Deputy Mayor
	Colette Borgun	Councillor
	Darlene Beniuk	Councillor
	Jason Stedman	Councillor
	Sterling Johnson	Councillor
	John Mondal	Councillor
	Kevin Paré	Councillor
	Charlyn Moore	Councillor

**STAFF IN  
ATTENDANCE**

Dan Small	Acting Chief Administrative Officer/Associate CAO, Finance and Planning Division
Melanie McConnell	Associate CAO, Corporate Services Division
Darrell Lessmeister	Associate CAO, Recreation and Community Services Division ( <i>In part and participated in person and electronically</i> )
Brian Shapka	Associate CAO, Infrastructure Services Division ( <i>Participated electronically</i> )
Gloria Bury	CAO Executive Assistant ( <i>Participated electronically</i> )
Danielle Patenaude	Legislative Services Coordinator

**ADOPTION OF AGENDA**

22.317            MOVED  
To adopt the April 26, 2022 Regular Council Meeting  
Agenda as presented.

**CARRIED UNANIMOUSLY**

**ADOPTION OF MINUTES**

3.1                Regular Council Meeting-April 12, 2022  
22.318            MOVED  
To adopt the April 12, 2022 Regular Council Meeting  
Minutes as presented.

**CARRIED UNANIMOUSLY**

**CLOSED SESSION**

22.319            MOVED  
To go into Closed Session at 10:03 a.m. in accordance with  
the *Freedom and Information and Protection of Privacy*  
(*FOIP*) Act.

**CARRIED UNANIMOUSLY**

4.1            Chief Administrative Officer (CAO) Matter (s.17-FOIP)

4.3            Legal Matter (s.27-Priveleged Information-FOIP)

All Members of Administration exited Council Chambers at 10:03 a.m.  
Members of Administration participating on ZOOM were moved into a  
Waiting Room.

Administration returned to Council Chambers at 10:33 a.m. Those  
participating on ZOOM were admitted into the meeting.

4.2            Event Matter (s.24-Advice from officials-FOIP)

The following Members of Administration were present during closed  
session for recording and presenting purposes: Dan Small, Melanie  
McConnell, Darrell Lessmeister, Brian Shapka (electronically), Gloria  
Bury (electronically) and Danielle Patenaude.

Councillor Stedman and Councillor Paré exited Council Chambers at  
10:52 a.m.

Councillor Paré returned to Council Chambers at 10:54 a.m.

## RETURN TO REGULAR MEETING

22.320            MOVED  
                      To return the meeting to Open Session at 11:00 a.m.

**CARRIED UNANIMOUSLY**

## PUBLIC HEARING

6.1      11:00 a.m. Public Hearing-Bylaw 22-011-Rezoning-Lot 1, Block 1, Plan 0425494 (Pt. of SL-71-67-13-W4M)

Deputy Mayor Tkachuk declared the Public Hearing open at 11:02 a.m.

Deputy Mayor Tkachuk asked Ms. Melanie McConnell, Associate CAO, Corporate Services Division, whether or not the public hearing was advertised, and notice was provided in accordance with the applicable legislation. Ms. McConnell advised that this was the case.

Ms. Sheera Bourassa, Planning and Development Officer, summarized the purpose of the hearing.

In accordance with the Public Hearing Procedures, Deputy Mayor Tkachuk went through the order of presentations as follows, and confirmed there were no written submissions received:

a. The Applicant- Mr. Roy Worthington was present and remarked that they would like to have separate title for the specified parcel.

b. There were no registered speakers in support of the proposed bylaw;

c. There were no written submissions received in support of the proposed bylaw;

d. There were no registered speakers opposed to the proposed bylaw;

Mr. Jafar Taha registered to speak but did not have a firm position of being in favour or in opposition, Mr. Taha presented that he is representing the adjacent property. Mr. Taha is requesting assistance from the County as to what options are available to address access concerns.

e. There were no written submissions received in opposition to the proposed bylaw;

f. The Applicant did make closing comments recognizing that the subject approach crosses their property and that there are other approach locations that could be considered.

Deputy Mayor Tkachuk declared the Public Hearing closed at 11:16 a.m.

## NEW BUSINESS

### 7.1 Second and Third Reading Rezoning Bylaw 22-011

Councillor Stedman returned to Council Chambers at 11:18 a.m.

Ms. Sheera Bourassa, Planning and Development Officer presented the Second and Third Reading Rezoning Bylaw 22-011 item and responded to questions.

22.321            MOVED  
That Bylaw 22-011 be given second reading this 26<sup>th</sup> day of April, 2022.

In Favour (8): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Deputy Mayor Tkachuk, and Councillor Johnson

Abstain (1): Councillor Stedman

**CARRIED**

*Councillor Stedman abstained from voting in accordance with section 184 of the Municipal Government Act as he was absent from all of the Public Hearing for this bylaw.*

22.322            MOVED  
That Bylaw 22-011 be given third reading this 26<sup>th</sup> day of April, 2022.

In Favour (7): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Paré, Deputy Mayor Tkachuk, and Councillor Johnson

Opposed (1): Councillor Beniuk

Abstain (1): Councillor Stedman

**CARRIED**

*Councillor Stedman abstained from voting in accordance with section 184 of the Municipal Government Act as he was absent from all of the Public Hearing for this bylaw.*

7.2 Subdivision Extension Request for File 2017-S-002

Ms. Bourassa presented the Subdivision Extension Request for File 2017-S-002 item and responded to questions.

22.323 MOVED

That subdivision approval for file 2017-S-002 be granted a one (1) year extension valid until April 5, 2023.

**CARRIED UNANIMOUSLY**

7.8 Councillor Reports

Councillor Paré:

- Portage College Voyageur's Athletic Awards
- Agricultural Services Board (ASB) Meeting
- Chief Administrative Officer Interviews
- Opening Ceremonies-3D Indoor Archery National Championships
- Indigenous Collaboration Committee Meeting with Buffalo Lake Metis Settlement
- Indigenous Collaboration Committee Meeting with Kikino Metis Settlement
- Strategic Communications Roundtable
- Indigenous Collaboration Committee Meeting with Metis Nation of Alberta Region One
- Indigenous Collaboration Committee Meeting with Lac La Biche Canadian Native Friendship Centre
- Lac La Biche Regional Health Foundation Fundraiser
- Kids Sport Equipment Exchange Fundraiser
- Hylo Resident Concerns

Councillor Mondal:

- Portage College Voyageur's Athletic Awards
- Area East Structure Plan Open House
- Chief Administrative Officer Interviews
- Opening Ceremonies-3D Indoor Archery National Championships
- Strategic Communications Plan
- Indigenous Collaboration Committee Meeting with Buffalo Lake Metis Settlement
- Indigenous Collaboration Committee Meeting with Kikino Metis Settlement
- Indigenous Collaboration Committee Meeting with Metis Nation of Alberta Region One
- Indigenous Collaboration Committee Meeting with Lac La Biche Canadian Native Friendship Centre

Councillor Beniuk:

- Portage College Voyageur's Athletic Awards
- Museum Meeting
- Area East Structure Plan Open House
- Strategic Communications Plan
- Opening Ceremonies-3D Indoor Archery National Championships
- Lac La Biche Regional Health Foundation Fundraiser
- Lac La Biche County Library Board Meeting

Councillor Borgun:

- Agricultural Services Board (ASB) Meeting
- Healthy Communities Golf Tournament Meeting
- Municipal Planning Commission
- Area East Structure Plan Open House
- Alberta Health Services North Zone Meeting
- Plamondon and District Community and District Society
- Rural Women's Conference Meeting
- Lac La Biche County Library Board Meeting

Mayor Reutov:

- Day to Day Activities
- Portage College Voyageur's Athletic Awards
- Opening Ceremonies-3D Indoor Archery National Championships
- Indigenous Collaboration Committee Meeting with Buffalo Lake Metis Settlement
- Indigenous Collaboration Committee Meeting with Kikino Metis Settlement
- Indigenous Collaboration Committee Meeting with Metis Nation of Alberta Region One
- Indigenous Collaboration Committee Meeting with Lac La Biche Canadian Native Friendship Centre
- Chief Administrative Officer Interviews

Councillor Moore:

- Alberta Health Services North Zone Meeting
- Traffic Safety Meeting

Councillor Mondal exited Council Chambers at 11:34 am.

Councillor Johnson:

- Indigenous Collaboration Committee Meeting with Buffalo Lake Metis Settlement
- Indigenous Collaboration Committee Meeting with Kikino Metis Settlement

- Indigenous Collaboration Committee Meeting with Metis Nation of Alberta Region One
- Indigenous Collaboration Committee Meeting with Lac La Biche Canadian Native Friendship Centre
- Lakeland Agricultural Research Association

Councillor Stedman:

- Opening Ceremonies-3D Indoor Archery National Championships
- Chief Administrative Officer Interviews
- Strategic Communications Plan
- Lac La Biche Regional Health Foundation Fundraiser

Deputy Mayor Tkachuk:

- Portage College Voyageur's Athletic Awards
- Healthy Communities Golf Tournament Meeting
- Municipal Planning Commission

Councillor Stedman exited Council Chambers at 11:42 a.m. and returned at the same time.

Deputy Mayor Tkachuk *continued*:

- Chief Administrative Officer Interviews
- Alberta Health Services North Zone Meeting
- Strategic Communications Plan
- Alberta HUB Conference

22.324

MOVED

To accept the Councillor Reports item as information.

**CARRIED UNANIMOUSLY**

7.3 Enforcement Services Department Priorities

Mr. Chris Clark, Manager, Enforcement Services electronically presented the Enforcement Services Department Priorities item and responded to questions.

22.325

MOVED

That Council accept the Enforcement Services Department Priorities and Administration communicates and develops plans for continually meeting the priorities.

**CARRIED UNANIMOUSLY**

7.4 Enforcement Services Quarterly Stats-Q1

Mr. Clark electronically presented the Enforcement Services Quarterly Stats-Q1 item and responded to questions.

22.326 MOVED

That Council accepts the Enforcement Services Quarterly Stats-Q1 report as information.

**CARRIED UNANIMOUSLY**

Councillor Stedman exited Council Chambers at 11:52 a.m.

7.6 Petition-Request for Water Fill Station at Owl River Hall

Ms. Melanie McConnell, Associate CAO, Corporate Services Division presented the Petition-Request for Water Fill Station at Owl River Hall item as information.

22.327 MOVED

To direct Administration to bring forward costing options and ideas as part of the Request for Water Fill Station at Owl River Hall, including feasibility of this project, and to bring this item forward to a future Council Meeting.

**CARRIED UNANIMOUSLY**

7.7 Petition-Request for a Streetlight at Highway 55 and Township Road 670/Stanley Drive

Ms. McConnell presented the Petition-Request for a Streetlight at Highway 55 and Township Road 670/Stanley Drive item and responded to questions.

22.328 MOVED

To accept the petition, requesting a streetlight at the intersection of Highway 55 and Township Road 670/Stanley Drive, as information.

**CARRIED UNANIMOUSLY**

**RECESS**

Deputy Mayor Tkachuk called a recess at 12:11 p.m.

**RECONVENE**

Deputy Mayor Tkachuk reconvened the meeting at 12:15 p.m. with all those Members of Council previously listed in attendance.



**PUBLIC INPUT SESSION**

8.1 12:15 p.m. Public Input Session

There was one registered speaker and that was Ms. Lavon Fleming. Ms. Fleming presented an update on Summer Days 2022 and responded to questions.

22.329 MOVED  
To thank Ms. Fleming for her presentation to Council.

**CARRIED UNANIMOUSLY**

22.330 MOVED  
To extend the Public Input Session until the conclusion of Ms. Fleming’s presentation.

**CARRIED UNANIMOUSLY**

**CLOSED SESSION**

22.331 MOVED  
To go into Closed Session at 12:50 p.m. in accordance with the *Freedom and Information and Protection of Privacy (FOIP) Act*.

**CARRIED UNANIMOUSLY**

4.1 Chief Administrative Officer (CAO) Matter (s.17-FOIP)

All Members of Administration exited Council Chambers at 12:51 p.m. Members of Administration participating on ZOOM were moved into a Waiting Room.

Mr. Dan Small entered Council Chambers at 12:59 p.m.

Ms. Melanie McConnell entered Council Chambers at 1:01 p.m.

All Members of Administration returned to Council Chambers at 1:05 p.m. Those participating on ZOOM were admitted into the meeting.

**OPEN SESSION**

22.332 MOVED  
To return the meeting to Open Session at 1:05 p.m.

**CARRIED UNANIMOUSLY**

## **BUSINESS ARISING OUT OF CLOSED SESSION**

4.1 Chief Administrative Officer (CAO) Matter (s.17-FOIP)

22.333 MOVED

To extend an offer of employment and contract to the successful candidate for the Chief Administrative Officer position.

**CARRIED UNANIMOUSLY**

## **RECESS**

Deputy Mayor Tkachuk called a recess at 1:07 p.m.

Mayor Reutov exited the meeting and did not return.

## **RECONVENE**

Deputy Mayor Tkachuk reconvened the meeting at 1:40 p.m. with all those Members of Council previously listed in attendance, including Councillor Mondal.

## **NEW BUSINESS**

7.5 Water Main Break-Hamlet of Lac La Biche (Discussion)

Mr. Brian Shapka, Associate CAO, Infrastructure Services Division (electronically) and Mr. John H. Kokotilo, Manager, Protective Services co-presented the Water Main Break-Hamlet of Lac La Biche item and responded to questions.

Councillor Borgun exited Council Chambers at 1:42 p.m. and returned at the same time.

Councillor Beniuk exited Council Chambers at 1:45 p.m. and returned at the same time.

22.334 MOVED

To accept the Water Main Break-Hamlet of Lac La Biche item as information.

**CARRIED UNANIMOUSLY**

7.9 Quarterly Financial Reports for the Period Ended March 31, 2022

Mr. Dan Small, Acting CAO/Associate CAO, Finance and Planning Division and Mr. Waseem Barry, Supervisor co-presented the Quarterly Financial Reports for the Period Ended March 31, 2022 item and responded to questions.

22.335 MOVED  
That Council accept the Financial Report for the period ended March 31, 2022, as information.

**CARRIED UNANIMOUSLY**

7.10 2022 Citizen Satisfaction Survey Report

Mr. Jihad Moghrabi, Communications Manager presented the 2022 Citizen Satisfaction Survey Report item and responded to questions.

22.336 MOVED  
That Council accepts the 2022 Citizen Satisfaction Survey Report as information.

**CARRIED UNANIMOUSLY**

**BUSINESS ARISING OUT OF CLOSED SESSION**

4.2 Event Matter (s.24-Advice from officials-FOIP)

22.337 MOVED  
To proceed as discussed in Closed Session.

**CARRIED UNANIMOUSLY**

4.3 Legal Matter (s.27-Privileged Information-FOIP)

22.338 MOVED  
To proceed as discussed in Closed Session.

**CARRIED UNANIMOUSLY**

**NEW BUSINESS**

7.11 Adoption of Member-at-Large Recognition Policy GOV-11-021

Ms. McConnell presented the Adoption of Member-at-Large Recognition Policy GOV-11-021 and responded to questions.

22.339 MOVED  
To adopt the Member-at-Large Recognition Policy GOV-11-021 as presented.

**CARRIED UNANIMOUSLY**

7.12 Elected Official Recognition Policy GOV-11-003

Ms. McConnell presented the Elected Official Recognition Policy GOV-11-003 item and responded to questions.

22.340            MOVED  
To adopt the Elected Official Service Recognition Policy  
GOV-11-003 as presented.

**CARRIED UNANIMOUSLY**

7.13    Conference Attendance Request-Community Planning Association  
of Alberta

Ms. McConnell presented the Conference Attendance Request-  
Community Planning Association of Alberta item and responded to  
questions.

22.341            MOVED  
To authorize Councillor Moore and Councillor Mondal to  
attend the Community Planning Association of Alberta  
Conference held on May 2-4, 2022.

**CARRIED UNANIMOUSLY**

22.342            MOVED  
To direct Administration to bring forward amendments to  
the Conference Attendance Policy and to bring forward to a  
future Council Meeting.

**CARRIED UNANIMOUSLY**

**RECESS**

Deputy Mayor Tkachuk called a recess at 2:05 p.m.

**RECONVENE**

Deputy Mayor Tkachuk reconvened the meeting at 2:11 p.m. with all  
those Members of Council previously listed in attendance.

**DELEGATIONS**

9.1    2:00 p.m.-Delegation-Quarterly RCMP Statistics-Quarter 1 2022-  
Staff Sgt. Neil Bailey and Cpl Trevor Cardinal

Staff Sgt. Neil Bailey and Cpl Trevor Cardinal co-presented the Quarterly  
RCMP Statistics-Quarter 1 2022 item and responded to questions.

22.343            MOVED  
That Council thank the delegation, Staff Sgt. Neil Bailey  
and Cpl Trevor Cardinal for their presentation on the  
Quarter 1 2022 RCMP Statistics.

**CARRIED UNANIMOUSLY**

**ADJOURNMENT**

22.344

MOVED

To adjourn the Regular Council Meeting of April 26, 2022  
at 3:08 p.m.

**CARRIED UNANIMOUSLY**

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Lorin Tkachuk, Deputy Mayor

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Dan Small, Chief Administrative Officer

ADOPTED