

FUN VAN BOOKING REQUEST - COMMUNITY



The Fun Van is a service provided by the Lac La Biche County Recreation and Culture Department to support community events. Return form to recreation@laclabichedcounty.com or call 780-623-5012 for more information.

Event Details

Name of the event: _____

Location/Address of the event: _____

Date: _____ Start time: _____ End time: _____

Information

Organizer/Contact Name: _____

Contact phone number: _____

Email address: _____

Please indicate details about your event below by checking off the appropriate response.

- ☐ This is a free, community/public event. ☐ This is a community block party.
☐ This is a by admission* community/public event. (*fee for service will apply)

Where will the Fun Van be located:

- ☐ Inside - if so, can we park inside the venue? ☐ Yes ☐ No
☐ Outside*- please indicate where the Fun Van can park (*outdoor bookings are weather dependent)

Do you have an alternate plan in case of inclement weather? ☐ Yes ☐ No

If yes please describe:

Is there power available? ☐ Yes ☐ No

Activity Description

Please describe the set-up area (dimensions, grass/concrete/sand, proximity to facilities, and any other details you can provide about the area where Fun Van and its activities will be located).

Please outline any safety considerations for your event (e.g. open water, site emergency response plan):

What is the age/number of the participants you expect to attend your event? (Please note: children must be accompanied by an adult.)

☐ 0-5 #_____ ☐ 13-17 #_____

☐ 6-12 #_____ ☐ 18+ #_____

Does the event have a theme? Are there any specific activities you are looking for?

Please specify types of activities:

- ☐ Lawn games (ladderball, cornhole, tug of war) ☐ Arts and Crafts (supply fees may apply)
- ☐ Sport activities (soccer, baseball etc.) ☐ Large cooperative games (dodgeball, tag, etc.)
- ☐ Other: please specify

Are there any other requests, directions or anything specific that you want Lac La Biche County and the Fun Van staff to know about your event in order for us to add to its' success?

The personal information requested here is being collected under the authority of Alberta's Protection of Privacy Act, Section 4(c), which states that information may be collected if it relates directly to and is necessary for an operating program or activity of the public body, including a common or integrated program or service. Information is protected under the Act. If you have any questions about the collection, use, or disclosure of the personal information provided, please contact the Access to Information and Protection of Privacy Act Coordinator at 780-623-1747.

