

**LAC LA BICHE COUNTY
TRANSPORTATION MASTER PLAN ADVISORY COMMITTEE**

MCARTHUR PLACE, LAC LA BICHE

January 4, 2017 – 9:00 a.m.

Minutes of the Lac La Biche County Transportation Master Plan Advisory Committee Meeting held January 4, 2017 at 10 a.m.

CALL TO ORDER Ms. Shadia Amblie, Chief Administrative Officer, called the meeting to order at 9:03 a.m. in the absence of a Chair.

PRESENT

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| Robert Richard | Councillor (Acting Vice Chair) |
| David Phillips | Councillor (Acting Chair) |
| Richard Olson | Councillor |

STAFF IN ATTENDANCE

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| Shadia Amblie | Chief Administrative Officer |
| Brian Shapka | Senior Manager, Public Works |
| Gordon Shaw | Senior Manager, Planning and Development |
| James Roy | Legislative Services Coordinator |

Ms. Amblie informed the Committee that its primary order of business for this meeting was a review of Bylaw 11-039.

ELECTION OF CHAIR

TC.17.001 Motion by Councillor Olson that Councillor Phillips assume the position of Acting Chair of the Transportation Master Plan Advisory Committee for today's meeting and further, that this Committee recommends to Council that Councillor Phillips be appointed Chair of the Committee at the next meeting of Council.

CARRIED UNANIMOUSLY

TC.17.002 Motion by Councillor Olson that Councillor Richard assume the position of Vice Chair of the Transportation Master Plan Advisory Committee.

CARRIED UNANIMOUSLY

NEW BUSINESS

- 9.1 Bylaw Review – Bylaw 11-039 – Lac La Biche County Transportation Master Plan Advisory Committee;

The Committee reviewed Bylaw 11-039 and discussion ensued.

Ms. Amblie informed the Committee that Administration will review the bylaw governing the Public Works Committee for use as a template for revising Bylaw 11-039, particularly in the case of participation of *ex-officio* members and quorum.

- TC.17.003 Motion by Councillor Richard that the Lac La Biche County Transportation Master Plan Advisory Committee meet a minimum of once per month, with further meetings scheduled as required, and that this meeting schedule be included in the revisions to Bylaw 11-039.

CARRIED UNANIMOUSLY

Mr. Brian Shapka, Senior Manager, Public Works, answered questions from the Committee on road maintenance and the process for determining which roads require upgrading.

Councillor Olson left Council Chambers at 9:58 a.m.

RECESS

Councillor Phillips called a recess at 10:01 a.m.

RECONVENE

Councillor Phillips reconvened the meeting at 10:10 a.m. with all those Members of the Committee previously listed in attendance.

NEW BUSINESS

- 9.2 Committee Meetings Schedule.

Councillor Phillips left Council Chambers at 10:21 a.m. with Councillor Richard assuming the Chair.

Councillor Phillips returned to Council Chambers at 10:23 a.m. and resumed the Chair.

Councillor Olson left Council Chambers at 11:03 a.m. and returned at 11:05 a.m.

Councillor Olson left Council Chambers at 11:46 a.m. and returned at 11:47 a.m.

9.2 Committee Meetings Schedule (continued).

TC.17.004 Motion by Councillor Richard to hold the next meeting of the Transportation Master Plan Advisory Committee Meeting on Wednesday, February 01, 2017 at 9:00 a.m. in Council Chambers.

CARRIED UNANIMOUSLY

ADJOURNMENT

TC.17.005 Motion by Councillor Olson to adjourn the Transportation Master Plan Advisory Committee Meeting of January 4, 2017 at 11:51 a.m.

CARRIED UNANIMOUSLY

**Councillor David Phillips
Acting Chair**

**Shadia Amblie
Chief Administrative Officer**