

LAC LA BICHE COUNTY
REGULAR COUNCIL MEETING

DATE: September 8, 2015
TIME: 10:00 a.m.
PLACE: Council Chambers
County Centre

AGENDA

1. CALL TO ORDER
2. ADOPTION OF AGENDA
3. ADOPTION OF MINUTES
 - 3.1 July 27, 2015 Strategic Session – Reserve Allocation & 2016 Budget Guiding Principles;
 - 3.2 July 28, 2015 Regular Council Meeting;
 - 3.3 July 29, 2015 Strategic Session – Water and Wastewater Infrastructure;
 - 3.4 July 29, 2015 Special Council Meeting;
 - 3.5 August 12, 2015 Special Council Meeting.
4. UNFINISHED BUSINESS
5. URGENT MATTERS
 - 5.1 RFD – Leave to Appeal – Subdivision File No. 2013-S-001 (addition to agenda).
6. PUBLIC INPUT SESSION/DELEGATIONS/PUBLIC HEARINGS
 - 6.1 10:15 a.m. Public Hearing – Roll #250012016; Rezoning Bylaw 15-024; Lot 6, Block 1, Plan 7822995; from Hamlet Industrial District (HI) to Public/Institutional District (PI);
 - 6.2 10:45 a.m. Delegation – Community Futures – Lac La Biche – Festival & Event Coordinator Proposal;
 - 7.1 Disposition of Delegation Business.
 - 6.3 12:15 p.m. Public Input Session.
 - 7.2 Disposition of Public Input Session.

8. IN CAMERA SESSION

- 8.1 Briefing – County Investment Update (section 16 FOIP);
- 8.2 RFD – Downtown Lac La Biche Parking Options Update (section 25 FOIP);
- 8.3 Briefing – Subdivision Issues – SW-1-67-14 W4M (section 27 FOIP);
- 8.4 Briefing – Sentinel Park Servicing (section 25 FOIP).

9. NEW BUSINESS

- 9.1 RFD – Roll #250012016; Rezoning Bylaw 15-024; Lot 6, Block 1, Plan 7822995; from Hamlet Industrial District (HI) to Public/Institutional District (PI) – 2nd and 3rd Reading;
- 9.2 RFD – Roll #6614073001; Request for First Extension to the Subdivision Approval for File 2014-S-019; SE-7-66-14-W4M;
- 9.3 RFD – Roll#6715993003; Request for First Extension to the Subdivision Approval for File 2014-S-028; RL-30-67-15-W4M (Lot 30, LACLABI);
- 9.4 RFD – Roll #6716103001; Rezoning Bylaw 15-028; Pt. of SE-10-67-16-W4M; from Agricultural District (AG) to On-Site Residential District 1 (OE1) – 1st Reading;
- 9.5 RFD – Roll #6816032003; Rezoning Bylaw 15-029; Lot 1, Block 1, Plan 0927114; from Agricultural District (AG) to Serviced Estate Residential District 2 (ES2) – 1st Reading;
- 9.6 RFD - Bylaw 15-030 – Amendment to Plamondon Infrastructure Local Improvement Levy Bylaw 07-009 and Rescinding of Bylaw 15-025;
- 9.7 RFD – Statement of Revenues and Expenditures for the Period Ended July 31, 2015;
- 9.8 Briefing – Request for County Council's 2016 Capital Budget Priorities;
- 9.9 RFD – Proposed Health Foundation Donation;
- 9.10 Briefing – AAMDC District 5 Meeting – Resolutions;
- 9.11 Briefing – Update from the Municipal Planning Commission.

10. ADJOURNMENT

**LAC LA BICHE COUNTY
REGULAR COUNCIL MEETING
COUNTY CENTRE, LAC LA BICHE**

SEPTEMBER 8, 2015 – 10:00 a.m.

Minutes of the Lac La Biche County Regular Council Meeting held September 8, 2015 at 10:00 a.m.

CALL TO ORDER Mayor Moghrabi called the meeting to order at 10:02 a.m.

PRESENT	Omer Moghrabi	Mayor
	Wanda Austin	Councillor
	Robert Richard	Councillor
	Richard Olson	Councillor
	David Phillips	Councillor
	MJ Siebold	Councillor
	Tim Thompson	Councillor
	John Nowak	Councillor / Deputy Mayor

STAFF IN ATTENDANCE	Shadia Amblie	Chief Administrative Officer
	Melanie McConnell	Assistant Chief Administrative Officer
	Brian Shapka	Senior Manager, Public Works (in part)
	Dan Small	Senior Manager, Finance & Grants
	Julie MacIsaac	Communications Coordinator
	Joanne Onciul	Legislative Services Coordinator

REGRETS	Hajar (Jerry) Haymour	Councillor
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ADOPTION OF AGENDA

15.601

Motion by Councillor Siebold to approve the September 8, 2015 Regular Council Meeting agenda as amended:

- Addition of Item 5.1 RFD – Leave to Appeal – Subdivision File No. 2013-S-001.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

- 3.1 July 27, 2015 – Strategic Session – Reserve Allocation & 2016 Budget Guiding Principles;
- 3.2 July 28, 2015 – Regular Council Meeting;
- 3.3 July 29, 2015 – Strategic Session – Water and Wastewater Infrastructure;
- 3.4 July 29, 2015 – Special Council Meeting;
- 3.5 August 12, 2015 – Special Council Meeting.

The July 29, 2015 Special Council meeting minutes will be amended to reflect that Councillor Siebold recused herself from the meeting due to a personal conflict of interest prior to agenda item 4.1 Personnel Matters (s. 17 FOIP), and did not return to the meeting.

- 15.602 Motion by Councillor Siebold to adopt the July 27, 2015 Strategic Session, July 28, 2015 – Regular Council Meeting, July 29, 2015 – Strategic Session, and August 12, 2015 – Special Council Meeting minutes as presented, and further, to adopt the July 29, 2015 – Special Council Meeting minutes as amended.

CARRIED UNANIMOUSLY

UNFINISHED BUSINESS

- 4.1 There was no unfinished business to discuss.

URGENT MATTERS

- 5.1 RFD – Leave to Appeal – Subdivision File No. 2013-S-001.
- 15.603 Motion by Councillor Olson that Lac La Biche County withdraw the Leave to Appeal for Subdivision File No. 2013-S-001, Municipal Government Board Order MGB006/14.

CARRIED UNANIMOUSLY

NEW BUSINESS

9.2 RFD – Roll #6614073001; Request for First Extension to the Subdivision Approval for File 2014-S-019; SE-7-66-14-W4M;

15.604 Motion by Councillor Olson that County Council grant a one (1) year extension to the Subdivision Approval for File 2014-S-019 until August 6, 2016.

CARRIED UNANIMOUSLY

9.3 RFD – Roll#6715993003; Request for First Extension to the Subdivision Approval for File 2014-S-028; RL-30-67-15-W4M (Lot 30, LACLABI);

15.605 Motion by Councillor Richard that County Council grant a one (1) year extension to the Subdivision Approval for File 2014-S-028 until September 17, 2016.

CARRIED UNANIMOUSLY

PUBLIC HEARING

6.1 Public Hearing - Rezoning Bylaw 15-024; Roll #250012016; Lot 6, Block 1, Plan 7822995; from Hamlet Industrial District (HI) to Public/Institutional District (PI);

Mayor Moghrabi declared the public hearing open at 10:20 a.m.

Mayor Moghrabi asked Melanie McConnell, Assistant Chief Administrative Officer/Senior Manager, Legislative & Information Services whether or not the public hearing was advertised and notice was provided in accordance with the applicable legislation. Ms. McConnell advised that this was the case, and further noted there were no written submissions.

Sheera Bourassa, Planning & Development Officer, summarized the purpose for the hearing.

Mayor Moghrabi asked if the Applicant was present and wishing to speak to the proposed bylaw.

Matthew Craig – representative of Stantec, Applicant on behalf of the RCMP “K” Division, was in attendance and noted that the rezoning application was submitted to allow for the existing use, of the RCMP Station headquarters, to comply with the existing Land Use Bylaw. He

further noted that the rezoning of this land will allow the existing setbacks and will ensure compliance with the new Land Use Bylaw.

Mayor Moghrabi asked if there was anyone present wishing to speak in support of the proposed bylaw.

There was no one that came forward wishing to speak in support of the proposed bylaw.

Mayor Moghrabi asked if there was anyone present wishing to speak in opposition of the proposed bylaw.

There was no one that came forward wishing to speak in opposition of the proposed bylaw.

Mayor Moghrabi asked if the Applicant wishes to make any closing comments.

The Applicant did not wish to make any closing comments.

Mayor Moghrabi thanked the presenters for their comments, and declared the public hearing closed at 10:25 a.m.

NEW BUSINESS

9.1 RFD – Roll #250012016; Rezoning Bylaw 15-024; Lot 6, Block 1, Plan 7822995; from Hamlet Industrial District (HI) to Public/Institutional District (PI) – 2nd and 3rd Reading;

15.606 Motion by Councillor Olson that Bylaw 15-024 be given second reading this 8th day of September, 2015.

CARRIED UNANIMOUSLY

15.607 Motion by Councillor Nowak that Bylaw 15-024 be given third and final reading this 8th day of September, 2015.

CARRIED UNANIMOUSLY

Shadia Amblie introduced Gordon Shaw, the County's new Senior Manager of Planning and Development.

NEW BUSINESS

9.4 RFD – Roll #6716103001; Rezoning Bylaw 15-028; Pt. of SE-10-67-16-W4M; from Agricultural District (AG) to On-Site Residential District 1 (OE1) – 1st Reading;

15.608 Motion by Councillor Richard that Bylaw 15-028 be given first reading this 8th day of September, 2015.

CARRIED UNANIMOUSLY

RECESS

Mayor Moghrabi called a recess at 10:40 a.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 10:48 a.m. with all those Members of Council previously listed in attendance.

DELEGATION

6.2 Delegation – Community Futures – Lac La Biche – Festival & Event Coordinator Proposal;

Ken Staples, Dennis Michaud, and Jaclyn Denman, representatives for Community Futures – Lac La Biche were in attendance to provide an overview of their proposal of a Festival and Event Coordinator position.

Discussion ensued regarding the following key points:

- Fundraising and Sponsorship matters;
- Facilitating of Events;
- Attracting and Retaining Volunteers;
- Creation of checklists for events to prevent reinventing the wheel;
- Review of position description;
- Income and expenditures for the proposed position;
- Group contributions;
- Potential for more involvement from business people, industry and the County itself;
- Planning and Coordination – work plan and workflow considerations;
- Possibility of a contracted service.

Councillor Nowak excused himself from Council for a personal emergency and left Council Chambers at 11:26 a.m.

Discussion continued on the proposed Festival & Event Coordinator position.

Councillor Phillips left Council Chambers at 11:30 a.m.

Councillor Phillips returned to Council Chambers at 11:33 a.m.

Mayor Moghrabi thanked the delegation for their presentation.

Councillor Olson left Council Chambers at 11:37 a.m.

DISPOSITION OF DELEGATION BUSINESS

7.1 Disposition of Delegation Business;

15.609 Motion by Councillor Richard to send a thank you letter to Community Futures – Lac La Biche for their presentation.

CARRIED UNANIMOUSLY

RECESS

Mayor Moghrabi called a recess at 11:38 a.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 11:44 a.m. with all those Members of Council previously listed in attendance, with the exception of Councillors Nowak and Olson.

NEW BUSINESS

9.5 RFD – Roll #6816032003; Rezoning Bylaw 15-029; Lot 1, Block 1, Plan 0927114; from Agricultural District (AG) to Serviced Estate Residential District 2 (ES2) – 1st Reading;

Councillor Nowak returned to Council Chambers at 11:50 a.m.

15.610 Motion by Councillor Siebold that Administration liaise with the developer to explore alternate options for site configuration.

CARRIED UNANIMOUSLY

9.9 RFD – Proposed Health Foundation Donation;

15.611 Motion by Councillor Nowak to rescind motion 15.583 passed unanimously by County Council at the August 12, 2015 Special Council Meeting that reads:

“Motion by Councillor Thompson to approve a maximum of \$110,000 to be paid to the Lac La Biche Regional Health Foundation, over a one year term and subject to repayment conditions following formation of the Lac La Biche Regional Health Foundation, for the purchase of a remote cardiac monitor and costs of a part-time ultrasonographer for the William J. Cadzow Healthcare Centre.”

CARRIED UNANIMOUSLY

15.612 Motion by Councillor Thompson that Lac La Biche County Council allocates \$110,000 in the 2015 budget to be donated to the Lac La Biche Regional Health Foundation upon its formation to assist in the purchase of a remote cardiac monitor and cost of a part-time ultrasonographer for the William J. Cadzow Healthcare Centre.

CARRIED UNANIMOUSLY

PUBLIC INPUT SESSION

6.3 Public Input Session.

There was no one present for the public input session.

DISPOSITION OF PUBLIC INPUT SESSION

7.2 Disposition of Public Input Session.

There was no one present for the public input session.

NEW BUSINESS

9.6 RFD - Bylaw 15-030 – Amendment to Plamondon Infrastructure Local Improvement Levy Bylaw 07-009 and Rescinding of Bylaw 15-025;

Councillor Phillips left Council Chambers at 12:23 a.m. and did not return to the meeting.

9.6 RFD - Bylaw 15-030 – Amendment to Plamondon Infrastructure Local Improvement Levy Bylaw 07-009 and Rescinding of Bylaw 15-025 (continued);

15.613 Motion by Councillor Siebold that Bylaw 15-030 be given first reading this 8th day of September, 2015.

CARRIED UNANIMOUSLY

15.614 Motion by Councillor Thompson that Bylaw 15-030 be given second reading this 8th day of September, 2015.

CARRIED UNANIMOUSLY

15.615 Motion by Councillor Siebold that Bylaw 15-030 be submitted for third and final reading this 8th day of September, 2015.

CARRIED UNANIMOUSLY

15.616 Motion by Councillor Thompson that Bylaw 15-030 be given third and final reading this 8th day of September, 2015.

CARRIED UNANIMOUSLY

9.7 RFD – Statement of Revenues and Expenditures for the Period Ended July 31, 2015;

15.617 Motion by Councillor Thompson that County Council accepts the Statement of Revenue and Expenditures for the Period Ending July 31, 2015.

CARRIED UNANIMOUSLY

9.8 Briefing – Request for County Council’s 2016 Capital Budget Priorities;

15.618 Motion by Councillor Nowak to accept the briefing regarding Request for County Council’s 2016 Capital Budget Priorities as information.

CARRIED UNANIMOUSLY

NEW BUSINESS

9.10 Briefing – AAMDC District 5 Meeting – Resolutions;

15.619 Motion by Councillor Thompson to accept the briefing regarding the AAMDC District 5 Meeting – Resolutions as information.

CARRIED UNANIMOUSLY

9.11 Briefing – Update from the Municipal Planning Commission.

15.620 Motion by Councillor Richard to accept the briefing regarding the update from the Municipal Planning Commission as information.

CARRIED UNANIMOUSLY

RECESS

Mayor Moghrabi called a recess at 1:00 p.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 2:17 p.m. with all those Members of Council previously listed in attendance, including Councillor Olson and with the exception of Councillor Nowak.

IN CAMERA SESSION

15.621 Motion by Councillor Austin to go in camera at 2:17 p.m.

CARRIED UNANIMOUSLY

8.4 Briefing – Sentinel Park Servicing (s. 25 FOIP).

Councillor Nowak entered Council Chambers at 2:19 p.m.

8.1 Briefing – County Investment Update (s. 16 FOIP);

Councillor Olson left Council Chambers at 3:25 p.m.

Councillor Olson returned to Council Chambers at 3:26 p.m.

8.2 RFD – Downtown Lac La Biche Parking Options Update (s. 25 FOIP);

8.3 Briefing – Subdivision Issues – SW-1-67-14 W4M (s. 27 FOIP);

Mayor Moghrabi left Council Chambers at 3:48 p.m. Deputy Mayor Nowak assumed the Chair.

Mayor Moghrabi returned to Council Chambers at 3:50 p.m. Deputy Mayor Nowak continued Chairing.

RETURN TO REGULAR MEETING

15.622 Motion by Councillor Siebold to proceed with the meeting out of camera at 3:59 p.m.

CARRIED UNANIMOUSLY

Mayor Moghrabi left Council Chambers at 3:59 p.m. and did not return to the meeting.

EXTENSION OF MEETING

15.623 Motion by Councillor Thompson to extend the September 8, 2015 Regular Council meeting to such time that all items on the agenda have been discussed.

CARRIED UNANIMOUSLY

BUSINESS ARISING OUT OF “IN CAMERA SESSION”

8.1 Briefing – County Investment Update (s. 16 FOIP);

15.624 Motion by Councillor Austin to accept the County Investment Update briefing as information.

CARRIED UNANIMOUSLY

8.2 RFD – Downtown Lac La Biche Parking Options Update (s. 25 FOIP);

15.625 Motion by Councillor Olson to authorize Administration to negotiate and execute a lease and licence with the owner of the vacant lots identified as Roll numbers 250006001, 250006006, and 250006004 in downtown Lac La Biche, as discussed *in camera*, and further that Administration research the data requested by Council on the additional vacant lots as discussed *in camera*.

CARRIED UNANIMOUSLY

8.3 Briefing – Subdivision Issues – SW-1-67-14 W4M (s. 27 FOIP);

15.626 Motion by Councillor Richard to accept the briefing regarding subdivision issues as information.

CARRIED UNANIMOUSLY

8.4 Briefing – Sentinel Park Servicing (s. 25 FOIP).

15.627 Motion by Councillor Siebold to accept the briefing regarding Sentinel Park Servicing as information.

CARRIED UNANIMOUSLY

ADJOURNMENT

15.628 Motion by Councillor Siebold to adjourn the Regular Council Meeting of September 8, 2015 at 4:06 p.m.

CARRIED UNANIMOUSLY

Omer Moghrabi, Mayor

**Shadia Amblie
Chief Administrative Officer**